

WESTON-SUPER-MARE TOWN COUNCIL POLICY AND FINANCE COMMITTEE AGENDA

Date: Monday 20th April 2015

Time: 7.00 pm

Venue: Grove House

Members of the Policy and Finance Committee are hereby summoned to this meeting. Members who wish to comment on matters within their ward may attend and address the Committee. Members are reminded that they have a duty to state a Declaration of Interest prior to the appropriate agenda item and to consider the Crime and Disorder Act s.17 and Equality Act s.149 when reaching such a decision.

Committee Members: - Councillors Peter Crew (Chairman), Alan Peak (Vice Chairman), Roger Bailey, Mike Bell, Mark Canniford, Peter Fox, Michal Kus, Keith Morris, Robert Payne, Sonia Russé, Tim Taylor and Richard Tucker.

Note: Quorum of the Committee shall be 5 of its Members.

Prior to the commencement of the meeting, the Chairman will invite questions and observations from parishioners present (maximum time permitted 15 minutes).

1. **Apologies for Absence and Notification of Substitutions**
2. **Declarations of Interest**
3. **To approve Minutes of the Policy & Finance Committee Meeting held on 23rd February 2015** (attached)
4. **a) Minutes (unapproved) of the Working Party to Review Expenditure & Governance held on 16th March 2015** (attached)
 - b) References from other Committee's**
 - i) Electronic Agenda's**

To receive the report of the Town Clerk and (attached)
Recommendation from the Working Party to Review Expenditure & Governance (attached)
 - ii) Tourism Review**

Recommendation from the Tourism & Leisure Committee (attached)
 - iii) Dog Bin Maintenance Overspend**

Recommendation from the Community Services Committee (attached)
5. **Monthly Financial Reports:-**
 - a) For Approval**
 - i) Schedule of Unapproved Expenditure for November and December 2014 and January 2015 (attached)
 - b) For Noting**
 - i) Bank Reconciliations for February 2015 (attached)
 - ii) Budgetary Control Report for February 2015 (attached)
 - iii) Bank Interest Report for February 2015 (attached)
 - iv) Schedule of Receipted Income for February 2015 (attached)

- v) Bank Reconciliations for March 2015 (to follow)
- vi) Budgetary Control Report for March 2015 (to follow)
- vii) Bank Interest Report for March 2015 (to follow)
- viii) Schedule of Receipted Income for March 2015 (to follow)

- xiii) Income Analysis

- c) Overspend report for February and March 2015 (attached)

- 6. Internal Audit First and Second Reports (attached)**

- 7. Final Earmarked Reserves (attached)**

- 8. Medium Term Financial Plan (to follow)**

- 9. HLF Project Appointment of Architects and CDM (to follow)**
To receive the report of the Responsible Financial Officer

- 10. Planned and Preventative Maintenance Works for the year 2015/2016 (attached)**

- 11. Electricity Dispute at Barcode (to follow)**
To receive the report of the Town Clerk

- 12. Calendar of meetings for 2015/16 (attached)**

Malcolm L Nicholson LL.B DMS AILCM
Town Clerk
13th April 2015

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