

WESTON-SUPER-MARE TOWN COUNCIL POLICY AND FINANCE COMMITTEE AGENDA

Date: Monday 17th June 2018

Time: 7.00 pm

Venue: Grove House

Members of the Policy and Finance Committee are hereby summoned to this meeting. Members who wish to comment on matters within their ward may attend and address the Committee. Members are reminded that they have a duty to state a Declaration of Interest prior to the appropriate agenda item and to consider the Crime and Disorder Act s.17 and Equality Act s.149 when reaching such a decision.

Committee Members: Councillors Ray Armstrong, Roger Bailey, Gill Bute, Ciaran Cronnelly, David Dash, Peter Fox, Alan Peak, Robert Payne, Marcia Pepperall, Lisa Pilgrim, Ian Porter, Tim Taylor and Helen Thornton.

Note: Quorum of the Committee shall be 6 of its Members.

Prior to the commencement of the meeting, the Chairman will invite questions and observations from parishioners present (maximum time permitted 15 minutes).

- 1. Election of Chairman**
- 2. Apologies for Absence and Notification of Substitutions**
- 3. Election of Vice Chairman**
- 4. Declarations of Interest**
- 5. To approve the minutes of the Policy & Finance Committee Meeting held on the 15th April 2019** (attached)
- 6. The minutes of the Working Party to Review Expenditure & Governance**
To note the minutes of the Working Party to Review Expenditure & Governance held on 4th March (unapproved) (attached)
- 7. To note the Committee Terms of Reference** (attached)
- 8. Monthly Financial Reports: March & April 2019**
 - a) For Approval**
 - Schedule of Unapproved Expenditure (attached)
 - b) For Noting**
 - i. Bank Reconciliations (attached)
 - ii. Budgetary Control Report (attached)
 - iii. Bank Interest Report (attached)
 - iv. Schedule of Receipted Income (attached)

9. Year End Accounts for the year ending 31.03.19

As part of the Audit requirement members are requested to

- a) Consider the Accounting Statements (AGAR – Annual return) by members as a whole;
- b) Approve the Accounting Statements (AGAR – Annual return) by resolution; and
- c) Sign and date as required (AGAR – Annual return)
- d) Receive and Note the accompanying Statement of Accounts (not audited) as supporting documents to the (AGAR – Annual return)
- e) To approve the Earmarked Reserves for the Year 201--20

10. To receive the Final Internal Audit Report for the year 2018-19 (attached)

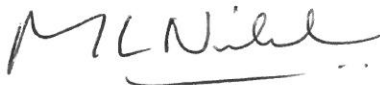
11. To receive the Planned Maintenance proposals for 2019/20 and relevant update (attached)

12. Town Council Insurance Renewal – July 2019 (attached)

13. Request to release Night Shelter funding
To receive the report by Project Manager (attached)

14. Dog Bins Contract Cost increase
To receive the report of the Town Clerk (attached)

15. To confirm the fourth signatory position on the Town Council Bank Accounts



Malcolm L Nicholson LL. B DMS PSLCC
Town Clerk
10th June 2019

Grove House
Weston-super-Mare
Tel: 01934 632567