

**WESTON-SUPER-MARE TOWN COUNCIL
POLICY AND FINANCE COMMITTEE
AGENDA**

Date: Monday 19th June 2017

Time: 7.00 pm

Venue: Grove House

Members of the Policy and Finance Committee are hereby summoned to this meeting. Members who wish to comment on matters within their ward may attend and address the Committee. Members are reminded that they have a duty to state a Declaration of Interest prior to the appropriate agenda item and to consider the Crime and Disorder Act s.17 and Equality Act s.149 when reaching such a decision.

Committee Members: Councillors Clive Webb, Michal Kus, Roger Bailey, Peter Crew, Clive Darke, Peter Fox, Richard Nightingale, Lisa Pilgrim, Catherine Gibbons, Mike Lyall, Mark Canniford and Robert Payne

Note: Quorum of the Committee shall be 5 of its Members.

Prior to the commencement of the meeting, the Chairman will invite questions and observations from parishioners present (maximum time permitted 15 minutes).

1. Election of Chairman

2. Apologies for Absence and Notification of Substitutions

3. Declarations of Interest

4. Election of Vice Chairman

5. To approve the minutes of the Policy & Finance Committee Meeting held on the 24th April 2017 (attached)

6. The minutes of the Working Party to Review Expenditure & Governance

To note the minutes of the Working Party to Review Expenditure & Governance held on the 13th March 2017 (approved) and the 15th May 2017 (unapproved) (attached)

7. Monthly Financial Reports: March & April 2017

a) For Approval

Schedule of Unapproved Expenditure (attached)

b) For Noting

- i. Bank Reconciliations (attached)
- ii. Budgetary Control Report (attached)
- iii. Bank Interest Report (attached)
- iv. Schedule of Received Income (attached)
- v. Income Analysis (attached)
- vi. Overspend Month end report for March (attached)

8. Approval of Annual Return for the Year ended 31st March 2017

- i. To receive and approve the Annual Return (Chairman to sign) (to follow)
- ii. To receive and approve the Statement of Accounts (unaudited) (to follow)

9. To approve the Museum costs overspend

To receive the report of the Finance Officer (attached)

10. To approve the Grove House Extension Project

To receive the report of the Town Clerk (attached)

Malcolm L Nicholson LL.B DMS MILCM
Town Clerk
12th June 2017

Grove House
Weston-super-Mare
Tel: 01934 632567