

1st December 2017

**WESTON-SUPER-MARE TOWN COUNCIL
MUSEUM AND HERITAGE SUB-COMMITTEE
AGENDA**

Date: 7th December 2017

Time: 10.00am

Venue: Grove House

Members of the Museum and Heritage Sub Committee are hereby summoned to this meeting and reminded that they have a duty to state a Declaration of Interest prior to the appropriate agenda item and to consider the Crime and Disorder Act s.17 when reaching a decision. Members who wish to comment on matters within their ward may attend and address the Committee.

Committee Members: Councillors Peter Crew, John Crockford-Hawley, Robert Cleland, James Davis, Jan Holloway and Catherine Gibbons, Non-voting co-opted members: Malcolm Nicholson – Town Clerk, Sarah Pearse – RFO, Zoe Clements – Development Officer, Nick Melling – VSM Weston Museum, Katherine Bell – Learning and Events Officer, Steve Matthews – SJ Surveyors, Tom Mayberry & Amal Khreisheh – Somerset County Council, Andy Brisley – North Somerset Council, Peter Johnson – Volunteer Archivist, Heather Morrissey – Chairperson of the Friends of the Museum, Chris Richards – Historian, Liz Neathey – MDO, David Revell – Imagemakers

Note: Quorum of the Committee shall be 3 of its members.

- 1. Apologies for Absence**
- 2. Declarations of interest**
- 3. To agree the accuracy of the minutes of the final meeting of the Museum HLF Working Party held on the 12th October 2017 (attached)**
- 4. Members to receive HLF project reports on:-**
 - 4.1 SWHT progress report (report attached)
- 5. Business plan and Activity Plan development as approved**
 - 5.1 Volunteer engagement (report attached)
 - 5.2 Update from the Learning and Events Officer (report attached)
 - 5.3 Museum operations from the Visitors Service Manager (report attached)
 - 5.4 Community Engagement report (attached)
- 6. Museum fundraising/grant status**
 - 6.1 ACE Resilience funding – (verbal report)
 - 6.2 Sharing Heritage Application (verbal report)
- 7. Grants for the Arts Project**
 - 7.1 Installation update (verbal report)

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8. Grove Park War Memorial

8.1 Update on the repairs for the Grove Park War Memorial (report attached)

9. The Blue Plaque scheme

9.1 Update on the Blue Plaques (verbal report)

10. Worlebury Hill Fort

10.1 For Members to discuss involvement in the project

11. Literary Festival

11.1 for discussion

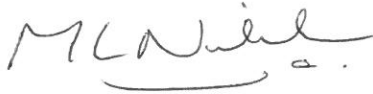
12. To receive a verbal report from the Friends of Weston Museum

13. Accreditation update

13.1 Update on progress (report attached)

13.2 Mentor agreement (attached)

Date of next meeting: Thursday February 2018 at 10am – 12.00 noon at Grove House



Malcolm Nicholson
Town Clerk
1st December 2017

Weston-super-Mare Town Council
Grove House, Grove Park
Weston-super-Mare
BS23 2QJ