

WESTON-SUPER-MARE TOWN COUNCIL POLICY AND FINANCE COMMITTEE AGENDA

Date: Monday 19th October 2020

Time: 7.00 pm

Venue: Grove House

Members of the Policy and Finance Committee are hereby summoned to this meeting. Members who wish to comment on matters within their ward may attend and address the Committee. Members are reminded that they have a duty to state a Declaration of Interest prior to the appropriate agenda item and to consider the Crime and Disorder Act s.17 and Equality Act s.149 when reaching such a decision.

Committee Members: Councillors Ray Armstrong, Roger Bailey, Gill Bute, Ciaran Cronnelly, David Dash, Peter Fox, Alan Peak, Robert Payne, Marcia Pepperall, Lisa Pilgrim, Ian Porter, Tim Taylor and Helen Thornton.

Note: Quorum of the Committee shall be 6 of its Members.

Prior to the commencement of the meeting, the Chairman will invite questions and observations from parishioners present (maximum time permitted 15 minutes).

1. Apologies for Absence and Notification of Substitutions

2. Declarations of Interest

3. To approve the minutes of the Policy & Finance Committee Meeting held on the 17th February 2020 (attached)

4. The minutes of the Working Party to Review Expenditure & Governance

To note the minutes of the Working Party to Review Expenditure & Governance held on 2nd March, 4th June and 3rd September 2020 (unapproved) (attached).

5. Monthly Financial Reports: August 2020

a) For Approval

Schedule of Unapproved Expenditure

(attached/to follow)

b) For Noting

- i. Bank Reconciliations (attached)
- ii. Budgetary Control Report (attached)
- iii. Bank Interest Report (attached)
- iv. Schedule of Receipted Income (attached)
- v. Income Analysis (to follow)
- vi. Overspend Month end report (attached)
- vii. Bad debt report (attached)

6. Internal Audit

To receive the interim internal audit report for the year 2020 / 2021 (attached)

7. Grant applications

To receive applications for grant funding from community groups and the report of the Deputy Town Clerk (attached)

8. To approve the Planned Preventative Maintenance (PPM) programme for 2020/2021

9. 2020/2021 Budget review

To receive the suggested revised budget and implications as follows:

- a) Report on suggested budget changes for the remainder of 2020/2021- To receive the report from the Deputy Town Clerk (attached)
- b) Future Planning, Community Resilience and Business Diversification requirements for 2021/2022 – To receive the report from the Deputy Town Clerk (attached)

10. Public Toilets Management Service Procurement

To receive the report of the Development officer (attached)

11. Blakehay Theatre - Arts Council England's Cultural Recovery Fund

To receive the report of the Development officer (to follow)

A handwritten signature in black ink, appearing to read 'M L Nicholson', is enclosed in a light grey rectangular box. The signature is written in a cursive style with a horizontal line underneath.

Malcolm L Nicholson LL. B (Hons), DMS, PSLCC
Town Clerk
12th October 2020

Grove House
Weston-super-Mare
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