



WESTON-SUPER-MARE TOWN COUNCIL

**WESTON-SUPER-MARE TOWN COUNCIL
MINUTES OF THE
FINANCE AND GENERAL PURPOSES COMMITTEE
HELD AT 32 WATERLOO STREET
MONDAY 13th OCTOBER 2025**

Meeting Commenced: 7.00 pm

Meeting Concluded: 7.51 pm

PRESENT: Councillors Ciaran Cronnelly (Chair), Gillian Bute, Ray Armstrong (S), Peter Crew, John Crockford-Hawley, Owen James (S), Robert Payne, Robert Skeen, Charlie Williams and Martin Williams (S).

ALSO, IN ATTENDANCE: Councillor Catherine Gibbons, Sarah Pearse (Chief Executive Officer/Town Clerk), Helen Morton (Director of Finance & Resources), Samantha Bishop (Democratic Services Manager) and Martin Slade (member of the public).

Public Participation – Address by Mr. Martin Slade

The Chair welcomed Mr. Martin Slade, who thanked the Council for improving openness and transparency in its documentation and decision-making.

Mr. Slade raised concerns regarding the current AGAR process and ongoing discussions with the external auditor. He noted the absence of any publicly available Terms of Reference or meeting notes for the former Anti-Racism Group or Champion. While welcoming the recent report from the Anti-Racism Champion, he expressed concern that there was no public record of discussions or agreements made in the Council's name.

Mr. Slade referred to the proposed meeting with Race Equality North Somerset (RENS) and outlined residents' concerns regarding the organisation's statements and its continued role as an advisor to the Council.

The following questions were posed:

1. How many councillors were aware of and have read the 2022 report "*Time for Change – Developing an Anti-Racism Strategy for Weston*" led by RENS?
2. Why would the Council wish to create "disequilibrium," as referenced within that document?
3. Did the Council pay £2,000 for security for the Council of Sanctuary public meetings?
4. What was the Council's policy regarding the use of security at public meetings?
5. Can the meeting notes of the Weston Town Council Working Group, referenced in the *Time for Change* document, be made publicly available?

6. What was the content of the “Responding to Hostility” training undertaken by the Champion, why was it provided by a race relations charity rather than a government body, and how inclusive and unbiased was it?
7. What was the Council’s approach to responding to hostility following this training?

Mr. Slade concluded by encouraging the Council to continue upholding the Nolan Principles, particularly openness and transparency, in addressing residents’ concerns.

	<p>Apologies for Absence and Notification of Substitutes</p> <p>Apologies for absence were received from Councillors Lisa Pilgrim substituted by Martin Williams, Mark Canniford substituted by Ray Armstrong and Helen Thornton substituted by Owen James.</p> <p>Councillor Peter Crew thanked everybody for their kind wishes.</p>
	<p>Declarations of Interest</p> <p>There were no declarations of interest received from committee members.</p>
	<p>To approve the Minutes of the Finance and General Purposes Committee Meeting held on the 18th August 2025</p> <p>The minutes of the meeting had been previously circulated.</p> <p>PROPOSED BY: Councillor Peter Crew SECONDED BY: Councillor Ciaran Cronnelly</p> <p>A vote was taken and carried. Accordingly, it was:</p> <p>RESOLVED: That the minutes of the Special Finance & General Purposes Committee Meeting held on 18th August 2025 be approved and signed by the Chair.</p>
	<p>To receive the Notes of the Civic Matters Consultation Group held on 4th September 2025</p> <p>The Notes had been previously circulated.</p> <p>Members were advised that the Civic ribbon that would be worn with the pendant by future Mayors Consorts, was supplier approved.</p> <p>RESOLVED: That the Notes of the Civic Matters Consultation Group held on the 4th September 2025 be noted.</p>
	<p>To receive the Notes of the Health and Safety Meetings held in July and August 2025</p> <p>The notes had been previously circulated.</p> <p>RESOLVED: That the Notes of the Health and Safety Meetings held in July and August 2025 be received.</p>
	<p>To receive the report of the Anti-Racism Champion</p> <p>The report had been previously circulated.</p>

	<p>RESOLVED: That the report of the anti-racism champion be received.</p>
	<p>To receive the verbal report of the Armed Forces Champion</p> <p>The Chair invited Councillor Catherine Gibbons to report to the meeting:</p> <ul style="list-style-type: none"> • As Champion has attended the VE Day celebrations in Portishead and Parliament visit where the Covenant was discussed to be full law. • Is working with schools and on how they can support service families with education. • Visited the MOD Lyneham which was an extremely important and integral unit in maintaining all the equipment and the most decorated service for its exposure to danger zones. • Attended the awards for the Cadet force. • Will be attending the Poppy train on 11/11. • Chairs the NSC Armed Forces Covenant Board meetings • Attends Armed Forces meetings for Wessex. <p>RESOLVED: That the report of the Armed Forces Champion be received.</p>
	<p>To receive the report of the Armed Forces Covenant from the Civic Officer</p> <p>The report had previously been circulated which advised that:</p> <p>WSMTC signed North Somerset Council's (NSC) Armed Forces Covenant back in June 2013 and since then NSC have updated their covenant (December 2023) and have encouraged parish and town councils to sign their own Covenant.</p> <p>The committee were asked to consider and recommend to Full Council the adoption of a standalone Armed Forces Covenant specific to Weston-super-Mare Town Council, following North Somerset Council's decision to make their Covenant exclusive to their authority.</p> <p>The Armed Forces Champion was in support of the recommendation recognising that Weston has a significant military history. The wording of the Covenant, was based on Taunton's Covenant template which was acceptable and was in support of an exhibition at the Museum, to tie in with an official signing.</p> <p>An amendment to the draft Covenant was suggested as follows:</p> <p>P72 – Update with Kings Crown. Sec 2 – To include members of the council volunteers.</p> <p>The Committee were in support of the recommendation, where it was noted that Weston's history was connected with all three Armed Services in some way.</p> <p>The Chair confirmed that any associated costs in reference to special treatment as per section 1, would be determined by committee approval and it was noted that there were already discounts for armed forces and emergency services in place at the Museum.</p> <p>PROPOSED: Councillor Ciaran Cronnelly SECONDED: Councillor Peter Crew</p> <p>RECOMMENDED: To Full Council:</p> <ol style="list-style-type: none"> 1. That Weston-super-Mare Town Council adopts its own Armed Forces Covenant, reflecting its continuing commitment to the Armed Forces community;

	<p>2. That the Town Clerk/Chief Executive Officer be authorised to finalise the wording of the Covenant in consultation with the Chair of Council and relevant partners; to include the above amendments and</p> <p>3. That arrangements be made for a formal signing ceremony with local Armed Forces representatives and community stakeholders.</p>
	<p>• FINANCE</p>
	<p>Monthly Financial Reports July and August 2025</p> <p>.1 For Approval</p> <p>1.1 Schedule of Unapproved Expenditure</p> <p>PROPOSED BY: Councillor Ciaran Cronnelly SECONDED BY: Councillor Gill Bute</p> <p>A vote was taken and accordingly, it was carried.</p> <p>RESOLVED: That the financial reports be received.</p> <p>.2 For Noting</p> <p>2.1 Bank Reconciliations 2.2 Budgetary Control Report 2.3 Bank Interest Report 2.4 Schedule of Receipted Income 2.6 Overspend report 2.5a Bad Debt general report</p> <p>The committee noted that the income at both the Museum shop and the Waterpark kiosk was very positive.</p> <p>RESOLVED: That the financial reports be noted.</p> <p>2.5b Bad Debt report (Visit Weston write off)</p> <p>PROPOSED BY: Councillor Peter Crew SECONDED BY: Councillor Ciaran Cronnelly</p> <p>A vote was taken and accordingly, it was carried.</p> <p>RESOLVED: Write off debts to the value of £550.80.</p>
	<p>To review the Effectiveness of the Internal Auditor for the year 2024/25</p> <p>The report of the Director of Finance and Resources/Responsible Financial Officer had been previously circulated which provided members with the necessary information included within the agenda pack. Due to an anomaly this report (whilst on the agenda in June) had not been fully available to members so was bought again to ensure complete transparency.</p> <p>The requirements for the effectiveness of the internal auditor had been checked against the updated Joint Panel on Accountability and Governance Practitioners' Guide, and have been updated as indicated within the report.</p>

	<p>PROPOSED BY: Councillor Ciaran Cronnelly SECONDED BY: Councillor Peter Crew</p> <p>A vote was taken and accordingly, it was carried.</p> <p>RESOLVED: To approve the review of Effectiveness of Internal Audit 2024 / 2025 for the Chair to sign.</p>
	<p>To receive the Final Internal Audit Report for the year 2024/25.</p> <p>The report of the Director of Finance and Resources/Responsible Financial Officer had been previously circulate which advised that the final year end internal audit report for the financial year 2024-2025 was received from Auditing Solutions Limited in June 2025 where recommendations were identified and specified.</p> <p>RESOLVED: That the findings from the internal auditors report for 2024-2025 and the remedies identified for each recommendation be noted.</p>
	<p>Investment of Council Funds</p> <p>The report of the Director of Finance and Resources/Responsible Financial Officer had been previously circulated. Which was seeking approval to invest a portion of the Council's current account balance, which currently stood at approximately £2.1 million, in accordance with Section 14 (Loans and Investments) of the Financial Regulations and the Council's adopted Investment Strategy. The balance significantly exceeded the four-month operating reserve required under Financial Regulation 4.7, which would enable investment of up to £1.3 million while maintaining adequate liquidity for day-to-day operations.</p> <p>The committee noted that it was a local government nationwide difficulty accessing banks and experiencing delays, which were being discussed by SLCC NALC to try to improve the situation faced within the sector. A short term treasury report would come back for consideration in line with the council's Investment Strategy.</p> <p>PROPOSED BY: Councillor Ciaran Cronnelly SECONDED BY: Councillor Robert Payne</p> <p>A vote was taken and accordingly, it was carried.</p> <p>RESOLVED:</p> <ol style="list-style-type: none"> 1. To approve the investment of £1.3 million of surplus funds from the Council's current account, allocated as follows: • £500,000 in a 6-month fixed-term deposit with Lloyds Bank. • £500,000 in the CCLA Public Sector Deposit Fund (instant access). • £300,000 in a 90-day notice account with Nationwide Building Society. 2. Authorise the Responsible Financial Officer (RFO), in consultation with the Chief Executive Officer/Town Clerk, to execute these investments with two authorised signatories approving each transfer. 3. Require the RFO to report all transactions to the next Finance & General Purposes Committee meeting and to include performance updates in quarterly monitoring reports.
	<p>Budget setting considerations</p> <p>The report of the Director of Finance and Resources/Responsible Financial Officer had been previously circulated which informed that a review of the budget setting process was taken to the Finance & General Purposes on 18th August 2025, whereby it was recommended that during September and October each year that Committees and Sub Committees were to</p>

provide recommendations/considerations to budget areas in line with set strategic aims of the council only (having regard for the councils Medium Term Financial Plan). (Available on the council's website).

Therefore budget areas as identified within the report were reviewed as part of the first draft review for the 2026/2027 budget and identified income and expenditure that needed consideration against the budgets that were set in 2025/2026.

A further budget summary 2026/2027 report was circulated which as directed by the committee at its last meeting, gave 2x budget options (yellow = CPI /green = standstill).

The committee were requested to indicate any elements for inclusion within DRAFT budget, considering the appendices.

It was noted that:

- The Democratic Services (DS) budget was inclusive of investment to improve the council's (DS) processes.
- The Capital elements was inclusive of Cemetery wall repair costs.
- The Street furniture budget was utilised by TC signs/transfer of NSC bins /street cleaning and bus shelters, noting that TC signs was the largest cost which would fall to AC&L committee to monitor.
- Bus shelters – NSC were looking at TC bus shelters for advertising income opportunities.

PROPOSED BY: Councillor Ciaran Cronnelly

SECONDED BY: Councillor Peter Crew

A vote was taken and accordingly, it was **carried**.

RESOLVED: To approve in principal, the costs and income identified within the budget holders reports for inclusion in the draft budget for 2026/2027 and that the direction for budget setting from the committee was that the budget presentation in December 2025 for the year 2026/2027 should be representative of a standstill budget (against 2025/26) with only a CPI increase applied.

GOVERNANCE

To approve the following Policies:

a) Twinning Strategic Plan

The committee were advised that the Plan was produced and approved by a start and finish group and welcomed by Hildesheim.

PROPOSED BY: Councillor John Crockford - Hawley

SECONDED BY: Councillor Ciaran Cronnelly

A vote was taken and accordingly, it was **carried**.

RESOLVED: To approve and adopt the Twinning Strategic Plan.

Under Standing Order 23. Execution and Sealing of Legal Documents

15.1 To approve the sealing of the following document (prior resolution passed to enter into agreements)

- Agreement between Weston-super-Mare Town Council and Weston-super-Mare Allotment Club.

PROPOSED BY: Councillor Ciaran Cronnelly

SECONDED BY: Councillor John Crockford-Hawley

A vote was taken and accordingly, it was **carried**.

RESOLVED: To approve the sealing of the Agreement between Weston-super-Mare Town Council and Weston-super-Mare Allotment Club and two signatories as Councillors 1.Charlie Williams 2. Peter Crew.

There being no further business the Chair closed the meeting at 7.51 pm

Signed.....Dated
Chair of the Finance and General Purposes Committee



WESTON-SUPER-MARE TOWN COUNCIL

WESTON-SUPER-MARE TOWN COUNCIL
MINUTES OF THE GRANTS AND GOVERNANCE SUB COMMITTEE
HELD AT 32 WATERLOO STREET
THURSDAY 23rd October 2025

Meeting Commenced: 10.00 am

Meeting Concluded: 11.10 am

PRESENT: Councillors Hugh Malyan (C), Mike Bell, Peter Crew and Alan Peak, James Clayton and John Standfield.

ALSO, IN ATTENDANCE: Councillor Marcia Pepperall, Sarah Pearce (Chief Executive Officer/Town Clerk), Samantha Bishop (Democratic Services Manager), Fiona Gardner (Finance Administration Manager), Molly Matthews (Senior Development Officer) and Alison Garner (Democratic Services Officer), Alli Waller (YMCA)

192	<p>Apologies for Absence and Notification of Substitutes</p> <p>Apologies for absence were received from Councillor Joe Bambridge with no substitution. It was noted that Councillor Marcia Pepperall was in attendance and not a substitution.</p>
193	<p>Declarations of Interest</p> <p>There were none received at this point in the meeting.</p>
194	<p>To agree the accuracy of the previous SPECIAL Grants and Governance Sub Committee Minutes held on 24th July 2025</p> <p>The minutes from the previous meeting had been previously circulated.</p> <p>PROPOSED BY: Councillor Mike Bell SECONDED BY: Councillor Alan Peak</p> <p>A vote was taken and accordingly it was carried.</p> <p>RESOLVED: That the minutes of the SPECIAL Grants and Governance Sub Committee Minutes held on 24th July 2025 be approved and signed by the Chair.</p>
195	<p>At this point in meeting the Chair brought forward agenda item 7.1D and invited Alli Waller to present to the meeting.</p>

7.1D Alli Waller YMCA

- It had been the quietest quarter for the Youth Service due to the summer holidays, extra school sessions and some students struggling to cope with transition to secondary school.
- Challenges - maintaining the town center clubs, only retaining two home schoolers. The Wednesday Grove youth club had started slow but was growing with 32 registered and 12 regulars. Due to changes in the Community Response Team the link with Greggs had been lost and the YMCA were looking at ways to re-establish this.
- The meet support group had been very well received helping over 40 people with writing CVs, applications forms and securing apprenticeships and jobs.
- The Youth Council had 12 active members whos' meetings were very proactive however, it was difficult to keep members engaged and focused outside of meetings. There was one extremely motivated member who had secured work experience with the Sunday Times independently, which was a great achievement and news story. The YC hosted a visit from Crewkerne Youth Council which was a great experience where they learned that the Youth Council was lucky to be well supported by the WSM Town Council.
- South Ward was the most popular club, which did experience anti-social behaviour but this was managed by staff and also challenged by the young people themselves. They had also experienced issues with misogyny and fat shaming. All the clubs provided snacks as lots of young people go in starving.
- The Bournville Seniors was established 18 months ago with 59 registered and 27 regulars. It was confirmed that the age range for this group was 16-21. They cooked and sat and eat together.
- The Home Ed group had 35 registered and 24 regulars who struggled with social skills, and the biggest challenge was the parents, however they have been invited on the Home Ed Facebook page which was considered a big achievement.
- The YMCA continue to offer sexual health support on the C-Card scheme and the Grace Project for young girls.

Ali informed that she would be more than happy to come back later on in the year to give a verbal report on a busier quarter.

10.18am Councillor James Clayton joined the meeting.

In response the provision of Youth Clubs in Worle to help target the ASB and in particular vandalism. Alli reported they did not have the current resources at this time however would consider this in future provision planning.

It was noted that the potential use of the Castle Batch Children's Centre should be considered with Devolution.

The Chair thanked Alli Waller for the report, *who left the meeting at 10.21am*

At this point in the meeting the Chair reverted back to item 4

Committee Forward Plan for the year 2025/2026

The forward plan had been previously circulated.

The CEO/Town Clerk advised that all committees/sub committee's had been supplied with a Plan disk to help focus and encourage forward thinking.

The committee were encouraged to suggest ideas they would like to see on future agendas.

	<p>RESOLVED: That the Committee Forward Plan for the year 2025/2026 was noted.</p>
196	<p>Budget setting considerations</p> <p>The report from the Director of Finance and Resources had been previously circulated.</p> <p>The report of the Director of Finance and Resources/Responsible Financial Officer had been previously circulated which informed that a review of the budget setting process was taken to the Finance & General Purposes on 18th August 2025, whereby it was recommended that during September and October each year that Committees and Sub Committees were to provide recommendations/considerations to budget areas in line with set strategic aims of the council only (having regard for the councils Medium Term Financial Plan). (Available on the council's website).</p> <p>Discussion ensued regarding Grant budget levels and the Town Clerk confirmed that the Community Events Grants budget (2024/2025) was utilised via the BID for a summer events programme.</p> <p>RESOLVED: To approve in principal, the costs identified for inclusion in the draft budget for 2026/2027 and that the direction for budget setting from the committee was that the budget presentation in December 2025 for the year 2026/2027 should be representative of a standstill budget (against 2025/26) with only a CPI increase applied.</p>
196.1	<p>Super Culture Proposal</p> <p>Members were requested to consider the proposal for inclusion within next year's budget (2026/2027) and recommend if this should be a standalone item or within the existing Events Grants Budget allocation for the Finance & General Purpose Committee to consider formally.</p> <p>Discussion ensued regarding the amount of financial assistance required and that giving perpetual support makes events repetitive. It was suggested to accept individual applications events going forward, to retain control.</p> <p>RESOLVED: That the Town Council were not in a position to offer £25,000 and would accept individual applications for events going forward.</p>
197	<p>At this point in the meeting it was:</p> <p>PROPOSED BY: Councillor Hugh Malyan SECONDED BY: Councillor Mike Bell</p> <p><i>To resolve under the Public Bodies (Admissions of Meeting) Act 1960 to exclude the public and press for the following item by reasons of the confidential nature of the business.</i></p>
198	<p>GRANTS</p> <p>The report of the Finance Administration Manager had been previously circulated.</p> <p>The council's annual budget for Community Event Grants was £12,500 with £4491 committed so far, leaving a £8,009 balance remaining.</p> <p>Copies of bank statements, the evaluation criteria and full applications for the</p>

following organisations were provided.

198.1 Small and Voluntary Grant Applications

198.1.1 Great Western Air Ambulance Charity (GWAAC) **Under the General Power of Competence (LA 2011 s1(1))**

GWAAC were a charity that attended to patients for critical care purposes and were seeking financial assistance of £1000 to help towards the cost of a life saving mission, which would cost on average £2,200.

The subcommittee felt that although the work done by Great Western Air Ambulance was considered important and had supported grants previously, the grants were usually given to smaller groups with less funds available.

PROPOSED BY: Councillor Hugh Malyan
SECONDED BY: Councillor John Standfield

A vote was taken and **carried**. Accordingly, it was:

RESOLVED: To decline this application based on the sub committee's above comments.

198.1.2 Wellspring Counselling **Under the General Power of Competence (LA 2011 s1(1))**

Wellspring Counselling was a local charity aimed at providing low cost 1:1 counselling sessions for anyone in North Somerset aged 11 and over in a timely manner. They were seeking financial assistance of £1000 which would provide up to 30 counselling sessions to Weston residents in need of mental health support.

PROPOSED BY: Councillor Mike Bell
SECONDED BY: Councillor James Clayton

A vote was taken and **carried**. Accordingly, it was:

RESOLVED: To award £1000 from the Small and Voluntary Grants budget.

198.2 Community Event Grant Applications

The report of the Senior Development Officer had been previously circulated.

The council's annual budget for Community Event Grants was £60,000, with £25,000 for Weston Wallz preapproved within the budget setting process, leaving a remaining budget of £35,000. Of this £35,000 budget, £17,000 had been awarded so far this year, with £18,000 remaining to allocate.

198.2.1 In Between Time £8,475

We Are Warriors is an immersive sound and light installation for Weston, co-created with underserved communities through workshops and performance, offering sanctuary, reflection and local employment opportunities.

PROPOSED BY: Councillor Peter Crew
SECONDED BY: Councillor Hugh Malyan

A vote was taken and **carried**. Accordingly, it was:

RESOLVED: To award £8,475 from the Community Event Grants budget.

198.2.2 Weston Artspace £3,438

PROPOSED BY: Councillor Peter Crew

SECONDED BY: Councillor Hugh Malyan

A vote was taken and **carried**. Accordingly, it was:

RESOLVED: To award £3,438 from the Community Event Grants budget.

198.2.3 Super Culture

Super Culture were previously awarded a £10,000 grant for Glow, following their application for £23,000. The subcommittee awarded a lower value than the request in an effort to ensure the grant funding was available for more organisations to engage. In recent correspondence (14th October), they confirmed that due to a national issue with access to Arts Council England funding, they would not be holding GLOW in 2026.

Discussion ensued and it was suggested that the funding roll over to fund the 2027 GLOW event.

PROPOSED BY: Councillor Mike Bell

SECONDED BY: Councillor Peter Crew

A vote was taken and **carried**. Accordingly, it was:

RESOLVED: That Super Culture be advised to roll over the £10,000 grant to fund the 2027 GLOW event, holding retention until after the event.

Evaluation of previously awarded Community Events Grants

Reset Awarded £3,000 – Retention £300

A vote was taken and **carried**. Accordingly, it was:

RESOLVED: To receive the evaluation report and release the £300 retention funding to RESET.

199

GOVERNANCE

Service Level Agreements

To receive quarterly KPI reports and monitor the Council's Service Level Agreements (SLA'S).

Councillor James Clayton declared a pecuniary interest as an employee of The Town Centre Partnership BID.

199.1 Community Service Level Agreements;

Members noted the councils current SLA's with the following organisations, with budget provision values as follows;

A. Weston Town Centre Partnership (£19,999)

	<p>RESOLVED: Received and noted.</p> <p>B. <u>Citizens Advice North Somerset (CANS) (£25,000)</u></p> <p>Discussion ensued regarding the disappointment that the Worle provision was being closed and that there was a possibility it could have linked in with Big Worle. The Town Clerk confirmed that every effort was made to keep CANS in Worle, however due to premises and affordability it was not possible. The door remained open for CANS to revisit this in future. It was suggested that the Children's Centre could be a potential premises as part of the Devolution process.</p> <p>RESOLVED: Received and noted.</p> <p>C. <u>Somewhere to Go (Homeless Support Fund Total=£50,000)</u></p> <p>RESOLVED: Received and noted.</p> <p>D. <u>YMCA</u></p> <p>RESOLVED: Received and noted.</p>
	<p>199.2 Direct Service Level Agreements</p> <p>E. <u>South West Heritage (Curatorial Services=£85,537)</u></p> <p>RESOLVED: Received and noted.</p> <p>F. <u>North Somerset Council Community Response (£51,500)</u></p> <p>RESOLVED: Received and noted.</p> <p>G. <u>North Somerset Council CCTV Provision (£95,700)</u></p> <p>Councillors discussed how well the relocation of the service to 32, Waterloo Street was working.</p> <p>RESOLVED: Received and noted.</p>
	<p>There being no further business the Chair closed the meeting at 11.10am</p> <p>Signed.....Dated</p> <p>Chair of the Grants and Governance Sub Committee</p>

**WESTON-SUPER-MARE TOWN COUNCIL
NOTES OF THE
HEALTH & SAFETY TEAM MEETING
HELD ON WEDNESDAY 1st OCTOBER 2025
32 WATERLOO STREET**

Meeting Commenced: 9.30am

Meeting Concluded: 9.55 am

PRESENT: Lisa Clemons (Grounds Services Manager), Sophie Roberts (Museum Services Manager), Matt Hardy (Community Operations & Resource Manager), Julie Smith (Senior Customer Services Officer).

Meeting Chair: Lisa Clemons

		ACTION
1.	<p>Apologies for Absence</p> <p>Apologies were received from Helen Morton, Fay Powell and Warren Parker-Mills</p>	
2.	<p>Notes of the Previous Meeting</p> <p>SR reported that there was still; an issue with the main blue doors at the Museum and it was being referred back to John West.</p> <p>LC confirmed that the public toilets at the cemetery will now be kept locked due to H & S issues and only herself had keys to access them.</p> <p>LC confirmed she will contact Splash in relation to getting the tanks repaired at the Water Park.</p> <p>SR said Spansec had been out to the Museum to sort out the emergency lighting stickers but they had done them satisfactorily, so will chase them up again</p> <p>LC reported that the tents in Ellenborough Park West had now been removed, with one of the regular rough sleepers being given a 'ban order' so is no longer allowed in the park.</p>	<p>SR</p> <p>LC</p> <p>SR</p>
3.	<p>Training</p> <p>SR confirmed she had booked Fire Warden training at the Museum and had one space left.</p>	

	<p>LC confirmed Topple Testing training had been arranged for the Grounds Team.</p> <p>SR said that Food & Hygiene Level 2 had been booked for TL and also some of the staff at the Museum will be attending free dementia training given by the Alzheimer Group.</p>	
4.	<p>Maintenance & Anti-Social Behaviour</p> <p>SR reported that one of the windows in the upstairs galleries had been found broken but it was unsure when or how this happened - Badmans had been out but said they needed a cherry picker to access. LC queried as to whether this could be done from the outside – SR to look into this further.</p> <p>SR also informed the meeting that the dishwasher at the Museum was leaking, HM asked for John West to check if leaking from the pipes at the back before calling Blue Elephant where the dish washer was purchased, as it was now out of warranty.</p> <p>LC said there was still the usual on-going anti-social behaviour in the parks, and reported that the wall in the cemetery was getting worse and Hong was going out today to do a structural survey.</p>	<p>SR</p> <p>SR</p>
5.	<p>Compliance Schedule</p> <p>a) Fire Extinguisher's Audit</p> <p>.</p> <p>MH to send over audit to HM in readiness for the General Risk assessment and book legionella testing at Quarry</p>	MH
6.	<p>Risk Assessments - updates and new</p> <p>a) Worknest Access</p> <p>b) General Risk Assessments/Fire, dates to be agreed.</p> <p>HM asked that managers forward plan for the Fire Risk Assessment in 2026.</p> <p>LC asked for confirmation as to whether this was Risk Monitor or Worknest.</p>	<p>HM</p> <p>LC/HM</p>
7.	<p>Quarry Update</p> <p>MH reported that all artists had been issued with a welcome pack to include fire regulations and evacuation plans. MH said risk assessments were not required.</p>	

	<p>LC said she would do the relevant risk assessments for the grounds team, and that the Beaver Retrievers were now being kept at the Cemetery on a trial bases.</p> <p>MH confirmed that the lines in the car park were being painted tomorrow.</p>	LC
8.	<p>Health & Safety Issues - accidents and near misses</p> <p>.There were none to report.</p>	
9.	<p>Toolbox Talks</p> <p>Central Services - Fire Safety.</p>	
10.	<p>Suggested matters for next meeting, Chair of next meeting date/venue confirmation</p> <p>Date: 5th Nov 2025 – Staff Room Waterloo Street</p> <p>Chair – HM</p> <p>Signed..... Dated.....</p>	

**WESTON-SUPER-MARE TOWN COUNCIL
NOTES OF THE
HEALTH & SAFETY TEAM MEETING
HELD ON WEDNESDAY 3rd SEPTEMBER 2025
32 WATERLOO STREET**

Meeting Commenced: 9.30am

Meeting Concluded: 10.40 am

PRESENT: Helen Morton (Director of Finances & Resources), Lisa Clemons (Grounds Services Manager), Sophie Roberts (Museum Services Manager), Matt Hardy (Community Operations & Resource Manager), Julie Smith (Senior Customer Services Officer).

Meeting Chair: Matt Hardy

		ACTION
1.	Apologies for Absence Apologies were received from Fay Powell and Warren Parker-Mills	
2.	Notes of the Previous Meeting SR reported that the main blue doors at the Museum had not been fully repaired yet HM said to chase John West and reminded managers if a job is not done satisfactorily then to let Finance know so this can be recorded on the KPI's	ALL
3.	Training HM to look on training matrix to see what is needed, also to check the format of the One to One forms plus have discussion with SP regarding the current appraisal forms. SR said she was in the process of arranging Fire Warden training at the Museum. HM to check which members of staff would benefit from IOSH training or need a refresher –this would be inhouse and will come out of 26/27 training budget.	HM/SP SR HM
4.	Maintenance & Anti-Social Behaviour LC said she was waiting for a padlock to be able to lock the main gates at the Water Park. LC queried what the powder fire extinguisher in the office at the cemetery should be changed to, MH confirmed it should be replaced with a water and CO2 extinguisher.	LC

	<p>LC arranging topple testing at the cemetery.</p> <p>LC expressed concern over the public toilets in the cemetery HM advised that if this was a H & S issue they must be kept locked, and repairs will be looked into in 26/27.</p> <p>Installation of the new toilets at the Water Park due 29th September 2025, LC asked if the repair to the wall would also commence then. HM to look into this.</p> <p>Tanks to be repaired at the Water Park October 2025.</p> <p>SR reported that the emergency lights at the Museum, are only showing a light and no image – will chase Spansec.</p> <p>LC reported that Chrissy from Community Response was aware of the tents in Ellenborough Park West and in he process of getting them removed. LC asked JS if once the tents had gone could she contact Glendale to ask them to remove a large amount of human faeces under the wall, at Beach Road end.</p> <p>SR said she had to call the Street Wardens regarding someone drinking in the courtyard, this was resolved with no issues.</p>	<p>LC</p> <p>HM</p> <p>SR</p> <p>LC/JS</p>
5.	<p>Compliance Schedule</p> <p>a) Fire Extinguisher's Audit</p> <p>1st Attendance due to visit Water Park/Cemetery/Museum/Fridge of Free Stuff and Rectors Storage Unit on 23rd September.</p> <p>HM reminded Managers to list all extinguishers at all sites in readiness for the General Risk Assessment in October.</p> <p>HM reported that she was in the final process of sorting the compliances out at the Blakehay.</p> <p>Water Park to be decommissioned on 6th October 2025.</p> <p>Masters to visit the Blakehay ASAP for legionella testing and for end certificate to be issued before 20th September 2025.</p> <p>HM asked if a map showing the fire zones and intruder alarms in the Museum could be produced to give to the security company who will be responsible for out of hours patrols.</p> <p>It was agreed fire drills at HQ and the Museum would be put in place in October and May.</p>	<p>ALL</p> <p>SR</p>

	<p>SR to source fire drill log from Work Nest.</p> <p>Lightening Conductors to be booked in ASAP with Blakehay being the priority. JS to arrange.</p>	<p>SR</p> <p>JS</p>
6.	<p>Risk Assessments - updates and new</p> <p>a) Worknest Access</p> <p>b) General Risk Assessments/Fire, dates to be agreed.</p> <p>It was discussed that there were still on going issues logging onto the Work Nest Portal – HM to look into this.</p> <p>Fire Risk Assessment due at the Quarry on 15th September 2025.</p> <p>LC reported that the COSHH risk assessments were in hand.</p> <p>SR said the risk assessments at the Museum had all been reviewed and there no were new ones.</p> <p>HM informed that she was waiting for a date to be agreed for the General Risk Assessment at all sites from Work Nest.</p>	<p>HM</p> <p>HM</p>
7.	<p>Health & Safety Issues - accidents and near misses</p> <p>A member of staff at the Water Park injured their hand on a nail whilst closing the door at the kiosk, hand cleaned and dressed, LC to check if accident form had been completed.</p> <p>MH informed that the garage at the back of Waterloo Street had not been locked several times recently, and reminded staff the importance of locking it, as alcohol stored in there along with items of value.</p> <p>SR reported that the boiler in the volunteer hub was often turned up or down by staff and this should be left and set at 60 degrees - an email has been sent out to all staff to reiterate this.</p>	<p>LC</p> <p>ALL</p>
8.	<p>Toolbox Talks</p> <p>Central Services - Slips, Trips and Falls in the office environment.</p>	
9.	<p>Suggested areas for next meeting, Chair of next meeting date/venue confirmation</p> <p>Date: 1st October 2025 – Staff Room Waterloo Street</p> <p>Chair – LC</p> <p>Signed..... Dated.....</p>	

Schedule of unapproved expenditure – Report of the Finance Administration Manager

				General Account - (Direct Debits, Standing Orders)	General Account - (pymt run inv's (CHQS,BACS) and salary payments)	Imprest Account	Mayors Charity Fund	Totals			
<u>SCHEDULE OF UNAPPROVED EXPENDITURE FOR ALL BANK ACCOUNTS</u>											
	Apr-25	£	25,920.90	£	438,413.12	£	12.81	£	8.50	£	464,355.33
	May-25	£	34,340.83	£	394,092.40	£	17.04	£	8.50	£	428,458.77
	Jun-25	£	38,877.90	£	751,901.25	£	13.31	£	8.50	£	790,800.96
	Jul-25	£	20,766.14	£	343,536.80	£	8.50	£	8.50	£	364,319.94
	Aug-25	£	10,901.25	£	570,268.76	£	10.80	£	8.50	£	581,189.31
	Sep-25	£	22,558.25	£	344,967.36	£	12.66	£	8.50	£	367,546.77
	Oct-25	£	17,866.00	£	1,361,694.47	£	15.64	£	8.50	£	1,379,584.61

BANK RECONCILIATIONS

BANK RECONCILIATIONS	Agenda Item				ADD								
	Lloyds Current Account	Lloyds Imprest Account	Lloyds Mayor's Charity Fund	NatWest Liquidity Manager	Bank Accounts sub-total	CCLA Investment	Santander Investment	Lloyds Instant access savings	Petty Cash & floats held:				Monthly totals
									Petty Cash 32 Waterloo Street	Museum Petty Cash & Floats	VIC/WP Petty Cash & Floats	Blakehay Floats	
Summary of reconciliations attached	£	£	£	£		£	£	£	£	£	£	£	£
30th April 2025													
Account Balance	2,902,492.62	17,505.92	6,292.63	31,133.81									
Less: Unpresented cheques and BACS (p/l & imprest trs)	281,591.04	0.00	0.00	0.00									
plus: receipts not banked	3,101.79	0.00	0.00	0.00									
	2,624,003.37	17,505.92	6,292.63	31,133.81	2,678,935.73	100,000.00	420,000.00		300.00	540.00	300.00	350.00	3,200,425.73
31st May 2025													
Account Balance	2,475,568.29	17,488.88	6,284.13	31,161.96									
Less: Unpresented cheques and BACS (p/l & imprest trs)	228,151.00	87.24	0.00	0.00									
plus: receipts not banked	8,565.24	0.00	0.00	0.00									
	2,255,982.53	17,401.64	6,284.13	31,161.96	2,310,830.26	100,000.00	420,000.00		300.00	540.00	300.00	350.00	2,832,320.26
30th June 2025													
Account Balance	2,136,834.94	17,388.33	6,275.63	31,191.07									
Less: Unpresented cheques and BACS (p/l & imprest trs)	614,039.37	0.00	0.00	0.00									
plus: receipts not banked	11,532.37	0.00	0.00	0.00									
	1,534,327.94	17,388.33	6,275.63	31,191.07	1,589,182.97	100,000.00	420,000.00		300.00	540.00	300.00	350.00	2,110,672.97
31st July 2025													
Account Balance	1,592,277.11	17,168.58	6,267.13	31,191.07									
Less: Unpresented cheques and BACS (p/l & imprest trs)	199,025.09	0.00	0.00	0.00									
plus: receipts not banked	4,347.35	0.00	0.00	0.00									
	1,397,599.37	17,168.58	6,267.13	31,191.07	1,452,226.15	100,000.00	420,000.00		300.00	540.00	300.00	350.00	1,973,716.15
31st August 2025													
Account Balance	1,312,117.36	17,159.04	6,258.63	31,191.07									
Less: Unpresented cheques and BACS (p/l & imprest trs)	417,357.95	0.00	0.00	0.00									
plus: receipts not banked	4,884.75	0.00	0.00	0.00									
	899,644.16	17,159.04	6,258.63	31,191.07	954,252.90	100,000.00	420,000.00		300.00	510.00	200.00	0.00	1,475,262.90
30th September 2025													
Account Balance	3,005,534.44	16,805.16	6,250.13	31,191.07									
Less: Unpresented cheques and BACS (p/l & imprest trs)	197,108.44	0.00	0.00	0.00									
plus: receipts not banked	3,308.62	0.00	0.00	0.00									
	2,811,734.62	16,805.16	6,250.13	31,191.07	2,865,980.98	100,000.00	420,000.00		300.00	510.00	100.00	0.00	3,386,890.98
31st October 2025													
Account Balance	1,776,018.70	16,618.45	6,241.63	31,191.07									
Less: Unpresented cheques and BACS (p/l & imprest trs)	214,194.90	0.00	0.00	0.00									
plus: receipts not banked	1,318.48	0.00	0.00	0.00									
	1,563,142.28	16,618.45	6,241.63	31,191.07	1,617,193.43	600,000.00	420,000.00	500,000.00	300.00	510.00	100.00	0.00	3,138,103.43

Detailed Income & Expenditure by Budget Heading 30/09/2025

Month No: 6

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
102 Central Administration							
4000 Staffing Costs	44,940	248,787	533,675	284,888		284,888	46.6%
4001 Salaries - Agency	0	13,114	10,323	(2,791)	992	(3,783)	136.6%
4006 Moorepay/IT payroll HR softwar	76	2,729	5,500	2,771		2,771	49.6%
4007 Personnel Consultants	0	3,545	5,200	1,655		1,655	68.2%
4008 CRB Checks/staff services	0	717	1,200	483		483	59.8%
4009 Health & Safety Consultant	0	2,735	3,500	765		765	78.1%
4012 Travel & Subsistence Expenses	0	55	400	345		345	13.7%
4013 Training	2,023	2,999	9,194	6,195		6,195	32.6%
4019 Website Costs-TC	0	194	600	406	13	393	34.5%
4036 Stationery	52	694	2,500	1,806		1,806	27.8%
4040 Audit & Accountancy	1,454	3,286	11,000	7,714		7,714	29.9%
4041 Fees, Subs and Conferences	262	6,849	8,570	1,721		1,721	79.9%
4042 Postages	213	1,199	2,000	801		801	59.9%
4043 Ink Cartridges/printing	592	1,144	3,000	1,856		1,856	38.1%
4044 Insurance	0	13,294	13,000	(294)		(294)	102.3%
4049 Legal fees	0	4,974	12,000	7,026		7,026	41.5%
4107 IT Support & Upgrade	2,357	10,689	15,000	4,311	472	3,838	74.4%
4136 Credit Card Chgs	0	0	500	500		500	0.0%
4151 Catering	162	1,375	3,000	1,625		1,625	45.8%
6020 Allocation to Cost Centres	(52,131)	(318,378)	(320,082)	(1,704)		(1,704)	99.5%
Central Administration :- Indirect Expenditure	(1)	(0)	320,080	320,080	1,477	318,603	0.5%
Net Expenditure	1	0	(320,080)	(320,080)			

103 Grove House							
1100 Miscellaneous Income	914	3,445	6,000	2,555			57.4%
Grove House :- Income	914	3,445	6,000	2,555			57.4%
4044 Insurance	0	1,000	1,500	500		500	66.7%
4102 NNDR	0	(1,145)	1,479	2,624		2,624	(77.4%)
4104 Utilities - Water	(7)	(7)	0	7		7	0.0%
4109 Alarm system	0	0	621	621		621	0.0%
Grove House :- Indirect Expenditure	(7)	(151)	3,600	3,751	0	3,751	(4.2%)
Net Income over Expenditure	920	3,596	2,400	(1,196)			

104 Grove Lodge							
1100 Miscellaneous Income	0	5,000	5,000	0			100.0%
Grove Lodge :- Income	0	5,000	5,000	0			100.0%
4044 Insurance	0	1,000	1,500	500		500	66.7%

Detailed Income & Expenditure by Budget Heading 30/09/2025

Month No: 6

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
4102 NNDR	0	(940)	0	940		940	0.0%
4109 Alarm system	0	522	489	(33)		(33)	106.8%
4132 Rent	417	2,500	0	(2,500)		(2,500)	0.0%
Grove Lodge :- Indirect Expenditure	417	3,082	1,989	(1,093)	0	(1,093)	155.0%

Net Income over Expenditure **(417)** **1,918** **3,011** **1,093**

<u>105 Community Services</u>							
4158 Weston in Bloom	2,475	7,248	8,000	752		752	90.6%
4200 Small grants to Voluntary Orgs	0	4,491	12,500	8,009		8,009	35.9%
4204 VANS	0	0	3,000	3,000		3,000	0.0%
4208 Christmas Lights - SLA	0	0	40,000	40,000		40,000	0.0%
4210 Weston Town Centre Co SLA	0	15,249	20,499	5,250		5,250	74.4%
4211 Blakehay	0	107,980	0	(107,980)		(107,980)	0.0%
4212 CCTV (NSC)	0	25,500	102,000	76,500		76,500	25.0%
4218 Flower Beds	0	200	3,000	2,800		2,800	6.7%
4221 Citizens Advice Bureau	0	6,250	25,000	18,750		18,750	25.0%
4223 Community Events	0	0	3,000	3,000	400	2,600	13.3%
4228 Blue Plaques	0	0	1,000	1,000	389	611	38.9%
4229 Armed Forces Celebrations	0	7,770	9,500	1,730	750	980	89.7%
4250 Community Events Grants	0	40,300	60,000	19,700		19,700	67.2%
4252 Crime & Disorder	0	0	93,550	93,550		93,550	0.0%
4254 CANS rent support (sovereign)	0	0	25,000	25,000		25,000	0.0%
4864 Homeless Support Fund	0	8,000	45,000	37,000	18,000	19,000	57.8%
6000 Admin Salaries Recharge	2,202	11,496	12,319	823		823	93.3%
6005 Admin Overhead Recharge	352	3,198	2,460	(738)		(738)	130.0%
6009 HQ recharges	420	3,298	3,148	(150)		(150)	104.8%
6010 Grounds Salaries Recharge	1,327	14,070	16,492	2,422		2,422	85.3%
6015 Grounds Overhead Recharge	246	3,408	3,861	453		453	88.3%
6030 Operational Staffing Recharge	1,867	10,193	10,787	594		594	94.5%
6035 Operational Overhead Recharge	201	1,005	1,156	151		151	86.9%
Community Services :- Indirect Expenditure	9,090	269,657	501,272	231,615	19,539	212,076	57.7%

Net Expenditure **(9,090)** **(269,657)** **(501,272)** **(231,615)**

<u>107 Civic Support</u>							
4000 Staffing Costs	2,004	14,116	28,896	14,780		14,780	48.9%
4044 Insurance	0	7,960	7,500	(460)		(460)	106.1%
4050 Printing	114	241	500	259		259	48.3%
4150 Chauffeur/travel costs	0	512	3,000	2,488	316	2,172	27.6%
4151 Catering	66	494	3,000	2,506		2,506	16.5%

Detailed Income & Expenditure by Budget Heading 30/09/2025

Month No: 6

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
4152 Civic Miscellaneous	267	516	1,000	484		484	51.6%
4153 Chair's Allowance	0	1,270	4,751	3,481		3,481	26.7%
4154 Clvic Regalia	0	203	4,000	3,797		3,797	5.1%
4164 Civic Events	0	5,794	5,800	6	220	(214)	103.7%
4165 Hildesheim	0	0	4,000	4,000		4,000	0.0%
6000 Admin Salaries Recharge	4,072	22,377	23,999	1,622		1,622	93.2%
6005 Admin Overhead Recharge	652	6,256	4,789	(1,467)		(1,467)	130.6%
6009 HQ recharges	776	7,331	6,964	(367)		(367)	105.3%
6010 Grounds Salaries Recharge	100	256	300	44		44	85.3%
6015 Grounds Overhead Recharge	19	58	72	14		14	80.6%
6030 Operational Staffing Recharge	278	871	923	52		52	94.4%
6035 Operational Overhead Recharge	30	87	96	9		9	90.6%
Civic Support :- Indirect Expenditure	8,378	68,342	99,590	31,248	536	30,712	69.2%
Net Expenditure	(8,378)	(68,342)	(99,590)	(31,248)			
108 Democratic Representation							
4012 Travel & Subsistence Expenses	0	49	100	51		51	49.3%
4013 Training	284	481	1,000	520		520	48.0%
4018 Election Costs	0	0	15,000	15,000		15,000	0.0%
4083 Security	369	494	0	(494)		(494)	0.0%
4107 IT Support & Upgrade	365	1,301	2,500	1,199		1,199	52.0%
6000 Admin Salaries Recharge	5,869	31,981	34,293	2,312		2,312	93.3%
6005 Admin Overhead Recharge	939	8,934	6,844	(2,090)		(2,090)	130.5%
6009 HQ recharges	1,118	12,705	12,026	(679)		(679)	105.6%
6030 Operational Staffing Recharge	476	2,656	2,812	156		156	94.5%
6035 Operational Overhead Recharge	50	260	299	39		39	87.0%
Democratic Representation :- Indirect Expenditure	9,470	58,861	74,874	16,013	0	16,013	78.6%
Net Expenditure	(9,470)	(58,861)	(74,874)	(16,013)			
110 Other Costs & Income							
1176 Precept	2,225,334	4,450,668	0	(4,450,668)			0.0%
1190 Bank Interest	359	2,350	20,000	17,650			11.7%
Other Costs & Income :- Income	2,225,693	4,453,018	20,000	(4,433,018)			22265.1
4051 Bank Charges	413	2,024	4,100	2,076		2,076	49.4%
4060 PWLB Interest repaid-Blakehay	0	1,431	2,703	1,272		1,272	52.9%
4061 PWLB Capital repaid-Blakehay	0	6,000	12,000	6,000		6,000	50.0%
4068 PWLB Interest repaid-Water Pk	0	3,732	6,316	2,584		2,584	59.1%
4069 PWLB Capital repaid-Water Pk	0	6,447	13,043	6,596		6,596	49.4%

Detailed Income & Expenditure by Budget Heading 30/09/2025

Month No: 6

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
4080 PWLB Capital HQ Loan Capital	0	5,000	10,000	5,000		5,000	50.0%
4081 PWLB Interest HQ Loan Interest	0	4,005	7,899	3,894		3,894	50.7%
4082 EMRRP devolution	0	45,330	350,000	304,670		304,670	13.0%
4999 General Reserve	3,985	3,985	330,000	326,015	49,331	276,684	16.2%
Other Costs & Income :- Indirect Expenditure	4,398	77,955	736,061	658,106	49,331	608,775	17.3%
Net Income over Expenditure	2,221,295	4,375,063	(716,061)	(5,091,124)			
111 Strategic Planning/Projects							
1130 Big Worle	0	0	63,045	63,045			0.0%
Strategic Planning/Projects :- Income	0	0	63,045	63,045			0.0%
4049 Legal fees	(333)	8,250	30,000	21,750		21,750	27.5%
4213 Development budget	10	4	1,000	996		996	0.4%
6000 Admin Salaries Recharge	3,474	19,048	20,428	1,380		1,380	93.2%
6005 Admin Overhead Recharge	255	2,365	4,076	1,711		1,711	58.0%
6009 HQ recharges	662	4,645	1,613	(3,032)		(3,032)	288.0%
6030 Operational Staffing Recharge	397	2,379	2,519	140		140	94.4%
6035 Operational Overhead Recharge	43	234	270	36		36	86.7%
Strategic Planning/Projects :- Indirect Expenditure	4,508	36,925	59,906	22,981	0	22,981	61.6%
Net Income over Expenditure	(4,508)	(36,925)	3,139	40,064			
112 Environmental							
4076 Environmental / Climate	0	126	46,125	45,999		45,999	0.3%
6000 Admin Salaries Recharge	2,494	13,501	14,478	977		977	93.3%
6005 Admin Overhead Recharge	399	3,767	2,888	(879)		(879)	130.4%
6009 HQ recharges	475	5,107	4,841	(266)		(266)	105.5%
6030 Operational Staffing Recharge	278	1,667	1,763	96		96	94.6%
6035 Operational Overhead Recharge	30	163	191	28		28	85.3%
Environmental :- Indirect Expenditure	3,676	24,331	70,286	45,955	0	45,955	34.6%
Net Expenditure	(3,676)	(24,331)	(70,286)	(45,955)			
113 Operational Services							
4000 Staffing Costs	11,935	71,314	150,948	79,634		79,634	47.2%
4012 Travel & Subsistence Expenses	74	74	0	(74)		(74)	0.0%
4013 Training	849	4,513	6,773	2,260		2,260	66.6%
4014 P P E / Health & Safety	0	0	450	450		450	0.0%
4035 Telephone	31	251	400	149	221	(71)	117.9%
4107 IT Support & Upgrade	331	2,178	4,000	1,822		1,822	54.4%

Detailed Income & Expenditure by Budget Heading 30/09/2025

Month No: 6

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
6020 Allocation to Cost Centres	(13,221)	(78,330)	(83,562)	(5,232)		(5,232)	93.7%
Operational Services :- Indirect Expenditure	(0)	(0)	79,009	79,009	221	78,788	0.3%
Net Expenditure	0	0	(79,009)	(79,009)			
114 Old Town Quarry							
1301 Studio Letting Income	908	908	16,200	15,292			5.6%
1302 Catering	0	0	25,000	25,000			0.0%
1303 Community hire	0	0	4,680	4,680			0.0%
1306 Donations/Grant Funding	0	0	0	(0)			0.0%
Old Town Quarry :- Income	908	908	45,880	44,972			2.0%
4014 P P E / Health & Safety	101	198	529	331		331	37.4%
4019 Website Costs-TC	1	118	513	395		395	23.0%
4030 Equipment Purchase	0	114	0	(114)		(114)	0.0%
4031 Equipment - Rental	88	127	0	(127)		(127)	0.0%
4034 Equipment Repairs	10,856	12,581	10,250	(2,331)	360	(2,692)	126.3%
4035 Telephone	0	0	578	578		578	0.0%
4044 Insurance	0	9,683	9,250	(433)		(433)	104.7%
4102 NNDR	0	0	3,229	3,229		3,229	0.0%
4104 Utilities - Water	0	447	1,082	635		635	41.4%
4105 Utilities - Heat & Light	144	680	8,111	7,431		7,431	8.4%
4109 Alarm system	0	0	1,057	1,057		1,057	0.0%
4110 Cleaning	33	33	1,057	1,024		1,024	3.1%
4114 Refuse Removal	0	0	529	529		529	0.0%
4131 Licenses	0	0	150	150		150	0.0%
4408 Shop stock	0	476	0	(476)	333	(809)	0.0%
6000 Admin Salaries Recharge	6,656	34,929	37,426	2,497		2,497	93.3%
6005 Admin Overhead Recharge	1,065	9,720	7,469	(2,251)		(2,251)	130.1%
6009 HQ recharges	1,268	2,229	2,324	95		95	95.9%
6010 Grounds Salaries Recharge	133	2,357	2,762	405		405	85.3%
6015 Grounds Overhead Recharge	25	576	646	70		70	89.2%
6030 Operational Staffing Recharge	2,105	12,615	13,349	734		734	94.5%
6035 Operational Overhead Recharge	227	1,241	1,433	192		192	86.6%
Old Town Quarry :- Indirect Expenditure	22,703	88,124	101,744	13,620	693	12,927	87.3%
Net Income over Expenditure	(21,795)	(87,216)	(55,864)	31,352			
115 HQ							
1100 Miscellaneous Income	752	8,275	0	(8,275)			0.0%
HQ :- Income	752	8,275	0	(8,275)			

Detailed Income & Expenditure by Budget Heading 30/09/2025

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Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
4014 P P E / Health & Safety	52	125	10,250	10,125		10,125	1.2%
4030 Equipment Purchase	24	260	15,375	15,115	235	14,880	3.2%
4031 Equipment - Rental	1,310	6,948	5,500	(1,448)		(1,448)	126.3%
4035 Telephone	773	3,643	7,000	3,357	4,506	(1,149)	116.4%
4036 Stationery	30	146	0	(146)		(146)	0.0%
4044 Insurance	43	5,465	6,180	715		715	88.4%
4102 NNDR	2,033	13,138	20,334	7,196		7,196	64.6%
4104 Utilities - Water	79	548	1,000	452		452	54.8%
4105 Utilities - Heat & Light	3,397	15,714	12,000	(3,714)		(3,714)	130.9%
4109 Alarm system	0	0	1,544	1,544		1,544	0.0%
4110 Cleaning	1,384	10,003	16,640	6,637		6,637	60.1%
4111 Window Cleaning	20	195	500	305		305	39.0%
4114 Refuse Removal	93	2,274	2,563	289		289	88.7%
4136 Credit Card Chgs	77	291	300	9		9	96.9%
4171 Parking	0	9,900	9,500	(400)		(400)	104.2%
4172 Garage rental	0	0	1,550	1,550		1,550	0.0%
4213 Development budget	0	125	0	(125)		(125)	0.0%
6020 Allocation to Cost Centres	(8,563)	(60,499)	(57,912)	2,587		2,587	104.5%

HQ :- Indirect Expenditure **752** **8,275** **52,324** **44,049** **4,741** **39,308** **24.9%**

Net Income over Expenditure **(0)** **(0)** **(52,324)** **(52,324)**

<u>116 Volunteer costs</u>							
4012 Travel & Subsistence Expenses	0	138	500	362		362	27.6%
4013 Training	0	272	900	628		628	30.2%
4014 P P E / Health & Safety	0	0	200	200		200	0.0%
4030 Equipment Purchase	0	0	700	700		700	0.0%
4039 Advertising & Marketing	0	0	500	500		500	0.0%
4041 Fees, Subs and Conferences	0	0	500	500		500	0.0%
4151 Catering	0	88	500	413		413	17.5%
4253 Volunteer Events	0	230	750	520		520	30.7%

Volunteer costs :- Indirect Expenditure **0** **728** **4,550** **3,822** **0** **3,822** **16.0%**

Net Expenditure **0** **(728)** **(4,550)** **(3,822)**

<u>120 Blakehay Central Costs</u>							
1194 Bar Income	60	0	0	0			0.0%
Blakehay Central Costs :- Income	60	0	0	0			
4000 Staffing Costs	475	25,919	75,008	49,089		49,089	34.6%
4013 Training	284	475	1,183	708		708	40.1%

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Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
4014 P P E / Health & Safety	0	48	500	452		452	9.6%
4019 Website Costs-TC	2	251	250	(1)		(1)	100.2%
4030 Equipment Purchase	0	20,255	8,500	(11,755)		(11,755)	238.3%
4031 Equipment - Rental	760	1,651	416	(1,235)		(1,235)	396.9%
4034 Equipment Repairs	0	493	500	7		7	98.7%
4035 Telephone	185	1,193	1,730	537	1,108	(571)	133.0%
4036 Stationery	0	39	250	211		211	15.6%
4043 Ink Cartridges/printing	0	50	250	200		200	20.0%
4044 Insurance	43	5,148	5,900	752		752	87.3%
4102 NNDR	628	2,720	3,226	506		506	84.3%
4104 Utilities - Water	71	524	624	100		100	84.0%
4105 Utilities - Heat & Light	1,101	8,369	22,068	13,699		13,699	37.9%
4107 IT Support & Upgrade	145	2,371	2,916	545		545	81.3%
4109 Alarm system	0	0	684	684		684	0.0%
4110 Cleaning	1,836	9,360	19,486	10,126		10,126	48.0%
4111 Window Cleaning	0	75	150	75		75	50.0%
4114 Refuse Removal	358	1,854	2,700	846		846	68.7%
4131 Licenses	0	180	1,200	1,020		1,020	15.0%
4136 Credit Card Chgs	231	872	487	(385)		(385)	179.0%
4151 Catering	0	3	0	(3)		(3)	0.0%
6000 Admin Salaries Recharge	0	9,133	9,960	827		827	91.7%
6005 Admin Overhead Recharge	0	2,795	1,990	(805)		(805)	140.5%
6009 HQ recharges	0	3,959	3,675	(284)		(284)	107.7%
6010 Grounds Salaries Recharge	0	1,907	2,240	333		333	85.1%
6015 Grounds Overhead Recharge	0	474	525	51		51	90.3%
6030 Operational Staffing Recharge	0	6,442	6,825	383		383	94.4%
6035 Operational Overhead Recharge	0	622	730	108		108	85.2%
Blakehay Central Costs :- Indirect Expenditure	6,119	107,183	173,973	66,790	1,108	65,682	62.2%

Net Income over Expenditure	(6,059)	(107,183)	(173,973)	(66,790)
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121 Blakehay -Auditorium

1090 Bookings	0	9,911	35,000	25,089			28.3%
Blakehay -Auditorium :- Income	0	9,911	35,000	25,089			28.3%
4000 Staffing Costs	1,664	28,290	68,457	40,167		40,167	41.3%
4039 Advertising & Marketing	135	135	2,500	2,365		2,365	5.4%
4224 Blakehay Performing Rights	0	0	3,500	3,500		3,500	0.0%
Blakehay -Auditorium :- Indirect Expenditure	1,799	28,425	74,457	46,032	0	46,032	38.2%
Net Income over Expenditure	(1,799)	(18,514)	(39,457)	(20,943)			

Detailed Income & Expenditure by Budget Heading 30/09/2025

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Cost Centre Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
122	Blakehay - Upper Studio							
1090	Bookings	0	2,242	8,000	5,758			28.0%
	Blakehay - Upper Studio :- Income	0	2,242	8,000	5,758			28.0%
	Net Income	0	2,242	8,000	5,758			
123	Blakehay Bar							
1015	Internal Bookings (Council)	0	0	1,000	1,000			0.0%
1193	Blakehay Bar Events Hire	0	0	500	500			0.0%
1194	Bar Income	(60)	8,733	26,000	17,267			33.6%
	Blakehay Bar :- Income	(60)	8,733	27,500	18,767			31.8%
4000	Staffing Costs	57	2,363	13,184	10,821		10,821	17.9%
4031	Equipment - Rental	0	255	1,246	991		991	20.5%
4039	Advertising & Marketing	(300)	0	0	0		0	0.0%
4405	Blakehay Bar Expenditure	375	3,510	13,000	9,490		9,490	27.0%
	Blakehay Bar :- Indirect Expenditure	132	6,128	27,430	21,302	0	21,302	22.3%
	Net Income over Expenditure	(192)	2,605	70	(2,535)			
125	Blakehay -Live Shows							
1106	Blakehay events income	30	11,732	40,000	28,268			29.3%
	Blakehay -Live Shows :- Income	30	11,732	40,000	28,268			29.3%
4000	Staffing Costs	0	643	13,182	12,539		12,539	4.9%
4016	Show costs	0	4,384	24,000	19,617		19,617	18.3%
4039	Advertising & Marketing	0	0	2,500	2,500		2,500	0.0%
	Blakehay -Live Shows :- Indirect Expenditure	0	5,026	39,682	34,656	0	34,656	12.7%
	Net Income over Expenditure	30	6,706	318	(6,388)			
140	Museum Central Costs							
1100	Miscellaneous Income	2,332	4,660	10,000	5,340			46.6%
	Museum Central Costs :- Income	2,332	4,660	10,000	5,340			46.6%
4000	Staffing Costs	8,054	54,961	144,789	89,828		89,828	38.0%
4012	Travel & Subsistence Expenses	27	35	100	65		65	35.1%
4013	Training	770	1,504	2,854	1,350		1,350	52.7%
4014	P P E / Health & Safety	147	253	1,000	747		747	25.3%
4019	Website Costs-TC	15	309	250	(59)		(59)	123.7%
4030	Equipment Purchase	14	276	1,000	724		724	27.6%
4031	Equipment - Rental	569	1,138	1,500	362		362	75.9%

Detailed Income & Expenditure by Budget Heading 30/09/2025

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Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
4034 Equipment Repairs	0	0	500	500		500	0.0%
4035 Telephone	354	2,137	3,000	863	2,578	(1,715)	157.2%
4036 Stationery	95	249	500	251		251	49.8%
4039 Advertising & Marketing	0	1,692	2,500	808		808	67.7%
4041 Fees, Subs and Conferences	55	181	250	69		69	72.5%
4044 Insurance	418	11,739	14,539	2,800		2,800	80.7%
4104 Utilities - Water	(173)	190	450	260		260	42.2%
4105 Utilities - Heat & Light	2,706	6,658	13,926	7,268		7,268	47.8%
4107 IT Support & Upgrade	799	4,227	8,500	4,273		4,273	49.7%
4109 Alarm system	45	978	790	(188)		(188)	123.8%
4110 Cleaning	1,377	8,862	16,000	7,138		7,138	55.4%
4111 Window Cleaning	50	350	500	150		150	70.0%
4114 Refuse Removal	388	3,697	3,500	(197)		(197)	105.6%
4131 Licenses	0	954	1,150	196		196	83.0%
4136 Credit Card Chgs	77	291	750	459		459	38.7%
4214 Somerset County Council - SLA	44,394	44,394	85,537	41,143		41,143	51.9%
6000 Admin Salaries Recharge	2,274	11,875	12,725	850		850	93.3%
6005 Admin Overhead Recharge	364	3,304	2,539	(765)		(765)	130.1%
6009 HQ recharges	433	3,694	3,518	(176)		(176)	105.0%
6010 Grounds Salaries Recharge	165	2,545	2,984	439		439	85.3%
6015 Grounds Overhead Recharge	31	620	699	79		79	88.7%
6030 Operational Staffing Recharge	2,410	11,631	12,310	679		679	94.5%
6035 Operational Overhead Recharge	260	1,149	1,317	168		168	87.2%

Museum Central Costs :- Indirect Expenditure **66,117** **179,894** **339,977** **160,083** **2,578** **157,505** **53.7%**

Net Income over Expenditure **(63,785)** **(175,234)** **(329,977)** **(154,743)**

141 Museum Learning and Events

1006 Learning Income	742	3,571	9,425	5,854			37.9%
1008 Museum handling box hire	45	315	899	584			35.0%
1103 Other event misc income	0	450	269	(181)			167.3%

Museum Learning and Events :- Income **787** **4,336** **10,593** **6,257** **40.9%**

4000 Staffing Costs	3,456	18,210	40,124	21,914		21,914	45.4%
4012 Travel & Subsistence Expenses	29	29	154	125		125	18.7%
4020 Learning/Event education equip	64	532	1,025	493		493	51.9%
4030 Equipment Purchase	0	1,281	2,563	1,282	150	1,132	55.8%

Museum Learning and Events :- Indirect Expenditure **3,549** **20,051** **43,866** **23,815** **150** **23,665** **46.1%**

Net Income over Expenditure **(2,762)** **(15,715)** **(33,273)** **(17,558)**

Detailed Income & Expenditure by Budget Heading 30/09/2025

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Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
142 Museum Cafe							
1004 Cafe Sales	6,885	41,695	90,000	48,305			46.3%
1194 Bar Income	725	3,811	15,000	11,189			25.4%
1197 Function food income	546	9,560	25,000	15,440			38.2%
Museum Cafe :- Income	8,155	55,066	130,000	74,934			42.4%
4000 Staffing Costs	6,661	36,409	77,121	40,712		40,712	47.2%
4014 P P E / Health & Safety	0	20	1,500	1,480		1,480	1.4%
4030 Equipment Purchase	500	630	2,500	1,870		1,870	25.2%
4031 Equipment - Rental	254	1,525	2,000	475		475	76.3%
4110 Cleaning	0	1,226	1,000	(226)		(226)	122.6%
4114 Refuse Removal	0	0	750	750		750	0.0%
4136 Credit Card Chgs	77	291	500	209		209	58.1%
4406 Bar Stock/Sundry Items Kiosk	150	2,308	5,000	2,692	9	2,683	46.3%
4407 Cafe stock	2,071	12,364	24,000	11,636	626	11,010	54.1%
4511 Function food costs	235	2,554	5,500	2,946	247	2,699	50.9%
Museum Cafe :- Indirect Expenditure	9,948	57,327	119,871	62,544	883	61,662	48.6%
Net Income over Expenditure	(1,793)	(2,261)	10,129	12,390			
143 Museum shop/retail							
1005 Museum Shop Sales	2,145	6,720	12,539	5,819			53.6%
1009 Museum sale or return comm	2,976	23,731	7,313	(16,418)			324.5%
Museum shop/retail :- Income	5,120	30,451	19,852	(10,599)			153.4%
4421 Sale or Return Exp (1009)	10,056	12,993	3,612	(9,381)	1,678	(11,058)	406.2%
Museum shop/retail :- Direct Expenditure	10,056	12,993	3,612	(9,381)	1,678	(11,058)	406.2%
4030 Equipment Purchase	48	171	2,783	2,612		2,612	6.2%
4031 Equipment - Rental	102	613	953	340		340	64.4%
4136 Credit Card Chgs	77	291	88	(203)		(203)	330.3%
4408 Shop stock	0	3,432	6,627	3,195		3,195	51.8%
Museum shop/retail :- Indirect Expenditure	227	4,507	10,451	5,944	0	5,944	43.1%
Net Income over Expenditure	(5,162)	12,951	5,789	(7,162)			
145 Museum Function							
1019 Internal Bookings (Council)	0	254	200	(54)			127.1%
1103 Other event misc income	1,137	5,564	13,500	7,936			41.2%
1104 Function Income	870	17,941	23,500	5,559			76.3%
Museum Function :- Income	2,007	23,759	37,200	13,441			63.9%

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	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
4000 Staffing Costs	1,272	8,415	18,252	9,837		9,837	46.1%
4030 Equipment Purchase	86	406	5,000	4,594		4,594	8.1%
4420 Function Expenditure (1104)	827	4,939	12,000	7,061	73	6,988	41.8%
Museum Function :- Indirect Expenditure	2,185	13,761	35,252	21,491	73	21,419	39.2%
Net Income over Expenditure	(178)	9,999	1,948	(8,051)			
<u>199 Capital Projects</u>							
4103 Capital project	0	0	70,000	70,000	24,500	45,500	35.0%
Capital Projects :- Indirect Expenditure	0	0	70,000	70,000	24,500	45,500	35.0%
Net Expenditure	0	0	(70,000)	(70,000)			
<u>300 Planning</u>							
6000 Admin Salaries Recharge	2,427	13,049	13,987	938		938	93.3%
6005 Admin Overhead Recharge	388	3,638	2,789	(849)		(849)	130.4%
6009 HQ recharges	462	1,501	1,486	(15)		(15)	101.0%
Planning :- Indirect Expenditure	3,277	18,188	18,262	74	0	74	99.6%
Net Expenditure	(3,277)	(18,188)	(18,262)	(74)			
<u>400 Central Grounds Maintenance</u>							
4000 Staffing Costs	35,863	210,895	493,503	282,608		282,608	42.7%
4013 Training	425	1,052	8,629	7,577	950	6,627	23.2%
4014 P P E / Health & Safety	473	2,693	4,000	1,307	100	1,207	69.8%
4025 Vehicle Maintenance	0	1,601	4,197	2,596		2,596	38.1%
4026 Petrol / Diesel	535	3,121	15,000	11,879		11,879	20.8%
4030 Equipment Purchase	1,626	7,997	10,000	2,003	396	1,607	83.9%
4031 Equipment - Rental	1,965	15,495	41,354	25,859	7,807	18,052	56.3%
4034 Equipment Repairs	72	1,801	2,563	762	680	82	96.8%
4035 Telephone	297	1,874	2,764	890	1,817	(927)	133.5%
4044 Insurance	43	5,984	10,000	4,016		4,016	59.8%
4107 IT Support & Upgrade	1,219	8,309	15,890	7,581		7,581	52.3%
4114 Refuse Removal	0	142	1,200	1,058		1,058	11.8%
6020 Allocation to Cost Centres	(42,516)	(260,965)	(304,548)	(43,583)		(43,583)	85.7%
Central Grounds Maintenance :- Indirect Expenditure	1	1	304,552	304,551	11,749	292,802	3.9%
Net Expenditure	(1)	(1)	(304,552)	(304,551)			

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	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
403 Allotments							
1100 Miscellaneous Income	0	0	400	400			0.0%
Allotments :- Income	0	0	400	400			0.0%
4105 Utilities - Heat & Light	67	403	770	367		367	52.3%
4108 Building / Maintenance	0	580	4,000	3,420		3,420	14.5%
4261 Accessibility plot all sites	0	0	5,000	5,000		5,000	0.0%
6000 Admin Salaries Recharge	1,245	6,505	6,967	462		462	93.4%
6005 Admin Overhead Recharge	199	1,809	1,391	(418)		(418)	130.1%
6009 HQ recharges	237	356	377	21		21	94.4%
6010 Grounds Salaries Recharge	165	481	559	78		78	86.0%
6015 Grounds Overhead Recharge	31	109	129	20		20	84.5%
Allotments :- Indirect Expenditure	1,944	10,243	19,193	8,950	0	8,950	53.4%
Net Income over Expenditure	(1,944)	(10,243)	(18,793)	(8,550)			
420 Milton Road Cemetery							
1010 Interments	7,170	27,995	68,000	40,005			41.2%
1011 Memorials	478	3,616	4,000	384			90.4%
1100 Miscellaneous Income	521	2,891	5,000	2,109			57.8%
Milton Road Cemetery :- Income	8,169	34,502	77,000	42,498			44.8%
4034 Equipment Repairs	0	30	5,000	4,970		4,970	0.6%
4054 Grave Digging	0	1,650	12,000	10,350		10,350	13.8%
4055 Memorials	0	2,395	8,000	5,605	1,824	3,780	52.7%
4102 NNDR	389	2,344	4,009	1,665		1,665	58.5%
4104 Utilities - Water	34	791	640	(151)		(151)	123.6%
4105 Utilities - Heat & Light	17	82	218	136		136	37.7%
4109 Alarm system	0	0	334	334		334	0.0%
4110 Cleaning	0	0	2,050	2,050		2,050	0.0%
4114 Refuse Removal	0	0	192	192		192	0.0%
6000 Admin Salaries Recharge	2,117	11,250	12,055	805		805	93.3%
6005 Admin Overhead Recharge	339	3,134	2,408	(726)		(726)	130.1%
6009 HQ recharges	403	2,439	2,345	(94)		(94)	104.0%
6010 Grounds Salaries Recharge	14,876	76,400	89,339	12,939		12,939	85.5%
6015 Grounds Overhead Recharge	2,760	18,022	20,926	2,904		2,904	86.1%
6030 Operational Staffing Recharge	861	4,329	4,582	253		253	94.5%
6035 Operational Overhead Recharge	93	427	492	65		65	86.8%
Milton Road Cemetery :- Indirect Expenditure	21,889	123,293	164,590	41,297	1,824	39,473	76.0%
Net Income over Expenditure	(13,719)	(88,792)	(87,590)	1,202			

Detailed Income & Expenditure by Budget Heading 30/09/2025

Month No: 6

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
451 Youth Activities							
4057 Youth Council Budget	0	0	500	500		500	0.0%
4142 YMCA SLA	0	38,463	76,926	38,463		38,463	50.0%
4219 Youth Grants	0	0	3,000	3,000		3,000	0.0%
6000 Admin Salaries Recharge	1,627	8,415	9,015	600		600	93.3%
6005 Admin Overhead Recharge	260	2,337	1,801	(536)		(536)	129.8%
6009 HQ recharges	310	1,116	1,099	(17)		(17)	101.5%
6030 Operational Staffing Recharge	278	1,467	1,548	81		81	94.8%
6035 Operational Overhead Recharge	30	147	167	20		20	88.0%
Youth Activities :- Indirect Expenditure	2,505	51,945	94,056	42,111	0	42,111	55.2%
Net Expenditure	(2,505)	(51,945)	(94,056)	(42,111)			
460 Street Furniture							
1112 Dog Bin Emptying	1,238	6,362	15,364	9,002			41.4%
Street Furniture :- Income	1,238	6,362	15,364	9,002			41.4%
4105 Utilities - Heat & Light	20	1,274	2,000	726		726	63.7%
4115 Dogbin purchase	1,002	1,114	5,000	3,886		3,886	22.3%
4116 Dogbin Emptying	798	4,183	20,000	15,817		15,817	20.9%
4119 Notice Boards	0	130	1,500	1,370		1,370	8.7%
4120 Street Cleaning Grant	(39)	0	0	0		0	0.0%
4133 Bus Shelter - Repairs	132	396	2,000	1,604	1,290	314	84.3%
4157 Prince Wales Clock/welcome sig	456	646	550	(96)	345	(441)	180.2%
4245 Town Council Signs	30	30	15,000	14,970		14,970	0.2%
4246 Transfer NSC bins emptying cos	0	0	31,332	31,332		31,332	0.0%
6000 Admin Salaries Recharge	1,595	8,485	9,094	609		609	93.3%
6005 Admin Overhead Recharge	556	5,323	1,815	(3,508)		(3,508)	293.3%
6009 HQ recharges	304	1,669	4,446	2,777		2,777	37.5%
6010 Grounds Salaries Recharge	6,509	37,700	44,109	6,409		6,409	85.5%
6015 Grounds Overhead Recharge	1,207	8,944	10,333	1,389		1,389	86.6%
6030 Operational Staffing Recharge	80	478	504	26		26	94.8%
6035 Operational Overhead Recharge	9	47	54	7		7	87.0%
Street Furniture :- Indirect Expenditure	12,658	70,419	147,737	77,318	1,635	75,683	48.8%
Net Income over Expenditure	(11,420)	(64,057)	(132,373)	(68,316)			
470 Parks & Play Areas							
1076 Water Play Area Kiosk Income	0	0	10,000	10,000			0.0%
Parks & Play Areas :- Income	0	0	10,000	10,000			0.0%
4044 Insurance	0	0	20,000	20,000		20,000	0.0%

Detailed Income & Expenditure by Budget Heading 30/09/2025

Month No: 6

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
4140 Recreation Grounds	0	78,060	82,492	4,432		4,432	94.6%
4300 Parks&Play Area EMRRP Holding	39	39	454,676	454,637	23,774	430,863	5.2%
4301 Ashcombe Park Lower	88	139	139	0		0	99.9%
4302 Ashcombe Park Upper	88	139	139	0		0	99.9%
4303 Broadway Play	0	101	101	0		0	99.7%
4304 Broadway Skate Park	0	51	52	1		1	97.6%
4305 Byron Rec	0	51	52	1		1	97.6%
4306 Castle Batch Lower	15,383	16,311	16,311	(0)		(0)	100.0%
4307 Canberra Road	0	51	53	2		2	95.7%
4308 Clarence Park	0	75	75	(0)		(0)	100.4%
4309 Conniston Green	345	2,516	2,517	1		1	99.9%
4310 Ellenborough Park East	0	51	51	0		0	99.4%
4311 Grove Park	0	51	50	(1)		(1)	101.4%
4312 Hutton Moor Skate Park	0	51	50	(1)		(1)	101.4%
4313 Jubilee Park	0	71	71	0		0	99.9%
4314 Locking Castle (Maltlands)	345	396	395	(1)		(1)	100.2%
4315 Lynch Farm	0	51	50	(1)		(1)	101.4%
4316 Millennium Green	0	51	50	(1)		(1)	101.4%
4317 Uphill Junior Play Area	0	51	50	(1)		(1)	101.4%
4318 Uphill Toddler Play Area	345	442	442	0		0	99.9%
4319 Water Adventure Play Park	4	4,292	4,293	1		1	100.0%
4320 Worle Recreation Ground	88	235	234	(1)		(1)	100.5%
4321 Wyvern Close	0	51	49	(2)		(2)	103.5%
4322 Ellenborough Park West	0	51	50	(1)		(1)	101.4%
4324 Dartmouth Close	0	51	50	(1)		(1)	101.4%
6000 Admin Salaries Recharge	3,015	16,020	17,169	1,149		1,149	93.3%
6005 Admin Overhead Recharge	483	4,465	3,425	(1,040)		(1,040)	130.4%
6009 HQ recharges	575	3,472	3,343	(129)		(129)	103.9%
6010 Grounds Salaries Recharge	11,953	67,595	79,077	11,482		11,482	85.5%
6015 Grounds Overhead Recharge	2,218	16,019	18,521	2,502		2,502	86.5%
6030 Operational Staffing Recharge	1,488	8,921	9,444	523		523	94.5%
6035 Operational Overhead Recharge	160	878	1,013	135		135	86.7%

Parks & Play Areas :- Indirect Expenditure	36,618	220,795	714,484	493,689	23,774	469,915	34.2%
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Net Income over Expenditure	(36,618)	(220,795)	(704,484)	(483,689)
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<u>475</u> <u>Planned maintenance</u>							
4231 Planned maint holding budget	(94)	(94)	144,908	145,002	25,760	119,242	17.7%
4232 Allotments PPM	1,052	1,151	1,151	0		0	100.0%
4233 Blakehay PPM	3,629	5,755	5,829	74		74	98.7%
4234 Museum PPM	2,868	6,774	6,773	(1)		(1)	100.0%

Detailed Income & Expenditure by Budget Heading 30/09/2025

Month No: 6

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
4235 Cemetery PPM	79	1,438	1,439	1		1	100.0%
4236 Parks & play areas PPM	9,238	13,134	13,134	(0)		(0)	100.0%
4237 Grove House PPM	60	702	702	(0)		(0)	100.0%
4238 Grove Lodge PPM	197	606	606	0		0	100.0%
4239 Chapel/hut/toilets/shed PPM	65	377	377	0		0	100.0%
4240 Public toilets	31	1,688	1,707	19		19	98.9%
4241 VIC PPM	0	671	671	0		0	100.0%
4242 HQ PPM	1,056	12,558	12,558	(0)		(0)	100.0%
4243 Quarry PPM	4,325	(1,153)	(1,153)	0		0	100.0%
4244 Xmas Lights PPM	0	0	1	1		1	0.0%
6000 Admin Salaries Recharge	2,386	12,579	13,482	903		903	93.3%
6005 Admin Overhead Recharge	382	3,502	2,691	(811)		(811)	130.1%
6009 HQ recharges	455	2,739	2,638	(101)		(101)	103.8%
6030 Operational Staffing Recharge	80	477	504	27		27	94.6%
6035 Operational Overhead Recharge	9	48	54	6		6	88.9%
Planned maintenance :- Indirect Expenditure	25,817	62,952	208,072	145,120	25,760	119,360	42.6%

Net Expenditure **(25,817)** **(62,952)** **(208,072)** **(145,120)**

481	Tourism Visit Weston/Dest Mar							
1040	Digital Advertising	224	824	20,000	19,176		4.1%	
	Tourism Visit Weston/Dest Mar :- Income	224	824	20,000	19,176		4.1%	
4000	Staffing Costs	5,698	34,438	79,901	45,463	45,463	43.1%	
4030	Equipment Purchase	0	0	100	100	100	0.0%	
4035	Telephone	193	912	1,500	588	588	0	100.0%
4039	Advertising & Marketing	730	1,368	7,500	6,132	75	6,057	19.2%
4041	Fees, Subs and Conferences	0	127	625	498		498	20.3%
4062	Tourism-Love Weston website	763	1,976	14,500	12,524		12,524	13.6%
4107	IT Support & Upgrade	67	1,075	1,750	675		675	61.4%
	Tourism Visit Weston/Dest Mar :- Indirect Expenditure	7,451	39,896	105,876	65,980	663	65,317	38.3%

Net Income over Expenditure **(7,227)** **(39,072)** **(85,876)** **(46,804)**

482	Tourism VIC costs						
1043	VIC Retail/Shop Income	(16)	17	18,000	17,983		0.1%
1251	VW Notice boards (NSC)	0	0	10,000	10,000		0.0%
	Tourism VIC costs :- Income	(16)	17	28,000	27,983		0.1%
4000	Staffing Costs	5,611	38,873	48,881	10,008	10,008	79.5%
4013	Training	0	327	1,695	1,368	1,368	19.3%

Detailed Income & Expenditure by Budget Heading 30/09/2025

Month No: 6

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
4014 P P E / Health & Safety	0	730	1,025	295		295	71.2%
4030 Equipment Purchase	0	0	1,000	1,000		1,000	0.0%
4031 Equipment - Rental	17	17	300	283		283	5.7%
4036 Stationery	0	0	250	250		250	0.0%
4039 Advertising & Marketing	0	750	1,000	250		250	75.0%
4119 Notice Boards	0	198	1,000	802		802	19.8%
4136 Credit Card Chgs	0	0	450	450		450	0.0%
4151 Catering	0	0	300	300		300	0.0%
4225 VIC Stock	0	0	10,000	10,000		10,000	0.0%
4255 VW Notice boards (NSC)	0	0	5,000	5,000		5,000	0.0%
6000 Admin Salaries Recharge	2,157	10,942	11,720	778		778	93.4%
6005 Admin Overhead Recharge	345	3,035	2,331	(704)		(704)	130.2%
6009 HQ recharges	412	2,978	2,848	(130)		(130)	104.6%
6010 Grounds Salaries Recharge	0	2,731	3,205	474		474	85.2%
6015 Grounds Overhead Recharge	0	677	750	73		73	90.3%
6030 Operational Staffing Recharge	1,257	6,709	7,100	391		391	94.5%
6035 Operational Overhead Recharge	135	662	762	100		100	86.9%

Tourism VIC costs :- Indirect Expenditure	9,934	68,629	99,617	30,988	0	30,988	68.9%
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Net Income over Expenditure	(9,951)	(68,612)	(71,617)	(3,005)
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483 Silica

1040 Digital Advertising	(8,695)	235	5,125	4,890			4.6%
1100 Miscellaneous Income	8,730	17,460	0	(17,460)			0.0%

Silica :- Income	35	17,695	5,125	(12,570)			345.3%
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4039 Advertising & Marketing	24	7,565	2,000	(5,565)		(5,565)	378.3%
4044 Insurance	0	500	500	0		0	100.0%
4102 NNDR	0	0	1,875	1,875		1,875	0.0%
4105 Utilities - Heat & Light	0	0	500	500		500	0.0%
4107 IT Support & Upgrade	35	300	0	(300)		(300)	0.0%
4109 Alarm system	0	0	500	500		500	0.0%

Silica :- Indirect Expenditure	59	8,365	5,375	(2,990)	0	(2,990)	155.6%
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Net Income over Expenditure	(24)	9,330	(250)	(9,580)
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484 Waterpark Kiosk and Admissions

1004 Cafe Sales	1,412	46,803	50,000	3,197			93.6%
1077 Water Park Admissions	0	47,921	50,000	2,079			95.8%
1198 Kiosk sales	0	0	10,000	10,000			0.0%

Waterpark Kiosk and Admissions :- Income	1,412	94,724	110,000	15,276			86.1%
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Detailed Income & Expenditure by Budget Heading 30/09/2025

Month No: 6

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
4000 Staffing Costs	10,733	55,636	39,672	(15,964)		(15,964)	140.2%
4013 Training	0	130	543	413		413	23.9%
4014 P P E / Health & Safety	0	297	1,538	1,241		1,241	19.3%
4030 Equipment Purchase	0	4,419	10,000	5,581		5,581	44.2%
4031 Equipment - Rental	34	413	2,030	1,617		1,617	20.4%
4035 Telephone	60	190	200	10		10	95.0%
4036 Stationery	0	6	0	(6)		(6)	0.0%
4110 Cleaning	0	61	200	139		139	30.4%
4114 Refuse Removal	0	1,156	2,050	894		894	56.4%
4136 Credit Card Chgs	154	581	461	(120)		(120)	126.1%
4406 Bar Stock/Sundry Items Kiosk	0	303	750	447		447	40.4%
4407 Cafe stock	2,608	18,733	16,634	(2,099)	149	(2,247)	113.5%
4408 Shop stock	0	0	5,125	5,125		5,125	0.0%
6010 Grounds Salaries Recharge	337	2,891	3,387	496		496	85.4%
6015 Grounds Overhead Recharge	62	696	796	100		100	87.4%

Waterpark Kiosk and Admissions :- Indirect Expenditure	13,988	85,512	83,386	(2,126)	149	(2,274)	102.7%
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Net Income over Expenditure	(12,576)	9,212	26,614	17,402
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<u>485 PublicToilets</u>							
4044 Insurance	0	6,000	6,500	500		500	92.3%
4102 NNDR	0	0	(7,393)	(7,393)		(7,393)	0.0%
4104 Utilities - Water	148	747	2,000	1,253		1,253	37.3%
4105 Utilities - Heat & Light	553	2,225	3,500	1,275		1,275	63.6%
4109 Alarm system	0	0	124	124		124	0.0%
4110 Cleaning	2,623	25,151	35,000	9,849		9,849	71.9%
6000 Admin Salaries Recharge	1,330	7,202	7,721	519		519	93.3%
6005 Admin Overhead Recharge	213	2,009	1,538	(471)		(471)	130.6%
6009 HQ recharges	253	1,261	1,221	(40)		(40)	103.3%
6010 Grounds Salaries Recharge	298	1,962	2,296	334		334	85.5%
6015 Grounds Overhead Recharge	54	467	540	73		73	86.5%
6030 Operational Staffing Recharge	80	478	504	26		26	94.8%
6035 Operational Overhead Recharge	9	47	54	7		7	87.0%

PublicToilets :- Indirect Expenditure	5,561	47,549	53,605	6,056	0	6,056	88.7%
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Net Expenditure	(5,561)	(47,549)	(53,605)	(6,056)
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<u>486 Waterpark other charges</u>							
4102 NNDR	0	0	887	887		887	0.0%
4104 Utilities - Water	43	267	2,200	1,933		1,933	12.1%

Detailed Income & Expenditure by Budget Heading 30/09/2025

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Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
4105 Utilities - Heat & Light	1,944	17,262	20,000	2,738		2,738	86.3%
4109 Alarm system	0	501	836	335		335	59.9%
4114 Refuse Removal	319	319	0	(319)		(319)	0.0%
4138 Water Play Area Rent	1,067	6,403	13,722	7,319		7,319	46.7%
Waterpark other charges :- Indirect Expenditure	3,373	24,751	37,645	12,894	0	12,894	65.7%

Net Expenditure **(3,373)** **(24,751)** **(37,645)** **(12,894)**

801 Earmarked Reserves

8041 Tree planting (Fundraising)	0	115	367	252		252	31.3%
Earmarked Reserves :- Direct Expenditure	0	115	367	252	0	252	31.3%
8000 EMR Allotments General	2,366	2,366	3,500	1,134		1,134	67.6%
8001 EMR Armed forces affiliation	0	0	596	596		596	0.0%
8003 EMR Elections	0	0	30,000	30,000		30,000	0.0%
8008 EMR Milton Road Cemetery	0	0	2,016	2,016		2,016	0.0%
8009 EMR Buy a block phase 2	0	0	1,705	1,705		1,705	0.0%
8011 EMR Blakehay Vols Fundraising	(4)	(26)	343	369		369	(7.4%)
8014 EMR Mus phase 2/HLF	0	0	1,311	1,311		1,311	0.0%
8017 EMR Grit Bins/ street furnitur	0	0	30,000	30,000		30,000	0.0%
8019 EMR Old Mill Way	0	0	18,313	18,313		18,313	0.0%
8023 Cil Monies Received	0	0	164,495	164,495		164,495	0.0%
8024 Environmental Climate Change	0	0	20,666	20,666		20,666	0.0%
8025 Blakehay CRF Grant Award	0	0	3	3		3	0.0%
8026 Com Res - Food Proj / Climate	(2,881)	(754)	12,824	13,578	13	13,565	(5.8%)
8027 Cllrs Email / Tablet Provision	0	0	225	225		225	0.0%
8036 Com Res - Wellbeing	365	65	11,056	10,991		10,991	0.6%
8040 Wellbeing staff grant	0	0	6,258	6,258		6,258	0.0%
8042 EMR Talking Nature	0	400	2,558	2,158		2,158	15.6%
8043 Community Events	89	8,710	27,000	18,290		18,290	32.3%
8044 Unfulfilled Purchase Orders	1,656	82,279	150,475	68,196		68,196	54.7%
Earmarked Reserves :- Indirect Expenditure	1,591	93,041	483,344	390,303	13	390,290	19.3%

Net Expenditure **(1,591)** **(93,156)** **(483,711)** **(390,555)**

901 Capital Works Reserves

9002 HQ Refurbishment Wokrs	0	0	45,935	45,935		45,935	0.0%
9003 Old Town Quarry Works	(0)	194,728	194,728	0	85,770	(85,770)	144.0%
Capital Works Reserves :- Direct Expenditure	(0)	194,728	240,663	45,935	85,770	(39,835)	116.6%

Net Expenditure **0** **(194,728)** **(240,663)** **(45,935)**

Detailed Income & Expenditure by Budget Heading 30/09/2025

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Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
Grand Totals:- Income	2,257,760	4,775,661	723,959	(4,051,702)			659.7%
Expenditure	310,183	2,191,842	5,824,680	3,632,838	258,844	3,373,993	42.1%
Net Income over Expenditure	<u>1,947,578</u>	<u>2,583,819</u>	<u>(5,100,721)</u>	<u>(7,684,540)</u>			
Movement to/(from) Gen Reserve	<u>1,947,578</u>	<u>2,583,819</u>	<u>(5,100,721)</u>	<u>(7,684,540)</u>			

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
102 Central Administration							
4000 Staffing Costs	42,446	291,233	533,675	242,442		242,442	54.6%
4001 Salaries - Agency	0	13,114	10,323	(2,791)	400	(3,191)	130.9%
4006 Moorepay/IT payroll HR softwar	1,483	4,211	5,500	1,289		1,289	76.6%
4007 Personnel Consultants	0	3,545	5,200	1,655		1,655	68.2%
4008 CRB Checks/staff services	35	752	1,200	448		448	62.6%
4009 Health & Safety Consultant	0	2,735	3,500	765		765	78.1%
4012 Travel & Subsistence Expenses	0	55	400	345		345	13.7%
4013 Training	0	2,999	9,194	6,195		6,195	32.6%
4019 Website Costs-TC	0	194	600	406	53	353	41.2%
4036 Stationery	413	1,107	2,500	1,393	33	1,360	45.6%
4040 Audit & Accountancy	0	3,286	11,000	7,714		7,714	29.9%
4041 Fees, Subs and Conferences	247	7,096	8,570	1,474		1,474	82.8%
4042 Postages	217	1,416	2,000	584		584	70.8%
4043 Ink Cartridges/printing	16	1,159	3,000	1,841		1,841	38.6%
4044 Insurance	0	13,294	13,000	(294)		(294)	102.3%
4049 Legal fees	3,574	8,548	12,000	3,452		3,452	71.2%
4107 IT Support & Upgrade	2,323	13,012	15,000	1,988	41	1,947	87.0%
4136 Credit Card Chgs	0	0	500	500		500	0.0%
4151 Catering	228	1,603	3,000	1,397	22	1,375	54.2%
6020 Allocation to Cost Centres	(50,981)	(369,359)	(373,429)	(4,070)		(4,070)	98.9%
Central Administration :- Indirect Expenditure	(0)	(0)	266,733	266,733	549	266,184	0.2%
Net Expenditure	0	0	(266,733)	(266,733)			
103 Grove House							
1100 Miscellaneous Income	500	3,945	6,000	2,055			65.7%
Grove House :- Income	500	3,945	6,000	2,055			65.7%
4044 Insurance	0	1,000	1,500	500		500	66.7%
4102 NNDR	0	(1,145)	1,479	2,624		2,624	(77.4%)
4104 Utilities - Water	0	(7)	0	7		7	0.0%
4109 Alarm system	0	0	621	621		621	0.0%
Grove House :- Indirect Expenditure	0	(151)	3,600	3,751	0	3,751	(4.2%)
Net Income over Expenditure	500	4,096	2,400	(1,696)			
104 Grove Lodge							
1100 Miscellaneous Income	0	5,000	5,000	0			100.0%
Grove Lodge :- Income	0	5,000	5,000	0			100.0%
4044 Insurance	0	1,000	1,500	500		500	66.7%

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
4102 NNDR	0	(940)	0	940		940	0.0%
4109 Alarm system	0	522	489	(33)		(33)	106.8%
4132 Rent	417	2,917	0	(2,917)		(2,917)	0.0%
Grove Lodge :- Indirect Expenditure	417	3,499	1,989	(1,510)	0	(1,510)	175.9%
Net Income over Expenditure	(417)	1,501	3,011	1,510			

105 Community Services

4158 Weston in Bloom	0	7,248	8,000	752		752	90.6%
4200 Small grants to Voluntary Orgs	1,000	5,491	12,500	7,009		7,009	43.9%
4204 VANS	0	0	3,000	3,000		3,000	0.0%
4208 Christmas Lights - SLA	0	0	40,000	40,000		40,000	0.0%
4210 Weston Town Centre Co SLA	5,125	20,374	20,499	125		125	99.4%
4211 Blakehay	0	107,980	0	(107,980)		(107,980)	0.0%
4212 CCTV (NSC)	0	25,500	102,000	76,500		76,500	25.0%
4218 Flower Beds	0	200	3,000	2,800	200	2,600	13.3%
4221 Citizens Advice Bureau	6,250	12,500	25,000	12,500		12,500	50.0%
4223 Community Events	585	585	3,000	2,415	620	1,795	40.2%
4228 Blue Plaques	389	389	1,000	611		611	38.9%
4229 Armed Forces Celebrations	3,045	10,815	9,500	(1,315)	35	(1,350)	114.2%
4250 Community Events Grants	3,394	43,694	60,000	16,306		16,306	72.8%
4252 Crime & Disorder	0	0	93,550	93,550		93,550	0.0%
4254 CANS rent support (sovereign)	0	0	25,000	25,000		25,000	0.0%
4864 Homeless Support Fund	8,000	16,000	45,000	29,000	18,000	11,000	75.6%
6000 Admin Salaries Recharge	2,080	13,576	14,498	922		922	93.6%
6005 Admin Overhead Recharge	418	3,616	2,895	(721)		(721)	124.9%
6009 HQ recharges	118	3,416	3,621	205		205	94.3%
6010 Grounds Salaries Recharge	1,315	15,385	18,014	2,629		2,629	85.4%
6015 Grounds Overhead Recharge	252	3,660	4,217	557		557	86.8%
6030 Operational Staffing Recharge	1,815	12,008	12,754	746		746	94.2%
6035 Operational Overhead Recharge	48	1,053	1,367	314		314	77.0%
Community Services :- Indirect Expenditure	33,833	303,491	508,415	204,924	18,855	186,069	63.4%
Net Expenditure	(33,833)	(303,491)	(508,415)	(204,924)			

107 Civic Support

4000 Staffing Costs	3,738	17,854	28,896	11,042		11,042	61.8%
4044 Insurance	0	7,960	7,500	(460)		(460)	106.1%
4050 Printing	0	241	500	259		259	48.3%
4150 Chauffeur/travel costs	316	828	3,000	2,172	335	1,837	38.8%
4151 Catering	49	544	3,000	2,456	79	2,377	20.8%

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
4152 Civic Miscellaneous	82	598	1,000	402	74	328	67.2%
4153 Chair's Allowance	0	1,270	4,751	3,481		3,481	26.7%
4154 Civic Regalia	357	559	4,000	3,441		3,441	14.0%
4164 Civic Events	0	5,794	5,800	6		6	99.9%
4165 Hildesheim	0	0	4,000	4,000		4,000	0.0%
6000 Admin Salaries Recharge	3,846	26,223	28,028	1,805		1,805	93.6%
6005 Admin Overhead Recharge	773	7,029	5,593	(1,436)		(1,436)	125.7%
6009 HQ recharges	219	7,550	7,838	288		288	96.3%
6010 Grounds Salaries Recharge	99	355	415	60		60	85.5%
6015 Grounds Overhead Recharge	19	77	99	22		22	77.8%
6030 Operational Staffing Recharge	270	1,141	1,216	75		75	93.8%
6035 Operational Overhead Recharge	7	94	127	33		33	74.0%
Civic Support :- Indirect Expenditure	9,776	78,117	105,763	27,646	488	27,157	74.3%
Net Expenditure	(9,776)	(78,117)	(105,763)	(27,646)			
108 Democratic Representation							
4012 Travel & Subsistence Expenses	0	49	100	51		51	49.3%
4013 Training	0	481	1,000	520		520	48.0%
4018 Election Costs	0	0	15,000	15,000		15,000	0.0%
4083 Security	451	945	0	(945)		(945)	0.0%
4107 IT Support & Upgrade	273	1,574	2,500	926		926	63.0%
6000 Admin Salaries Recharge	5,543	37,524	40,101	2,577		2,577	93.6%
6005 Admin Overhead Recharge	1,115	10,049	8,003	(2,046)		(2,046)	125.6%
6009 HQ recharges	315	13,020	13,287	267		267	98.0%
6030 Operational Staffing Recharge	463	3,119	3,314	195		195	94.1%
6035 Operational Overhead Recharge	12	272	353	81		81	77.1%
Democratic Representation :- Indirect Expenditure	8,172	67,033	83,658	16,625	0	16,625	80.1%
Net Expenditure	(8,172)	(67,033)	(83,658)	(16,625)			
110 Other Costs & Income							
1176 Precept	0	4,450,668	0	(4,450,668)			0.0%
1190 Bank Interest	334	2,684	20,000	17,316			13.4%
Other Costs & Income :- Income	334	4,453,352	20,000	(4,433,352)			22266.8%
4051 Bank Charges	407	2,431	4,100	1,669		1,669	59.3%
4060 PWLB Interest repaid-Blakehay	1,272	2,703	2,703	0		0	100.0%
4061 PWLB Capital repaid-Blakehay	6,000	12,000	12,000	0		0	100.0%
4068 PWLB Interest repaid-Water Pk	3,583	7,316	6,316	(1,000)		(1,000)	115.8%
4069 PWLB Capital repaid-Water Pk	6,596	13,043	13,043	(0)		(0)	100.0%

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
4080 PWLB Capital HQ Loan Capital	0	5,000	10,000	5,000		5,000	50.0%
4081 PWLB Interest HQ Loan Interest	0	4,005	7,899	3,894		3,894	50.7%
4082 EMRRP devolution	17,900	63,230	350,000	286,770		286,770	18.1%
4999 General Reserve	42,046	46,031	330,000	283,969	7,285	276,684	16.2%
Other Costs & Income :- Indirect Expenditure	77,804	155,759	736,061	580,302	7,285	573,017	22.2%
Net Income over Expenditure	(77,470)	4,297,593	(716,061)	(5,013,654)			
<u>111 Strategic Planning/Projects</u>							
1130 Big Worle	0	0	63,045	63,045			0.0%
Strategic Planning/Projects :- Income	0	0	63,045	63,045			0.0%
4049 Legal fees	2,205	10,456	30,000	19,545		19,545	34.9%
4213 Development budget	10	15	1,000	985		985	1.5%
6000 Admin Salaries Recharge	3,281	22,329	23,866	1,537		1,537	93.6%
6005 Admin Overhead Recharge	303	2,668	4,762	2,094		2,094	56.0%
6009 HQ recharges	186	4,831	1,956	(2,875)		(2,875)	247.0%
6030 Operational Staffing Recharge	387	2,766	2,938	172		172	94.1%
6035 Operational Overhead Recharge	10	244	315	71		71	77.5%
Strategic Planning/Projects :- Indirect Expenditure	6,383	43,308	64,837	21,529	0	21,529	66.8%
Net Income over Expenditure	(6,383)	(43,308)	(1,792)	41,516			
<u>112 Environmental</u>							
4076 Environmental / Climate	63	189	46,125	45,936		45,936	0.4%
6000 Admin Salaries Recharge	2,356	15,857	16,946	1,089		1,089	93.6%
6005 Admin Overhead Recharge	474	4,241	3,381	(860)		(860)	125.4%
6009 HQ recharges	134	5,241	5,377	136		136	97.5%
6030 Operational Staffing Recharge	270	1,937	2,056	119		119	94.2%
6035 Operational Overhead Recharge	7	170	222	52		52	76.6%
Environmental :- Indirect Expenditure	3,304	27,635	74,107	46,472	0	46,472	37.3%
Net Expenditure	(3,304)	(27,635)	(74,107)	(46,472)			
<u>113 Operational Services</u>							
4000 Staffing Costs	11,608	82,921	150,948	68,027		68,027	54.9%
4012 Travel & Subsistence Expenses	(74)	0	0	0		0	0.0%
4013 Training	0	4,513	6,773	2,260		2,260	66.6%
4014 P P E / Health & Safety	0	0	450	450		450	0.0%
4035 Telephone	50	301	400	99	167	(68)	117.0%
4107 IT Support & Upgrade	331	2,509	4,000	1,491		1,491	62.7%

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
6020 Allocation to Cost Centres	(11,915)	(90,245)	(97,489)	(7,244)		(7,244)	92.6%
Operational Services :- Indirect Expenditure	0	(0)	65,082	65,082	167	64,915	0.3%
Net Expenditure	(0)	0	(65,082)	(65,082)			
<u>114 Old Town Quarry</u>							
1044 Quarry sale or return comm	246	246	0	(246)			0.0%
1301 Studio Letting Income	1,190	2,098	16,200	14,102			12.9%
1302 Catering	0	0	25,000	25,000			0.0%
1303 Community hire	0	0	4,680	4,680			0.0%
1304 Shop Sales	179	179	0	(179)			0.0%
1306 Donations/Grant Funding	0	0	0	(0)			0.0%
Old Town Quarry :- Income	1,614	2,523	45,880	43,357			5.5%
4014 P P E / Health & Safety	0	198	529	331	50	281	46.9%
4019 Website Costs-TC	1	119	513	394	230	164	68.0%
4030 Equipment Purchase	27	140	0	(140)		(140)	0.0%
4031 Equipment - Rental	88	215	410	195		195	52.4%
4034 Equipment Repairs	(12,266)	315	10,250	9,935	5,632	4,303	58.0%
4035 Telephone	0	0	578	578		578	0.0%
4039 Advertising & Marketing	51	51	0	(51)	40	(91)	0.0%
4044 Insurance	0	9,683	9,250	(433)		(433)	104.7%
4051 Bank Charges	6	6	0	(6)		(6)	0.0%
4102 NNDR	0	0	3,229	3,229		3,229	0.0%
4104 Utilities - Water	(324)	124	1,082	958		958	11.5%
4105 Utilities - Heat & Light	239	919	8,111	7,192		7,192	11.3%
4109 Alarm system	0	0	1,057	1,057		1,057	0.0%
4110 Cleaning	200	233	1,057	824		824	22.0%
4114 Refuse Removal	0	0	529	529		529	0.0%
4131 Licenses	0	0	150	150		150	0.0%
4408 Shop stock	339	815	0	(815)		(815)	0.0%
6000 Admin Salaries Recharge	6,286	41,215	44,012	2,797		2,797	93.6%
6005 Admin Overhead Recharge	1,264	10,984	8,783	(2,201)		(2,201)	125.1%
6009 HQ recharges	357	2,586	3,753	1,167		1,167	68.9%
6010 Grounds Salaries Recharge	131	2,488	2,914	426		426	85.4%
6015 Grounds Overhead Recharge	25	601	682	81		81	88.1%
6030 Operational Staffing Recharge	2,048	14,663	15,568	905		905	94.2%
6035 Operational Overhead Recharge	54	1,295	1,671	376		376	77.5%
Old Town Quarry :- Indirect Expenditure	(1,475)	86,648	114,128	27,480	5,952	21,527	81.1%
Net Income over Expenditure	3,090	(84,126)	(68,248)	15,878			

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<u>115 HQ</u>							
1100 Miscellaneous Income	4,310	12,584	0	(12,584)			0.0%
HQ :- Income	4,310	12,584	0	(12,584)			
4014 P P E / Health & Safety	126	250	10,250	10,000		10,000	2.4%
4030 Equipment Purchase	73	334	15,375	15,041	180	14,861	3.3%
4031 Equipment - Rental	(2,139)	4,809	5,500	691		691	87.4%
4035 Telephone	593	4,236	7,000	2,764	3,923	(1,159)	116.6%
4036 Stationery	(146)	0	0	0		0	0.0%
4044 Insurance	43	5,508	6,180	672		672	89.1%
4102 NNDR	2,033	15,171	20,334	5,163		5,163	74.6%
4104 Utilities - Water	78	626	1,000	374		374	62.6%
4105 Utilities - Heat & Light	2,902	18,616	12,000	(6,616)		(6,616)	155.1%
4109 Alarm system	0	0	1,544	1,544		1,544	0.0%
4110 Cleaning	1,470	11,473	16,640	5,167		5,167	68.9%
4111 Window Cleaning	0	195	500	305		305	39.0%
4114 Refuse Removal	242	2,516	2,563	47		47	98.2%
4136 Credit Card Chgs	72	362	300	(62)		(62)	120.8%
4171 Parking	0	9,900	9,500	(400)		(400)	104.2%
4172 Garage rental	1,500	1,500	1,550	50		50	96.8%
4213 Development budget	(125)	0	0	0		0	0.0%
6020 Allocation to Cost Centres	(2,413)	(62,912)	(67,564)	(4,652)		(4,652)	93.1%
HQ :- Indirect Expenditure	4,309	12,584	42,672	30,088	4,103	25,985	39.1%
Net Income over Expenditure	1	0	(42,672)	(42,672)			
<u>116 Volunteer costs</u>							
4012 Travel & Subsistence Expenses	74	213	500	287		287	42.5%
4013 Training	0	272	900	628		628	30.2%
4014 P P E / Health & Safety	0	0	200	200		200	0.0%
4030 Equipment Purchase	0	0	700	700	50	650	7.1%
4039 Advertising & Marketing	0	0	500	500		500	0.0%
4041 Fees, Subs and Conferences	0	0	500	500		500	0.0%
4151 Catering	0	88	500	413		413	17.5%
4253 Volunteer Events	0	230	750	520		520	30.7%
Volunteer costs :- Indirect Expenditure	74	802	4,550	3,748	50	3,698	18.7%
Net Expenditure	(74)	(802)	(4,550)	(3,748)			
<u>120 Blakehay Central Costs</u>							
4000 Staffing Costs	0	25,919	75,008	49,089		49,089	34.6%

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
4013 Training	0	475	1,183	708		708	40.1%
4014 P P E / Health & Safety	0	48	500	452		452	9.6%
4019 Website Costs-TC	2	253	250	(3)		(3)	101.0%
4030 Equipment Purchase	0	20,255	8,500	(11,755)		(11,755)	238.3%
4031 Equipment - Rental	75	1,726	416	(1,310)		(1,310)	414.9%
4034 Equipment Repairs	0	493	500	7		7	98.7%
4035 Telephone	185	1,378	1,730	352		352	79.6%
4036 Stationery	0	39	250	211		211	15.6%
4043 Ink Cartridges/printing	57	107	250	143		143	43.0%
4044 Insurance	(122)	5,026	5,900	874		874	85.2%
4102 NNDR	(256)	2,464	3,226	762		762	76.4%
4104 Utilities - Water	71	595	624	29		29	95.4%
4105 Utilities - Heat & Light	108	8,477	22,068	13,591		13,591	38.4%
4107 IT Support & Upgrade	145	2,516	2,916	400		400	86.3%
4109 Alarm system	0	0	684	684		684	0.0%
4110 Cleaning	1,836	11,197	19,486	8,289		8,289	57.5%
4111 Window Cleaning	0	75	150	75		75	50.0%
4114 Refuse Removal	0	1,854	2,700	846		846	68.7%
4131 Licenses	0	180	1,200	1,020		1,020	15.0%
4136 Credit Card Chgs	0	872	487	(385)		(385)	179.0%
4151 Catering	(3)	0	0	0		0	0.0%
6000 Admin Salaries Recharge	0	9,133	9,960	827		827	91.7%
6005 Admin Overhead Recharge	0	2,795	1,990	(805)		(805)	140.5%
6009 HQ recharges	0	3,959	3,675	(284)		(284)	107.7%
6010 Grounds Salaries Recharge	0	1,907	2,240	333		333	85.1%
6015 Grounds Overhead Recharge	0	474	525	51		51	90.3%
6030 Operational Staffing Recharge	0	6,442	6,825	383		383	94.4%
6035 Operational Overhead Recharge	0	622	730	108		108	85.2%

Blakehay Central Costs :- Indirect Expenditure	2,099	109,282	173,973	64,691	0	64,691	62.8%
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Net Expenditure	(2,099)	(109,282)	(173,973)	(64,691)
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121 Blakehay -Auditorium

1090 Bookings	0	9,911	35,000	25,089			28.3%
Blakehay -Auditorium :- Income	0	9,911	35,000	25,089			28.3%
4000 Staffing Costs	129	28,418	68,457	40,039		40,039	41.5%
4039 Advertising & Marketing	0	135	2,500	2,365		2,365	5.4%
4224 Blakehay Performing Rights	0	0	3,500	3,500		3,500	0.0%
Blakehay -Auditorium :- Indirect Expenditure	129	28,553	74,457	45,904	0	45,904	38.3%
Net Income over Expenditure	(129)	(18,642)	(39,457)	(20,815)			

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<u>122</u>	<u>Blakehay - Upper Studio</u>							
1090	Bookings	0	2,242	8,000	5,758			28.0%
	Blakehay - Upper Studio :- Income	0	2,242	8,000	5,758			28.0%
	Net Income	0	2,242	8,000	5,758			
<u>123</u>	<u>Blakehay Bar</u>							
1015	Internal Bookings (Council)	0	0	1,000	1,000			0.0%
1193	Blakehay Bar Events Hire	0	0	500	500			0.0%
1194	Bar Income	1	8,734	26,000	17,266			33.6%
	Blakehay Bar :- Income	1	8,734	27,500	18,766			31.8%
4000	Staffing Costs	0	2,363	13,184	10,821		10,821	17.9%
4031	Equipment - Rental	0	255	1,246	991		991	20.5%
4405	Blakehay Bar Expenditure	0	3,510	13,000	9,490		9,490	27.0%
	Blakehay Bar :- Indirect Expenditure	0	6,128	27,430	21,302	0	21,302	22.3%
	Net Income over Expenditure	1	2,606	70	(2,536)			
<u>125</u>	<u>Blakehay -Live Shows</u>							
1106	Blakehay events income	1,701	13,433	40,000	26,567			33.6%
	Blakehay -Live Shows :- Income	1,701	13,433	40,000	26,567			33.6%
4000	Staffing Costs	0	643	13,182	12,539		12,539	4.9%
4016	Show costs	0	4,384	24,000	19,617		19,617	18.3%
4039	Advertising & Marketing	0	0	2,500	2,500		2,500	0.0%
	Blakehay -Live Shows :- Indirect Expenditure	0	5,026	39,682	34,656	0	34,656	12.7%
	Net Income over Expenditure	1,701	8,407	318	(8,089)			
<u>140</u>	<u>Museum Central Costs</u>							
1100	Miscellaneous Income	165	4,825	10,000	5,175			48.3%
	Museum Central Costs :- Income	165	4,825	10,000	5,175			48.3%
4000	Staffing Costs	8,331	63,292	144,789	81,497		81,497	43.7%
4012	Travel & Subsistence Expenses	0	35	100	65		65	35.1%
4013	Training	0	1,504	2,854	1,350		1,350	52.7%
4014	P P E / Health & Safety	71	324	1,000	676		676	32.4%
4019	Website Costs-TC	15	324	250	(74)		(74)	129.7%
4030	Equipment Purchase	24	299	1,000	701		701	29.9%
4031	Equipment - Rental	17	1,155	1,500	345		345	77.0%
4034	Equipment Repairs	98	98	500	402		402	19.6%

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
4035 Telephone	355	2,492	3,000	508	2,224	(1,716)	157.2%
4036 Stationery	17	266	500	234		234	53.3%
4039 Advertising & Marketing	0	1,692	2,500	808		808	67.7%
4041 Fees, Subs and Conferences	55	236	250	14		14	94.4%
4044 Insurance	2,293	14,032	14,539	507		507	96.5%
4104 Utilities - Water	28	218	450	232		232	48.5%
4105 Utilities - Heat & Light	1,440	8,098	13,926	5,828		5,828	58.1%
4107 IT Support & Upgrade	604	4,831	8,500	3,669		3,669	56.8%
4109 Alarm system	45	1,023	790	(233)		(233)	129.5%
4110 Cleaning	1,377	10,240	16,000	5,760		5,760	64.0%
4111 Window Cleaning	0	350	500	150		150	70.0%
4114 Refuse Removal	561	4,258	3,500	(758)		(758)	121.7%
4131 Licenses	0	954	1,150	196		196	83.0%
4136 Credit Card Chgs	24	315	750	435		435	41.9%
4214 Somerset County Council - SLA	0	44,394	85,537	41,143		41,143	51.9%
6000 Admin Salaries Recharge	2,148	14,023	14,975	952		952	93.6%
6005 Admin Overhead Recharge	432	3,736	2,988	(748)		(748)	125.0%
6009 HQ recharges	122	3,816	4,006	190		190	95.3%
6010 Grounds Salaries Recharge	163	2,708	3,173	465		465	85.3%
6015 Grounds Overhead Recharge	31	651	743	92		92	87.6%
6030 Operational Staffing Recharge	2,344	13,975	14,850	875		875	94.1%
6035 Operational Overhead Recharge	62	1,211	1,589	378		378	76.2%
Museum Central Costs :- Indirect Expenditure	20,658	200,552	346,209	145,657	2,224	143,433	58.6%
Net Income over Expenditure	(20,494)	(195,727)	(336,209)	(140,482)			
<u>141 Museum Learning and Events</u>							
1006 Learning Income	1,607	5,178	9,425	4,247			54.9%
1008 Museum handling box hire	90	405	899	494			45.1%
1103 Other event misc income	60	510	269	(241)			189.6%
Museum Learning and Events :- Income	1,757	6,093	10,593	4,500			57.5%
4000 Staffing Costs	3,413	21,623	40,124	18,501		18,501	53.9%
4012 Travel & Subsistence Expenses	0	29	154	125		125	18.7%
4020 Learning/Event education equip	(200)	332	1,025	693		693	32.3%
4030 Equipment Purchase	150	1,431	2,563	1,132		1,132	55.8%
Museum Learning and Events :- Indirect Expenditure	3,363	23,414	43,866	20,452	0	20,452	53.4%
Net Income over Expenditure	(1,606)	(17,321)	(33,273)	(15,952)			

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
142 Museum Cafe							
1004 Cafe Sales	7,730	49,426	90,000	40,574			54.9%
1194 Bar Income	2,847	6,658	15,000	8,342			44.4%
1197 Function food income	4,547	14,107	25,000	10,893			56.4%
Museum Cafe :- Income	15,124	70,190	130,000	59,810			54.0%
4000 Staffing Costs	7,740	44,149	77,121	32,972		32,972	57.2%
4014 P P E / Health & Safety	776	796	1,500	704		704	53.1%
4030 Equipment Purchase	42	671	2,500	1,829		1,829	26.9%
4031 Equipment - Rental	254	1,780	2,000	220		220	89.0%
4110 Cleaning	(776)	451	1,000	549		549	45.1%
4114 Refuse Removal	603	603	750	147		147	80.4%
4136 Credit Card Chgs	24	315	500	185		185	62.9%
4406 Bar Stock/Sundry Items Kiosk	485	2,793	5,000	2,207	18	2,189	56.2%
4407 Cafe stock	1,993	14,357	24,000	9,643	334	9,309	61.2%
4511 Function food costs	2,224	4,778	5,500	722	131	591	89.3%
Museum Cafe :- Indirect Expenditure	13,364	70,690	119,871	49,181	484	48,697	59.4%
Net Income over Expenditure	1,760	(501)	10,129	10,630			
143 Museum shop/retail							
1005 Museum Shop Sales	1,460	8,180	12,539	4,359			65.2%
1009 Museum sale or return comm	1,529	25,260	7,313	(17,947)			345.4%
Museum shop/retail :- Income	2,989	33,440	19,852	(13,588)			168.4%
4421 Sale or Return Exp (1009)	1,359	14,351	3,612	(10,739)	151	(10,891)	401.5%
Museum shop/retail :- Direct Expenditure	1,359	14,351	3,612	(10,739)	151	(10,891)	401.5%
4030 Equipment Purchase	760	931	2,783	1,852		1,852	33.5%
4031 Equipment - Rental	102	716	953	237		237	75.1%
4136 Credit Card Chgs	24	315	88	(227)		(227)	357.4%
4408 Shop stock	0	3,432	6,627	3,195		3,195	51.8%
Museum shop/retail :- Indirect Expenditure	886	5,393	10,451	5,058	0	5,058	51.6%
Net Income over Expenditure	744	13,696	5,789	(7,907)			
145 Museum Function							
1019 Internal Bookings (Council)	0	254	200	(54)			127.1%
1103 Other event misc income	624	6,188	13,500	7,312			45.8%
1104 Function Income	(3,575)	14,366	23,500	9,134			61.1%
Museum Function :- Income	(2,951)	20,808	37,200	16,392			55.9%

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
4000 Staffing Costs	1,538	9,952	18,252	8,300		8,300	54.5%
4030 Equipment Purchase	367	774	5,000	4,226		4,226	15.5%
4420 Function Expenditure (1104)	528	5,467	12,000	6,533		6,533	45.6%
Museum Function :- Indirect Expenditure	2,433	16,193	35,252	19,059	0	19,059	45.9%
Net Income over Expenditure	(5,384)	4,615	1,948	(2,667)			
<u>199 Capital Projects</u>							
4103 Capital project	0	0	70,000	70,000	24,500	45,500	35.0%
Capital Projects :- Indirect Expenditure	0	0	70,000	70,000	24,500	45,500	35.0%
Net Expenditure	0	0	(70,000)	(70,000)			
<u>300 Planning</u>							
6000 Admin Salaries Recharge	2,292	15,341	16,389	1,048		1,048	93.6%
6005 Admin Overhead Recharge	461	4,099	3,268	(831)		(831)	125.4%
6009 HQ recharges	130	1,631	2,007	376		376	81.3%
Planning :- Indirect Expenditure	2,883	21,071	21,664	593	0	593	97.3%
Net Expenditure	(2,883)	(21,071)	(21,664)	(593)			
<u>400 Central Grounds Maintenance</u>							
4000 Staffing Costs	35,532	246,427	493,503	247,076		247,076	49.9%
4013 Training	950	2,002	8,629	6,627		6,627	23.2%
4014 P P E / Health & Safety	223	2,917	4,000	1,083		1,083	72.9%
4025 Vehicle Maintenance	63	1,663	4,197	2,534		2,534	39.6%
4026 Petrol / Diesel	725	3,846	15,000	11,154		11,154	25.6%
4030 Equipment Purchase	524	8,521	10,000	1,479	400	1,079	89.2%
4031 Equipment - Rental	1,775	17,270	41,354	24,084	6,506	17,578	57.5%
4034 Equipment Repairs	0	1,801	2,563	762		762	70.3%
4035 Telephone	215	2,090	2,764	674	1,492	(818)	129.6%
4044 Insurance	43	6,028	10,000	3,972		3,972	60.3%
4107 IT Support & Upgrade	1,219	9,528	15,890	6,362		6,362	60.0%
4114 Refuse Removal	1,073	1,215	1,200	(15)		(15)	101.3%
6020 Allocation to Cost Centres	(42,343)	(303,308)	(355,306)	(51,998)		(51,998)	85.4%
Central Grounds Maintenance :- Indirect Expenditure	(1)	0	253,794	253,794	8,398	245,396	3.3%
Net Expenditure	1	(0)	(253,794)	(253,794)			

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<u>403 Allotments</u>							
1100 Miscellaneous Income	0	0	400	400			0.0%
Allotments :- Income	0	0	400	400			0.0%
4105 Utilities - Heat & Light	67	469	770	301		301	60.9%
4108 Building / Maintenance	0	580	4,000	3,420		3,420	14.5%
4261 Accessibility plot all sites	0	0	5,000	5,000		5,000	0.0%
6000 Admin Salaries Recharge	1,176	7,681	8,199	518		518	93.7%
6005 Admin Overhead Recharge	236	2,045	1,637	(408)		(408)	124.9%
6009 HQ recharges	67	423	644	221		221	65.7%
6010 Grounds Salaries Recharge	163	644	748	104		104	86.1%
6015 Grounds Overhead Recharge	31	140	173	33		33	80.9%
Allotments :- Indirect Expenditure	1,740	11,982	21,171	9,189	0	9,189	56.6%
Net Income over Expenditure	(1,740)	(11,982)	(20,771)	(8,789)			
<u>420 Milton Road Cemetery</u>							
1010 Interments	4,244	32,239	68,000	35,761			47.4%
1011 Memorials	484	4,100	4,000	(100)			102.5%
1100 Miscellaneous Income	240	3,131	5,000	1,869			62.6%
Milton Road Cemetery :- Income	4,968	39,470	77,000	37,530			51.3%
4034 Equipment Repairs	0	30	5,000	4,970		4,970	0.6%
4054 Grave Digging	550	2,200	12,000	9,800		9,800	18.3%
4055 Memorials	98	2,494	8,000	5,506	2,201	3,305	58.7%
4102 NNDR	389	2,733	4,009	1,276		1,276	68.2%
4104 Utilities - Water	314	1,105	640	(465)		(465)	172.7%
4105 Utilities - Heat & Light	72	155	218	63		63	70.9%
4109 Alarm system	0	0	334	334		334	0.0%
4110 Cleaning	0	0	2,050	2,050		2,050	0.0%
4114 Refuse Removal	0	0	192	192		192	0.0%
6000 Admin Salaries Recharge	1,999	13,249	14,150	901		901	93.6%
6005 Admin Overhead Recharge	402	3,536	2,826	(710)		(710)	125.1%
6009 HQ recharges	114	2,553	2,800	247		247	91.2%
6010 Grounds Salaries Recharge	14,739	91,139	106,398	15,259		15,259	85.7%
6015 Grounds Overhead Recharge	2,825	20,847	24,922	4,075		4,075	83.6%
6030 Operational Staffing Recharge	837	5,166	5,489	323		323	94.1%
6035 Operational Overhead Recharge	22	449	589	140		140	76.2%
Milton Road Cemetery :- Indirect Expenditure	22,362	145,655	189,617	43,962	2,201	41,761	78.0%
Net Income over Expenditure	(17,394)	(106,185)	(112,617)	(6,432)			

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
451 Youth Activities							
4057 Youth Council Budget	0	0	500	500		500	0.0%
4142 YMCA SLA	0	38,463	76,926	38,463		38,463	50.0%
4219 Youth Grants	0	0	3,000	3,000		3,000	0.0%
6000 Admin Salaries Recharge	1,537	9,952	10,625	673		673	93.7%
6005 Admin Overhead Recharge	308	2,645	2,122	(523)		(523)	124.6%
6009 HQ recharges	87	1,203	1,448	245		245	83.1%
6030 Operational Staffing Recharge	270	1,737	1,841	104		104	94.4%
6035 Operational Overhead Recharge	8	155	199	44		44	77.9%
Youth Activities :- Indirect Expenditure	2,210	54,155	96,661	42,506	0	42,506	56.0%
Net Expenditure	(2,210)	(54,155)	(96,661)	(42,506)			
460 Street Furniture							
1112 Dog Bin Emptying	1,256	7,618	15,364	7,746			49.6%
Street Furniture :- Income	1,256	7,618	15,364	7,746			49.6%
4105 Utilities - Heat & Light	20	1,293	2,000	707		707	64.7%
4115 Dogbin purchase	0	1,114	5,000	3,886		3,886	22.3%
4116 Dogbin Emptying	0	4,183	20,000	15,817		15,817	20.9%
4119 Notice Boards	0	130	1,500	1,370		1,370	8.7%
4133 Bus Shelter - Repairs	0	396	2,000	1,604	1,290	314	84.3%
4157 Prince Wales Clock/welcome sig	39	685	550	(135)	345	(480)	187.2%
4245 Town Council Signs	0	30	15,000	14,970		14,970	0.2%
4246 Transfer NSC bins emptying cos	0	0	31,332	31,332		31,332	0.0%
6000 Admin Salaries Recharge	1,507	9,992	10,673	681		681	93.6%
6005 Admin Overhead Recharge	660	5,983	2,130	(3,853)		(3,853)	280.9%
6009 HQ recharges	86	1,755	5,192	3,437		3,437	33.8%
6010 Grounds Salaries Recharge	6,449	44,149	51,573	7,424		7,424	85.6%
6015 Grounds Overhead Recharge	1,236	10,180	12,081	1,901		1,901	84.3%
6030 Operational Staffing Recharge	78	556	588	32		32	94.6%
6035 Operational Overhead Recharge	2	49	63	14		14	77.8%
Street Furniture :- Indirect Expenditure	10,076	80,495	159,682	79,187	1,635	77,552	51.4%
Net Income over Expenditure	(8,820)	(72,877)	(144,318)	(71,441)			
470 Parks & Play Areas							
1076 Water Play Area Kiosk Income	0	0	10,000	10,000			0.0%
Parks & Play Areas :- Income	0	0	10,000	10,000			0.0%
4044 Insurance	0	0	20,000	20,000		20,000	0.0%
4140 Recreation Grounds	0	78,060	82,492	4,432		4,432	94.6%

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
4300 Parks&Play Area EMRRP Holding	(39)	0	450,461	450,461	19,422	431,039	4.3%
4301 Ashcombe Park Lower	2	141	141	0		0	99.9%
4302 Ashcombe Park Upper	2	141	141	0		0	99.9%
4303 Broadway Play	2	103	103	0		0	99.7%
4304 Broadway Skate Park	2	53	54	1		1	97.6%
4305 Byron Rec	1,618	1,668	1,670	2		2	99.9%
4306 Castle Batch Lower	2	16,313	16,313	(0)		(0)	100.0%
4307 Canberra Road	2	53	55	2		2	95.8%
4308 Clarence Park	2	77	77	(0)		(0)	100.4%
4309 Conniston Green	2	2,518	2,519	1		1	99.9%
4310 Ellenborough Park East	264	315	315	(0)		(0)	100.0%
4311 Grove Park	2	53	52	(1)		(1)	101.3%
4312 Hutton Moor Skate Park	2	53	52	(1)		(1)	101.3%
4313 Jubilee Park	1,618	1,689	1,689	0		0	100.0%
4314 Locking Castle (Maltlands)	2	398	397	(1)		(1)	100.2%
4315 Lynch Farm	2	53	52	(1)		(1)	101.3%
4316 Millennium Green	2	53	52	(1)		(1)	101.3%
4317 Uphill Junior Play Area	2	53	52	(1)		(1)	101.3%
4318 Uphill Toddler Play Area	2	444	444	0		0	99.9%
4319 Water Adventure Play Park	103	4,395	4,396	1		1	100.0%
4320 Worle Recreation Ground	2	237	236	(1)		(1)	100.5%
4321 Wyvern Close	2	53	50	(3)		(3)	105.3%
4322 Ellenborough Park West	2	53	52	(1)		(1)	101.3%
4324 Dartmouth Close	577	628	627	(1)		(1)	100.1%
6000 Admin Salaries Recharge	2,848	18,868	20,153	1,285		1,285	93.6%
6005 Admin Overhead Recharge	573	5,038	4,020	(1,018)		(1,018)	125.3%
6009 HQ recharges	162	3,634	3,991	357		357	91.1%
6010 Grounds Salaries Recharge	11,843	79,438	92,784	13,346		13,346	85.6%
6015 Grounds Overhead Recharge	2,270	18,289	21,732	3,443		3,443	84.2%
6030 Operational Staffing Recharge	1,447	10,368	11,013	645		645	94.1%
6035 Operational Overhead Recharge	38	916	1,181	265		265	77.6%

Parks & Play Areas :- Indirect Expenditure	23,356	244,151	737,366	493,215	19,422	473,792	35.7%
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Net Income over Expenditure	(23,356)	(244,151)	(727,366)	(483,215)
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475 Planned maintenance

4231 Planned maint holding budget	94	0	139,155	139,155	25,838	113,317	18.6%
4232 Allotments PPM	0	1,151	1,151	0		0	100.0%
4233 Blakehay PPM	3,236	8,990	8,990	(0)		(0)	100.0%
4234 Museum PPM	67	6,841	6,840	(1)		(1)	100.0%
4235 Cemetery PPM	635	2,073	2,074	1		1	100.0%

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
4236 Parks & play areas PPM	774	13,909	13,908	(1)		(1)	100.0%
4237 Grove House PPM	0	702	702	(0)		(0)	100.0%
4238 Grove Lodge PPM	255	861	861	(0)		(0)	100.0%
4239 Chapel/hut/toilets/shed PPM	0	377	377	0		0	100.0%
4240 Public toilets	(10)	1,678	1,678	0		0	100.0%
4241 VIC PPM	45	716	716	0		0	100.0%
4242 HQ PPM	170	12,728	12,727	(1)		(1)	100.0%
4243 Quarry PPM	676	(477)	(477)	(0)		(0)	100.0%
4244 Xmas Lights PPM	0	0	1	1		1	0.0%
6000 Admin Salaries Recharge	2,254	14,833	15,844	1,011		1,011	93.6%
6005 Admin Overhead Recharge	453	3,955	3,162	(793)		(793)	125.1%
6009 HQ recharges	128	2,867	3,151	284		284	91.0%
6030 Operational Staffing Recharge	78	555	588	33		33	94.4%
6035 Operational Overhead Recharge	2	50	63	13		13	79.4%
Planned maintenance :- Indirect Expenditure	8,857	71,808	211,511	139,703	25,838	113,864	46.2%
Net Expenditure	(8,857)	(71,808)	(211,511)	(139,703)			
<u>481 Tourism Visit Weston/Dest Mar</u>							
1040 Digital Advertising	(459)	365	20,000	19,635			1.8%
Tourism Visit Weston/Dest Mar :- Income	(459)	365	20,000	19,635			1.8%
4000 Staffing Costs	5,822	40,260	79,901	39,641		39,641	50.4%
4030 Equipment Purchase	35	35	100	65		65	35.0%
4035 Telephone	158	1,070	1,500	430	447	(17)	101.2%
4039 Advertising & Marketing	0	1,368	7,500	6,132	115	6,016	19.8%
4041 Fees, Subs and Conferences	0	127	625	498		498	20.3%
4062 Tourism-Love Weston website	763	2,739	14,500	11,761		11,761	18.9%
4107 IT Support & Upgrade	159	1,234	1,750	516		516	70.5%
Tourism Visit Weston/Dest Mar :- Indirect Expenditure	6,938	46,834	105,876	59,042	562	58,480	44.8%
Net Income over Expenditure	(7,397)	(46,469)	(85,876)	(39,407)			
<u>482 Tourism VIC costs</u>							
1043 VIC Retail/Shop Income	0	17	18,000	17,983			0.1%
1045 Sale or return	20	20	0	(20)			0.0%
1251 VW Notice boards (NSC)	0	0	10,000	10,000			0.0%
Tourism VIC costs :- Income	20	37	28,000	27,963			0.1%
4000 Staffing Costs	3,186	42,060	48,881	6,821		6,821	86.0%
4013 Training	0	327	1,695	1,368		1,368	19.3%

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
4014 P P E / Health & Safety	0	730	1,025	295		295	71.2%
4030 Equipment Purchase	0	0	1,000	1,000		1,000	0.0%
4031 Equipment - Rental	17	34	300	266		266	11.3%
4036 Stationery	1	1	250	249		249	0.5%
4039 Advertising & Marketing	0	750	1,000	250		250	75.0%
4119 Notice Boards	0	198	1,000	802		802	19.8%
4136 Credit Card Chgs	24	24	450	426		426	5.3%
4151 Catering	0	0	300	300	180	120	60.0%
4225 VIC Stock	0	0	10,000	10,000	383	9,617	3.8%
4255 VW Notice boards (NSC)	0	0	5,000	5,000		5,000	0.0%
6000 Admin Salaries Recharge	2,037	12,979	13,855	876		876	93.7%
6005 Admin Overhead Recharge	410	3,445	2,757	(688)		(688)	125.0%
6009 HQ recharges	117	3,095	3,311	216		216	93.5%
6010 Grounds Salaries Recharge	0	2,731	3,205	474		474	85.2%
6015 Grounds Overhead Recharge	0	677	750	73		73	90.3%
6030 Operational Staffing Recharge	1,223	7,932	8,425	493		493	94.1%
6035 Operational Overhead Recharge	33	695	904	209		209	76.9%

Tourism VIC costs :- Indirect Expenditure	7,048	75,677	104,108	28,431	563	27,868	73.2%
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Net Income over Expenditure	(7,028)	(75,640)	(76,108)	(468)
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483 Silica

1040 Digital Advertising	53	288	5,125	4,838			5.6%
1100 Miscellaneous Income	0	17,460	0	(17,460)			0.0%

Silica :- Income	53	17,748	5,125	(12,623)			346.3%
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4039 Advertising & Marketing	18	7,583	2,000	(5,583)	40	(5,623)	381.2%
4044 Insurance	0	500	500	0		0	100.0%
4102 NNDR	0	0	1,875	1,875		1,875	0.0%
4105 Utilities - Heat & Light	0	0	500	500		500	0.0%
4107 IT Support & Upgrade	35	335	0	(335)		(335)	0.0%
4109 Alarm system	0	0	500	500		500	0.0%

Silica :- Indirect Expenditure	53	8,418	5,375	(3,043)	40	(3,083)	157.4%
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Net Income over Expenditure	(0)	9,330	(250)	(9,580)
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484 Waterpark Kiosk and Admissions

1004 Cafe Sales	0	46,803	50,000	3,197			93.6%
1077 Water Park Admissions	0	47,921	50,000	2,079			95.8%
1198 Kiosk sales	0	0	10,000	10,000			0.0%

Waterpark Kiosk and Admissions :- Income	0	94,724	110,000	15,276			86.1%
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	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
4000 Staffing Costs	6,570	62,205	39,672	(22,533)		(22,533)	156.8%
4013 Training	0	130	543	413		413	23.9%
4014 P P E / Health & Safety	0	297	1,538	1,241		1,241	19.3%
4030 Equipment Purchase	0	4,419	10,000	5,581		5,581	44.2%
4031 Equipment - Rental	34	447	2,030	1,583		1,583	22.0%
4035 Telephone	60	250	200	(50)		(50)	125.0%
4036 Stationery	(6)	0	0	0		0	0.0%
4110 Cleaning	0	61	200	139		139	30.4%
4114 Refuse Removal	484	1,640	2,050	410		410	80.0%
4136 Credit Card Chgs	48	629	461	(168)		(168)	136.4%
4406 Bar Stock/Sundry Items Kiosk	0	303	750	447		447	40.4%
4407 Cafe stock	0	18,733	16,634	(2,099)		(2,099)	112.6%
4408 Shop stock	0	0	5,125	5,125		5,125	0.0%
6010 Grounds Salaries Recharge	335	3,226	3,774	548		548	85.5%
6015 Grounds Overhead Recharge	65	761	887	126		126	85.8%

Waterpark Kiosk and Admissions :- Indirect Expenditure	7,590	93,102	83,864	(9,238)	0	(9,238)	111.0%
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Net Income over Expenditure	(7,590)	1,622	26,136	24,514
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485 PublicToilets

4044 Insurance	0	6,000	6,500	500		500	92.3%
4102 NNDR	0	0	(7,393)	(7,393)		(7,393)	0.0%
4104 Utilities - Water	268	1,015	2,000	985		985	50.7%
4105 Utilities - Heat & Light	368	2,593	3,500	907		907	74.1%
4109 Alarm system	0	0	124	124		124	0.0%
4110 Cleaning	2,623	27,774	35,000	7,226		7,226	79.4%
6000 Admin Salaries Recharge	1,256	8,458	9,037	579		579	93.6%
6005 Admin Overhead Recharge	253	2,262	1,801	(461)		(461)	125.6%
6009 HQ recharges	71	1,332	1,507	175		175	88.4%
6010 Grounds Salaries Recharge	295	2,257	2,637	380		380	85.6%
6015 Grounds Overhead Recharge	57	524	620	96		96	84.5%
6030 Operational Staffing Recharge	78	556	588	32		32	94.6%
6035 Operational Overhead Recharge	2	49	63	14		14	77.8%

PublicToilets :- Indirect Expenditure	5,272	52,820	55,984	3,164	0	3,164	94.3%
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Net Expenditure	(5,272)	(52,820)	(55,984)	(3,164)
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486 Waterpark other charges

4036 Stationery	6	6	0	(6)		(6)	0.0%
4102 NNDR	0	0	887	887		887	0.0%

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
4104 Utilities - Water	42	309	2,200	1,891		1,891	14.0%
4105 Utilities - Heat & Light	1,120	18,381	20,000	1,619		1,619	91.9%
4109 Alarm system	0	501	836	335		335	59.9%
4114 Refuse Removal	(319)	0	0	0		0	0.0%
4138 Water Play Area Rent	1,067	7,470	13,722	6,252		6,252	54.4%
Waterpark other charges :- Indirect Expenditure	1,915	26,666	37,645	10,979	0	10,979	70.8%

Net Expenditure	(1,915)	(26,666)	(37,645)	(10,979)
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801 Earmarked Reserves

8041 Tree planting (Fundraising)	0	115	367	252		252	31.3%
Earmarked Reserves :- Direct Expenditure	0	115	367	252	0	252	31.3%
8000 EMR Allotments General	0	2,366	3,500	1,134		1,134	67.6%
8001 EMR Armed forces affiliation	0	0	596	596		596	0.0%
8003 EMR Elections	0	0	30,000	30,000		30,000	0.0%
8008 EMR Milton Road Cemetery	0	0	2,016	2,016		2,016	0.0%
8009 EMR Buy a block phase 2	0	0	1,705	1,705		1,705	0.0%
8011 EMR Blakehay Vols Fundraising	(6)	(31)	343	374		374	(9.1%)
8014 EMR Mus phase 2/HLF	0	0	1,311	1,311		1,311	0.0%
8017 EMR Grit Bins/ street furnitur	0	0	30,000	30,000		30,000	0.0%
8019 EMR Old Mill Way	0	0	18,313	18,313		18,313	0.0%
8023 Cil Monies Received	0	0	164,495	164,495		164,495	0.0%
8024 Environmental Climate Change	0	0	20,666	20,666		20,666	0.0%
8025 Blakehay CRF Grant Award	0	0	3	3		3	0.0%
8026 Com Res - Food Proj / Climate	608	(146)	12,824	12,970	463	12,507	2.5%
8027 Cllrs Email / Tablet Provision	0	0	225	225		225	0.0%
8036 Com Res - Wellbeing	0	65	11,056	10,991		10,991	0.6%
8040 Wellbeing staff grant	0	0	6,258	6,258		6,258	0.0%
8042 EMR Talking Nature	37	437	2,558	2,121		2,121	17.1%
8043 Community Events	7,860	16,570	27,000	10,430		10,430	61.4%
8044 Unfulfilled Purchase Orders	0	82,279	150,475	68,196		68,196	54.7%
Earmarked Reserves :- Indirect Expenditure	8,500	101,541	483,344	381,803	463	381,340	21.1%
Net Expenditure	(8,500)	(101,656)	(483,711)	(382,055)			

901 Capital Works Reserves

9002 HQ Refurbishment Wokrs	0	0	45,935	45,935		45,935	0.0%
9003 Old Town Quarry Works	(68,983)	125,745	194,318	68,573	85,791	(17,219)	108.9%
Capital Works Reserves :- Direct Expenditure	(68,983)	125,745	240,253	114,508	85,791	28,716	88.0%
Net Expenditure	68,983	(125,745)	(240,253)	(114,508)			

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
Grand Totals:- Income	31,381	4,807,041	723,959	(4,083,082)			664.0%
Expenditure	226,701	2,418,543	5,824,680	3,406,137	209,723	3,196,414	45.1%
Net Income over Expenditure	<u>(195,321)</u>	<u>2,388,498</u>	<u>(5,100,721)</u>	<u>(7,489,219)</u>			
Movement to/(from) Gen Reserve	<u>(195,321)</u>	<u>2,388,498</u>	<u>(5,100,721)</u>	<u>(7,489,219)</u>			

Finance & General Purposes Committee 2025

Bank Interest report

Report from the Finance Administration Manager

Bank Interest Report:

- for April 2025 to March 2026 (2025/2026).

Interest earned on the investment of **£420,000** into a 90-day Notice Account at a rate of 0.85% with **Santander**;

Year 2025/2026

Santander Bank actual cash received 1st April 2025 to 31st August 2025 = £0
We are currently having access issues with the Santander portal to our Santander account and although interest will have been received and paid directly into our Santander account we are currently unable to see how much this is. This issue is being worked on.

Interest earned on the investment of **£100,000** in the **CCLA** (Public Sector Deposit Fund);

Year 2025/2026

- To the value of £382.18 on the 2nd April 2025
- To the value of £366.77 on the 2nd May 2025
- To the value of £367.88 on the 3rd June 2025
- To the value of £351.46 on the 2nd July 2025
- To the value of £359.05 on the 4th August 2025
- To the value of £348.40 on the 3rd September 2025
- To the value of £330.82 on the 2nd October 2025

CCLA actual cash received 1st April 2025 to 31st August 2025 = £2506.56

A further £500,000 was invested into the Public Sector Deposit Fund on the 31st October, interest for this will start to be received from November.

A £500,000 investment was made on the 31st October into the Lloyds instant access savings account, interest for this will start to be received from November.

Natwest actual cash received 1st April 2025 to 30th June 2025 = £88.45

We are currently having access issues to our Natwest account which we have been attempting to close and gain access to the £30,000 sat in the account since 2019.

The last communication with Natwest was March 2025.

We have not received any statements since June 2025.

Schedule of receipts – Report of the Finance Administration Manager

<u>SCHEDULE OF RECEIPTS FOR:</u>	Current Account (Lloyds) Not including TRO Settlement or Inter a/c trs	Imprest Account (Lloyds) Not including Reimbursement or Cashbook Transfer	Mayor's Charity Fund (Lloyds)	Liquidity Manager Acc (Natwest)	Total Gross Income
	£	£	£	£	£
Apr-25	£ 2,414,354.87	£ -	£ 242.68	£ 64.17	£ 2,414,661.72
May-25	£ 31,053.98	£ -	£ -	£ 28.15	£ 31,082.13
Jun-25	£ 69,124.56	£ -	£ -	£ 29.11	£ 69,153.67
Jul-25	£ 227,574.37	£ -	£ -	£ -	£ 227,574.37
Aug-25	£ 83,214.80	£ -	£ 1.26	£ -	£ 83,216.06
Sep-25	£ 2,279,616.07	£ 2.00	£ -	£ -	£ 2,279,618.07
Oct-25	£ 2,923,685.79	£ -	£ -	£ -	£ 2,923,685.79

Outstanding Balances by Month as at 31/10/2025

A/C Code	Customer Name	Balance	Oct 2025	Sep 2025	Aug 2025	Prior Months	On A/c Pymnts
Ledger No 2: Council Sales Ledger							
COOPFUNERCO	OP FUNERALCARE	484.00	484.00	0.00	0.00	0.00	0.00
EASTFIELD	EASTFIELD	48.79	48.79	0.00	0.00	0.00	0.00
JOHNFAIRES	JOHNFAIREST	1,936.00	1,936.00	0.00	0.00	0.00	0.00
KEWSTOKE	KEWSTOKEDOGBIN	100.00	0.00	100.00	0.00	0.00	0.00
MASONS	MASONS	1,728.40	1,728.40	0.00	0.00	0.00	0.00
NSCOTHER	NSCOTHER	4,159.08	4,159.08	0.00	0.00	0.00	0.00
SUPERCULT	SUPERCULTURE	312.76	44.00	268.76	0.00	0.00	0.00
THEBLAKEH	THEBLAKEHAY	1,209.30	1,209.30	0.00	0.00	0.00	0.00
VOLUNTAR	VOLUNTARY	88.00	88.00	0.00	0.00	0.00	0.00
WESTON2	WSMTOWN	416.67	416.67	0.00	0.00	0.00	0.00
Total Sales Ledger No 2		10,483.00	10,114.24	368.76	0.00	0.00	0.00
Ledger No 4: Museum Sales Ledger							
CASTLE	CASTLE	45.00	45.00	0.00	0.00	0.00	0.00
CIVIC	CIVIC	87.50	87.50	0.00	0.00	0.00	0.00
NHSBRISTOL	NHSBRISTOL	240.00	0.00	100.00	140.00	0.00	0.00
PARKLANDS	PARKLANDS	175.00	175.00	0.00	0.00	0.00	0.00
STMARY'ST	STMARY'STHORNBURY	120.00	120.00	0.00	0.00	0.00	0.00
SWHT	SWHT	200.00	0.00	100.00	100.00	0.00	0.00
Total Sales Ledger No 4		867.50	427.50	200.00	240.00	0.00	0.00
Ledger No 5: Old Town Quarry							
CAMPBELL	CAMPBELLV	117.60	117.60	0.00	0.00	0.00	0.00
CLAYTON2	CLAYTONA	128.70	128.70	0.00	0.00	0.00	0.00
DARKE	DARKEG	99.00	99.00	0.00	0.00	0.00	0.00
RAVEN	RAVENS	131.24	131.24	0.00	0.00	0.00	0.00
STEPHEN	LEWISD	133.64	133.64	0.00	0.00	0.00	0.00
TAYLOR	TAYLORS	562.50	307.50	255.00	0.00	0.00	0.00
Total Sales Ledger No 5		1,172.68	917.68	255.00	0.00	0.00	0.00
TOTAL SALES LEDGER BALANCES		12,523.18	11,459.42	823.76	240.00	0.00	0.00

Outstanding Balances by Month as at 30/09/2025

A/C Code	Customer Name	Balance	Sep 2025	Aug 2025	Jul 2025	Prior Months	On A/c Pymnts
Ledger No 1: Blakehay Sales Ledger							
ABUNDANCE	ABUNDANCE	36.20	0.00	0.00	36.20	0.00	0.00
Total Sales Ledger No 1		36.20	0.00	0.00	36.20	0.00	0.00
Ledger No 2: Council Sales Ledger							
ALLIANCE	BALLIANCE DOGBIN	167.06	167.06	0.00	0.00	0.00	0.00
BLUES BAR	BLUES BAR	118.80	0.00	0.00	0.00	118.80	0.00
HIGHLEA	HIGHLEA	216.00	0.00	0.00	0.00	216.00	0.00
KEWSTOKE	KEWSTOKEDOGBIN	100.00	100.00	0.00	0.00	0.00	0.00
SANDBAYF	SANDBAYF	216.00	0.00	0.00	0.00	216.00	0.00
SUPERCULT	SUPERCULTURE	268.76	268.76	0.00	0.00	0.00	0.00
WOOKEY	WOOKEY	240.00	0.00	0.00	240.00	0.00	0.00
Total Sales Ledger No 2		1,326.62	535.82	0.00	240.00	550.80	0.00
Ledger No 4: Museum Sales Ledger							
CIVIC	CIVIC	87.50	87.50	0.00	0.00	0.00	0.00
FRIENDSMUS	FRIENDSMUS	30.00	30.00	0.00	0.00	0.00	0.00
MFA	MFA	158.00	158.00	0.00	0.00	0.00	0.00
NHSBRISTOL	NHSBRISTOL	240.00	100.00	140.00	0.00	0.00	0.00
SANDFORD	SANDFORD	65.00	65.00	0.00	0.00	0.00	0.00
STGEORGES	STGEORGESCHURCHSCHOO	65.00	65.00	0.00	0.00	0.00	0.00
SWHT	SWHT	200.00	100.00	100.00	0.00	0.00	0.00
UPHILL	UPHILL	350.00	350.00	0.00	0.00	0.00	0.00
Total Sales Ledger No 4		1,195.50	955.50	240.00	0.00	0.00	0.00
Ledger No 5: Old Town Quarry							
CAMPBELL	CAMPBELLV	117.60	117.60	0.00	0.00	0.00	0.00
CLAYTON2	CLAYTONA	128.70	128.70	0.00	0.00	0.00	0.00
DARKE	DARKEG	99.00	99.00	0.00	0.00	0.00	0.00
RAVEN	RAVENS	131.26	131.26	0.00	0.00	0.00	0.00
STEPHEN	LEWISD	133.66	133.66	0.00	0.00	0.00	0.00
TAYLOR	TAYLORS	255.00	255.00	0.00	0.00	0.00	0.00
Total Sales Ledger No 5		865.22	865.22	0.00	0.00	0.00	0.00
TOTAL SALES LEDGER BALANCES		3,423.54	2,356.54	240.00	276.20	550.80	0.00

<u>Budget heading</u>	<u>code</u>	<u>YTD Spend</u>	<u>Budget</u> <u>2025/2026</u>	<u>Overpend</u>		<u>Reason</u>
<u>Central Administration 102</u>						
Salaries - Agency	4001	£ 13,114.00	£ 10,323.00	-£	2,791.00	Agency staff required for longer than anticipated
Insurance	4044	£ 13,294.00	£ 13,000.00	-£	294.00	Inflation
<u>Grove Lodge 104</u>						
Alarm system	4109	£ 522.00	£ 489.00	-£	33.00	Increase in annual costs
<u>Civic support 107</u>						
Insurance	4044	£ 7,500.00	£ 7,960.00	£	460.00	Increase in annual costs
<u>Operational services 113</u>						
Telephone	4035	£ 468.00	£ 400.00	-£	68.00	Need for new phones reviewed and upgraded in year
<u>HQ 115</u>						
Telephone	4035	£ 8,159.00	£ 7,000.00	-£	1,159.00	Need for new phones reviewed and upgraded in year
Utilities - heat and light	4105	£ 18,616.00	£ 12,000.00	-£	6,616.00	Utility costs - new contract in place from September reducing cost by 55%
Parking	4171	£ 9,900.00	£ 9,500.00	-£	400.00	Increase in car park rent
<u>Blakehay central costs 120</u>						
Equipment purchase	4030	£ 20,255.00	£ 8,500.00	-£	11,755.00	New lighting equipment purchase (overspend agreed by Group Leaders)
<u>Museum Central costs 140</u>						
Alarm system	4109	£ 1,023.00	£ 790.00	-£	233.00	Increase in annual costs
Website costs	4019	£ 324.00	£ 250.00	-£	74.00	Increase in annual costs
<u>Central Grounds 400</u>						
Telephone	4035	£ 3,582.00	£ 2,764.00	-£	818.00	Not yet overspent but has a committed value of £2095 on top of the YTD spend. More staff increased the need for new phones alongside the new to update the old phones
<u>Waterpark kiosk and admissions</u>						
Staffing costs	4000	£ 62,205.00	£ 39,672.00	-£	22,533.00	Increase in need for casual staff
Café stock	4407	£ 18,733.00	£ 16,634.00	-£	2,099.00	Increase in need for stock