



WESTON-SUPER-MARE TOWN COUNCIL

WESTON-SUPER-MARE TOWN COUNCIL FINANCE AND GENERAL PURPOSES COMMITTEE AGENDA

Date: Monday 24th August 2026**Time:** 7.00 pm**Venue:** 32 Waterloo Street

Members of the Finance & General Purposes Committee are hereby summoned to attend this meeting. Members are reminded of their duty to declare any Disclosable Pecuniary Interest (DPI) or other interest in accordance with the Code of Conduct. Members with a DPI must withdraw from the meeting unless a dispensation has been granted. Members must also have regard to the Crime and Disorder Act 1998 s.17 and Equality Act 2010 s.149 when making decisions.

All Committee meetings are open to the public and press

RECORDING OF PUBLIC COUNCIL MEETINGS

Please note that meetings may be recorded, filmed, photographed or broadcast by the Council and/or members of the public in accordance with the Openness of Local Government Bodies Regulations 2014 and the Council's Recording and Filming of Meetings Policy. By attending this meeting, you are deemed to consent to being recorded, unless the meeting moves into confidential session where recording is prohibited. Any recording must not disrupt the proceedings of the meeting. Official minutes remain the formal and legally binding record of Council decisions.

7pm - PUBLIC QUESTION TIME (15 minutes maximum)

The Council chamber has allocated seating for a maximum of 16 members of the public.

The public are welcome to make representations, ask questions and give evidence in respect of business on the agenda. Questions must relate to agenda items and will not give rise to debate. Individual representations are normally limited to 5 minutes at the discretion of the Chair. Written questions may be submitted in advance to committee@wsm-tc.gov.uk or to the Chief Executive Officer/Town Clerk by 5pm on the working day before the meeting

Members: Councillors Ciaran Cronnelly (C), Gill Bute, Mark Canniford, Peter Crew, John Crockford-Hawley, Catherine Gibbons, Robert Payne, Robert Skeen, John Standfield and Charlie Williams.

Note: Quorum of the Committee shall be 5 of its Members.

- 1. Apologies for Absence and Notification of Substitutes**
- 2. Declarations of Interest**

3. **To agree the accuracy of the previous Minutes of the Finance and General Purposes Committee Meeting held on 27th July 2026** (attached) (pages 1-10)
4. **To receive the Draft Notes of the Devolution Start and Finish Group Meeting held on the 5th August 2026** (attached) (pages 11-17)
5. **Grants and Governance Sub-Committee Reporting**
 - 5.1 **Draft Minutes from 30th July 2026** (attached) (pages 18-27)
To receive and note the draft Minutes of the Grants and Governance Sub-Committee meeting held on 30 July 2026
 - 5.2 **Community Scrapstore North Somerset – Recommendation** (attached)(pages 28-31)
To consider the recommendation of the Grants and Governance Sub-Committee regarding Community Scrapstore North Somerset and report of the Finance and Administration Manager
6. **To receive the Notes of the Health and Safety Meetings held in August 2026** (attached) (pages 32-34)

FINANCE

7. **Accounting Contractor Services Review Year End**
To receive the supplementary Briefing Note of the Director of Finance and Resources (attached)(pages 35-37)
8. **Investment Bank account overview**
To receive the report of Director of Finance and Resources (attached)(pages 38-41)

GOVERNANCE

9. **BID Renewal – 2026**
To receive the in person presentation from the BID / Town Centre Manager and Mel Richardson (BID Consultant) and accompanying report from the CEO/ Town Clerk (attached) (pages 42-46)
10. **To approve the following Policies and covering reports:**
To receive the report of the Director of Finance & Resources (attached)(pages 47-49)
10.1 AI Policy (new Policy) (attached)(pages 50-60)
11. **Digital Transformation Programme**
To receive the report of the CEO/Town Clerk and recommendation of the Project Group Meeting held on the 12th August 2026 (attached)(pages 61-68)
12. **32 Waterloo Street Ramp**
To receive the report of the Senior Development Officer (attached) (pages 69-86)



Sarah Pearse BA (Hons), FSLCC
Chief Executive Officer/Town Clerk
17th August 2026

Weston-super-Mare Town Council
32, Waterloo Street
Weston-super-Mare
BS23 1LW

Adopted 21st November 2022



IN COLLABORATION WITH SLEC, NALC, OVW, COUNTY ASSOCIATIONS

