

WESTON-SUPER-MARE TOWN COUNCIL POLICY AND FINANCE COMMITTEE AMENDED AGENDA

Date: Monday 24TH April 2017 Time: 7.00 pm Venue: New Council Chamber, Town Hall

Please note change of venue to the Town Hall

Members of the Policy and Finance Committee are hereby summoned to this meeting. Members who wish to comment on matters within their ward may attend and address the Committee. Members are reminded that they have a duty to state a Declaration of Interest prior to the appropriate agenda item and to consider the Crime and Disorder Act s.17 and Equality Act s.149 when reaching such a decision.

Committee Members: Councillors Clive Webb (Chairman), Michal Kus, Roger Bailey, Peter Crew, Clive Darke, Peter Fox, Richard Nightingale, Lisa Pilgrim, Catherine Gibbons, Mike Lyall, Mark Canniford and Robert Payne

Note: Quorum of the Committee shall be 5 of its Members.

Prior to the commencement of the meeting, the Chairman will invite questions and observations from parishioners present (maximum time permitted 15 minutes).

1. **Apologies for Absence and Notification of Substitutions**
2. **Declarations of Interest**
3. **To approve the minutes of the Policy & Finance Committee Meeting held on the 20th February 2017** (attached)
4. **The minutes of the Working Party to Review Expenditure & Governance**
To note the minutes of the Working Party to Review Expenditure & Governance held on the 16th January 2017 (approved) and the 13th March 2017 (unapproved) (attached)
5. **Engagement on the Future of Weston General Hospital**
Presentation by North Somerset Council and National Health Service Officers
6. **Monthly Financial Reports: January & February 2017**
 - a) **For Approval**
Schedule of Unapproved Expenditure (attached)
 - b) **For Noting**
 - i. Bank Reconciliations (attached)
 - ii. Budgetary Control Report (attached)
 - iii. Bank Interest Report (attached)
 - iv. Schedule of Receipted Income (attached)
 - v. Income Analysis (attached)
 - vi. Overspend Month end overspend report (attached)

- 7. To approve the Planned Preventative Maintenance Contract for 2017/2018**
To receive the report of the Responsible Financial Officer (to follow)
- 8. Christmas Lights Contract – Renewal**
To receive the report of the Town Clerk (attached)
- 9. Health and Safety and Employment Law Contract – Early Renewal Proposal**
To receive the report of the Town Clerk (attached)
- 10. The Blakehay Theatre – Signage**
To receive a minute extract from the Blakehay Theatre Marketing Working Party (unapproved and attached)
- 11. Extension of Cleaning Contract**
To approve the extension of the Grove House and Grove Lodge cleaning contract to coincide with the full procurement exercise of the Museum and Public Conveniences.
To receive the report of the Responsible Financial Officer (to be available at the meeting)

Malcolm L Nicholson LL.B DMS MILCM
Town Clerk
18th April 2017

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