

WESTON-SUPER-MARE TOWN COUNCIL MUSEUM AND HERITAGE SUB-COMMITTEE AGENDA

Date: Wednesday 20th February 2019 Time: 10.00am Venue: Grove House

Members of the Museum and Heritage Sub Committee are hereby summoned to this meeting and reminded that they have a duty to state a Declaration of Interest prior to the appropriate agenda item and to consider the Crime and Disorder Act s.17 when reaching a decision. Members who wish to comment on matters within their ward may attend and address the Committee.

Committee Members: Councillors Peter Crew, John Crockford-Hawley, Robert Cleland, James Davis, Jan Holloway and Catherine Gibbons; Non-voting co-opted members: Malcolm Nicholson – Town Clerk, Sarah Pearse – Deputy Town Clerk, Matthew Hardy – Acting Museum VSM, Liz Niven /Sherry Coles – Learning and Events Officers, Steve Matthews – SJ Surveyors, Tom Mayberry & Amal Khreishah – South west Heritage Trust, Cara MacMahon – North Somerset Council, Peter Johnson – Volunteer Archivist, Heather Morrisey – Chairperson of the Friends of the Museum

Note: Quorum of the Committee shall be 3 of its members.

- 1. Apologies for Absence**
- 2. Declarations of Interest**
- 3. To agree the accuracy of the minutes of the 6th December 2018** (attached)
- 4. South West Heritage Trust update reports**
 - 4.1 To receive an update from Amal Khreishah (attached)
- 5. Museum Operation/Business plan and Activity Plan reports**
 - 5.1 Update from the Learning and Events Officer (attached)
 - 5.2 Museum operations from the Visitor Services Manager (attached)
 - 5.3 Community Engagement report (to follow)
 - 5.4 Retail, Marketing & External Bookings (attached)
 - 5.5 Café Report (verbal report)
 - 5.6 Volunteer Engagement Report from the Volunteer Coordinator (attached)
- 6. Museum Grant Development**

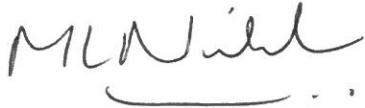
To receive a verbal report from the Development Officer
- 7. Renewal of Agreement for SWHT Curatorial Services**

To receive a report from the Town Clerk (to follow)
- 8. To receive a verbal report from the Friends of Weston Museum**
- 9. Update on the Blue Plaques Scheme**

To receive the report of the Communications Officer (attached)
- 10. Heritage Action Zone update**

To receive the report of the Heritage Action Zone Officer (attached)

11. Potential acquisition of Weston Model House.



Malcolm Nicholson
Town Clerk
13th February 2019

Weston-super-Mare Town Council
Grove House, Grove Park
Weston-super-Mare
BS23 2QJ