

WESTON-SUPER-MARE TOWN COUNCIL POLICY AND FINANCE COMMITTEE AGENDA

Date: Monday 23rd April 2018

Time: 7.00 pm

Venue: Grove House

Members of the Policy and Finance Committee are hereby summoned to this meeting. Members who wish to comment on matters within their ward may attend and address the Committee. Members are reminded that they have a duty to state a Declaration of Interest prior to the appropriate agenda item and to consider the Crime and Disorder Act s.17 and Equality Act s.149 when reaching such a decision.

Committee Members: Councillors Clive Webb, Michal Kus, Roger Bailey, Peter Crew, Clive Darke, Peter Fox, Richard Nightingale, Lisa Pilgrim, Catherine Gibbons, Mike Lyall, Mark Canniford and Robert Payne

Note: Quorum of the Committee shall be 5 of its Members.

Prior to the commencement of the meeting, the Chairman will invite questions and observations from parishioners present (maximum time permitted 15 minutes).

- 1. Apologies for Absence and Notification of Substitutions**
- 2. Declarations of Interest**
- 3. To approve the minutes of the Policy & Finance Committee Meeting held on the 19th February 2018** (attached)
- 4. The minutes of the Working Party to Review Expenditure & Governance**
To note the minutes of the Working Party to Review Expenditure & Governance held on 4th September 2017 (approved) and 6th November 2017 (unapproved) (attached)
- 5. Reference from the Museum and Heritage Sub Committee Worle War Memorial**
To receive the minute extract from the Museum and Heritage Sub Committee held on 12th April (to follow)
- 6. Monthly Financial Reports: January and February 2018**
 - a) For Approval**
Schedule of Unapproved Expenditure (attached)
 - b) For Noting**
 - i. Bank Reconciliations (attached)
 - ii. Budgetary Control Report (attached)
 - iii. Bank Interest Report (attached)
 - iv. Schedule of Receipted Income (attached)
 - v. Income Analysis (attached)
 - vi. Overspend Month end report (attached)
- 7. General Data Protection Regulations**
To receive the report of the Town Clerk (attached)

8. Final Earmarked Reserves

To receive the report of the Responsible Financial Officer (attached)

9. Internal Audit Interim Report (attached)



Malcolm L Nicholson LL.B DMS MILCM
Town Clerk
16th April 2018 2018

Grove House
Weston-super-Mare
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