



WESTON-SUPER-MARE TOWN COUNCIL

WESTON-SUPER-MARE TOWN COUNCIL PERSONNEL COMMITTEE MEETING AGENDA

Date: Wednesday 30TH October

Time: 11.00 am

Venue: 32, Waterloo Street

Members of the Personnel Committee are hereby summoned to this meeting and reminded that they have a duty to state a Declaration of Interest prior to the appropriate agenda item and to consider the Crime and Disorder Act s.17 and Equality Act 2010 s.149 when reaching any decision. Members who wish to comment on matters within their ward may attend and address the Committee.

Committee Members: Councillors Mike Bell, Mark Canniford, Jemma Coles, Ciaran Cronnelly, Owen James, Alan Peak, Marcia Pepperall, John Standfield and Charles Williams

Note: Quorum of the Committee shall be 5 of its Members.

1. **Election of Chair**
2. **To receive Apologies for Absence and Notification of Substitutes**
3. **Election of Vice Chair**
4. **To receive Declarations of Interest**
5. **To receive and approve the minutes of the previous Personnel Committee meeting held on 8TH May 2024** (attached) (pages)
6. **Budget Considerations**
This is a standard item on all committees and an opportunity for members to propose budget items (if any) for consideration

To resolve under the Public Bodies (Admissions of Meeting) Act 1960 to exclude the public and press for the following item by reasons of the confidential nature of the business.

7. **Annual Staff Review**
Report of the Chief Executive/Town Clerk (attached) (pages)
8. **Sickness Absence Statistics**

To receive the sickness monitoring reports (to be available at the meeting)

9. Recruitment

To receive a verbal update from the Senior Management Team

10. Policies for Review

- Volunteer Policy for approval (to be issued after final consideration by WorkNest) (attached).



Sarah Pearse BA (Hons), FSLCC
Chief Executive Officer/Town Clerk
23rd October 2024

Weston-super-Mare Town Council
32, Waterloo Street
Weston-super-Mare
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