

# WESTON-SUPER-MARE TOWN COUNCIL POLICY AND FINANCE COMMITTEE AGENDA

**Date:** Monday 22<sup>nd</sup> August 2016      **Time:** 7.00 pm      **Venue:** Grove House

*Members of the Policy and Finance Committee are hereby summoned to this meeting. Members who wish to comment on matters within their ward may attend and address the Committee. Members are reminded that they have a duty to state a Declaration of Interest prior to the appropriate agenda item and to consider the Crime and Disorder Act s.17 and Equality Act s.149 when reaching such a decision.*

**Committee Members:** Councillors Clive Webb (Chairman), Michal Kus, Roger Bailey, Peter Crew, Clive Darke, Peter Fox, Richard Nightingale, Lisa Pilgrim, Catherine Gibbons, Mike Lyall, Mark Canniford and Robert Payne

**Note:** Quorum of the Committee shall be 5 of its Members.

Prior to the commencement of the meeting, the Chairman will invite questions and observations from parishioners present (maximum time permitted 15 minutes).

1. **Apologies for Absence and Notification of Substitutions**
2. **Declarations of Interest**
3. **To approve the minutes of the Policy & Finance Committee Meeting held on 13<sup>th</sup> June 2016** (attached)
4. **The minutes of the Working Party to Review Expenditure & Governance**  
To approve the minutes of the Working Party to Review Expenditure & Governance held on the 11<sup>th</sup> July 2016 (unapproved) (attached)
5. **Monthly Financial Reports:**
  - a) **For Approval**
    - i. Schedule of Unapproved Expenditure for May, June and July 2016 (attached)
  - b) **For Noting**
    - i. Bank Reconciliations for May, June and July 2016 (attached)
    - ii. Budgetary Control Report for May, June and July 2016 (attached)
    - iii. Bank Interest Report for May, June and July 2016 (attached)
    - iv. Schedule of Receipted Income for May, June and July 2016 (attached).
    - v. Income Analysis for 2015/16 (attached)
    - vi. Month end overspend report for May, June and July (attached)
    - vii. Bad Debt for May, June and July 2016(attached)
6. **To receive the Final Internal Audit report** (attached)
7. **To approve the Annual Performance Plan 2016/17**  
Recommendation from the Expenditure and Governance Working Party (attached)
8. **To renew the 5 year Planned Maintenance Contract**  
Draft 5 year plan (attached)

9. **Birnbeck Island to Uphill Beach: Consultation on CRoW Section 25A saltmarsh and mudflat exclusions**  
To receive the report of the Town Clerk (attached)
10. **To consider the provision of Sharps Boxes in Public Toilets**  
Recommendation from the Community Services Committee and to receive the report of the Community and Leisure Officer (attached)
11. **To commence the procurement of the Blakehay Theatre alterations**  
To receive the report of the Town Clerk (attached)
12. **To approve a contractor for the repair of the Cemetery Wall**  
To receive the tender summary report form SJ Surveyors (attached)
13. **2016 Consultation on Police and Crime Commissioner's Priorities**  
To receive the report of the Town Clerk (attached)

Malcolm L Nicholson LL.B DMS MILCM  
Town Clerk  
15<sup>th</sup> August 2016

Grove House  
Weston-super-Mare  
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