

WESTON-SUPER-MARE TOWN COUNCIL

Expressions of Interest for Supply and Installation of Play Equipment and Associated Surfacing at Wyvern Close in Weston-super-Mare

Weston-super-Mare Town Council is seeking Expressions of Interest from suitably experienced and qualified companies to the provision of a multi play unit and safety surfacing for Weston-super-Mare Town Council. The contractor will need to have proven and demonstrated experience in similar projects and the wide ranging skill bases to achieve the various elements of the contract which include liaison and design / provision of Play equipment, health & safety management and defect diagnosis.

Companies from whom Weston-super-Mare Town Council procure goods and services must demonstrate that all practicable steps are being taken to allow equal access and equal treatment in employment and service delivery, as appropriate to the nature of the contract.

Companies from whom Weston-super-Mare Town Council procure goods and services must be able to demonstrate an excellent Health and Safety record, accordingly contractors that cannot demonstrate an excellent record, free from enforcement action, will not be considered.

The Town Council has a budget of £14,000 and the submission must demonstrate how the funding will be spent; to include initial designs. It is essential that you are able to meet the deadline of November 2018 for works to commence.

Weston-super-Mare Town Council will evaluate the Expression of Interest submissions received, and shortlist qualifying companies to invite quotations for the project. Registration of interest does not imply inclusion on the list of companies approved for quotations. The documents detailing the quotation process and specification will be issued in the week commencing 20th August 2018

EVALUATION & ASSESSMENT OF EXPRESSION OF INTEREST

The evaluation will be in accordance with the following criteria, a fail under the Health and Safety criteria will automatically result in exclusion from the quotation list.

An aggregate of 3 or more fails will automatically result in exclusion from the quotation list.

Evaluation Criteria	Pass / Fail
Proven experience in the supply and installation of play equipment	Pass / Fail

Financial capability	Pass / Fail
Proven experience in supply and installation of safety surfacing	Pass / Fail
Evidence of an excellent Health & Safety Record (no enforcement action under current legislation)	Pass / Fail
Resources and availability to quote and commence in November 2018	Pass / Fail

Interested parties are asked to submit Expressions of Interest to include their:

- Company name, address, contact name and registration number
- Company bankers name and account number
- Details of any enforcement action under Health & Safety Legislation
- Brief details of two recent (within last 36 months) similar projects undertaken by the company (Max 1000 words)
- Confirmation that the company will be able to submit a quotation and should they be successful, commence work November 2018

Expressions of Interest should be sent no later than **12 noon on Friday 3rd August 2018** to:

Sarah Pearse
Deputy Town Clerk
Weston-super-Mare Town Council
Grove House
Grove Park
Weston-super-Mare
BS23 2QJ