

WESTON-SUPER-MARE TOWN COUNCIL POLICY AND FINANCE COMMITTEE AGENDA

Date: Monday 18th December 2017

Time: 7.00 pm

Venue: Grove House

Members of the Policy and Finance Committee are hereby summoned to this meeting. Members who wish to comment on matters within their ward may attend and address the Committee. Members are reminded that they have a duty to state a Declaration of Interest prior to the appropriate agenda item and to consider the Crime and Disorder Act s.17 and Equality Act s.149 when reaching such a decision.

Committee Members: Councillors Clive Webb, Michal Kus, Roger Bailey, Peter Crew, Clive Darke, Peter Fox, Richard Nightingale, Lisa Pilgrim, Catherine Gibbons, Mike Lyall, Mark Canniford and Robert Payne

Note: Quorum of the Committee shall be 5 of its Members.

Prior to the commencement of the meeting, the Chairman will invite questions and observations from parishioners present (maximum time permitted 15 minutes).

- 1. Apologies for Absence and Notification of Substitutions**
- 2. Declarations of Interest**
- 3. To approve the minutes of the Policy & Finance Committee Meeting held on the 16th October 2017** (attached)
- 4. The minutes of the Working Party to Review Expenditure & Governance**
To note the minutes of the Working Party to Review Expenditure & Governance held on 4th September 2017 (approved) and 6th November 2017(unapproved) (attached)
- 5. Monthly Financial Reports: September and October 2017**
 - a) For Approval**
Schedule of Unapproved Expenditure (attached)
 - b) For Noting**
 - i. Bank Reconciliations (attached)
 - ii. Budgetary Control Report (attached)
 - iii. Bank Interest Report (attached)
 - iv. Schedule of Received Income (attached)
 - v. Income Analysis (attached)
 - vi. Overspend Month end report (attached)
 - vii. Bad debt report (attached)
- 6. Telephone and Broadband line move from Chess Ltd to Horizon Telecom**
To receive the report of the Finance Officer (attached)
- 7. To approve the Town Council charges for the year 2018/2019** (to follow)
- 8. To recommend a Draft Budget for 2018/19 to the Council** (attached)

9. Cemetery Path repairs

To consider the expenditure required for essential path repairs.

To receive the report of the Responsible Financial Officer (to follow)

Malcolm L Nicholson LL.B DMS MILCM
Town Clerk
11th December 2017

Grove House
Weston-super-Mare
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