



WESTON-SUPER-MARE TOWN COUNCIL

## **WESTON-SUPER-MARE TOWN COUNCIL FINANCE AND GENERAL PURPOSES COMMITTEE AGENDA**

**Date:** Monday 16<sup>th</sup> February 2026

**Time:** 7.00 pm

**Venue:** 32 Waterloo Street

*Members of the Finance & General Purposes Committee are hereby summoned to this meeting and reminded that they have a duty to state a Declaration of Interest prior to the appropriate agenda item and to consider the Crime and Disorder Act s.17 and Equality Act 2010 s.149 when reaching a decision. Members who wish to comment on matters within their ward may attend and address the Committee.*

**Members:** Councillors Ciaran Cronnelly (C), Gillian Bute, Mark Canniford, John Crockford-Hawley, Peter Crew, Robert Payne, Lisa Pilgrim, Robert Skeen, Helen Thornton and Charlie Williams.

**Note:** Quorum of the Committee shall be 5 of its Members.

**7pm – PUBLIC QUESTION TIME** (not to exceed 15 minutes)

***The Council chamber has allocated seating for a maximum of 16 members of the public.***

The public are welcome to make representations, ask questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. Any individual representation is limited to no more than 5 minutes. The Chair will call the representation from those who are indicating that they wish to speak; written representations can also be received in advance of the meeting and are requested to send their public question to [committee@wsm-tc.gov.uk](mailto:committee@wsm-tc.gov.uk) or write to the Chief Executive Officer/Town Clerk by 5pm on the working day before the meeting.

- 1. Apologies for Absence and Notification of Substitutes**
- 2. Declarations of Interest**
- 3. To approve the Minutes of the Finance and General Purposes Committee Meeting held on 15<sup>th</sup> December 2025 (attached) (pages 1-8)**
- 4. To receive the Minutes of the Grants and Governance Sub Committee (DRAFT) held on 22<sup>nd</sup> January 2026 (attached) (pages 9-14 )**
- 5. To approve the Notes of the DRAFT Devolution Start and Finish Group Meeting held on 14<sup>th</sup> January 2026 (attached) (pages 15-20)**

6. **To receive the Notes of the Health and Safety Meetings held in December 2025 and January 2026** (attached) (pages 21-27)
7. **To receive the report of the Anti-Racism Champion** (attached) (page 28-29)

## **FINANCE**

### **8. Monthly Financial Reports November and December 2025**

#### **8.1 For Approval**

- 1.1 Schedule of Unapproved Expenditure (page 30)

#### **8.2 For Noting**

- 2.1 Bank Reconciliations (attached) (page 31-)
- 2.2 Budgetary Control Report (attached) (pages 32-69)
- 2.3 Bank Interest Report (attached) (page 70-71)
- 2.4 Schedule of Receipted Income (attached) (page 72)
- 2.5 Outstanding Balances report (attached) (pages 73&74)
- 2.6 Overspend report (attached) (page 75)

### **9. To receive & note Interim Audit 2025/26**

To receive the report of the Director of Finance and Resources (RFO) and Audit Report 2025/26 (attached) (pages 76-86)

### **10. Investment of Council Funds for Approval**

To receive the report of the Director of Finance and Resources (RFO) (attached) (pages 87-90)

### **11. Professional Services Contract for Approval**

To receive the report of the Director of Finance and Resources / Senior Development Officer (attached) (pages 91-95)

## **GOVERNANCE**

### **12. Devolution**

To receive the report of the Devolution Programme Manager / CEO/Town Clerk (attached) (pages 96-117)

#### **12.1 Devolution Programme Framework – February 2026 for adoption and approval**

#### **12.2 Transfer of Land Parcels and update on Waterpark Lease for noting and approval**

### **13. AGAR 2025–26: Assertion 10 – Digital and Data Governance Compliance for noting compliance requirements**

To receive the report of the Director of Finance and Resources (RFO) (attached) (pages 118-121)

### **14. To approve the following Policies and covering reports:**

- a) **Investment Strategy (Review)** (attached) (pages 122-130)
- b) **Password and Device Security Policy (New)** (attached) (page 131-135)

**c) Risk Register (Review)**

(attached) (page 136-209)

**15. Allotments – Remedy Notice Confirmation of Outcomes for formal Acknowledgement**

To receive the report of the CEO/Town Clerk (attached) (pages 210-211)

***Exclusion of Public and Press***

*To resolve, under Section 100A(2) of the Local Government Act 1972, that the public and press be excluded from the meeting for the following item(s) of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 of Schedule 12A of the Act.*

**16. Super Weston Website for consideration and Approval**

(Commercial matter – *paragraph 3, Schedule 12A, Local Government Act 1972*)

- 16.1** To receive the report from the Communications & Visitor Experience Manager (attached under separate cover)
- 16.2** To receive the report from the CEO/ Town Clerk (Financial) (attached under separate cover)



Sarah Pearce BA (Hons), FSLCC  
Chief Executive Officer/Town Clerk  
9<sup>th</sup> February 2026

Weston-super-Mare Town Council  
32, Waterloo Street  
Weston-super-Mare  
BS23 1LW

*Adopted 21<sup>st</sup> November 2022*



IN COLLABORATION WITH SLCC, NALC, OVW, COUNTY ASSOCIATIONS