

Policy & Finance Committee 25th April 2022

Public Toilets Replacement Doors Procurement

Report of the Town Clerk / Deputy Town Clerk

Background Information

Members will be aware of the decision to make all public toilets operated by the Town Council free of charge. Furthermore, it was agreed at the last meeting of Full Council on 21st March 2022 that the quotations for this should be considered by Policy & Finance before award of contractor to undertake works.

Additional Information for member's awareness

Cleaning and Maintenance Contract with Healthmatic.

The council entered into a full cleaning and maintenance contract with Healthmatic in December 2020 for a period of 3 years. This contract was to provide full cleaning and **maintenance** on the current toilet the schedule for this is as follows:

1.0 Schedule of Works

- 1.1 The works to be undertaken by the contractor will be: -
 - 1.1.1 Cleaning/Attendance and examination of the equipment every day except Christmas Day.
 - 1.1.2 Collection of money from units and depositing at Town Council
 - 1.1.3 The supply and restocking whenever necessary of the equipment with all consumables (including soap, disinfectant and toilet paper).
 - 1.1.4 Clean graffiti from the interior and exterior of the equipment after detecting the same or being notified thereof by the Customer by telephone or email.
 - 1.1.5 Provide and clearly sign a 24/7 Call centre line for users to report issues with toilets
 - 1.1.6 Cleaning of internal and external windows.
 - 1.1.7 Unblocking of drains up to the first external manhole cover.
 - 1.1.8 Maintenance of Wallgate equipment, and all other equipment within the cubicle and the door and coin box.
 - 1.1.9 Replacement of external and internal light bulbs.

1.1.10 Removal of sanitary waste.

1.1.11 **Management and maintenance of timers for lighting and doors.**

1.1.12 **Management and maintenance of contactless and coin pay entry systems.**

1.1.13 Provide a call out assistance and respond to any call within 24 hours.

Section 1.1.11 & 1.1.12 are based on the current quality of door and management system, a system with a lesser quality or variation to this if not provided by the contractor **may need further negotiation with Healthmatic as they may not pick up the repairs and maintenance within the current contract price.**

It should be noted that Healthmatic have been extremely helpful with the procurement process to date and are willing to work with us to achieve the Free of Charge facilities that the council has resolved to providing.

2.0 Quotation provided by a Council Member 21.03.22

The Company detail provided by a Council Member detailing steel doors from £199 has been explored fully and they have been asked to quote for specific needs, in order to ascertain if a door of this value is suitable for the councils needs officers have received the following comments which may or may not be deemed as helpful to the debate. But to show complete transparency in the procurement process they have been included below for member's information at this stage.

Healthmatic Comments re: Specialist Toilet Doors for consideration (Paul Byrne)

The door is the aspect of an outdoor public toilet most likely to cause issues to both the client and the user.

From the client's perspective, they are often subject to attempted or real vandalism, they get locked when they should not be, and unlocked when they should. They will be swung on sometimes be bent out of shape. For the user, they are looking for a door which is easy to open and close, one that feels secure when they are in the toilet and is as touch free as possible.

Design

Healthmatic doors have been in constant evolution over the last 25 years. We started with sliding doors, as these are easy to manage in terms of open and close and difficult to vandalise – however users really do not like them, with some wondering if the door will open while they are in the toilet, and others worrying that it will never open again.

We now use a swing door with 6 steel hinges, which makes for good access from the user, but when swung on, is unlikely to bend.

The frame and door are made from 1.5mm to 3mm anti corrosion steel and all the attachments like handle and locks are all “bolt through” making them very difficult to remove or vandalise. The door closer is integrated into the frame making it difficult to bend or vandalise.

The doors can be powder coated to the required colour and linked to the access system required.

On exterior doors, LED lights are fitted to indicate to users whether the toilet is in free or in use.

They can be designed to open in or out, but the majority of toilets are best if fitted with open outwards doors as these are less easy to “kick in”.

We have retrofitted hundreds of doors to existing toilet blocks, and can size them to whatever is required. They are often retrofitted with a timed access system or new charging system.

SJ Surveyors comments – based on knowledge from Original Procurement requirements in 2013

I have had a look as asked by the DTC through the Healthmatic door quote and the information provided by a councillor member. Healthmatic doors do appear to be quite expensive, however, they are not off the shelf doors which does make life more difficult.

Latham's is a well-known manufacturer, there is also Hag Ltd based in Bristol who we have used for all the steel doors the council has purchased in the past and we would probably get a quote from Strongdor. The listed price on the Latham's website that has caught everyone's attention is for the 'budget' steel door with very thin steel, that is supplied in standard sizes and one colour, white, this door would not be suitable to use and we would be looking at a heavier duty door given the amount of use the doors have. The basic door when configured slightly on the Latham's website, painted blue, handles and locks added, security seals added, fitting kit supplied, a square window and closer fitted is £748.96 plus Vat **and is still a lightweight unsuitable door**. This price does not include the use of stainless steel to make the door, a round window, custom etched glass, electronic keeps, suited locks etc. as these are not options on the standard door specifier. Stainless steel is an expensive option but should be used in a coastal environment. In construction terms a coastal environment is generally assumed to be up to 1 mile from the sea.

The doors that Healthmatic are proposing are custom made and are designed to fit into their management system. we would need details of the management system we are integrating into, together with confirmation of the specification for the doors. I have looked through the quote and Healthmatic have provided an outline specification which I have tweaked and summarised below, there are some

questions that require clarification. We will be going out to quote to the various door manufacturers for custom made doors, these will be expensive. I understand that Healthmatic will continue to maintain and operate the toilets so we will need to install a door and controls that can be integrated into their system.

Specification

- Door Leaf
 - Manufactured from min. 1.5mm 316 Stainless Steel
 - Integrated Dorma ITS96 door closer
 - 316 Stainless Steel threshold, and Kick Plates on inside and outside of door
 - 6 no. 100mm x 75mm Hinges Grade 13 SSS
 - Interior closing bar, 316 stainless steel
 - All doors to achieve CE marking
 - Finished in specified (non-standard) RAL colour (TC Blue)
- Door open and close
 - To open door from outside
 - Outward Opening - Bolt Through Pull Handle, 316 stainless steel
 - Inward Opening - Push Plate, 316 Stainless steel
 - Electronic Illuminated Lock and Unlock button Trimec ES2000 Electric Strike (with Fail closed or Fail open)
- Door Frame
 - Manufactured from min. 1.5mm 316 Stainless steel
 - Green and Red LED lights to highlight toilet Electronic Door Management
 - Door can open freely without payment/other access system if required – I assume this is the option required?
 - Door opening can be controlled by:
 - Coin Access, Contactless Payment,
- Door Options
 - Porthole Vision Panel with graphics is this required
 - Auto timed lock and unlock of facility in morning and evening (Local or Remote) –I assume this is required? Do you want local locking (operative to lock/unlock) or remote (automated system) If the automated system can I have details of the system and operation please; this will need to integrate into the Healthmatic system
 - RADAR key – you don't currently have radar key locks, Cleaner access key override I would assume this is required
 - Accessible access, then interior closing bar will be fitted 316 Steel for adjacent to sea and other abrasive **environments We have to specify 316 stainless steel as a minimum, a coastal environment is anywhere within 1 mile of the sea.**

- Door lock/unlock on manual thumb Lock on free entry I assume the thumb turn is required
- Where required, can be Certifire approved CF369, Fire tested to BS EN1634-1 – I don't believe these need to be fire doors, could you confirm from the FRA please.

Procurement requirements

Following on from the formal quotation being received from Healthmatic at total cost of £20,139.20 and the acknowledgement that steel doors can be as little as £199 each it has been necessary to carry out a full quotation process to ensure that best value, door suitability whilst meeting the council's financial regulation's on procurement process. In addition, that there is full understanding with regard to maintenance of new doors being purchases together with any considerations and adaption from the current management system for lighting and locking within this procurement process is fully understood and appreciated by councillors.

Working with the DTC the councils appointed surveyor (SJ Surveyors) this procurement process has been undertaken and is attached. Noting that at the time of sending this report 1 quotation is still to be received and will be updated to members at the meeting. A representative from SJ Surveyors will be present at the meeting to explain the report and assist members with technical questions surrounding the needs and requirements in order to make the doors free of charge as is required.

Members are requested to

- Consider the procurement report and quotations within from SJ Surveyors and approve a contractor to undertake works for replacement doors and adaptations to allow Free of charge entry to current management systems.



Quotation Report Replacement Toilet Doors Various Locations

Contract Ref: 22/115

**On Behalf of
Weston-super-Mare Town Council
Grove House
Grove Park
Weston-super-Mare
BS23 2QJ**

Prepared By:
SJ Surveyors
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Contents

- 1.0 Introduction
- 2.0 Quotation process
- 3.0 Technical Report
- 4.0 Financial Report
- 5.0 Summary & Recommendations

1.0 Introduction

1.01 Generally

This Quotation Report provides an analysis of the quotes submitted in response to enquiries sent out initially in March 2022 and on 07 April 2022 to three further specialist companies for replacement toilet doors at various locations within Weston-super-Mare.

The locations for the toilet doors are:-

- Grove Park, 3 no. toilet doors, 1 no. service door
- Ashcombe Park, 1 no. toilet door, 1 no. service door
- Clarence Park, 1 no. toilet door, 1 no. service door
- Uphill Links, 1 no. toilet door, 1 no. service door

The four specialist companies were:

1. Healthmatic Ltd, Porte Marsh Industrial estate, Redman Road, Calne, Wiltshire, SN11 9PL
2. Latham's Steel Security Doorsets Ltd, 35-37 Hainge Road, Tividale, Oldbury, West Midlands, B69 2NY
3. Strongdor Limited, Unit 10, Oakwood Way, Carnforth Business Park, Carnforth, LA5 9FD
4. HAG Ltd, 1 Oak Lane, Fishponds, Bristol BS5 7UY, UK.

At the time of writing this report, quotes have been received from Healthmatic Ltd, Latham's Steel Security Doorsets Ltd and Strongdor Limited. Hag Ltd have confirmed that they wish to quote but were unable to provide a quote before the report needed to be drafted to comply with the committee timescales. Once the fourth quote is received the report will be updated.

1.02 Scope of Works

Following a decision made by the Town Council to stop charging a fee to use the public toilets, works are required to replace the pay operation system.

The toilets currently operate through a coin operated toilet management system. The system automatically unlocks and locks the doors at the beginning and end of the day, these are normally set to shopping hours but can be extended to automatically adjust operating times during unique events such as carnival night.

The management system operates the lights when the toilet is occupied, turning them off when the toilet is not in use to save energy, the system also operates an electronic keep which opens the door when the payment is paid and then provides the privacy lock when it is in use. The management system also operates the privacy lights, red and green LED, to signify when the toilet is in use or vacant.

A free to use toilet must have operating lights, privacy locks when the units are occupied and occupancy indicators to show whether the toilets are in use or free. It is advantageous to have a key override on the privacy lock in the event of an emergency should someone need medical assistance after locking the door such as a drug overdose or medical emergency (to my knowledge this has happened at least 6 times at grove Park)

A free to use toilet will need to have operating times, to have the toilets accessible through the hours of darkness and late at night will generate anti-social behaviour, unless an operative is being employed to unlock and lock the toilets an automated management system will need to be used. Currently the maintenance contract does not include physically locking and unlocking the toilets and this would be an additional annual cost.

As has been said above, most of the management system for the toilets is contained within the coin pay system, once this is disabled the toilets will not operate as required by the Town Council and an alternative system will need to be installed.

The toilets have been designed as fully accessible toilets, these comply with BS8300 and the requirements of the Building Regulations for disabled access and use. The replacement doors will need to have the necessary closing bars, handles and mechanism that are compliant to maintain the full use of the toilets.

I understand that there have been several occasions when the service doors have been kicked in, allowing entry into the service area of the toilets where damage was caused. With the replacement of the toilet doors to allow free use, the service doors are being upgraded to open outwards with more robust doors.

1.03 Specification of Works

The four companies have been asked to supply and install doors in accordance with the brief specification set out below. The specification can easily be varied depending on the Town Councils requirements, but this does provide a level playing field to compare the various companies.

1.03.1 Specification of Works

- 1.03.1.1 The works are to replace the existing steel security doors to various public conveniences in Weston-super-Mare. The doors will need to integrate into an automated control system. The Town Council are looking for two prices, the first is for the removal of the existing doors and the supply and installation of new doors.
- 1.03.1.2 The second cost is the supply and installation of an electronic door management system.
- 1.03.1.3 It is understood that not all contractors can offer both elements of the works.

1.03.2 Property Locations

- 1.03.2.1 Ashcombe Park, Weston-super-Mare, BS22 8AE. One no. service door and one no. Toilet door
- 1.03.2.2 Grove Park, Weston-super-Mare, BS23 2AE. One no. service door and three no. Toilet door
- 1.03.2.3 Uphill, Links Road, Uphill, Weston-super-Mare, BS23 4XX. One no. service door and one no. Toilet door.
- 1.03.2.4 Clarence Park, Walliscote Road, Weston-super-Mare, BS23 4AW. One no. service door and one no. Toilet door.

1.03.3 Specification Toilet Doors – six number required

1.03.3.1 Door Leaf

- 1.03.3.1.1 Manufactured from min. 1.5mm 316 Stainless Steel
- 1.03.3.1.2 Integrated Dorma ITS96 door closer
- 1.03.3.1.3 316 Stainless Steel threshold, and Kick Plates on inside and outside of door
- 1.03.3.1.4 6 no. 100mm x 75mm Hinges Grade 13 SSS
- 1.03.3.1.5 Interior closing bar, 316 stainless steel
- 1.03.3.1.6 All doors to achieve CE marking
- 1.03.3.1.7 Finished in Blue RAL5017

1.03.3.1.8 Small, glazed vision panel to top of door, vision panel to have obscure graphic with etched male/female toilet logos, approx. 450mm dia. round.

1.03.3.2 Door open and close

1.03.3.2.1 Outward Opening - Bolt Through Pull Handle, 316 stainless steel

1.03.3.2.2 Electronic Illuminated Lock and Unlock button

1.03.3.2.3 Trimec ES2000 Electric Strike (with Fail closed or Fail open)

1.03.3.2.4 Cleaner key access override, suited cylinders

1.03.3.2.5 Door lock/unlock on manual thumb Lock

1.03.3.3 Door Frame

1.03.3.3.1 Manufactured from min. 1.5mm 316 Stainless steel

1.03.3.3.2 Green and Red LED lights to highlight toilet status

1.03.4 Specification Service Doors – four number required

1.03.4.1 Door Leaf

1.03.4.1.1 Manufactured from min. 1.5mm 316 Stainless Steel

1.03.4.1.2 Integrated Dorma ITS96 door closer

1.03.4.1.3 316 Stainless Steel threshold, and Kick Plates on inside and outside of door

1.03.4.1.4 6 no. 100mm x 75mm Hinges Grade 13 SSS

1.03.4.1.5 All doors to achieve CE marking

1.03.4.1.6 Finished in Blue RAL5017

1.03.4.2 Door open and close

1.03.4.2.1 Outward Opening - Bolt Through Pull Handles, 316 stainless steel, externally and internally

1.03.4.2.2 Door opening to be key controlled, stainless steel, euro cylinder suited locks

1.03.4.2.3 Door Frame

1.03.4.2.4 Manufactured from min. 1.5mm 316 Stainless steel

1.03.5 Specification Door Management System – four number required

- 1.03.5.1 Door Entry system
- 1.03.5.2 Electronic door entry system to operate occupancy indicators
- 1.03.5.3 Auto timed lock and unlock of facility in morning and evening (Local or Remote)

Any location within 1 mile of the sea is a 'coastal environment' when selecting steel products for construction. Steel in coastal environments that are vulnerable should be stainless steel.

1.04 Quotes

Three contractors returned quotes in the time available within the committee process. The contractor responses and quotes are listed in the table below.

<u>Contractor</u>	<u>Quote Return</u>	<u>All Works Quoted For?</u>
1. Healthmatic Ltd	£21,750.00	Yes
2. Strongdor Limited	£20,139.20	No
3. Latham's Steel Security Doorsets Ltd	£29,150.90	No
4. HAG Ltd	Quote not available to assess	

2.0 Quotation Process

2.01 Process

This Quotation Report provides an analysis of the quotes submitted in response to enquiries sent out to four contractors for replacement toilet doors at various locations within Weston-super-Mare. The quote returns are set out in section 1.04 above.

3.0 Technical report

3.01 Technical Submission Generally

The quotes were opened in the presence of an Officer of Weston-super-Mare Town Council, and/or a director of SJ Surveyors in accordance with Weston-super-Mare Town Council's standing orders and standard JCT procedures.

3.02 Programme and Phasing

Some of the contractors have indicated their programmes for the works, lead in times vary between 2 and 10 weeks, the contract period varies between 2 and 3 weeks, these will need to be confirmed and will commence from the receipt of an official order.

The various quotes are valid on average for a period of 30 days, due to the quickly rising steel costs it is likely that a new quote after this period will include additional costs.

3.03 Site Set-up

No specific site set up plans have been submitted, these will need to be confirmed with the successful contractor prior to issuing an order at the pre-contract meeting.

3.04 Health & Safety/Quality Control

The successful Contractor will have to submit acceptable Health & Safety and Quality Control proposals.

4.0 Financial Report

4.01 Quotes

The quotes have been broken down into the main elements below, where possible.

<u>Contractor</u>	<u>Quote Return Total</u>	<u>Toilet Doors</u>	<u>Service Doors</u>	<u>Management system</u>	<u>Installation & removal of Coin Pay</u>
1. Healthmatic Ltd	£21,750.00	£14,700.00	£2,800.00	Included in door costs	£4,000
2. Strongdor Limited	£20,139.20	£13,873.80 Excludes lock/unlock mechanism, excludes occupancy indicator	£6001.40	Not included, additional cost due	Not included, additional cost due
3. Latham's Steel Security Doorsets Ltd	£29,150.90	£17,316.54	£11,544.36	Not included, additional cost due	Not included, additional cost due

4. HAG Ltd

4.02 Quote Break Down

Healthmatic Ltd

Healthmatic's priced summary included all of the works, the cost for the doors and installation were clearly broken down in the quote.

The toilet doors were priced in accordance with the specification.

The service doors were priced in accordance with the specification.

The cost for the removal of the existing pay system and installation of the new management system was not shown as a separate item, the cost was included within the door costs.

There was an additional cost of £2,150.00 for access, it is not clear what this item covers.

Strongdor Limited

Strongdor's priced summary included manufacture and supply of the doors only, no costs were provided to install the doors and no allowance for a management system. The cost for the doors were clearly broken down in the quote.

The toilet doors prices excluded the electronic lock/unlock mechanism, and the occupancy indicator lights. The doors are supplied with four number hinges not the six number specified.

The service doors are supplied with four number hinges not the six number specified.

The cost for the removal of the existing pay system and installation of the new management system was not included within the quote, this will be an additional cost for the Town Council.

There was an additional cost of £264.00 for delivery of the doors.

Latham's Security Doorsets Ltd

Latham's priced summary included manufacture and supply of the doors only, no costs were provided to install the doors and no allowance for a management system. The cost for the doors were clearly broken down in the quote.

The toilet doors prices did not include the occupancy indicator lights. The number of hinges is not specified.

The service doors have been quoted to the same specification as the toilet doors, a saving could be negotiated with this element as the service doors have been quoted to a more complex specification.

The cost for the removal of the existing pay system and installation of the new management system was not included within the quote, this will be an additional cost for the Town Council.

There was an additional cost of £290.00 for delivery of the doors.

5.0 Summary

5.01 Summary:

The contractors submitted quotes, which are technically in order for contract purposes, these are set out below.

<u>Contractor</u>	<u>Quote Return</u>
1. Healthmatic Ltd	£21,750.00
2. Strongdor Limited	£20,139.20
3. Latham's Steel Security Doorsets Ltd	£29,150.90
4. HAG Ltd	

Only the Healthmatic quote includes all of the work required to replace the doors with fully operational doors. The quotes from Strongdor and Latham's exclude some of the necessary works.

5.02 Recommendation:

The operational procedure for the toilets needs to be confirmed, currently the toilets have an automated locking and unlocking system in place at the beginning and end of day. If this method of operation is to be retained, then a new automated electronic management system will need to be installed. There is an option to omit the system and employ a contractor or member of staff to physically unlock and lock the toilets at the beginning and end of day.

The Toilets are currently complaint accessible WCs, if this element of operation is still required than the doors, fittings and bars will need to be in place on the new doors to maintain this useability.

Public toilets need to have a privacy lock for the comfort and safety of the users, there are several options for this it can be through an electronic management system or a physical lock, confirmation is needed of the operational requirements. Whichever method is needed, an override will be needed in the event of emergencies.

Public toilets need an occupancy indicator, this is important for users so they know which toilets are available, again this can be through an electronic system or with a

physical method. However, the system needs to be easy to identify and interpret, especially in poor light, late on a winter's afternoon. The simple thumb turn indicators often seen in internal WC's are unlikely to be sufficient in bad weather late on a winter's afternoon.

The quotes are based on a specification which reflects the current methods and times of operations with the removal of the pay element. However, simpler doors and systems can be installed with a more defined operational directive that puts in place some of the control elements by another means.

If the current methods of operation are required then Healthmatic offers the best value for money of the quotes received.

EMR for the year 2022 2023 - first draft

Final EMR requirements Policy & Finance 25th April 2022

No	Description	Nominal Code	Balance @ 31.03.22	Added from Revenue Budget 2021 / 2022 Provision	Added from Receipted Income 2021 / 2022	Added from General Reserves 2021/ 2022	Returned to General Reserves	Spend in year 2021 / 2022 @ Month 12	Estimated Balance / Requirement - EMR 2022/2023
1	Armed Forces Affiliation	8001	£ 3,762	£ -	£ -	£ -	£ -	£ -	£ 3,762
2	Election Costs	8003	£ 22,500	£ 4,035	£ -	£ -	£ -	£ -	£ 26,535
3	Blakehay Live Shows	8004	£ 3,468	£ -	£ -	£ -	£ -	£ -	£ 3,468
4	Milton Road Cemetery	8008	£ 2,016	£ -	£ -	£ -	£ -	£ -	£ 2,016
5	Buy A Block Fund raising campaign Phase 2	8009	£ 1,263	£ -	£ 747	£ -	£ -	£ -	£ 2,010
6	Blakehay Theatre Vols Fundraising	8011	£ 1,623	£ -	£ 140	£ -	£ -	£ -	£ 1,763
7	Museum Roof Repairs (Spring 2020)	8013	£ 12,869	£ -	£ -	£ -	£ 10,991	£ -	£ 1,878
8	Museum Phase 2 Fund & HLF balance	8014	£ 6,160	£ -	£ -	£ -	£ -	£ 708	£ 5,452
9	Grit Bins	8017	£ 3,735	£ -	£ -	£ -	£ -	£ -	£ 3,735
10	Capital Projects	8018	£ 208,745	£ -	£ -	£ -	£ -	£ 193,745	£ 15,000
11	Old Mill Way Allotment (only)	8019	£ 20,568	£ -	£ -	£ -	£ -	£ 250	£ 20,818
12	PPM & EMRRP Works	8020	£ 143,902	£ 110,000	£ -	£ -	£ -	£ 144	£ 253,758
13	Know Your Place Grant (rename)	8021	£ 3,656	£ -	£ -	£ -	£ -	£ 1,338	£ 2,318
14	Civic Event Budget	8022	£ 5,205	£ -	£ -	£ -	£ 2,980	£ 2,225	£ -
15	CIL Receipts	8023	£ 182,237	£ 42,900	£ -	£ -	£ -	£ -	£ 225,137
16	Environmental Climate Change	8024	£ 73,893	£ 84,917	£ -	£ -	£ -	£ -	£ 158,810
17	Blakehay CRF Grant Award	8025	£ 273,093	£ 32,300	£ -	£ 133,160	£ -	£ 388,885	£ 49,668
18	Community Grant award (NSC)	8026	£ 28,571	£ -	£ -	£ -	£ -	£ 2,445	£ 31,016
19	Cllrs Email / Tablet Provision	8027	£ 225	£ -	£ -	£ -	£ -	£ -	£ 225
20	Town Council Community Projects	8028	£ 30,000	£ -	£ -	£ -	£ -	£ 20,000	£ 10,000
21	Kickstarter Equipment Purchase (funded)	New Code	£ -	£ 2,589	£ -	£ -	£ -	£ -	£ 2,589
22	WIB	New code	£ -	£ 5,000	£ -	£ -	£ -	£ -	£ 5,000
23	Allotments - Rectors Way	New Code	£ -	£ 3,500	£ -	£ -	£ -	£ -	£ 3,500
24	Tourism - Digital Content (NSC BID)	New Code	£ -	£ 20,000	£ -	£ -	£ -	£ -	£ 20,000
25	HQ Purchase & Repairs	New Code	£ -	£ 100,000	£ -	£ 200,000	£ -	£ -	£ 300,000
			£ 1,027,491	£ 405,241	£ 887	£ 333,160	£ 13,971	£ 604,350	£ 1,148,458

Members are requested to

- 1 Approve the recognised Final Earmarked Reserve requirements for the year 2022 / 2023
Balance changes at the year end position have been updated and reflected in the above figures

