

6th October 2017

**WESTON-SUPER-MARE TOWN COUNCIL
MUSEUM AND HERITAGE SUB-COMMITTEE
AGENDA**

Date: 12th October 2017

Time: 10.00am

Venue: Grove House

Members of the Museum and Heritage Sub Committee are hereby summoned to this meeting and reminded that they have a duty to state a Declaration of Interest prior to the appropriate agenda item and to consider the Crime and Disorder Act s.17 when reaching a decision. Members who wish to comment on matters within their ward may attend and address the Committee.

Committee Members: Councillors Peter Crew, John Crockford-Hawley, Robert Cleland, James Davis, Jan Holloway and Catherine Gibbons, Non-voting co-opted members: Malcolm Nicholson – Town Clerk, Sarah Pearse – RFO, Zoe Clements – Development Officer, Nick Melling – VSM Weston Museum, Katherine Bell – Learning and Events Officer, Steve Matthews – SJ Surveyors, Tom Mayberry & Amal Khreisheh – Somerset County Council, Andy Brisley – North Somerset Council, Peter Johnson – Volunteer Archivist, Heather Morrissey – Chairperson of the Friends of the Museum, Chris Richards – Historian, Liz Neathey – MDO, David Revell – Imagemakers

Note: Quorum of the Committee shall be 3 of its members.

- 1. Apologies for Absence**
- 2. Declarations of interest**
- 3. To agree the accuracy of the minutes of the final meeting of the Museum HLF Working Party held on the 20th July 2017 (attached)**
- 4. Members to receive HLF project reports on:-**
 - 4.1 SWHT progress report (report attached)
 - 4.2 Temporary Exhibition programme (report attached)
 - 4.3 Final reporting process (report attached)
 - 4.4 Fitting for the new doors (verbal report)
- 5. Business plan and Activity Plan development as approved**
 - 5.1 Volunteer engagement (report attached)
 - 5.2 Update from the Learning and Events Officer (report attached)
 - 5.3 Museum operations from the Visitors Service Manager (report attached)
 - 5.4 Community Engagement report (attached)
- 6. Museum fundraising/grant status**
 - 6.1 ACE Resilience funding – (verbal update)
 - 6.2 Sharing Heritage Application (report attached)
 - 6.3 Our town, Our museum, Our place (verbal update – Liz Neathey)
 - 6.4 Bike stands outside museum (verbal report)

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7. Grants for the Arts Project

7.1 Installation proposal

8. Grove Park War Memorial

8.1 Update on the repairs for the Grove Park War Memorial (verbal report)

9. The Blue Plaque scheme

9.1 Update on the Blue Plaques (verbal report)

10. BBC Civilisation Festival

10.1 For Members to discuss (information attached)

11. To receive a verbal report from the Friends of Weston Museum

12. Accreditation update

12.1 Members are requested to take part in a SWOT analysis to support the accreditation review. (report attached)

Date of next meeting: Thursday 7th December 2017 at 10am – 12.00 noon at Grove House



Malcolm Nicholson
Town Clerk
6th October 2017

Weston-super-Mare Town Council
Grove House, Grove Park
Weston-super-Mare
BS23 2QJ