

**WESTON-SUPER-MARE TOWN COUNCIL**  
**WESTON IN BLOOM WORKING PARTY**  
**HELD ON TUESDAY 12<sup>th</sup> MAY 2015**  
**AT GROVE HOUSE**

Meeting commenced: 1.00 p.m.

Meeting concluded: 3.00 pm

**PRESENT/IN ATTENDANCE:** Richard Knowles (Chairman), Councillor Clive Webb, Bert Filer, Cynthia Filer, Kareen Williams, Roger Brown, Jenny Gosden, Pauline Priestman, Zoe Scott (Community Events and Grounds Administrator) Rob Thurston (Grounds Manager)

<b>1.</b>	<b>Apologies for Absence:</b>  Apologies for absence were received from Councillor Roz Wills (Town Mayor), Councillor Clive Darke, Jocelyn Holder (Mayoress), Bev Tucker (Town Centre Partnership) Malcolm Nicholson (Town Clerk)
<b>2.</b>	<b>Declarations of Interest:</b>  There were no declarations of interest received.
<b>3.</b>	<b>To agree the minutes of the last Weston in Bloom Working Party Meeting held on the 16<sup>th</sup> April 2015</b>  The minutes of the previous meeting had been previously circulated with the agenda.  <b>RESOLVED:</b> That the minutes be approved and signed by the Chairman.
<b>3a.</b>	<b>Items raised from the last meeting held on 16<sup>th</sup> April 2015</b>  Richard Knowles thanked Roger Brown for his hard work on the basket at Bideford Road. Bert informed the Working Party that the baskets at Paddock Park would last another year.  Richard updated everyone on the progress Big Worle was making. Richard was helping them organise a plant sale and they will soon be starting their planting.
<b>4.</b>	<b>Monthly Finance Report:</b>  The finance report was distributed and accepted.
<b>5.</b>	<b>Forth Coming Expenditure:</b>  Cynthia explained they may need a small amount of funds for the biodiversity garden and other beds surrounding Grove House. The Working Party was also updated on the plans for the beds on the opposite side of Grove Park.  Zoe would check with North Somerset whether WIB are able to make some changes. Cynthia and volunteers want to plant some herbs and other small vegetables in the raised bed opposite the War Memorial. Zoe had mentioned Somerset wood recycling may be able to help produce some 'wigwam' structures to allow plants to grow up them.  <b>Action:</b> Zoe to contact North Somerset and Somerset Wood Recycling.  Richard had to make several journeys in a Taxi the other day in order to gather the

	<p>compost outside his house for the volunteers to use. The taxi driver would not accept any money for it and said “take it has a donation to Weston in Bloom”. The Working Party felt this should be noted and appreciated the gesture.</p> <p>Bert also informed that for the National Judging day a limo would be supplied for free by Cooksley and Sons.</p>
<p><b>6.</b></p>	<p><b>Route and Portfolio:</b></p> <p>Zoe explained she had been out on route with Bev and the route would remain the same for both Judging days. However, the timings would be tweaked slightly in order to cater for different amounts of time for Regional and National judging.</p> <p>Tony Moor visited the volunteers on Wednesday 6<sup>th</sup> May and Cynthia said it went well.</p> <p>Some points which came up were:</p> <ul style="list-style-type: none"> <li>• Show diversity in planting</li> <li>• Adding height to the boats (could we add a mast to the boats?)</li> <li>• Use permanent planting alongside our colourful features where possible.</li> <li>• Can we plant vegetables anywhere?</li> <li>• Take pictures constantly of year round work.</li> <li>• Don't be afraid of something not being completed (as long as you can explain the objective and progress)</li> <li>• Green Streets Better Lives Campaign: Is this something we could adopt?</li> </ul>
<p><b>7.</b></p>	<p><b>Planning for the Future:</b></p> <p>A report was circulated to the Working Party highlighting some possible challenges in the year to come with Bert and Cynthia retiring.</p> <p>The Working Party read through the report and discussion ensued.</p> <p>One point raised regarded planting which included ordering, distribution to volunteers, maintenance and planning etc. In the short term the numerous spaces available to the Town Council could be utilised to store the plants and the Grounds staff could distribute them. It was emphasised that this would only be a short term solution. The Working Party agreed that Zoe, Rob and Bert should meet to discuss in detail the logistics and previous planting schedules.</p> <p><b>Action:</b> Zoe, Rob and Bert to meet.</p> <p>The Working party agreed to hold an AGM in September. This would allow the Working Party to possibly add new members from the Horticultural Society.</p> <p><b>RESOLVED:</b> That an AGM would be scheduled for September 2015.</p> <p>Zoe advised that she would need to know asap whether Weston in Bloom was going to enter next year. This was something which would be decided later in the year after the judging days.</p>

<p>8.</p>	<p><b>Regional and National Awards Ceremony:</b></p> <p>The Regional Awards Ceremony was taking place on Thursday 24<sup>th</sup> September 2015 in Dartmouth at the Royal Naval College.</p> <p>Tickets are £18 and Zoe had looked into quotes for transport:</p> <p>For 3 people leaving from Grove House arriving in Dartmouth at 9.00am and returning at 4.15pm:</p> <ol style="list-style-type: none"> <li>1. Apple Taxi – £187.50</li> <li>2. Travelbilty - £250</li> <li>3. Coombs - £220</li> </ol> <p><b>Action:</b> Zoe to email all members of the Working Party to see if anyone else would like to go.</p> <p>The National Awards ceremony was taking place in Sunderland on Friday 16<sup>th</sup> October. It was an evening event and would mean an overnight stay. Zoe had looked into the cost of flying and it was between £60 - £70 per person which did not include accommodation.</p> <p><b>RESOLVED:</b> That if any member of the WIB Working Party wished to go to the National Awards then Weston In Bloom would pay for the ticket of £18.00 (providing the budget allowed). Other expenses accrued by an individual member would have to be paid by that member.</p>
<p>9.</p>	<p><b>Judging Days Arrangements:</b></p> <p>Zoe needed to know what arrangements to make for the 2 Judging Day lunches.</p> <p>Discussion ensued.</p> <p><b>RESOLVED:</b></p> <ol style="list-style-type: none"> <li>1. That Zoe is to book lunch for no more than £6.00 per head for 40 people for each lunch.</li> <li>2. To erect the marquee in the courtyard of Grove House again on both Judging Days.</li> <li>3. To have only one flower arrangement at each Judging Day.</li> </ol>
<p>10.</p>	<p><b>Planting:</b></p> <p>On the 19<sup>th</sup> May 2015 the plants were scheduled to be delivered.</p> <p>Planting of the Donkey would go ahead on the 22<sup>nd</sup> and 23<sup>rd</sup> of May 2015.</p> <p>Roger Brown was currently painting the train.</p> <p>Rob Thurston queried whether the flowers to be ordered in June were allocated in the budget.</p> <p><b>Action:</b> Zoe to check the budget for inclusion of the June plant ordering.</p>

<b>11.</b>	<b>Any Other Business:</b>  Cynthia said the Flower Show arrangements were going well.  There were many activities planned for the day such as: <ul style="list-style-type: none"><li>• Talks</li><li>• Demonstrations</li><li>• Flower arranging</li><li>• Trophy Presentation</li><li>• Stalls</li></ul> There was a full committee meeting scheduled for next week.
<b>12.</b>	<b>Date of Next Meeting – 9<sup>th</sup> June 2015, 1.00pm Grove House</b>

There being no further business, the Chairman closed the meeting at: 03.00 pm

Signed: .....

Dated: .....