

## **WESTON-SUPER-MARE TOWN COUNCIL POLICY AND FINANCE COMMITTEE AGENDA**

**Date: Monday 28<sup>th</sup> April 2014**

**Time: 7.00 pm**

**Venue: Grove House**

*Members of the Policy and Finance Committee are hereby summoned to this meeting. Members who wish to comment on matters within their ward may attend and address the Committee. Members are reminded that they have a duty to state a Declaration of Interest prior to the appropriate agenda item and to consider the Crime and Disorder Act s.17 and Equality Act s.149 when reaching such a decision.*

**Committee Members:** - Councillors Peter Crew (Chairman), Michal Kus (Vice-Chairman), Roger Bailey, Mark Canniford, Peter Fox, , Tony Probert, Robert Payne, Michael Lyall, Richard Tucker, Sonia Russé and Roz Willis (Quorum = 5)

Prior to the commencement of the meeting, the Chairman will invite questions and observations from parishioners present (maximum time permitted 15 minutes).

- 1. To receive Apologies for Absence and Notification of Substitutes**
- 2. To receive Declarations of Interest**
- 3.**
  - a) To approve Minutes of the Policy & Finance Committee Meeting held on 24<sup>th</sup> February 2014(attached)**
  - b) To approve Minutes and Recommendation of the Special Policy & Finance Barcode Sub Committee Meeting held on 14<sup>th</sup> April 2014 (attached)**
- 4. To note the Expenditure and Governance Minutes held on the 17<sup>th</sup> March 2014 (attached)**
- 5. Monthly Financial Reports:-**
  - a) For Approval**  
Schedule of Unapproved Expenditure for February 2014 (attached)
  - b) For noting**
    - i) Bank Reconciliations for February 2014 (attached)
    - ii) Budgetary Control Report for February 2014 (attached)
    - iii) Bank Interest Report for February 2014 (attached)
    - iv) Schedule of Receipted Income for February 2014 (attached)
    - v) Bank Reconciliations for March 2014 (attached)
    - vi) Budgetary Control Report for March 2014 (attached)
    - vii) Bank Interest Report for March 2014 (attached)
    - viii) Schedule of Receipted Income for March 2014 (attached)
    - ix) Income Analysis 2013/2014 (attached)
  - c) Overspend report for February and March 2014 (attached)**

6. **To note Internal Audit (Interim 2013/2014)** (attached)
7. **To review the Committee Terms of Reference**  
To receive amended terms of reference (attached)
8. **To approve the Draft Calendar of Meetings for 2014-2015** (attached)
9. **Localism Act – New Right to Contest**  
To receive the report of the Town Clerk (attached)
10. **Public Conveniences – Vandalism update**  
To receive the report of the Town Clerk (to follow)

Malcolm L Nicholson LL.B DMS AILCM  
Town Clerk  
22<sup>nd</sup> April 2014

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