

12th June 2017

WESTON-SUPER-MARE TOWN COUNCIL MUSEUM AND HERITAGE SUB-COMMITTEE AGENDA

Date: 25th May 2017
House

Time: 11.00am

Venue: Grove

Members of the Museum and Heritage Sub Committee are hereby summoned to this meeting and reminded that they have a duty to state a Declaration of Interest prior to the appropriate agenda item and to consider the Crime and Disorder Act s.17 when reaching a decision. Members who wish to comment on matters within their ward may attend and address the Committee.

Committee Members: Councillors Peter Crew, John Crockford-Hawley, Robert Cleland, James Davis, Jan Holloway and Catherine Gibbons, Non-voting co-opted members: Malcolm Nicholson – Town Clerk, Sarah Pearse – RFO, Zoe Clements – Development Officer, Nick Melling – VSM Weston Museum, Katherine Bell – Learning and Events Officer, Steve Matthews – SJ Surveyors, Tom Mayberry & Amal Khreishah – Somerset County Council, Andy Brisley – North Somerset Council, Peter Johnson – Volunteer Archivist, Heather Morrissey – Chairperson of the Friends of the Museum, Chris Richards – Historian, Liz Neathey – MDO, Angela & George – Chedburn and Dudley – Architects, David Revell – Imagemakers

Note: Quorum of the Committee shall be 3 of its members.

1. Apologies for Absence

2. Declarations of interest

3. To agree the accuracy of the minutes of the final meeting of the Museum HLF Working Party held on the 25th May 2017 (attached)

4. ACE Grants for the Arts Project

4.1 Presentation by Mary Flower

5. Members to receive HLF project reports on:-

5.1 PPM -Professional Project Manager (report attached)

5.2 SWHT progress report (report to follow)

6. Business plan and Activity Plan development as approved

6.1 Volunteer engagement (report attached)

6.2 Update from the Learning and Events Officer (report attached)

6.3 Museum operations from the Visitors Service Manager (report attached)

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7. Museum fundraising/grant status

- 7.1 ACE Resilience funding - Café (verbal report)
- 7.2 ACE Resilience funding – Retail Consultancy (verbal report)
- 7.3 ACE Resilience funding – Audience Development (verbal report)
- 7.4 Sharing Heritage Application (verbal report)

8. Grove Park War Memorial

- 8.1 Update on the repairs for the Grove Park War Memorial (report attached)

9. Way finding signage

- 9.1 Update on fingerpost signage with costs (verbal report)

10. The Blue Plaque scheme

- 10.1 Update on the Blue Plaques (verbal report)

11. To receive a verbal report from the Friends of Weston Museum

Date of next meeting: Thursday 22th July 2017 at 11am – 12.00 noon at Grove House



Malcolm Nicholson
Town Clerk
18th May 2017

Weston-super-Mare Town Council
Grove House, Grove Park
Weston-super-Mare
BS23 2QJ