

WESTON-SUPER-MARE TOWN COUNCIL POLICY AND FINANCE COMMITTEE AGENDA

Date: Monday 20TH February 2017

Time: 7.00 pm

Venue: Grove House

Members of the Policy and Finance Committee are hereby summoned to this meeting. Members who wish to comment on matters within their ward may attend and address the Committee. Members are reminded that they have a duty to state a Declaration of Interest prior to the appropriate agenda item and to consider the Crime and Disorder Act s.17 and Equality Act s.149 when reaching such a decision.

Committee Members: Councillors Clive Webb (Chairman), Michal Kus, Roger Bailey, Peter Crew, Clive Darke, Peter Fox, Richard Nightingale, Lisa Pilgrim, Catherine Gibbons, Mike Lyall, Mark Canniford and Robert Payne

Note: Quorum of the Committee shall be 5 of its Members.

Prior to the commencement of the meeting, the Chairman will invite questions and observations from parishioners present (maximum time permitted 15 minutes).

1. **Apologies for Absence and Notification of Substitutions**
2. **Declarations of Interest**
3. **To approve the minutes of the Policy & Finance Committee Meeting held on the 19th December 2016** (attached)
4. **The minutes of the Working Party to Review Expenditure & Governance**
To approve the minutes of the Working Party to Review Expenditure & Governance held on the 14th November 2016 (attached)
5. **Bank Account**
To receive the report of the Responsible Financial Officer (to follow)
6. **Monthly Financial Reports: November and December**
 - a) **For Approval**
Schedule of Unapproved Expenditure (attached)
 - b) **For Noting**
 - i. Bank Reconciliations (attached)
 - ii. Budgetary Control Report (attached)
 - iii. Bank Interest Report (attached)
 - iv. Schedule of Received Income (attached)
 - v. Income Analysis (attached)
 - vi. Overspend Month end overspend report (attached)
 - vii. Bad Debt report (to follow)
7. **Recommendations from the Civic Consultation Group and Events Working Party**
Minute extract from the Civic Consultation Group dated 9th January 2017 (attached)
8. **Neighbourhood Plan**
To receive the report of the Town Clerk (attached)

9. Deprivation and NHS services in Central Weston-super-Mare

- 9.1 To receive the letter from NHS England of 17th January 2017 (attached)
- 9.2 To receive the appendices of Deprivation 2015, North Somerset Council (attached)

10. Birnbeck Pier Trustee appointment

To appoint a representative to the Birnbeck Pier Trust

11. Internal Audit 2016-2017 (Interim Update)

To receive the report of the Responsible Financial Officer (attached)

12. Waste Bins/Sharp Boxes for public convenience units in Grove Park

- 12.1 Minute extract from the Community Services Committee dated the 7th November 2016 (attached)
- 12.2 Minute extract from the Policy & Finance Committee dated the 22nd August 2017 and list of anti social behaviour incidents at Grove Park toilets (attached)

13. Memorial Benches for Parks and Open Spaces

To receive the report of the Responsible Financial Officer (attached)

Malcolm L Nicholson LL.B DMS MILCM
Town Clerk
13th February 2017

Grove House
Weston-super-Mare
Tel: 01934 632567