

WESTON-SUPER-MARE TOWN COUNCIL POLICY AND FINANCE COMMITTEE AGENDA

Date: Monday 21st February 2022

Time: 7.00 pm

Venue: Museum

Members of the Policy and Finance Committee are hereby summoned to this meeting. Members who wish to comment on matters within their ward may attend and address the Committee. Members are reminded that they have a duty to state a Declaration of Interest prior to the appropriate agenda item and to consider the Crime and Disorder Act s.17 and Equality Act s.149 when reaching such a decision.

Members of the public wishing to watch or take part in the meeting please contact us at Grove House on admin@wsm-tc.gov.uk or 01934 63256.

Committee Members: Councillors Mark Canniford, Sarah Codling, David Dash, Peter Fox, Robert Payne, Alan Peak, Lisa Pilgrim, Ian Porter, Tim Taylor and Helen Thornton.

Note: Quorum of the Committee shall be 6 of its Members.

Prior to the commencement of the meeting, the Chairman will invite questions and observations from parishioners present (maximum time permitted 15 minutes).

1. Apologies for Absence and Notification of Substitutions

2. Declarations of Interest

3. To approve the minutes of the Policy & Finance Committee Meeting held on the 13th December 2021 (attached)

4. To receive the minutes of the Working Party to Review Expenditure & Governance held on 6th January 2022 (unapproved) (attached)

5. Monthly Financial Reports: November & December 2021 & January 2022

a) For Approval

Schedule of Unapproved Expenditure (attached)

b) For Noting

- i. Bank Reconciliations (attached)
- ii. Budgetary Control Report (attached)
- iii. Bank Interest Report (attached)
- iv. Schedule of Receipted Income (attached)
- v. Bad debt report (attached)
- vi. Overspend report (attached)

6. Annual Review of Standing Orders (attached) and Financial Regulations (to follow)

7. To approve the updated Procurement Guide (to follow)

8. 32 Waterloo Street – Issues and Proposals

To receive the report from the Premises Working Group (to follow)
Joint report of the Town Clerk and Deputy Town Clerk (to follow)

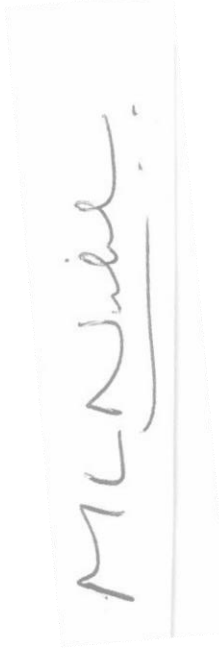
9. To approve the Community Events Grant application and guidelines

For immediate use following consideration and implementation by the HAC committee and working group (attached)

To resolve under the Public Bodies (Admissions of Meeting) Act 1960 to exclude the public and press for the following item by reasons of the confidential nature of the business.

10. Conclusion of Barcode Legal Claim

To receive the report of the Town Clerk (attached)

A rectangular box containing a handwritten signature in black ink. The signature appears to be 'MLN' followed by a surname that is partially obscured but likely 'Nicholson'.

Malcolm L Nicholson, LLB, DMS
Town Clerk
14th February 2022

Weston-super-Mare Town Council
Grove House, Grove Park
Weston-super-Mare, BS23 2QJ