

**WESTON-SUPER-MARE TOWN COUNCIL
MINUTES OF THE
POLICY & FINANCE COMMITTEE MEETING
HELD AT THE MUSEUM ON
MONDAY 17th OCTOBER 2022**

Meeting Commenced: 7:00 pm

Meeting Concluded: 9:15 pm

PRESENT: Councillors Alan Peak (Chairman), Mark Canniford, Sarah Codling, Pete Crew (S), Dave Dash, Pete Fox, Robert Payne, Ian Porter, Tim Taylor and Helen Thornton.

IN ATTENDANCE: Malcolm Nicholson (Town Clerk), Sarah Pearse (Deputy Town Clerk/Responsible Financial Officer), Samantha Bishop (Committee Officer/Officer Manager) and Fay Powell (Assistant Town Clerk Operational Services).

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| 160 | To receive Apologies for Absence and Notification of Substitutes Apologies for absence were received from Councillor Lisa Pilgrim who was substituted by Peter Crew. |
| 161 | To receive Declarations of Interest There were no declarations of interest received. |
| 162 | To approve the minutes of the Policy & Finance Committee Meeting held on the 15TH August 2022 The minutes had been previously circulated. PROPOSED BY: Councillor Robert Payne SECONDED BY: Councillor Ian Porter A vote was taken and carried . Accordingly, it was: RESOLVED: That the minutes be approved and signed by the Chairman. |
| 163 | To receive the minutes of the Working Party to Review Expenditure & Governance held on 29th September 2022 (unapproved) The minutes had been previously circulated. A vote was taken and carried . Accordingly, it was: RESOLVED: That the minutes be received. |
| 164 | To receive the minutes and recommendations of the Climate Change Working Party Meetings held on the 29th September The minutes which included recommendations for approval had been previously circulated. |

Item 11 – Tree Planting Fund recommended that £10,000 be allocated to tree planting from the environmental budget for current financial year.
That annual funding would be considered in line with the contribution from North Somerset Council within budget consideration up to £10,000.

To allow funds to be held by the council in an earmarked fund for tree planting.

The Chairman of the CCWP proposed the recommendations in the recognition of the importance of tree planting to reduce carbon emissions.

The Deputy Town Clerk informed that the NSC Tree Officer had confirmed that NSC could not guarantee planting for extra trees for following years. Members need to note that funds have been received and give approval to hold these funds in an EMR.

The Assistant Town Clerk – Operational Services reported that she was working with James McCarthy – Tree Officer NSC to identify locations for the tree planting, looking at replacing street trees and creating shade in the town center.

PROPOSED BY: Councillor Helen Thornton

SECONDED BY: Councillor Robert Payne

A vote was taken and **carried**. Accordingly, it was:

RESOLVED:

1. That £10,000 be allocated to tree planting from the environmental budget for current financial year.
2. That annual funding would be considered in line with the contribution from North Somerset Council within budget consideration up to £10,000.
3. To allow funds to be held by the council in an earmarked fund for tree planting.

165 To receive the minutes of the HQ Working Party Meetings held on the 23rd September 2022 To Approve the HQ Working Party Terms of Reference

The minutes and terms of reference had been previously circulated.

It was requested to replace Councillor Sonia Russe's place on the Working party with Roger Bailey, during her year as Mayor.

A member reported that he had attended a meeting where it was discussed that Weston College would be working with the Winter Gardens to staff their front of house from the spring. The college are looking to coordinate with the council on the possibility of staffing the VIC and recommended that the opportunity be explored.

The Deputy Town Clerk advised that the PWLB loan funds had not been received yet and that she was constantly chasing and trying to speak to somebody.

A vote was taken and **carried**. Accordingly, it was:

PROPOSED BY: Councillor Peter Crew

SECONDED BY: Councillor Ian Porter

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| | <p>RESOLVED:</p> <ol style="list-style-type: none"> 1. That the minutes be received. 2. That the terms of reference be approved and adopted. |
| <p>166</p> | <p>Monthly Financial Reports: July & August 2022</p> <p>a) For Approval Schedule of Unapproved Expenditure</p> <p>The Deputy Town Clerk reported that she may review the report names as the terminology was not reflective of the report.</p> <p>A vote was taken and carried. Accordingly, it was:</p> <p>.1 RESOLVED: That the Schedule of Unapproved Expenditure for July & August 2022 be approved.</p> <p>b) For Noting</p> <ol style="list-style-type: none"> i. Bank Reconciliations ii. Budgetary Control Report iii. Bank Interest Report iv. Schedule of Receipted Income v. Bad debt report vi. Overspend report <p>A vote was taken and carried. Accordingly, it was:</p> <p>.2 RESOLVED: That reports 5b i – vi be noted.</p> |
| <p>167</p> | <p>Internal Audit 2022/2023</p> <p>The first interim audit report had been previously circulated.</p> <p>It was noted that it had been a good start and clean audit.</p> <p>It was suggested if a local auditor could be used in the future. The Deputy Town Clerk advised that the current year was the last year of a 5 year programme and that procurement would be reviewed for tender next year. She agreed that it would be good to use a local auditor and would be more proactive in finding one.</p> <p>A vote was taken and carried Accordingly, it was:</p> <p>RESOLVED: That the Final Interim Audit Report for the year 2022-23 be received.</p> |
| <p>168</p> | <p>Payroll</p> <p>.1 Real Living Wage increase</p> <p>The report of the Deputy Town Clerk had been previously circulated.</p> <p>On 22nd September 2022 it was announced that the Real Living Wage (RLW) was to increase to £10.90 with immediate effect stating that employers were encouraged to</p> |

implement this asap but before May 2023.

To implement this immediately would have impact on the council's staffing structure and would need to be considered carefully, as it affected eight members of staff on JG3.

As agreed by the Personnel Committee, a desk top job evaluation on currently employed positions at the council is under way and is envisaged will allow the council to consider job grading and any necessary changes to be included in the budget setting process for the year commencing April 2023.

It would be prudent for the council to adopt any RLW increases for implementation to take effect on the 1st April annually to allow for budgets to be set accordingly and furthermore to allow any effect to other staff structures to be considered within the annual staff review.

Members direction would be helpful on how to proceed.

Debate ensued. It was noted that the current staff pay increase 2022/2023 was still with the unions for consideration and was a 10.5% increase for the lowest paid.

PROPOSED BY: Councillor Helen Thornton

SECONDED BY: Councillor Peter Fox

A vote was taken and **carried**. Accordingly, it was:

RESOLVED:

1. To note the changes to the RLW and increase to £10.90 per hour and the need to allow the job evaluation exercise to take place ahead of any increase to casual workers currently being paid the RLW.
2. To approve the implementation of this and any future increases to the RLW to take effect annually on the 1st April to allow for budget provisions to be in place

.2 Review of Pay and Recruitment

The report of the Town Clerk had been previously circulated.

A report to the Personnel Committee by the Assistant Town Clerk (HR) on the 9th March and a follow up from the Town Clerk on 13th July 2022 had explained the worsening difficulties experienced by the council as an employer with recruitment, inflation, impacts of RLW and the cost of living crisis. Guidance was sought from members as to possible approaches ahead of the annual staff review in October 2022.

As suggested by the Personnel Committee and with the agreement of the Chairman and Vice-Chairman, the Town Clerk had commissioned North Somerset Council to undertake a 'desktop' job evaluation (JE) exercise.

The cost of the JE exercise was estimated at £9,000 based on 30 different 'jobs' to evaluate although there could be some variation depending on circumstances (it was believed the council has 34).

The desktop JE exercise is based on job descriptions which all had to be reviewed for accuracy and older ones updated. It will give all town council jobs a 'score' which they will compare with similarly scored jobs at North Somerset Council. We will then be able to

identify what scale point and grade each job would be at NSC. The Personnel Committee will then recommend gradings based on this at its meeting on 9th November.

PROPOSED BY: Councillor Helen Thornton

SECONDED BY: Councillor Peter Fox

A vote was taken and **carried**. Accordingly, it was:

RESOLVED: To approve the report and the desktop job evaluation process as outlined within the report and to consider recommendations from the Personnel Committee the next Policy & Finance Committee meeting on 12th December 2022.

.3 National Pay Award for 2022/2023

The Town Clerk verbally reported that the staff pay inflation increase for 2022/2023 was still with the unions for consideration. This equated to around £1,925 per employee, pro rata. He felt it was likely to be approved once 2 out of the 3 Unions had agreed. Unison had already agreed but Unite and GMB were awaited.

RESOLVED: To note the verbal report of the Town Clerk.

169 Cemetery Wall repairs

The reports of the Deputy Town Clerk and Council's Surveyor had been previously circulated.

The wall running down from the Engine Shed towards the West boundary had been identified by the surveying team as in need of repair. This was not on a main circulation route and was in one of the older parts of the cemetery. Graves within the section of the cemetery can be accessed by using an alternative route without using the pathway alongside this wall (excluding the graves immediately below and adjacent to it). The wall is believed to form part of the original cemetery wall prior to expansion many years ago.

It was unknown how long the wall has been showing signs of deterioration as contained within the surveyor's report.

Officers had met with the surveying team on site to inspect the wall along with the council's arboriculture consultant as there were serious concerns with how the repair would affect significant trees within the area. Works to roots had already been undertaken and non-significant trees removed with the approval of the NSC tree officer in the hope that this will relieve some pressure on the cracks to the wall in question. The tree officer had previously said he would not wish to see significant trees felled and further meetings were being arranged for review of this.

There are a number of graves (approx. 12-20 but most are very old) in the immediate area below the wall in question. Officers had now identified these and were able to confirm that not all graves in the area are marked with a headstone. The surveying team had indicated that the memorial stones for those graves containing headstones will need to be removed to allow work to be undertaken, this was not something that could easily be done. In addition, access to the wall for repair would mean working across and over the graves in

this area. It was noted that some of the graves deeds in the area, showed some restrictive covenants that the council would need to consider. Should the council wish to proceed with works the council will need to work with the ICM on the process required to remove suggested headstones and indeed how the graves themselves would need to be protected, alongside communications with the grave owners.

The council has erected Heras fencing and signs to advise no entry to the area. This was done immediately following report of the condition of the wall. Grounds staff check the fencing remains secure as part of the daily/weekly monitoring of the cemetery.

The wall repair is highly likely to be in the excess of £60k and there is not currently budget for this to happen. A full procurement exercise would need to take place to ascertain a figure correctly. In addition, professional fees for the work would need to be taken into consideration along with the costs of any further tree works for tree removal which was outside of the current tree programme.

Members were requested to provide guidance on how they wished to proceed with works identified and the report indicated options that may be useful in deliberation.

In answer to a question it was advised that the wall could not be removed as it was a retaining and original boundary wall and that banking had also been considered.

In response to a question regarding the foundations, it was advised that this was explained with the Surveyors report.

It was noted that the report featured spelling errors and this should be communicated to the Surveyor for future reference.

The roots of the trees were advised to be holding the wall together and the trees were in good condition.

It was suggested to monitor the wall damage over the next 6 months, using monitoring measurements to see if there was movement and to explore strapping methods.

PROPOSED BY: Councillor Ian Porter
SECONDED BY: Councillor Sarah Codling

A vote was taken and **carried**, Accordingly, it was:

RESOLVED: To monitor the cemetery wall for a period of 6 - 12 months and look for ways to measure the damage and try and support the wall, i.e. the possibility if strapping.

170 Audit 2021 / 2022

The Final Interim Audit Report for the year ending 31.03.22 had been previously circulated.

A vote was taken and **carried**. Accordingly, it was:

RESOLVED: That the Final Interim Audit Report for the year 2020-21 be received.

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| <p>171</p> | <p>Procurement – Water Play Park Pump room equipment The report of the Deputy Town Clerk had been previously circulated.</p> <p>The pump room equipment at the water park was now in urgent need of replacement. This had been reported to the councils Tourism and Leisure committee over the course of the year with a recent report from the Grounds Co-ordinator (October 2022) reporting that the pump room was now over 10 years old, with a mixture of new and old parts communicating with each other. Whilst this had been fine up to a point, this season really showed the need for a full review of the plant room and a potential full refurbishment.</p> <p>The pump room was that of a similar set up to a swimming pool and required specialist knowledge. Research had been carried out to find suitable companies who could provide a review of the equipment we currently have and what is needed moving forwards. They will be contacted and asked to attend the Waterpark and provide a proposal and costings for works needed.</p> <p>The location of the park was open to the elements. People using the splash pad have often previously been on the beach and in turn the sand from clothing and feet ends up on the pad and in the water system. This can add to the difficulties faced. The need for foot baths or outdoor showers had been identified and the feasibility/cost of this will be looked into as well.</p> <p>It had been agreed by the Tourism and Leisure committee that the replacement of the pump room equipment should be done in readiness or the next season (Spring 2023).</p> <p>The Deputy Town Clerk confirmed that budget would be allocated from the councils EMRRP (Essential Maintenance, Repair and Replacement Programme) earmarked reserves.</p> <p>PROPOSED BY: Councillor Peter Crew SECONDED BY: Councillor Sarah Codling</p> <p>A vote was taken and carried. Accordingly, it was:</p> <p>RESOLVED:</p> <ol style="list-style-type: none"> 1. To approve the use of financial regulation 11.1.1.3 to start the procurement and quotation process for the replacement of pump room equipment at the water park for installation ahead of the season 2023. 2. To note the need for any contractor to provide a full maintenance contract to support the new system in future years. |
| <p>172</p> | <p>Food Clubs – To agree allocation of EMR (Earmarked Reserve) funds for the Food Club Provisions in WSM</p> <p>The report of the Deputy Town Clerk had been previously circulated.</p> <p>North Somerset Council had transferred funds of £28,300, to the town council following the COVID Pandemic for use towards initiatives following the pandemic and subsequent needs to support the community with help in the area. The balance of the fund at the 1st October 2022 was approx. £24,000 with funds already used supporting the running costs of the community fridge.</p> |

The council had supported the cost of two consultants to develop the Food Club project (£23,400) from the Environmental budget 2021/2022, and the development team at the council have been working on grant applications.

The original proposal was to have 3 clubs across Weston in Worle, Central ward and Southward – this was the original brief given to the consultants.

The monies held by the council are in place to support the Food Club projects and there are now two schemes that are ready to launch each asking for financial support in the first year from this fund:

Food Bank – Purple Sheep centre, Hope Church, Hughenden Road
The Food Shop @ The Stable, Weston super Mare

Details of both schemes were outlined within the report and members were requested to approve the use of the EMR funds they were holding for the food club projects.

Members recognised the necessity for these projects in the current cost of living crisis. It was noted that there were issues securing a premises in South Ward and efforts to find something there were being made. The two projects would be used as pilot schemes to secure in other areas.

PROPOSED BY: Councillor Helen Thornton

SECONDED BY: Councillor Peter Crew

A vote was taken and **carried**. Accordingly, it was:

RESOLVED: To approve the allocation of the EMR funds for the food club projects supplied by NSC as suggested below:

1. The Food Shop @The Stable – Allocate funds up to the value of £20,000 max as needed (recognising a successful grant could mean the full allocation is not required).
2. The Food Bank - @Purple Sheep Centre – Allocate the remaining available balance of £4k to the project, recognising that further grants have been applied for to help this project (£5k from Quartet) which if successful would boost this fund to £9k.
3. The Wellbeing and Development Officer continue to apply for any suitable grants to support both schemes as a priority.

173 Budget Considerations for 2023/2024

Members were requested to identify any budget considerations they would like considered in the budget for 2023/24.

The Deputy Town Clerk reported that budget preparation was under way. It was recognised that there would be severe challenges to consider such as the local election, Insurance cost, pay, utility cost increases as well as the cost of living crisis and RLW. Service area spending officer meetings had been undertaken with a focus how were services operated.

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|-------------------|--|
| | <p>Discussion ensued and a member encouraged fellow members to be mindful of the small staff force when suggesting new projects.</p> <p>Suggestions such as reviewing assets, looking at the economical use of buildings running at losses, pursuing opportunities and ways to operate more effectively, engaging and working with agencies.</p> <p>It was suggested that the budget setting process itself needed reviewing and could be more effective by councillors engaging with department heads</p> <p>This idea was welcomed by officers as ideas from councillors within the process should be discussed with members to establish plausibility and viability before committee approval. This would avoid the current situation of some budgets or EMR not being able to be fully utilised as no officer time has been available to get the projects to fruition in some cases. This year, it was noted staff have had to be redeployed onto other projects which has taken them away from their core roles and there was also the factor of retention and recruitment challenges.</p> <p>The Deputy Town Clerk was happy to report that the Museum was in a good position at month 6 and council owned buildings were now in better condition due to service and maintenance work schedules. It was reported that the Medium Term Financial Plan was due for review at the next Expenditure & Governance Working Party meeting, for final approval by Policy & Finance in December, which is hoped will provide direction to both staff and members on budget consideration and external factors which undoubtedly affect the budget setting process.</p> <p>Cross party working was needed to develop a draft budget and it was suggested that a politically balanced budget setting working group be set up and members nominated – Group leaders were noted as being best placed to do this as in previous years they had done informally.</p> <p>The Deputy Town Clerk requested sufficient notice of any budget ideas from members.</p> <p>It was noted that the Town Council had achieved many great successes by way of services, initiatives and projects over the years and the council should be more proactive in vocalising this to the community.</p> <p>RESOLVED:</p> <ol style="list-style-type: none"> 1. To review the budget setting process in readiness for 2024/25. 2. To form a budget setting working group, to be determined by Group Leaders, to recommend a draft budget to the next meeting on 12th December for consideration. |
| | <p><i>It was resolved under the Public Bodies (Admissions of Meeting) Act 1960 to exclude the public and press for the following item by reasons of the confidential nature of the business.</i></p> |
| <p>174</p> | <p>To consider an urgent Staffing Matter</p> <p>The Town Clerk provided a further confidential red paper report to the committee for</p> |

members to consider. The report provided an update on the situation since the previous meeting held 8th August 2022. The Town Clerk at the request of the chairman provided further detail and explanation around the options felt available to the council which the committee may now wish to consider. The key points raised by the Town Clerk were summarised as follows:

The staffing situation was still ongoing and the investigation was not able to be fully concluded due to the refusal to hold further interviews due to ongoing staff sickness by a staff member. In addition, talks with trade union representatives had so far not reached a satisfactory conclusion.

- Staff relationships were highly likely to prove irretrievable as all indication on discussions implied they had severely broken down in multiple areas.
- It was felt day to day business was now being affected alongside the council's reputation
- It was advised that previous discussion to conclude the issue which had been muted could now no longer proceed due to the inability to do so following confirmation from Avon Pension Fund and LGPS rules.
- The committee was urged to provide direction to allow the current situation to be resolved as soon as possible (the Town Clerk's report had provided options to do so for members to consider).

Lengthy discussion and debate ensued with varying strong opinions and views being muted by members. The discussions topics included:

- Members expressed concern that any financial settlement had even been discussed when the investigation was still not concluded. Members views were divided and strong in this area.
- The process of the investigation was discussed with strong opinions and frustrations expressed. Members advised there was ability to conclude this within employment law should the situation continue to be ongoing.
- It was acknowledged that the current situation was not acceptable to anyone and therefore needed to be resolved at the earliest convenience to avoid further impact to all staff involved. It was felt that the delays in conclusion were undoubtedly affecting the council's business in some areas.
- The latest suggestion by a staff member's union rep (redundancy) were dismissed by the committee as this was felt to be unacceptable to the council.
- Members were keen to see the investigation take its course as this could well aid and determine outcomes and conclusion to the situation one way or another.
- Financial considerations were debated with acknowledgment of the Town Clerks report. Strong opinions were voiced once again about the lack of conclusion to the investigation and its detail which was felt was prohibiting a considered option for members to consider when making formal decision on this situation.

PROPOSED: Councillor Peter Crew

SECONDED: Councillor Mark Canniford

A vote was taken and **carried** by 7 votes to 2, Accordingly it was:

RESOLVED:

1. Due to the inability under LGPS rules previously explored, it was agreed to pursue Option 3.5 of the Town Clerks report with the necessary staff member and representatives.
2. To keep the investigation ongoing and on the table in the event that Option 3.5 of the Town Clerks report is not accepted. Noting the investigation should still be completed either way at its earliest convenience and reported to the Personnel committee.

There being no further business, the Chairman closed the meeting at 9.15 pm

Signed.....Dated.....
Chairman of the Policy & Finance Committee

Policy & Finance Committee

Schedule of unapproved expenditure – Report of the Finance Officer

| | General Account - (Direct Debits, Standing Orders) | General Account - (pymt run inv's (CHQS,BACS) and salary payments) | Imprest Account | Mayors Charity Fund | Totals |
|--|--|---|--------------------|------------------------|---------------------|
| <u>SCHEDULE OF UNAPPROVED EXPENDITURE FOR ALL BANK ACCOUNTS</u> | | | | | |
| Apr-22 | £ 6,244.29 | £ 667,617.51 | £ 18.74 | £ 15.80 | £ 673,896.34 |
| May-22 | £ 24,591.30 | £ 284,497.16 | £ 25.12 | £ 36.43 | £ 309,150.01 |
| Jun-22 | £ 7,640.56 | £ 213,688.96 | £ 19.52 | £ 20.52 | £ 221,369.56 |
| Jul-22 | £ 13,882.02 | £ 188,604.59 | £ 22.30 | £ 21.84 | £ 202,530.75 |
| Aug-22 | £ 14,400.70 | £ 298,083.53 | £ 18.99 | £ 15.00 | £ 312,518.22 |
| Sep-22 | £ 21,319.20 | £ 335,320.21 | £ 22.37 | £ 15.00 | £ 356,676.78 |
| Oct-22 | £ 21,319.20 | £ 221,183.14 | £ 19.16 | £ 15.00 | £ 242,536.50 |

Policy & Finance Committee

Bank Reconciliation Statements – Report of the Finance Officer

BANK RECONCILIATIONS

| | Agenda Item | | | | ADD | | | | | | | Monthly totals | |
|--|------------------------|------------------------|-----------------------------|---------------------------|-------------------------|-----------------|----------------------|---------------------------|-----------------------|----------------------------|-------------------------|-----------------|---------------------|
| | Lloyds Current Account | Lloyds Imprest Account | Lloyds Mayor's Charity Fund | NatWest Liquidity Manager | Bank Accounts sub-total | CCLA Investment | Sanatnder Investment | Petty Cash & floats held: | | | | | |
| | £ | £ | £ | £ | | £ | £ | Petty Cash Grove Lodge | Groundsman Petty Cash | Museum Petty Cash & Floats | VIC Petty Cash & Floats | Blakehay Floats | £ |
| Summary of reconciliations attached | | | | | | | | | | | | | |
| 30th April 2022 | | | | | | | | | | | | | |
| Account Balance | 2,319,057.74 | 28,098.69 | 6,717.80 | 30,131.56 | | | | | | | | | |
| Less: Unpresented cheques and BACS (p/l & imprest trs) | 572,298.78 | 128.13 | 0.00 | 0.00 | | | | | | | | | |
| plus: receipts not banked | 3,198.20 | 0.00 | 0.00 | 0.00 | | | | | | | | | |
| | 1,749,957.16 | 27,970.56 | 6,717.80 | 30,131.56 | 1,814,777.08 | 100,000.00 | 420,000.00 | 250.00 | 50.00 | 540.00 | 150.00 | 320.00 | 2,336,087.08 |
| 31st May 2022 | | | | | | | | | | | | | |
| Account Balance | 1,730,500.92 | 27,139.99 | 7,000.12 | 30,131.56 | | | | | | | | | |
| Less: Unpresented cheques and BACS (p/l & imprest trs) | 186,835.36 | 323.00 | 0.00 | 0.00 | | | | | | | | | |
| plus: receipts not banked | 7,043.12 | 0.00 | 0.00 | 0.00 | | | | | | | | | |
| | 1,550,708.68 | 26,816.99 | 7,000.12 | 30,131.56 | 1,614,657.35 | 100,000.00 | 420,000.00 | 250.00 | 50.00 | 540.00 | 150.00 | 320.00 | 2,135,967.35 |
| 30th June 2022 | | | | | | | | | | | | | |
| Account Balance | 1,489,109.65 | 26,748.35 | 7,029.60 | 30,131.56 | | | | | | | | | |
| Less: Unpresented cheques and BACS (p/l & imprest trs) | 122,683.02 | 172.92 | 0.00 | 0.00 | | | | | | | | | |
| plus: receipts not banked | 5,392.60 | 0.00 | 0.00 | 0.00 | | | | | | | | | |
| | 1,371,819.23 | 26,575.43 | 7,029.60 | 30,131.56 | 1,435,555.82 | 100,000.00 | 420,000.00 | 250.00 | 50.00 | 540.00 | 150.00 | 320.00 | 1,956,865.82 |
| 31st July 2022 | | | | | | | | | | | | | |
| Account Balance | 1,365,535.32 | 26,205.16 | 7,007.76 | 30,131.56 | | | | | | | | | |
| Less: Unpresented cheques and BACS (p/l & imprest trs) | 1,409.56 | 168.99 | 0.00 | 0.00 | | | | | | | | | |
| plus: receipts not banked | 6,092.79 | 0.00 | 0.00 | 0.00 | | | | | | | | | |
| | 1,370,218.55 | 26,036.17 | 7,007.76 | 30,131.56 | 1,433,394.04 | 100,000.00 | 420,000.00 | 250.00 | 50.00 | 540.00 | 150.00 | 320.00 | 1,954,704.04 |
| 31st August 2022 | | | | | | | | | | | | | |
| Account Balance | 1,207,744.88 | 25,772.80 | 6,992.76 | 30,131.56 | | | | | | | | | |
| Less: Unpresented cheques and BACS (p/l & imprest trs) | 127,636.57 | 0.00 | 0.00 | 0.00 | | | | | | | | | |
| plus: receipts not banked | 2,247.08 | 0.00 | 0.00 | 0.00 | | | | | | | | | |
| | 1,082,355.39 | 25,772.80 | 6,992.76 | 30,131.56 | 1,145,252.51 | 100,000.00 | 420,000.00 | 250.00 | 50.00 | 540.00 | 150.00 | 320.00 | 1,666,562.51 |
| 30th September 2022 | | | | | | | | | | | | | |
| Account Balance | 2,297,894.66 | 25,750.43 | 7,177.76 | 30,131.56 | | | | | | | | | |
| Less: Unpresented cheques and BACS (p/l & imprest trs) | 3,284.87 | 0.00 | 0.00 | 0.00 | | | | | | | | | |
| plus: receipts not banked | 2,565.12 | 0.00 | 0.00 | 0.00 | | | | | | | | | |
| | 2,297,174.91 | 25,750.43 | 7,177.76 | 30,131.56 | 2,360,234.66 | 100,000.00 | 420,000.00 | 250.00 | 50.00 | 540.00 | 150.00 | 320.00 | 2,881,544.66 |
| 31st October 2022 | | | | | | | | | | | | | |
| Account Balance | 2,011,054.65 | 25,436.35 | 7,162.76 | 30,131.56 | | | | | | | | | |
| Less: Unpresented cheques and BACS (p/l & imprest trs) | 3,059.56 | 138.64 | 0.00 | 0.00 | | | | | | | | | |
| plus: receipts not banked | 5,833.52 | 0.00 | 0.00 | 0.00 | | | | | | | | | |
| | 2,013,828.61 | 25,297.71 | 7,162.76 | 30,131.56 | 2,076,420.64 | 100,000.00 | 420,000.00 | 250.00 | 50.00 | 540.00 | 150.00 | 320.00 | 2,597,730.64 |

Detailed Income & Expenditure by Budget Heading 30/09/2022

Month No: 6

Cost Centre Report

| | Actual Current Mth | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % Spent |
|--|-----------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|-------------|
| <u>102 Central Administration</u> | | | | | | | |
| 1020 Kickstarter Grant Income | 1,832 | 13,025 | 0 | (13,025) | | | 0.0% |
| 1100 Miscellaneous Income | 0 | 178 | 0 | (178) | | | 0.0% |
| Central Administration :- Income | <u>1,832</u> | <u>13,202</u> | <u>0</u> | <u>(13,202)</u> | | | |
| 4000 Staffing Costs | 27,673 | 173,115 | 346,042 | 172,927 | | 172,927 | 50.0% |
| 4006 Moorepay/IT payroll HR softwar | 0 | 0 | 5,635 | 5,635 | | 5,635 | 0.0% |
| 4007 Personnel Consultants | 0 | 4,415 | 4,142 | (273) | | (273) | 106.6% |
| 4008 CRB Checks/staff services | 0 | 338 | 1,500 | 1,162 | | 1,162 | 22.5% |
| 4009 Health & Safety Consultant | 0 | 2,765 | 3,500 | 735 | | 735 | 79.0% |
| 4012 Travel & Subsistence Expenses | 0 | 27 | 500 | 473 | | 473 | 5.4% |
| 4013 Training | 0 | 826 | 7,622 | 6,796 | | 6,796 | 10.8% |
| 4019 Website Costs-TC | 0 | 0 | 500 | 500 | | 500 | 0.0% |
| 4030 Equipment Purchase | 8 | 79 | 1,000 | 921 | | 921 | 7.9% |
| 4031 Equipment - Rental | 937 | 4,937 | 8,000 | 3,063 | | 3,063 | 61.7% |
| 4034 Equipment Repairs | 0 | 0 | 500 | 500 | | 500 | 0.0% |
| 4035 Telephone | 428 | 2,899 | 4,088 | 1,189 | | 1,189 | 70.9% |
| 4036 Stationery | 219 | 1,123 | 1,750 | 627 | | 627 | 64.2% |
| 4038 Recruitment / Advertising | 0 | 4,246 | 3,000 | (1,246) | | (1,246) | 141.5% |
| 4040 Audit & Accountancy | 480 | 2,156 | 6,000 | 3,844 | | 3,844 | 35.9% |
| 4041 Fees, Subs and Conferences | 314 | 1,101 | 3,300 | 2,199 | | 2,199 | 33.4% |
| 4042 Postages | 383 | 1,975 | 6,200 | 4,225 | | 4,225 | 31.8% |
| 4043 Ink Cartridges/printing | 0 | 671 | 1,600 | 929 | | 929 | 41.9% |
| 4044 Insurance | 46 | 12,385 | 6,000 | (6,385) | | (6,385) | 206.4% |
| 4049 Legal fees | (2,790) | 226 | 5,000 | 4,774 | | 4,774 | 4.5% |
| 4107 IT Support & Upgrade | 2,305 | 14,834 | 20,000 | 5,166 | | 5,166 | 74.2% |
| 4136 Credit Card Chgs | 71 | 240 | 150 | (90) | | (90) | 160.0% |
| 4151 Catering | 33 | 870 | 1,500 | 630 | | 630 | 58.0% |
| 6020 Allocation to Cost Centres | (28,277) | (216,025) | (218,766) | (2,741) | | (2,741) | 98.7% |
| Central Administration :- Indirect Expenditure | <u>1,831</u> | <u>13,202</u> | <u>218,763</u> | <u>205,561</u> | <u>0</u> | <u>205,561</u> | <u>6.0%</u> |
| Net Income over Expenditure | <u>0</u> | <u>0</u> | <u>(218,763)</u> | <u>(218,763)</u> | | | |
| <u>103 Grove House</u> | | | | | | | |
| 4102 NNDR | 536 | 3,220 | 1,609 | (1,611) | | (1,611) | 200.1% |
| 4104 Utilities - Water | 17 | 98 | 50 | (48) | | (48) | 196.5% |
| 4105 Utilities - Heat & Light | 127 | 1,111 | 600 | (511) | | (511) | 185.2% |
| 4109 Alarm system | 45 | 20 | 500 | 480 | | 480 | 4.0% |
| 4110 Cleaning | 372 | 2,203 | 1,178 | (1,025) | | (1,025) | 187.0% |
| 4111 Window Cleaning | 13 | 35 | 0 | (35) | | (35) | 0.0% |
| 4114 Refuse Removal | 104 | 166 | 740 | 574 | | 574 | 22.5% |

| | Actual Current Mth | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % Spent |
|-------------------------------------|-----------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|----------|
| 6020 Allocation to Cost Centres | (1,214) | (6,855) | (17,490) | (10,635) | | (10,635) | 39.2% |
| Grove House :- Indirect Expenditure | (0) | (0) | (12,813) | (12,813) | 0 | (12,813) | 0.0% |
| Net Expenditure | 0 | 0 | 12,813 | 12,813 | | | |
| <u>104 Grove Lodge</u> | | | | | | | |
| 4102 NNDR | 225 | 1,350 | 674 | (676) | | (676) | 200.3% |
| 4104 Utilities - Water | 22 | (333) | 113 | 446 | | 446 | (295.1%) |
| 4105 Utilities - Heat & Light | 188 | 1,321 | 500 | (821) | | (821) | 264.1% |
| 4109 Alarm system | 0 | 60 | 500 | 440 | | 440 | 12.0% |
| 4110 Cleaning | 259 | 1,425 | 777 | (648) | | (648) | 183.4% |
| 4111 Window Cleaning | 13 | 35 | 0 | (35) | | (35) | 0.0% |
| 4132 Rent | 417 | 2,500 | 1,250 | (1,250) | | (1,250) | 200.0% |
| 6020 Allocation to Cost Centres | (1,123) | (6,357) | (17,490) | (11,133) | | (11,133) | 36.3% |
| Grove Lodge :- Indirect Expenditure | (0) | 0 | (13,676) | (13,676) | 0 | (13,676) | 0.0% |
| Net Expenditure | 0 | (0) | 13,676 | 13,676 | | | |
| <u>105 Community Services</u> | | | | | | | |
| 4158 Weston in Bloom | 0 | 5,274 | 16,000 | 10,726 | | 10,726 | 33.0% |
| 4200 Small grants to Voluntary Orgs | 0 | 950 | 12,500 | 11,550 | | 11,550 | 7.6% |
| 4204 VANS | 0 | 0 | 3,000 | 3,000 | | 3,000 | 0.0% |
| 4208 Christmas Lights - SLA | 0 | 0 | 36,000 | 36,000 | | 36,000 | 0.0% |
| 4210 Weston Town Centre Co SLA | 0 | 17,460 | 18,158 | 698 | | 698 | 96.2% |
| 4212 CCTV (NSC) | 106,267 | 106,267 | 86,595 | (19,672) | | (19,672) | 122.7% |
| 4215 Uphill Church lights | 0 | 0 | 350 | 350 | | 350 | 0.0% |
| 4218 Flower Beds | 0 | 103 | 6,500 | 6,397 | | 6,397 | 1.6% |
| 4221 Citizens Advice Bureau | 0 | 0 | 25,000 | 25,000 | | 25,000 | 0.0% |
| 4223 Community Events | 0 | (700) | 6,000 | 6,700 | | 6,700 | (11.7%) |
| 4228 Blue Plaques | 0 | 589 | 1,500 | 911 | | 911 | 39.3% |
| 4229 Armed Forces Celebrations | 0 | 16,347 | 9,500 | (6,847) | | (6,847) | 172.1% |
| 4250 Community Events Grants | 0 | 48,623 | 60,000 | 11,377 | | 11,377 | 81.0% |
| 4252 Crime & Disorder | 0 | 9,419 | 0 | (9,419) | | (9,419) | 0.0% |
| 4864 Homeless Support Fund | 50,000 | 50,000 | 50,000 | 0 | | 0 | 100.0% |
| 6000 Admin Salaries Recharge | 2,338 | 15,614 | 14,622 | (992) | | (992) | 106.8% |
| 6005 Admin Overhead Recharge | 51 | 2,639 | 3,864 | 1,225 | | 1,225 | 68.3% |
| 6007 Grove House Recharge | 103 | 548 | 1,542 | 994 | | 994 | 35.5% |
| 6008 Grove Lodge Recharges | 95 | 537 | 1,542 | 1,005 | | 1,005 | 34.8% |
| 6010 Grounds Salaries Recharge | 3,999 | 21,159 | 25,722 | 4,563 | | 4,563 | 82.3% |
| 6015 Grounds Overhead Recharge | 920 | 10,030 | 9,054 | (976) | | (976) | 110.8% |
| 6030 Operational Staffing Recharge | 780 | 4,736 | 8,388 | 3,652 | | 3,652 | 56.5% |

Detailed Income & Expenditure by Budget Heading 30/09/2022

Month No: 6

Cost Centre Report

| | Actual Current Mth | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % Spent |
|---|-----------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|---------|
| 6035 Operational Overhead Recharge | 11 | 113 | 708 | 595 | | 595 | 16.0% |
| Community Services :- Indirect Expenditure | 164,564 | 309,708 | 396,545 | 86,837 | 0 | 86,837 | 78.1% |
| Net Expenditure | (164,564) | (309,708) | (396,545) | (86,837) | | | |
| <u>107 Civic Support</u> | | | | | | | |
| 4000 Staffing Costs | 2,193 | 14,691 | 22,900 | 8,209 | | 8,209 | 64.2% |
| 4036 Stationery | 0 | 56 | 200 | 144 | | 144 | 28.2% |
| 4044 Insurance | 0 | 7,462 | 200 | (7,262) | | (7,262) | 3730.8% |
| 4050 Printing | 0 | 539 | 1,405 | 866 | | 866 | 38.4% |
| 4150 Chauffeur/travel costs | 361 | 2,031 | 5,550 | 3,519 | | 3,519 | 36.6% |
| 4151 Catering | 528 | 3,241 | 10,250 | 7,009 | | 7,009 | 31.6% |
| 4152 Civic Miscellaneous | 301 | 2,488 | 3,994 | 1,506 | | 1,506 | 62.3% |
| 4153 Chairman's Allowance | 0 | 1,798 | 4,496 | 2,698 | | 2,698 | 40.0% |
| 4154 Civic Regalia | 0 | 83 | 2,400 | 2,318 | | 2,318 | 3.4% |
| 4162 Queens Jubilee Event | 0 | 2,294 | 3,500 | 1,206 | | 1,206 | 65.5% |
| 6000 Admin Salaries Recharge | 3,974 | 26,535 | 24,846 | (1,689) | | (1,689) | 106.8% |
| 6005 Admin Overhead Recharge | 87 | 4,487 | 6,570 | 2,083 | | 2,083 | 68.3% |
| 6007 Grove House Recharge | 174 | 929 | 5,040 | 4,111 | | 4,111 | 18.4% |
| 6008 Grove Lodge Recharges | 161 | 913 | 5,040 | 4,127 | | 4,127 | 18.1% |
| 6010 Grounds Salaries Recharge | 1,026 | 5,429 | 6,600 | 1,171 | | 1,171 | 82.3% |
| 6015 Grounds Overhead Recharge | 236 | 2,573 | 2,322 | (251) | | (251) | 110.8% |
| 6030 Operational Staffing Recharge | 78 | 474 | 840 | 366 | | 366 | 56.4% |
| 6035 Operational Overhead Recharge | 1 | 11 | 72 | 61 | | 61 | 15.3% |
| Civic Support :- Indirect Expenditure | 9,120 | 76,034 | 106,225 | 30,191 | 0 | 30,191 | 71.6% |
| Net Expenditure | (9,120) | (76,034) | (106,225) | (30,191) | | | |
| <u>108 Democratic Representation</u> | | | | | | | |
| 4013 Training | 0 | 1,420 | 1,525 | 105 | | 105 | 93.1% |
| 4018 Election Costs | 0 | 0 | 15,000 | 15,000 | | 15,000 | 0.0% |
| 4024 Internal Meeting Provision | 778 | 1,290 | 7,000 | 5,710 | | 5,710 | 18.4% |
| 4107 IT Support & Upgrade | 163 | 979 | 2,858 | 1,879 | | 1,879 | 34.3% |
| 6000 Admin Salaries Recharge | 7,975 | 53,256 | 49,866 | (3,390) | | (3,390) | 106.8% |
| 6005 Admin Overhead Recharge | 174 | 9,004 | 13,182 | 4,178 | | 4,178 | 68.3% |
| 6007 Grove House Recharge | 350 | 1,865 | 780 | (1,085) | | (1,085) | 239.1% |
| 6008 Grove Lodge Recharges | 324 | 1,832 | 780 | (1,052) | | (1,052) | 234.9% |
| 6030 Operational Staffing Recharge | 31 | 190 | 336 | 146 | | 146 | 56.5% |
| 6035 Operational Overhead Recharge | 0 | 4 | 30 | 26 | | 26 | 13.3% |
| Democratic Representation :- Indirect Expenditure | 9,795 | 69,840 | 91,357 | 21,517 | 0 | 21,517 | 76.4% |
| Net Expenditure | (9,795) | (69,840) | (91,357) | (21,517) | | | |

Detailed Income & Expenditure by Budget Heading 30/09/2022

Month No: 6

Cost Centre Report

| | Actual Current Mth | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % Spent |
|---|-----------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|----------------|
| 110 Other Costs & Income | | | | | | | |
| 1176 Precept | 1,315,693 | 2,631,385 | 0 | (2,631,385) | | | 0.0% |
| 1190 Bank Interest | 528 | 2,332 | 2,500 | 168 | | | 93.3% |
| 1191 CIL Received | 0 | 21,641 | 0 | (21,641) | | | 0.0% |
| 1616 General Reserve Movement | 0 | 0 | 200,000 | 200,000 | | | 0.0% |
| Other Costs & Income :- Income | <u>1,316,221</u> | <u>2,655,358</u> | <u>202,500</u> | <u>(2,452,858)</u> | | | <u>1311.3%</u> |
| 4051 Bank Charges | 354 | 1,887 | 22,800 | 20,913 | 20,913 | | 8.3% |
| 4060 PWLB Interest repaid-Blakehay | 0 | 2,385 | 4,611 | 2,226 | 2,226 | | 51.7% |
| 4061 PWLB Capital repaid-Blakehay | 0 | 6,000 | 12,000 | 6,000 | 6,000 | | 50.0% |
| 4068 PWLB Interest repaid-Water Pk | 0 | 4,558 | 3,203 | (1,355) | (1,355) | | 142.3% |
| 4069 PWLB Capital repaid-Water Pk | 0 | 5,622 | 17,155 | 11,533 | 11,533 | | 32.8% |
| 4997 PWLB HQ Waterloo Street | 0 | 0 | 13,791 | 13,791 | 13,791 | | 0.0% |
| 4999 General Reserve | 0 | 0 | 50,000 | 50,000 | 50,000 | | 0.0% |
| Other Costs & Income :- Indirect Expenditure | <u>354</u> | <u>20,452</u> | <u>123,560</u> | <u>103,108</u> | <u>0</u> | <u>103,108</u> | <u>16.6%</u> |
| Net Income over Expenditure | <u>1,315,866</u> | <u>2,634,907</u> | <u>78,940</u> | <u>(2,555,967)</u> | | | |
| 111 Strategic Planning/Projects | | | | | | | |
| 4049 Legal fees | 198 | 3,588 | 25,000 | 21,412 | 21,412 | | 14.4% |
| 4213 Development budget | 116 | 858 | 1,000 | 142 | 142 | | 85.8% |
| 6000 Admin Salaries Recharge | 2,441 | 16,298 | 15,258 | (1,040) | (1,040) | | 106.8% |
| 6005 Admin Overhead Recharge | 53 | 2,754 | 4,732 | 1,978 | 1,978 | | 58.2% |
| 6007 Grove House Recharge | 107 | 570 | 174 | (396) | (396) | | 327.6% |
| 6008 Grove Lodge Recharges | 99 | 561 | 510 | (51) | (51) | | 110.0% |
| 6030 Operational Staffing Recharge | 79 | 477 | 840 | 363 | 363 | | 56.8% |
| 6035 Operational Overhead Recharge | 3 | 14 | 72 | 58 | 58 | | 19.4% |
| Strategic Planning/Projects :- Indirect Expenditure | <u>3,096</u> | <u>25,119</u> | <u>47,586</u> | <u>22,467</u> | <u>0</u> | <u>22,467</u> | <u>52.8%</u> |
| Net Expenditure | <u>(3,096)</u> | <u>(25,119)</u> | <u>(47,586)</u> | <u>(22,467)</u> | | | |
| 112 Environmental | | | | | | | |
| 4076 Environmental / Climate | 0 | 3,240 | 100,000 | 96,760 | 96,760 | | 3.2% |
| 6000 Admin Salaries Recharge | 628 | 4,195 | 3,918 | (277) | (277) | | 107.1% |
| 6005 Admin Overhead Recharge | 14 | 710 | 350 | (360) | (360) | | 202.9% |
| 6007 Grove House Recharge | 28 | 526 | 396 | (130) | (130) | | 132.8% |
| 6008 Grove Lodge Recharges | 25 | 144 | 396 | 252 | 252 | | 36.4% |
| 6030 Operational Staffing Recharge | 156 | 948 | 1,674 | 726 | 726 | | 56.6% |
| 6035 Operational Overhead Recharge | 2 | 23 | 144 | 121 | 121 | | 16.0% |
| Environmental :- Indirect Expenditure | <u>853</u> | <u>9,786</u> | <u>106,878</u> | <u>97,092</u> | <u>0</u> | <u>97,092</u> | <u>9.2%</u> |
| Net Expenditure | <u>(853)</u> | <u>(9,786)</u> | <u>(106,878)</u> | <u>(97,092)</u> | | | |

Detailed Income & Expenditure by Budget Heading 30/09/2022

Month No: 6

Cost Centre Report

| | Actual Current Mth | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % Spent |
|--|-----------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|---------|
| <u>113 Operational Services</u> | | | | | | | |
| 4000 Staffing Costs | 6,164 | 37,423 | 132,476 | 95,053 | | 95,053 | 28.2% |
| 4012 Travel & Subsistence Expenses | 73 | 760 | 500 | (260) | | (260) | 152.1% |
| 4013 Training | 0 | 0 | 3,123 | 3,123 | | 3,123 | 0.0% |
| 4014 P P E / Health & Safety | 0 | 0 | 1,000 | 1,000 | | 1,000 | 0.0% |
| 4030 Equipment Purchase | 0 | 13 | 200 | 187 | | 187 | 6.5% |
| 4041 Fees, Subs and Conferences | (180) | (180) | 400 | 580 | | 580 | (45.0%) |
| 4107 IT Support & Upgrade | 0 | 30 | 4,682 | 4,652 | | 4,652 | 0.6% |
| 4151 Catering | 23 | 23 | 500 | 477 | | 477 | 4.6% |
| 4253 Volunteer Events | 0 | 75 | 750 | 675 | | 675 | 10.0% |
| 6020 Allocation to Cost Centres | (6,249) | (38,314) | (69,030) | (30,716) | | (30,716) | 55.5% |
| Operational Services :- Indirect Expenditure | (170) | (170) | 74,601 | 74,771 | 0 | 74,771 | (0.2%) |
| Net Expenditure | 170 | 170 | (74,601) | (74,771) | | | |
| <u>115 HQ</u> | | | | | | | |
| 4014 P P E / Health & Safety | 0 | 0 | 4,000 | 4,000 | | 4,000 | 0.0% |
| 4030 Equipment Purchase | 0 | 1,799 | 10,000 | 8,201 | | 8,201 | 18.0% |
| 4044 Insurance | 0 | 19,267 | 0 | (19,267) | | (19,267) | 0.0% |
| 4102 NNDR | 0 | 0 | 15,594 | 15,594 | | 15,594 | 0.0% |
| 4104 Utilities - Water | 0 | 0 | 1,000 | 1,000 | | 1,000 | 0.0% |
| 4105 Utilities - Heat & Light | 0 | 0 | 7,500 | 7,500 | | 7,500 | 0.0% |
| 4109 Alarm system | 0 | 0 | 1,320 | 1,320 | | 1,320 | 0.0% |
| 4110 Cleaning | 0 | 0 | 10,000 | 10,000 | | 10,000 | 0.0% |
| 4111 Window Cleaning | 18 | 206 | 200 | (6) | | (6) | 103.0% |
| 4114 Refuse Removal | 0 | 0 | 2,362 | 2,362 | | 2,362 | 0.0% |
| 4171 Parking | 750 | 3,000 | 9,500 | 6,500 | | 6,500 | 31.6% |
| 6020 Allocation to Cost Centres | 0 | 0 | (2,790) | (2,790) | | (2,790) | 0.0% |
| HQ :- Indirect Expenditure | 768 | 24,272 | 58,686 | 34,414 | 0 | 34,414 | 41.4% |
| Net Expenditure | (768) | (24,272) | (58,686) | (34,414) | | | |
| <u>120 Blakehay Central Costs</u> | | | | | | | |
| 1100 Miscellaneous Income | 0 | 0 | 39,238 | 39,238 | | | 0.0% |
| 1105 Blakehay Box office income | 277 | 5,461 | 4,968 | (493) | | | 109.9% |
| Blakehay Central Costs :- Income | 277 | 5,461 | 44,206 | 38,745 | | | 12.4% |
| 4000 Staffing Costs | 5,001 | 30,316 | 57,206 | 26,890 | | 26,890 | 53.0% |
| 4013 Training | 0 | 728 | 2,077 | 1,349 | | 1,349 | 35.1% |
| 4014 P P E / Health & Safety | 745 | 745 | 3,000 | 2,255 | | 2,255 | 24.8% |
| 4019 Website Costs-TC | 0 | 0 | 500 | 500 | | 500 | 0.0% |

Detailed Income & Expenditure by Budget Heading 30/09/2022

Month No: 6

Cost Centre Report

| | Actual Current Mth | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % Spent |
|--|-----------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|---------|
| 4030 Equipment Purchase | 598 | (2,003) | 7,500 | 9,503 | | 9,503 | (26.7%) |
| 4031 Equipment - Rental | 72 | 782 | 5,300 | 4,518 | | 4,518 | 14.7% |
| 4034 Equipment Repairs | 121 | 315 | 3,500 | 3,185 | | 3,185 | 9.0% |
| 4035 Telephone | 137 | 554 | 1,272 | 719 | | 719 | 43.5% |
| 4036 Stationery | 75 | 168 | 500 | 332 | | 332 | 33.6% |
| 4043 Ink Cartridges/printing | 0 | 86 | 200 | 114 | | 114 | 43.0% |
| 4044 Insurance | 0 | 9,640 | 3,055 | (6,585) | | (6,585) | 315.6% |
| 4102 NNDR | 314 | 1,885 | 3,493 | 1,608 | | 1,608 | 54.0% |
| 4104 Utilities - Water | 68 | 373 | 924 | 551 | | 551 | 40.4% |
| 4105 Utilities - Heat & Light | 1,302 | 12,758 | 7,500 | (5,258) | | (5,258) | 170.1% |
| 4107 IT Support & Upgrade | 0 | 1,121 | 2,004 | 883 | | 883 | 55.9% |
| 4109 Alarm system | 0 | 0 | 1,000 | 1,000 | | 1,000 | 0.0% |
| 4110 Cleaning | 1,660 | 9,740 | 17,801 | 8,061 | | 8,061 | 54.7% |
| 4111 Window Cleaning | 0 | 225 | 300 | 75 | | 75 | 75.0% |
| 4114 Refuse Removal | 237 | 496 | 2,284 | 1,788 | | 1,788 | 21.7% |
| 4131 Licenses | 35 | 384 | 1,191 | 807 | | 807 | 32.3% |
| 4136 Credit Card Chgs | 71 | 240 | 130 | (110) | | (110) | 184.7% |
| 6000 Admin Salaries Recharge | 1,508 | 10,070 | 9,432 | (638) | | (638) | 106.8% |
| 6005 Admin Overhead Recharge | 33 | 1,702 | 2,496 | 794 | | 794 | 68.2% |
| 6007 Grove House Recharge | 54 | 290 | 1,257 | 967 | | 967 | 23.1% |
| 6008 Grove Lodge Recharges | 50 | 283 | 2,514 | 2,231 | | 2,231 | 11.3% |
| 6010 Grounds Salaries Recharge | 496 | 2,625 | 3,192 | 567 | | 567 | 82.2% |
| 6015 Grounds Overhead Recharge | 114 | 1,243 | 1,122 | (121) | | (121) | 110.8% |
| 6030 Operational Staffing Recharge | 875 | 5,313 | 9,408 | 4,095 | | 4,095 | 56.5% |
| 6035 Operational Overhead Recharge | 12 | 126 | 792 | 666 | | 666 | 15.9% |
| Blakehay Central Costs :- Indirect Expenditure | 13,577 | 90,206 | 150,950 | 60,744 | 0 | 60,744 | 59.8% |
| Net Income over Expenditure | (13,301) | (84,745) | (106,744) | (21,999) | | | |
| <u>121 Blakehay -Auditorium</u> | | | | | | | |
| 1013 BH annual membership | 0 | 0 | 100 | 100 | | | 0.0% |
| 1090 Bookings | 1,119 | 25,574 | 11,000 | (14,574) | | | 232.5% |
| Blakehay -Auditorium :- Income | 1,119 | 25,574 | 11,100 | (14,474) | | | 230.4% |
| 4000 Staffing Costs | 1,871 | 12,956 | 39,520 | 26,564 | | 26,564 | 32.8% |
| 4039 Advertising & Marketing | 253 | 884 | 3,650 | 2,766 | | 2,766 | 24.2% |
| 4224 Blakehay Performing Rights | 0 | 0 | 522 | 522 | | 522 | 0.0% |
| Blakehay -Auditorium :- Indirect Expenditure | 2,124 | 13,840 | 43,692 | 29,852 | 0 | 29,852 | 31.7% |
| Net Income over Expenditure | (1,005) | 11,733 | (32,592) | (44,325) | | | |

| | Actual Current Mth | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % Spent |
|---|-----------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|---------------|
| <u>122 Blakehay - Upper Studio</u> | | | | | | | |
| 1014 BH evening classes income | 125 | 375 | 1,050 | 675 | | | 35.7% |
| 1015 Internal Bookings (Council) | 538 | 970 | 3,660 | 2,690 | | | 26.5% |
| 1090 Bookings | 1,515 | 4,433 | 10,125 | 5,692 | | | 43.8% |
| Blakehay - Upper Studio :- Income | <u>2,178</u> | <u>5,778</u> | <u>14,835</u> | <u>9,057</u> | | | <u>38.9%</u> |
| 4141 BH evening classes expenditure | 0 | 313 | 1,050 | 738 | | 738 | 29.8% |
| Blakehay - Upper Studio :- Indirect Expenditure | <u>0</u> | <u>313</u> | <u>1,050</u> | <u>738</u> | <u>0</u> | <u>738</u> | <u>29.8%</u> |
| Net Income over Expenditure | <u>2,178</u> | <u>5,465</u> | <u>13,785</u> | <u>8,320</u> | | | |
| <u>123 Blakehay Bar</u> | | | | | | | |
| 1193 Blakehay Bar Events Hire | 0 | 0 | 2,025 | 2,025 | | | 0.0% |
| 1194 Blakehay Bar Income | 162 | 3,779 | 17,500 | 13,721 | | | 21.6% |
| Blakehay Bar :- Income | <u>162</u> | <u>3,779</u> | <u>19,525</u> | <u>15,746</u> | | | <u>19.4%</u> |
| 4000 Staffing Costs | 2,138 | 7,215 | 18,604 | 11,389 | | 11,389 | 38.8% |
| 4031 Equipment - Rental | 44 | 286 | 2,432 | 2,146 | | 2,146 | 11.8% |
| 4405 Blakehay Bar Expenditure | 140 | 1,896 | 8,000 | 6,104 | | 6,104 | 23.7% |
| Blakehay Bar :- Indirect Expenditure | <u>2,322</u> | <u>9,397</u> | <u>29,036</u> | <u>19,639</u> | <u>0</u> | <u>19,639</u> | <u>32.4%</u> |
| Net Income over Expenditure | <u>(2,160)</u> | <u>(5,617)</u> | <u>(9,511)</u> | <u>(3,894)</u> | | | |
| <u>125 Blakehay -Live Shows</u> | | | | | | | |
| 1106 Blakehay events income | 899 | (330) | 48,000 | 48,330 | | | (0.7%) |
| Blakehay -Live Shows :- Income | <u>899</u> | <u>(330)</u> | <u>48,000</u> | <u>48,330</u> | | | <u>(0.7%)</u> |
| 4016 Show costs | 0 | 3,100 | 24,000 | 20,900 | | 20,900 | 12.9% |
| 4039 Advertising & Marketing | 165 | 165 | 7,300 | 7,135 | | 7,135 | 2.3% |
| Blakehay -Live Shows :- Indirect Expenditure | <u>165</u> | <u>3,265</u> | <u>31,300</u> | <u>28,035</u> | <u>0</u> | <u>28,035</u> | <u>10.4%</u> |
| Net Income over Expenditure | <u>734</u> | <u>(3,595)</u> | <u>16,700</u> | <u>20,295</u> | | | |
| <u>140 Museum Central Costs</u> | | | | | | | |
| 1034 Grant funding | 0 | 30,881 | 0 | (30,881) | | | 0.0% |
| 1100 Miscellaneous Income | (30,451) | 2,502 | 5,000 | 2,498 | | | 50.0% |
| Museum Central Costs :- Income | <u>(30,451)</u> | <u>33,383</u> | <u>5,000</u> | <u>(28,383)</u> | | | <u>667.7%</u> |
| 4000 Staffing Costs | 8,870 | 50,283 | 92,287 | 42,004 | | 42,004 | 54.5% |
| 4013 Training | 450 | 526 | 3,262 | 2,736 | | 2,736 | 16.1% |
| 4014 P P E / Health & Safety | 42 | 235 | 500 | 265 | | 265 | 47.0% |
| 4019 Website Costs-TC | 0 | 38 | 600 | 562 | | 562 | 6.3% |

Detailed Income & Expenditure by Budget Heading 30/09/2022

Month No: 6

Cost Centre Report

| | Actual Current Mth | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % Spent |
|---|-----------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|--------------|
| 4030 Equipment Purchase | 453 | 1,128 | 1,500 | 372 | | 372 | 75.2% |
| 4031 Equipment - Rental | 44 | 359 | 1,616 | 1,257 | | 1,257 | 22.2% |
| 4034 Equipment Repairs | 480 | 556 | 1,000 | 444 | | 444 | 55.6% |
| 4035 Telephone | 256 | 1,236 | 3,042 | 1,806 | | 1,806 | 40.6% |
| 4036 Stationery | 75 | 199 | 500 | 301 | | 301 | 39.7% |
| 4039 Advertising & Marketing | 7 | 809 | 6,500 | 5,691 | | 5,691 | 12.4% |
| 4041 Fees, Subs and Conferences | 210 | 30 | 666 | 636 | | 636 | 4.5% |
| 4044 Insurance | 0 | 9,640 | 1,200 | (8,440) | | (8,440) | 803.3% |
| 4102 NNDR | 5,325 | 33,671 | 53,248 | 19,577 | | 19,577 | 63.2% |
| 4104 Utilities - Water | 39 | 161 | 750 | 589 | | 589 | 21.5% |
| 4105 Utilities - Heat & Light | 1,720 | 6,494 | 12,000 | 5,506 | | 5,506 | 54.1% |
| 4107 IT Support & Upgrade | 73 | 643 | 4,509 | 3,866 | | 3,866 | 14.3% |
| 4109 Alarm system | 46 | 170 | 1,500 | 1,330 | | 1,330 | 11.4% |
| 4110 Cleaning | 918 | 5,359 | 12,000 | 6,641 | | 6,641 | 44.7% |
| 4111 Window Cleaning | 50 | 300 | 600 | 300 | | 300 | 50.0% |
| 4114 Refuse Removal | 216 | 1,427 | 2,373 | 946 | | 946 | 60.1% |
| 4131 Licenses | 56 | 1,004 | 1,600 | 596 | | 596 | 62.8% |
| 4214 Somerset County Council - SLA | 0 | 0 | 72,260 | 72,260 | | 72,260 | 0.0% |
| 4406 Bar Stock | (80) | (80) | 0 | 80 | | 80 | 0.0% |
| 6000 Admin Salaries Recharge | 1,259 | 8,407 | 7,872 | (535) | | (535) | 106.8% |
| 6005 Admin Overhead Recharge | 27 | 1,420 | 2,082 | 662 | | 662 | 68.2% |
| 6007 Grove House Recharge | 55 | 294 | 666 | 372 | | 372 | 44.1% |
| 6008 Grove Lodge Recharges | 51 | 290 | 798 | 508 | | 508 | 36.3% |
| 6010 Grounds Salaries Recharge | 821 | 4,344 | 5,280 | 936 | | 936 | 82.3% |
| 6015 Grounds Overhead Recharge | 189 | 2,059 | 1,860 | (199) | | (199) | 110.7% |
| 6030 Operational Staffing Recharge | 1,404 | 8,524 | 15,090 | 6,566 | | 6,566 | 56.5% |
| 6035 Operational Overhead Recharge | 19 | 202 | 1,272 | 1,070 | | 1,070 | 15.9% |
| Museum Central Costs :- Indirect Expenditure | 23,075 | 139,729 | 308,433 | 168,704 | 0 | 168,704 | 45.3% |
| Net Income over Expenditure | (53,527) | (106,345) | (303,433) | (197,088) | | | |
| 141 Museum Learning and Events | | | | | | | |
| 1006 Learning Income | 224 | 3,767 | 4,500 | 734 | | | 83.7% |
| 1008 Museum handling box hire | 0 | 735 | 1,800 | 1,065 | | | 40.8% |
| 1103 Other event misc income | 210 | 782 | 0 | (782) | | | 0.0% |
| Museum Learning and Events :- Income | 434 | 5,284 | 6,300 | 1,017 | | | 83.9% |
| 4000 Staffing Costs | 3,740 | 18,828 | 30,704 | 11,876 | | 11,876 | 61.3% |
| 4020 Learning/Event education equip | 51 | 509 | 1,000 | 491 | | 491 | 50.9% |
| 4030 Equipment Purchase | (28) | 0 | 0 | 0 | | 0 | 0.0% |
| 4058 Learning/Events Museum events | 88 | 338 | 1,750 | 1,413 | | 1,413 | 19.3% |
| Museum Learning and Events :- Indirect Expenditure | 3,850 | 19,675 | 33,454 | 13,779 | 0 | 13,779 | 58.8% |
| Net Income over Expenditure | (3,416) | (14,392) | (27,154) | (12,762) | | | |

Detailed Income & Expenditure by Budget Heading 30/09/2022

Month No: 6

Cost Centre Report

| | Actual Current Mth | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % Spent |
|--|-----------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|---------|
| 142 Museum Cafe | | | | | | | |
| 1004 Cafe Sales | 3,350 | 20,089 | 62,000 | 41,911 | | | 32.4% |
| | | | | | | | |
| Museum Cafe :- Income | 3,350 | 20,089 | 62,000 | 41,911 | | | 32.4% |
| 4000 Staffing Costs | 2,965 | 19,373 | 39,884 | 20,511 | 20,511 | | 48.6% |
| 4014 P P E / Health & Safety | 27 | 170 | 1,500 | 1,330 | 1,330 | | 11.3% |
| 4017 Museum cafe equip rental | 165 | 1,090 | 1,980 | 890 | 890 | | 55.0% |
| 4030 Equipment Purchase | 593 | 2,243 | 2,000 | (243) | (243) | | 112.2% |
| 4110 Cleaning | 392 | 384 | 845 | 461 | 461 | | 45.5% |
| 4114 Refuse Removal | 0 | 0 | 2,462 | 2,462 | 2,462 | | 0.0% |
| 4406 Bar Stock | 364 | 1,999 | 2,500 | 501 | 501 | | 80.0% |
| 4407 Museum cafe stock | 2,183 | 10,364 | 15,000 | 4,636 | 4,636 | | 69.1% |
| | | | | | | | |
| Museum Cafe :- Indirect Expenditure | 6,689 | 35,623 | 66,171 | 30,548 | 0 | 30,548 | 53.8% |
| | | | | | | | |
| Net Income over Expenditure | (3,339) | (15,533) | (4,171) | 11,362 | | | |
| 143 Museum shop/retail | | | | | | | |
| 1005 Museum Shop Sales | 823 | 5,826 | 13,500 | 7,674 | | | 43.2% |
| 1009 Museum sale or return comm | 0 | 659 | 4,000 | 3,341 | | | 16.5% |
| | | | | | | | |
| Museum shop/retail :- Income | 823 | 6,485 | 17,500 | 11,015 | | | 37.1% |
| 4031 Equipment - Rental | 13 | 78 | 156 | 78 | 78 | | 50.0% |
| 4136 Credit Card Chgs | 71 | 240 | 110 | (130) | (130) | | 218.2% |
| 4408 Museum shop stock | 0 | 3,858 | 7,500 | 3,642 | 3,642 | | 51.4% |
| | | | | | | | |
| Museum shop/retail :- Indirect Expenditure | 84 | 4,176 | 7,766 | 3,590 | 0 | 3,590 | 53.8% |
| | | | | | | | |
| Net Income over Expenditure | 739 | 2,309 | 9,734 | 7,425 | | | |
| 145 Museum Function | | | | | | | |
| 1019 Internal Bookings (Council) | 240 | 590 | 2,040 | 1,450 | | | 28.9% |
| 1103 Other event misc income | 0 | 78 | 9,000 | 8,922 | | | 0.9% |
| 1104 Function Income | 785 | 10,404 | 9,000 | (1,404) | | | 115.6% |
| | | | | | | | |
| Museum Function :- Income | 1,025 | 11,072 | 20,040 | 8,968 | | | 55.2% |
| 4000 Staffing Costs | (436) | (680) | 15,249 | 15,929 | 15,929 | | (4.5%) |
| 4030 Equipment Purchase | 85 | 1,534 | 3,000 | 1,466 | 1,466 | | 51.1% |
| | | | | | | | |
| Museum Function :- Indirect Expenditure | (351) | 854 | 18,249 | 17,395 | 0 | 17,395 | 4.7% |
| | | | | | | | |
| Net Income over Expenditure | 1,376 | 10,218 | 1,791 | (8,427) | | | |
| 199 Capital Projects | | | | | | | |
| 4103 Capital project | 0 | 17,396 | 175,000 | 157,604 | | 157,604 | 9.9% |

Detailed Income & Expenditure by Budget Heading 30/09/2022

Month No: 6

Cost Centre Report

| | Actual Current Mth | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % Spent |
|--|-----------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|---------|
| 4999 General Reserve | 0 | 412,336 | 0 | (412,336) | | (412,336) | 0.0% |
| Capital Projects :- Indirect Expenditure | 0 | 429,732 | 175,000 | (254,732) | 0 | (254,732) | 245.6% |
| Net Expenditure | 0 | (429,732) | (175,000) | 254,732 | | | |
| <u>300 Planning</u> | | | | | | | |
| 6000 Admin Salaries Recharge | 1,057 | 7,059 | 6,612 | (447) | | (447) | 106.8% |
| 6005 Admin Overhead Recharge | 23 | 1,193 | 1,746 | 553 | | 553 | 68.3% |
| 6007 Grove House Recharge | 46 | 247 | 876 | 629 | | 629 | 28.2% |
| 6008 Grove Lodge Recharges | 43 | 243 | 174 | (69) | | (69) | 139.7% |
| Planning :- Indirect Expenditure | 1,169 | 8,742 | 9,408 | 666 | 0 | 666 | 92.9% |
| Net Expenditure | (1,169) | (8,742) | (9,408) | (666) | | | |
| <u>400 Central Grounds Maintenance</u> | | | | | | | |
| 4000 Staffing Costs | 22,555 | 129,379 | 290,112 | 160,733 | | 160,733 | 44.6% |
| 4013 Training | 1,020 | 1,666 | 6,663 | 4,997 | | 4,997 | 25.0% |
| 4014 P P E / Health & Safety | 209 | 1,090 | 3,500 | 2,410 | | 2,410 | 31.1% |
| 4015 SLA Somerset | 0 | 15,318 | 28,882 | 13,564 | | 13,564 | 53.0% |
| 4025 Vehicle Maintenance | 716 | 4,920 | 5,000 | 80 | | 80 | 98.4% |
| 4026 Petrol / Diesel | 794 | 4,635 | 5,000 | 365 | | 365 | 92.7% |
| 4030 Equipment Purchase | 182 | 2,709 | 7,575 | 4,866 | | 4,866 | 35.8% |
| 4031 Equipment - Rental | 590 | 5,551 | 20,469 | 14,918 | | 14,918 | 27.1% |
| 4034 Equipment Repairs | 159 | 1,074 | 4,500 | 3,426 | | 3,426 | 23.9% |
| 4035 Telephone | 57 | 1,546 | 2,550 | 1,004 | | 1,004 | 60.6% |
| 4044 Insurance | 366 | 7,080 | 5,500 | (1,580) | | (1,580) | 128.7% |
| 4107 IT Support & Upgrade | 1,056 | 375 | 12,000 | 11,625 | | 11,625 | 3.1% |
| 4114 Refuse Removal | 42 | 84 | 500 | 416 | | 416 | 16.8% |
| 4151 Catering | 0 | 486 | 0 | (486) | | (486) | 0.0% |
| 6020 Allocation to Cost Centres | (27,746) | (175,913) | (196,134) | (20,221) | | (20,221) | 89.7% |
| Central Grounds Maintenance :- Indirect Expenditure | (0) | (0) | 196,117 | 196,117 | 0 | 196,117 | 0.0% |
| Net Expenditure | 0 | 0 | (196,117) | (196,117) | | | |
| <u>403 Allotments</u> | | | | | | | |
| 1100 Miscellaneous Income | 0 | 0 | 400 | 400 | | | 0.0% |
| Allotments :- Income | 0 | 0 | 400 | 400 | | | 0.0% |
| 4105 Utilities - Heat & Light | 0 | 194 | 0 | (194) | | (194) | 0.0% |
| 4108 Building / Maintenance | 315 | 734 | 1,300 | 566 | | 566 | 56.5% |
| 6000 Admin Salaries Recharge | 125 | 831 | 780 | (51) | | (51) | 106.5% |

Detailed Income & Expenditure by Budget Heading 30/09/2022

Month No: 6

Cost Centre Report

| | Actual Current Mth | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % Spent |
|--|-----------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|---------|
| 6005 Admin Overhead Recharge | 3 | 140 | 204 | 64 | | 64 | 68.6% |
| 6007 Grove House Recharge | 5 | 28 | 1,476 | 1,448 | | 1,448 | 1.9% |
| 6008 Grove Lodge Recharges | 5 | 28 | 1,476 | 1,448 | | 1,448 | 1.9% |
| 6010 Grounds Salaries Recharge | 1,434 | 7,592 | 9,228 | 1,636 | | 1,636 | 82.3% |
| 6015 Grounds Overhead Recharge | 330 | 3,598 | 3,246 | (352) | | (352) | 110.8% |
| 6030 Operational Staffing Recharge | 31 | 188 | 275 | 87 | | 87 | 68.4% |
| 6035 Operational Overhead Recharge | 0 | 4 | 30 | 26 | | 26 | 13.3% |
| Alotments :- Indirect Expenditure | 2,248 | 13,338 | 18,015 | 4,677 | 0 | 4,677 | 74.0% |
| Net Income over Expenditure | (2,248) | (13,338) | (17,615) | (4,277) | | | |
| 420 Milton Road Cemetery | | | | | | | |
| 1010 Interments | 5,740 | 20,187 | 52,000 | 31,813 | | | 38.8% |
| 1011 Memorials | 656 | 2,733 | 5,500 | 2,767 | | | 49.7% |
| 1100 Miscellaneous Income | 496 | 1,281 | 2,750 | 1,469 | | | 46.6% |
| Milton Road Cemetery :- Income | 6,892 | 24,200 | 60,250 | 36,050 | | | 40.2% |
| 4034 Equipment Repairs | 0 | 17 | 2,000 | 1,983 | | 1,983 | 0.8% |
| 4054 Grave Digging | 1,631 | 3,306 | 12,500 | 9,194 | | 9,194 | 26.4% |
| 4055 Memorials | 0 | 2,600 | 7,000 | 4,400 | | 4,400 | 37.1% |
| 4102 NNDR | 354 | 2,124 | 3,543 | 1,419 | | 1,419 | 59.9% |
| 4104 Utilities - Water | 32 | 535 | 750 | 215 | | 215 | 71.3% |
| 4105 Utilities - Heat & Light | 15 | 79 | 180 | 101 | | 101 | 43.8% |
| 4109 Alarm system | 0 | 28 | 500 | 473 | | 473 | 5.5% |
| 4110 Cleaning | 0 | 0 | 2,500 | 2,500 | | 2,500 | 0.0% |
| 4111 Window Cleaning | 0 | 0 | 153 | 153 | | 153 | 0.0% |
| 6000 Admin Salaries Recharge | 1,384 | 9,240 | 8,652 | (588) | | (588) | 106.8% |
| 6005 Admin Overhead Recharge | 30 | 1,561 | 2,286 | 725 | | 725 | 68.3% |
| 6007 Grove House Recharge | 61 | 325 | 2,055 | 1,730 | | 1,730 | 15.8% |
| 6008 Grove Lodge Recharges | 56 | 319 | 666 | 347 | | 347 | 47.9% |
| 6010 Grounds Salaries Recharge | 7,484 | 39,597 | 48,132 | 8,535 | | 8,535 | 82.3% |
| 6015 Grounds Overhead Recharge | 1,722 | 18,772 | 16,944 | (1,828) | | (1,828) | 110.8% |
| 6030 Operational Staffing Recharge | 234 | 1,421 | 3,079 | 1,658 | | 1,658 | 46.2% |
| 6035 Operational Overhead Recharge | 3 | 34 | 210 | 176 | | 176 | 16.2% |
| Milton Road Cemetery :- Indirect Expenditure | 13,007 | 79,956 | 111,150 | 31,194 | 0 | 31,194 | 71.9% |
| Net Income over Expenditure | (6,115) | (55,756) | (50,900) | 4,856 | | | |
| 430 DO NOT USE | | | | | | | |
| 6030 Operational Staffing Recharge | 0 | 0 | 55 | 55 | | 55 | 0.0% |
| DO NOT USE :- Indirect Expenditure | 0 | 0 | 55 | 55 | 0 | 55 | 0.0% |
| Net Expenditure | 0 | 0 | (55) | (55) | | | |

| | Actual Current Mth | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % Spent |
|--|-----------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|---------------|
| <u>451 Youth Activities</u> | | | | | | | |
| 4057 Youth Council Budget | 0 | 0 | 500 | 500 | | 500 | 0.0% |
| 4142 YMCA SLA | 18,789 | 58,060 | 67,158 | 9,098 | | 9,098 | 86.5% |
| 4219 Youth Grants | 0 | 0 | 3,000 | 3,000 | | 3,000 | 0.0% |
| 6000 Admin Salaries Recharge | 277 | 1,847 | 1,728 | (119) | | (119) | 106.9% |
| 6005 Admin Overhead Recharge | 6 | 313 | 456 | 143 | | 143 | 68.6% |
| 6007 Grove House Recharge | 12 | 65 | 540 | 475 | | 475 | 12.0% |
| 6008 Grove Lodge Recharges | 11 | 63 | 666 | 603 | | 603 | 9.5% |
| Youth Activities :- Indirect Expenditure | <u>19,095</u> | <u>60,348</u> | <u>74,048</u> | <u>13,700</u> | <u>0</u> | <u>13,700</u> | <u>81.5%</u> |
| Net Expenditure | <u>(19,095)</u> | <u>(60,348)</u> | <u>(74,048)</u> | <u>(13,700)</u> | | | |
| <u>460 Street Furniture</u> | | | | | | | |
| 1112 Dog Bin Emptying | 992 | 5,616 | 11,105 | 5,489 | | | 50.6% |
| Street Furniture :- Income | <u>992</u> | <u>5,616</u> | <u>11,105</u> | <u>5,489</u> | | | <u>50.6%</u> |
| 4105 Utilities - Heat & Light | 162 | 549 | 1,000 | 451 | | 451 | 54.9% |
| 4115 Dogbin purchase | 0 | 472 | 780 | 308 | | 308 | 60.5% |
| 4116 Dogbin Emptying | 1,840 | 8,911 | 14,000 | 5,089 | | 5,089 | 63.7% |
| 4119 Notice Boards | 0 | 0 | 1,500 | 1,500 | | 1,500 | 0.0% |
| 4120 Bus Shelter Cleaning / Graffit | 0 | 396 | 500 | 104 | | 104 | 79.2% |
| 4133 Bus Shelter - Repairs | 0 | 0 | 1,000 | 1,000 | | 1,000 | 0.0% |
| 4157 Prince Wales Clock/welcome sig | 32 | 203 | 550 | 347 | | 347 | 36.9% |
| 6000 Admin Salaries Recharge | 805 | 5,378 | 5,034 | (344) | | (344) | 106.8% |
| 6005 Admin Overhead Recharge | 18 | 909 | 1,332 | 423 | | 423 | 68.2% |
| 6007 Grove House Recharge | 35 | 189 | 510 | 321 | | 321 | 37.1% |
| 6008 Grove Lodge Recharges | 33 | 186 | 588 | 402 | | 402 | 31.6% |
| 6010 Grounds Salaries Recharge | 2,152 | 11,385 | 13,836 | 2,451 | | 2,451 | 82.3% |
| 6015 Grounds Overhead Recharge | 495 | 5,397 | 4,872 | (525) | | (525) | 110.8% |
| 6030 Operational Staffing Recharge | 31 | 189 | 336 | 147 | | 147 | 56.3% |
| 6035 Operational Overhead Recharge | 0 | 4 | 30 | 26 | | 26 | 13.3% |
| Street Furniture :- Indirect Expenditure | <u>5,604</u> | <u>34,168</u> | <u>45,868</u> | <u>11,700</u> | <u>0</u> | <u>11,700</u> | <u>74.5%</u> |
| Net Income over Expenditure | <u>(4,612)</u> | <u>(28,552)</u> | <u>(34,763)</u> | <u>(6,211)</u> | | | |
| <u>470 Parks & Play Areas</u> | | | | | | | |
| 1034 Grant funding | 10,000 | 10,000 | 0 | (10,000) | | | 0.0% |
| 1076 Water Play Area Kiosk Income | 0 | 3,526 | 7,000 | 3,474 | | | 50.4% |
| 1077 Water Park Admissions | 860 | 49,746 | 30,000 | (19,746) | | | 165.8% |
| Parks & Play Areas :- Income | <u>10,860</u> | <u>63,272</u> | <u>37,000</u> | <u>(26,272)</u> | | | <u>171.0%</u> |
| 4039 Advertising & Marketing | 0 | 0 | 250 | 250 | | 250 | 0.0% |

Detailed Income & Expenditure by Budget Heading 30/09/2022

Month No: 6

Cost Centre Report

| | Actual Current Mth | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % Spent |
|--|-----------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|---------|
| 4102 NNDR | 0 | 0 | 449 | 449 | | 449 | 0.0% |
| 4104 Utilities - Water | 175 | 856 | 4,000 | 3,144 | | 3,144 | 21.4% |
| 4105 Utilities - Heat & Light | 3,236 | 9,110 | 6,500 | (2,610) | | (2,610) | 140.1% |
| 4109 Alarm system | 0 | 307 | 0 | (307) | | (307) | 0.0% |
| 4138 Water Play Area Rent | 888 | 4,438 | 10,242 | 5,804 | | 5,804 | 43.3% |
| 4140 Recreation Grounds | 0 | 78,060 | 81,338 | 3,278 | | 3,278 | 96.0% |
| 4300 Parks&Play Area EMRRP Holding | (1,064) | 0 | 136,775 | 136,775 | | 136,775 | 0.0% |
| 4301 Ashcombe Park Lower | 0 | 200 | 201 | 1 | | 1 | 99.7% |
| 4302 Ashcombe Park Upper | 0 | 200 | 201 | 1 | | 1 | 99.7% |
| 4303 Broadway Play | 0 | 200 | 201 | 1 | | 1 | 99.7% |
| 4304 Broadway Skate Park | 0 | 200 | 201 | 1 | | 1 | 99.7% |
| 4305 Byron Rec | 0 | 200 | 201 | 1 | | 1 | 99.7% |
| 4306 Castle Batch Lower | 0 | 200 | 201 | 1 | | 1 | 99.7% |
| 4307 Canberra Road | 0 | 200 | 201 | 1 | | 1 | 99.7% |
| 4308 Clarence Park | 0 | 200 | 201 | 1 | | 1 | 99.7% |
| 4309 Conniston Green | 0 | 200 | 201 | 1 | | 1 | 99.7% |
| 4310 Ellenborough Park East | 0 | 200 | 201 | 1 | | 1 | 99.7% |
| 4311 Grove Park | 0 | 200 | 201 | 1 | | 1 | 99.7% |
| 4312 Hutton Moor Skate Park | 0 | 200 | 201 | 1 | | 1 | 99.7% |
| 4313 Jubilee Park | 0 | 200 | 201 | 1 | | 1 | 99.7% |
| 4314 Locking Castle (Maltlands) | 0 | 2,524 | 2,523 | (1) | | (1) | 100.1% |
| 4315 Lynch Farm | 0 | 200 | 201 | 1 | | 1 | 99.7% |
| 4316 Millennium Green | 0 | 200 | 200 | (0) | | (0) | 100.2% |
| 4317 Uphill Junior Play Area | 0 | 200 | 198 | (2) | | (2) | 101.2% |
| 4318 Uphill Toddler Play Area | 0 | 200 | 200 | (0) | | (0) | 100.2% |
| 4319 Water Adventure Play Park | 2,142 | 16,691 | 16,691 | (0) | | (0) | 100.0% |
| 4320 Worle Recreation Ground | 0 | 200 | 199 | (1) | | (1) | 100.7% |
| 4321 Wyvern Close | 0 | 200 | 199 | (1) | | (1) | 100.7% |
| 4322 Ellenborough Park West | 0 | 200 | 201 | 1 | | 1 | 99.7% |
| 4911 Residents Scheme Pass Set Up | 0 | 0 | 5,000 | 5,000 | | 5,000 | 0.0% |
| 6000 Admin Salaries Recharge | 930 | 6,208 | 5,814 | (394) | | (394) | 106.8% |
| 6005 Admin Overhead Recharge | 20 | 1,050 | 1,536 | 486 | | 486 | 68.4% |
| 6007 Grove House Recharge | 41 | 218 | 666 | 448 | | 448 | 32.7% |
| 6008 Grove Lodge Recharges | 38 | 213 | 78 | (135) | | (135) | 273.1% |
| 6010 Grounds Salaries Recharge | 4,612 | 24,404 | 29,664 | 5,260 | | 5,260 | 82.3% |
| 6015 Grounds Overhead Recharge | 1,062 | 11,570 | 10,446 | (1,124) | | (1,124) | 110.8% |
| 6030 Operational Staffing Recharge | 312 | 1,894 | 2,795 | 901 | | 901 | 67.8% |
| 6035 Operational Overhead Recharge | 4 | 45 | 282 | 237 | | 237 | 16.0% |
| Parks & Play Areas :- Indirect Expenditure | 12,395 | 161,597 | 319,060 | 157,464 | 0 | 157,464 | 50.6% |
| Net Income over Expenditure | (1,535) | (98,325) | (282,060) | (183,735) | | | |

Detailed Income & Expenditure by Budget Heading 30/09/2022

Month No: 6

Cost Centre Report

| | Actual Current Mth | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % Spent |
|---|-----------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|---------|
| <u>475 Planned maintenance</u> | | | | | | | |
| 4231 Planned maint holding budget | 0 | 0 | 57,969 | 57,969 | | 57,969 | 0.0% |
| 4232 Allotments PPM | 0 | 4,970 | 4,970 | 0 | | 0 | 100.0% |
| 4233 Blakehay PPM | 108 | 16,213 | 16,213 | (0) | | (0) | 100.0% |
| 4234 Museum PPM | 270 | 6,720 | 6,721 | 1 | | 1 | 100.0% |
| 4235 Cemetery PPM | 395 | 19,147 | 19,146 | (1) | | (1) | 100.0% |
| 4236 Parks & play areas PPM | 1,157 | 2,492 | 2,492 | 0 | | 0 | 100.0% |
| 4237 Grove House PPM | 2,287 | 3,890 | 3,891 | 1 | | 1 | 100.0% |
| 4238 Grove Lodge PPM | 123 | 189 | 190 | 1 | | 1 | 99.7% |
| 4240 Public toilets | 1,760 | 2,915 | 2,914 | (1) | | (1) | 100.0% |
| 4242 HQ PPM | 4,309 | 5,494 | 5,494 | 0 | | 0 | 100.0% |
| 6000 Admin Salaries Recharge | 1,057 | 7,059 | 6,612 | (447) | | (447) | 106.8% |
| 6005 Admin Overhead Recharge | 19 | 969 | 1,416 | 447 | | 447 | 68.4% |
| 6007 Grove House Recharge | 59 | 311 | 78 | (233) | | (233) | 398.7% |
| 6008 Grove Lodge Recharges | 54 | 306 | 876 | 570 | | 570 | 34.9% |
| 6010 Grounds Salaries Recharge | 326 | 1,720 | 2,088 | 368 | | 368 | 82.4% |
| 6015 Grounds Overhead Recharge | 76 | 816 | 744 | (72) | | (72) | 109.7% |
| 6030 Operational Staffing Recharge | 201 | 1,221 | 2,160 | 939 | | 939 | 56.5% |
| 6035 Operational Overhead Recharge | 3 | 29 | 180 | 151 | | 151 | 16.1% |
| Planned maintenance :- Indirect Expenditure | 12,204 | 74,461 | 134,154 | 59,693 | 0 | 59,693 | 55.5% |
| Net Expenditure | (12,204) | (74,461) | (134,154) | (59,693) | | | |
| <u>481 Tourism Love Weston / Dest Mar</u> | | | | | | | |
| 1040 VIC Advertising Income | 449 | 5,679 | 20,000 | 14,321 | | | 28.4% |
| Tourism Love Weston / Dest Mar :- Income | 449 | 5,679 | 20,000 | 14,321 | | | 28.4% |
| 4000 Staffing Costs | 2,432 | 14,594 | 31,482 | 16,888 | | 16,888 | 46.4% |
| 4039 Advertising & Marketing | 97 | (1,835) | 25,000 | 26,835 | | 26,835 | (7.3%) |
| 4041 Fees, Subs and Conferences | 0 | 0 | 1,100 | 1,100 | | 1,100 | 0.0% |
| 4062 Tourism-Love Weston website | 56 | 17,549 | 11,500 | (6,049) | | (6,049) | 152.6% |
| 6000 Admin Salaries Recharge | 0 | 0 | 5,364 | 5,364 | | 5,364 | 0.0% |
| 6005 Admin Overhead Recharge | 0 | 0 | 1,746 | 1,746 | | 1,746 | 0.0% |
| 6007 Grove House Recharge | 38 | 201 | 948 | 747 | | 747 | 21.2% |
| 6008 Grove Lodge Recharges | 35 | 197 | 180 | (17) | | (17) | 109.4% |
| Tourism Love Weston / Dest Mar :- Indirect Expenditure | 2,658 | 30,705 | 77,320 | 46,615 | 0 | 46,615 | 39.7% |
| Net Income over Expenditure | (2,209) | (25,026) | (57,320) | (32,294) | | | |

Detailed Income & Expenditure by Budget Heading 30/09/2022

Month No: 6

Cost Centre Report

| | Actual Current Mth | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % Spent |
|--|-----------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|--------------|
| 482 Tourism VIC costs | | | | | | | |
| 1040 VIC Advertising Income | 0 | 0 | 1,200 | 1,200 | | | 0.0% |
| 1043 VIC Retail/Shop Income | 31 | 1,127 | 16,500 | 15,373 | | | 6.8% |
| 1044 VIC Ticket sales | 0 | 0 | 2,000 | 2,000 | | | 0.0% |
| Tourism VIC costs :- Income | 31 | 1,127 | 19,700 | 18,573 | | | 5.7% |
| 4000 Staffing Costs | 10,751 | 52,506 | 53,093 | 587 | | 587 | 98.9% |
| 4013 Training | 0 | 76 | 1,283 | 1,207 | | 1,207 | 5.9% |
| 4014 P P E / Health & Safety | 0 | 537 | 1,000 | 463 | | 463 | 53.7% |
| 4031 Equipment - Rental | 22 | 307 | 1,956 | 1,649 | | 1,649 | 15.7% |
| 4034 Equipment Repairs | 0 | 1,055 | 1,000 | (55) | | (55) | 105.5% |
| 4035 Telephone | 52 | 810 | 335 | (475) | | (475) | 241.7% |
| 4036 Stationery | 0 | 19 | 500 | 481 | | 481 | 3.8% |
| 4039 Advertising & Marketing | 0 | 260 | 1,000 | 740 | | 740 | 26.0% |
| 4119 Notice Boards | 0 | 0 | 1,700 | 1,700 | | 1,700 | 0.0% |
| 4136 Credit Card Chgs | 71 | 240 | 911 | 671 | | 671 | 26.4% |
| 4151 Catering | 35 | 35 | 0 | (35) | | (35) | 0.0% |
| 4209 TIC -equipment purchase | 0 | 3,135 | 4,000 | 865 | | 865 | 78.4% |
| 4225 VIC Stock | 366 | 484 | 7,000 | 6,516 | | 6,516 | 6.9% |
| 6000 Admin Salaries Recharge | 858 | 5,729 | 0 | (5,729) | | (5,729) | 0.0% |
| 6005 Admin Overhead Recharge | 23 | 1,194 | 0 | (1,194) | | (1,194) | 0.0% |
| 6030 Operational Staffing Recharge | 1,874 | 11,374 | 20,124 | 8,750 | | 8,750 | 56.5% |
| 6035 Operational Overhead Recharge | 26 | 270 | 1,686 | 1,416 | | 1,416 | 16.0% |
| Tourism VIC costs :- Indirect Expenditure | 14,077 | 78,031 | 95,588 | 17,557 | 0 | 17,557 | 81.6% |
| Net Income over Expenditure | (14,046) | (76,903) | (75,888) | 1,015 | | | |
| 485 PublicToilets | | | | | | | |
| 1080 Toilet income | 0 | 467 | 0 | (467) | | | 0.0% |
| PublicToilets :- Income | 0 | 467 | 0 | (467) | | | |
| 4044 Insurance | 0 | 9,640 | 4,200 | (5,440) | | (5,440) | 229.5% |
| 4102 NNDR | 187 | (7,212) | 0 | 7,212 | | 7,212 | 0.0% |
| 4104 Utilities - Water | 162 | 1,217 | 1,300 | 83 | | 83 | 93.6% |
| 4105 Utilities - Heat & Light | 380 | 1,815 | 4,500 | 2,685 | | 2,685 | 40.3% |
| 4110 Cleaning | 6,000 | 18,000 | 40,000 | 22,000 | | 22,000 | 45.0% |
| 4135 Community Investment | 0 | 18,900 | 24,500 | 5,600 | | 5,600 | 77.1% |
| 6000 Admin Salaries Recharge | 1,057 | 7,060 | 6,612 | (448) | | (448) | 106.8% |
| 6005 Admin Overhead Recharge | 23 | 1,194 | 1,746 | 552 | | 552 | 68.4% |
| 6007 Grove House Recharge | 46 | 249 | 846 | 597 | | 597 | 29.4% |
| 6008 Grove Lodge Recharges | 43 | 242 | 846 | 604 | | 604 | 28.6% |
| 6010 Grounds Salaries Recharge | 205 | 1,085 | 1,320 | 235 | | 235 | 82.2% |

Detailed Income & Expenditure by Budget Heading 30/09/2022

Month No: 6

Cost Centre Report

| | Actual Current Mth | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % Spent |
|---------------------------------------|-----------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|--------------|
| 6015 Grounds Overhead Recharge | 47 | 515 | 462 | (53) | | (53) | 111.5% |
| 6030 Operational Staffing Recharge | 78 | 475 | 840 | 365 | | 365 | 56.5% |
| 6035 Operational Overhead Recharge | 1 | 11 | 72 | 61 | | 61 | 15.3% |
| PublicToilets :- Indirect Expenditure | <u>8,229</u> | <u>53,191</u> | <u>87,244</u> | <u>34,053</u> | <u>0</u> | <u>34,053</u> | <u>61.0%</u> |
| Net Income over Expenditure | <u>(8,229)</u> | <u>(52,723)</u> | <u>(87,244)</u> | <u>(34,521)</u> | | | |
| Grand Totals:- Income | 1,317,092 | 2,885,498 | 599,461 | (2,286,037) | | | 481.3% |
| Expenditure | 332,434 | 1,889,589 | 3,230,840 | 1,341,251 | 0 | 1,341,251 | 58.5% |
| Net Income over Expenditure | <u>984,658</u> | <u>995,909</u> | <u>(2,631,379)</u> | <u>(3,627,288)</u> | | | |
| Movement to/(from) Gen Reserve | <u>984,658</u> | <u>995,909</u> | | | | | |

Detailed Income & Expenditure by Budget Heading 31/10/2022

Month No: 7

Cost Centre Report

| | Actual Current Mth | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % Spent |
|--|-----------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|-------------|
| <u>102 Central Administration</u> | | | | | | | |
| 1020 Kickstarter Grant Income | 1,832 | 14,857 | 0 | (14,857) | | | 0.0% |
| 1100 Miscellaneous Income | 0 | 178 | 0 | (178) | | | 0.0% |
| Central Administration :- Income | <u>1,832</u> | <u>15,034</u> | <u>0</u> | <u>(15,034)</u> | | | |
| 4000 Staffing Costs | 29,833 | 202,948 | 346,042 | 143,094 | 143,094 | | 58.6% |
| 4006 Moorepay/IT payroll HR softwar | 3,588 | 3,588 | 5,635 | 2,047 | 2,047 | | 63.7% |
| 4007 Personnel Consultants | 0 | 4,415 | 4,142 | (273) | (273) | | 106.6% |
| 4008 CRB Checks/staff services | 0 | 338 | 1,500 | 1,162 | 1,162 | | 22.5% |
| 4009 Health & Safety Consultant | 0 | 2,765 | 3,500 | 735 | 735 | | 79.0% |
| 4012 Travel & Subsistence Expenses | 0 | 27 | 500 | 473 | 473 | | 5.4% |
| 4013 Training | 180 | 1,006 | 7,622 | 6,616 | 6,616 | | 13.2% |
| 4019 Website Costs-TC | 603 | 603 | 500 | (103) | (103) | | 120.6% |
| 4030 Equipment Purchase | 19 | 99 | 1,000 | 901 | 901 | | 9.9% |
| 4031 Equipment - Rental | 1,170 | 6,107 | 8,000 | 1,893 | 1,893 | | 76.3% |
| 4034 Equipment Repairs | 13 | 13 | 500 | 487 | 487 | | 2.6% |
| 4035 Telephone | 323 | 3,222 | 4,088 | 866 | 866 | | 78.8% |
| 4036 Stationery | 239 | 1,363 | 1,750 | 387 | 387 | | 77.9% |
| 4038 Recruitment / Advertising | 0 | 4,246 | 3,000 | (1,246) | (1,246) | | 141.5% |
| 4040 Audit & Accountancy | 0 | 2,156 | 6,000 | 3,844 | 3,844 | | 35.9% |
| 4041 Fees, Subs and Conferences | (23) | 1,079 | 3,300 | 2,221 | 2,221 | | 32.7% |
| 4042 Postages | 275 | 2,250 | 6,200 | 3,950 | 3,950 | | 36.3% |
| 4043 Ink Cartridges/printing | 146 | 816 | 1,600 | 784 | 784 | | 51.0% |
| 4044 Insurance | 46 | 12,431 | 6,000 | (6,431) | (6,431) | | 207.2% |
| 4049 Legal fees | 0 | 226 | 5,000 | 4,774 | 4,774 | | 4.5% |
| 4107 IT Support & Upgrade | (7,479) | 7,354 | 20,000 | 12,646 | 12,646 | | 36.8% |
| 4136 Credit Card Chgs | 18 | 258 | 150 | (108) | (108) | | 172.1% |
| 4151 Catering | 183 | 1,053 | 1,500 | 447 | 447 | | 70.2% |
| 6020 Allocation to Cost Centres | (27,304) | (243,329) | (255,227) | (11,898) | (11,898) | | 95.3% |
| Central Administration :- Indirect Expenditure | <u>1,832</u> | <u>15,034</u> | <u>182,302</u> | <u>167,268</u> | <u>0</u> | <u>167,268</u> | <u>8.2%</u> |
| Net Income over Expenditure | <u>0</u> | <u>0</u> | <u>(182,302)</u> | <u>(182,302)</u> | | | |
| <u>103 Grove House</u> | | | | | | | |
| 4102 NNDR | 536 | 3,756 | 1,609 | (2,147) | (2,147) | | 233.5% |
| 4104 Utilities - Water | 38 | 136 | 50 | (86) | (86) | | 272.4% |
| 4105 Utilities - Heat & Light | 231 | 1,342 | 600 | (742) | (742) | | 223.7% |
| 4109 Alarm system | 45 | 65 | 500 | 435 | 435 | | 13.0% |
| 4110 Cleaning | 419 | 2,623 | 1,178 | (1,445) | (1,445) | | 222.6% |
| 4111 Window Cleaning | 13 | 48 | 0 | (48) | (48) | | 0.0% |
| 4114 Refuse Removal | 56 | 222 | 740 | 518 | 518 | | 30.0% |

Detailed Income & Expenditure by Budget Heading 31/10/2022

Month No: 7

Cost Centre Report

| | Actual Current Mth | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % Spent |
|-------------------------------------|-----------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|----------|
| 6020 Allocation to Cost Centres | (1,337) | (8,192) | (20,405) | (12,213) | | (12,213) | 40.1% |
| Grove House :- Indirect Expenditure | (0) | (0) | (15,728) | (15,728) | 0 | (15,728) | 0.0% |
| Net Expenditure | 0 | 0 | 15,728 | 15,728 | | | |
| <u>104 Grove Lodge</u> | | | | | | | |
| 4030 Equipment Purchase | 20 | 20 | 0 | (20) | | (20) | 0.0% |
| 4102 NNDR | 225 | 1,575 | 674 | (901) | | (901) | 233.7% |
| 4104 Utilities - Water | 0 | (333) | 113 | 446 | | 446 | (295.1%) |
| 4105 Utilities - Heat & Light | 209 | 1,530 | 500 | (1,030) | | (1,030) | 306.0% |
| 4109 Alarm system | 0 | 60 | 500 | 440 | | 440 | 12.0% |
| 4110 Cleaning | 352 | 1,777 | 777 | (1,000) | | (1,000) | 228.7% |
| 4111 Window Cleaning | 13 | 48 | 0 | (48) | | (48) | 0.0% |
| 4132 Rent | 417 | 2,917 | 1,250 | (1,667) | | (1,667) | 233.3% |
| 6020 Allocation to Cost Centres | (1,236) | (7,593) | (20,405) | (12,812) | | (12,812) | 37.2% |
| Grove Lodge :- Indirect Expenditure | (0) | (0) | (16,591) | (16,591) | 0 | (16,591) | 0.0% |
| Net Expenditure | 0 | 0 | 16,591 | 16,591 | | | |
| <u>105 Community Services</u> | | | | | | | |
| 4158 Weston in Bloom | 258 | 5,532 | 16,000 | 10,468 | | 10,468 | 34.6% |
| 4200 Small grants to Voluntary Orgs | 1,500 | 2,450 | 12,500 | 10,050 | | 10,050 | 19.6% |
| 4204 VANS | 0 | 0 | 3,000 | 3,000 | | 3,000 | 0.0% |
| 4208 Christmas Lights - SLA | 0 | 0 | 36,000 | 36,000 | | 36,000 | 0.0% |
| 4210 Weston Town Centre Co SLA | 0 | 17,460 | 18,158 | 698 | | 698 | 96.2% |
| 4212 CCTV (NSC) | 0 | 106,267 | 86,595 | (19,672) | | (19,672) | 122.7% |
| 4215 Uphill Church lights | 0 | 0 | 350 | 350 | | 350 | 0.0% |
| 4218 Flower Beds | 0 | 103 | 6,500 | 6,397 | | 6,397 | 1.6% |
| 4221 Citizens Advice Bureau | 0 | 0 | 25,000 | 25,000 | | 25,000 | 0.0% |
| 4223 Community Events | 425 | (275) | 6,000 | 6,275 | | 6,275 | (4.6%) |
| 4228 Blue Plaques | 0 | 589 | 1,500 | 911 | | 911 | 39.3% |
| 4229 Armed Forces Celebrations | 0 | 16,347 | 9,500 | (6,847) | | (6,847) | 172.1% |
| 4250 Community Events Grants | 10,000 | 58,623 | 60,000 | 1,377 | | 1,377 | 97.7% |
| 4252 Crime & Disorder | 0 | 9,419 | 0 | (9,419) | | (9,419) | 0.0% |
| 4864 Homeless Support Fund | 0 | 50,000 | 50,000 | 0 | | 0 | 100.0% |
| 6000 Admin Salaries Recharge | 2,521 | 18,135 | 17,059 | (1,076) | | (1,076) | 106.3% |
| 6005 Admin Overhead Recharge | (213) | 2,426 | 4,508 | 2,082 | | 2,082 | 53.8% |
| 6007 Grove House Recharge | 113 | 661 | 1,799 | 1,138 | | 1,138 | 36.7% |
| 6008 Grove Lodge Recharges | 104 | 641 | 1,799 | 1,158 | | 1,158 | 35.6% |
| 6010 Grounds Salaries Recharge | 3,622 | 24,781 | 30,009 | 5,228 | | 5,228 | 82.6% |
| 6015 Grounds Overhead Recharge | 2,333 | 12,363 | 10,563 | (1,800) | | (1,800) | 117.0% |

Detailed Income & Expenditure by Budget Heading 31/10/2022

Month No: 7

Cost Centre Report

| | Actual Current Mth | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % Spent |
|---|-----------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|--------------|
| 6030 Operational Staffing Recharge | 780 | 5,516 | 9,786 | 4,270 | | 4,270 | 56.4% |
| 6035 Operational Overhead Recharge | 195 | 308 | 826 | 518 | | 518 | 37.3% |
| Community Services :- Indirect Expenditure | <u>21,638</u> | <u>331,346</u> | <u>407,452</u> | <u>76,106</u> | <u>0</u> | <u>76,106</u> | <u>81.3%</u> |
| Net Expenditure | <u>(21,638)</u> | <u>(331,346)</u> | <u>(407,452)</u> | <u>(76,106)</u> | | | |
| <u>107 Civic Support</u> | | | | | | | |
| 4000 Staffing Costs | 2,351 | 17,041 | 22,900 | 5,859 | | 5,859 | 74.4% |
| 4036 Stationery | 0 | 56 | 200 | 144 | | 144 | 28.2% |
| 4044 Insurance | 0 | 7,462 | 200 | (7,262) | | (7,262) | 3730.8% |
| 4050 Printing | 292 | 831 | 1,405 | 574 | | 574 | 59.2% |
| 4150 Chauffeur/travel costs | 871 | 2,902 | 5,550 | 2,648 | | 2,648 | 52.3% |
| 4151 Catering | 573 | 3,814 | 10,250 | 6,436 | | 6,436 | 37.2% |
| 4152 Civic Miscellaneous | 373 | 2,861 | 3,994 | 1,133 | | 1,133 | 71.6% |
| 4153 Chairman's Allowance | 0 | 1,798 | 4,496 | 2,698 | | 2,698 | 40.0% |
| 4154 Civic Regalia | 24 | 107 | 2,400 | 2,294 | | 2,294 | 4.4% |
| 4162 Queens Jubilee Event | 0 | 2,294 | 3,500 | 1,206 | | 1,206 | 65.5% |
| 6000 Admin Salaries Recharge | 4,284 | 30,819 | 28,987 | (1,832) | | (1,832) | 106.3% |
| 6005 Admin Overhead Recharge | (363) | 4,124 | 7,665 | 3,541 | | 3,541 | 53.8% |
| 6007 Grove House Recharge | 192 | 1,121 | 5,880 | 4,759 | | 4,759 | 19.1% |
| 6008 Grove Lodge Recharges | 177 | 1,090 | 5,880 | 4,790 | | 4,790 | 18.5% |
| 6010 Grounds Salaries Recharge | 929 | 6,358 | 7,700 | 1,342 | | 1,342 | 82.6% |
| 6015 Grounds Overhead Recharge | 599 | 3,172 | 2,709 | (463) | | (463) | 117.1% |
| 6030 Operational Staffing Recharge | 78 | 552 | 980 | 428 | | 428 | 56.3% |
| 6035 Operational Overhead Recharge | 20 | 31 | 84 | 53 | | 53 | 36.9% |
| Civic Support :- Indirect Expenditure | <u>10,400</u> | <u>86,434</u> | <u>114,780</u> | <u>28,346</u> | <u>0</u> | <u>28,346</u> | <u>75.3%</u> |
| Net Expenditure | <u>(10,400)</u> | <u>(86,434)</u> | <u>(114,780)</u> | <u>(28,346)</u> | | | |
| <u>108 Democratic Representation</u> | | | | | | | |
| 4013 Training | 1,419 | 2,839 | 1,525 | (1,314) | | (1,314) | 186.2% |
| 4018 Election Costs | 0 | 0 | 15,000 | 15,000 | | 15,000 | 0.0% |
| 4024 Internal Meeting Provision | 701 | 1,991 | 7,000 | 5,009 | | 5,009 | 28.4% |
| 4107 IT Support & Upgrade | 0 | 979 | 2,858 | 1,879 | | 1,879 | 34.3% |
| 6000 Admin Salaries Recharge | 8,598 | 61,854 | 58,177 | (3,677) | | (3,677) | 106.3% |
| 6005 Admin Overhead Recharge | (729) | 8,275 | 15,379 | 7,104 | | 7,104 | 53.8% |
| 6007 Grove House Recharge | 385 | 2,250 | 910 | (1,340) | | (1,340) | 247.3% |
| 6008 Grove Lodge Recharges | 356 | 2,188 | 910 | (1,278) | | (1,278) | 240.4% |
| 6030 Operational Staffing Recharge | 31 | 221 | 392 | 171 | | 171 | 56.4% |
| 6035 Operational Overhead Recharge | 8 | 12 | 35 | 23 | | 23 | 34.3% |
| Democratic Representation :- Indirect Expenditure | <u>10,769</u> | <u>80,609</u> | <u>102,186</u> | <u>21,577</u> | <u>0</u> | <u>21,577</u> | <u>78.9%</u> |
| Net Expenditure | <u>(10,769)</u> | <u>(80,609)</u> | <u>(102,186)</u> | <u>(21,577)</u> | | | |

| | Actual Current Mth | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % Spent |
|---|-----------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|----------------|
| 110 Other Costs & Income | | | | | | | |
| 1176 Precept | 0 | 2,631,385 | 0 | (2,631,385) | | | 0.0% |
| 1190 Bank Interest | 670 | 3,002 | 2,500 | (502) | | | 120.1% |
| 1191 CIL Received | 1,927 | 23,568 | 0 | (23,568) | | | 0.0% |
| 1616 General Reserve Movement | 0 | 0 | 200,000 | 200,000 | | | 0.0% |
| Other Costs & Income :- Income | <u>2,596</u> | <u>2,657,955</u> | <u>202,500</u> | <u>(2,455,455)</u> | | | <u>1312.6%</u> |
| 4051 Bank Charges | 414 | 2,301 | 22,800 | 20,499 | 20,499 | | 10.1% |
| 4060 PWLB Interest repaid-Blakehay | 2,226 | 4,611 | 4,611 | 0 | 0 | | 100.0% |
| 4061 PWLB Capital repaid-Blakehay | 6,000 | 12,000 | 12,000 | 0 | 0 | | 100.0% |
| 4068 PWLB Interest repaid-Water Pk | 4,428 | 8,986 | 3,203 | (5,783) | (5,783) | | 280.6% |
| 4069 PWLB Capital repaid-Water Pk | 5,751 | 11,373 | 17,155 | 5,782 | 5,782 | | 66.3% |
| 4997 PWLB HQ Waterloo Street | 0 | 0 | 13,791 | 13,791 | 13,791 | | 0.0% |
| 4999 General Reserve | 0 | 0 | 50,000 | 50,000 | 50,000 | | 0.0% |
| Other Costs & Income :- Indirect Expenditure | <u>18,819</u> | <u>39,271</u> | <u>123,560</u> | <u>84,289</u> | <u>0</u> | <u>84,289</u> | <u>31.8%</u> |
| Net Income over Expenditure | <u>(16,223)</u> | <u>2,618,683</u> | <u>78,940</u> | <u>(2,539,743)</u> | | | |
| 111 Strategic Planning/Projects | | | | | | | |
| 4049 Legal fees | 844 | 4,431 | 25,000 | 20,569 | 20,569 | | 17.7% |
| 4213 Development budget | 19 | 876 | 1,000 | 124 | 124 | | 87.6% |
| 6000 Admin Salaries Recharge | 2,631 | 18,929 | 17,801 | (1,128) | (1,128) | | 106.3% |
| 6005 Admin Overhead Recharge | (223) | 2,531 | 5,579 | 3,048 | 3,048 | | 45.4% |
| 6007 Grove House Recharge | 118 | 688 | 203 | (485) | (485) | | 338.9% |
| 6008 Grove Lodge Recharges | 109 | 670 | 595 | (75) | (75) | | 112.6% |
| 6030 Operational Staffing Recharge | 78 | 555 | 980 | 425 | 425 | | 56.6% |
| 6035 Operational Overhead Recharge | 20 | 34 | 84 | 50 | 50 | | 40.5% |
| Strategic Planning/Projects :- Indirect Expenditure | <u>3,595</u> | <u>28,715</u> | <u>51,242</u> | <u>22,527</u> | <u>0</u> | <u>22,527</u> | <u>56.0%</u> |
| Net Expenditure | <u>(3,595)</u> | <u>(28,715)</u> | <u>(51,242)</u> | <u>(22,527)</u> | | | |
| 112 Environmental | | | | | | | |
| 4076 Environmental / Climate | 8,258 | 11,498 | 100,000 | 88,502 | 88,502 | | 11.5% |
| 6000 Admin Salaries Recharge | 677 | 4,872 | 4,571 | (301) | (301) | | 106.6% |
| 6005 Admin Overhead Recharge | (58) | 652 | 350 | (302) | (302) | | 186.3% |
| 6007 Grove House Recharge | 30 | 556 | 462 | (94) | (94) | | 120.3% |
| 6008 Grove Lodge Recharges | 28 | 172 | 462 | 290 | 290 | | 37.2% |
| 6030 Operational Staffing Recharge | 156 | 1,104 | 1,953 | 849 | 849 | | 56.5% |
| 6035 Operational Overhead Recharge | 39 | 62 | 168 | 106 | 106 | | 36.9% |
| Environmental :- Indirect Expenditure | <u>9,130</u> | <u>18,916</u> | <u>107,966</u> | <u>89,050</u> | <u>0</u> | <u>89,050</u> | <u>17.5%</u> |
| Net Expenditure | <u>(9,130)</u> | <u>(18,916)</u> | <u>(107,966)</u> | <u>(89,050)</u> | | | |

| | Actual Current Mth | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % Spent |
|--|-----------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|---------|
| 113 Operational Services | | | | | | | |
| 4000 Staffing Costs | 6,164 | 43,587 | 132,476 | 88,889 | | 88,889 | 32.9% |
| 4012 Travel & Subsistence Expenses | (700) | 61 | 500 | 440 | | 440 | 12.1% |
| 4013 Training | 0 | 0 | 3,123 | 3,123 | | 3,123 | 0.0% |
| 4014 P P E / Health & Safety | 0 | 0 | 1,000 | 1,000 | | 1,000 | 0.0% |
| 4030 Equipment Purchase | 0 | 13 | 200 | 187 | | 187 | 6.5% |
| 4035 Telephone | 157 | 157 | 0 | (157) | | (157) | 0.0% |
| 4041 Fees, Subs and Conferences | 30 | (150) | 400 | 550 | | 550 | (37.5%) |
| 4107 IT Support & Upgrade | 2,226 | 2,256 | 4,682 | 2,426 | | 2,426 | 48.2% |
| 4151 Catering | 0 | 23 | 500 | 477 | | 477 | 4.6% |
| 4253 Volunteer Events | 0 | 75 | 750 | 675 | | 675 | 10.0% |
| 6020 Allocation to Cost Centres | (7,708) | (46,022) | (80,070) | (34,048) | | (34,048) | 57.5% |
| Operational Services :- Indirect Expenditure | 168 | (1) | 63,561 | 63,562 | 0 | 63,562 | 0.0% |
| Net Expenditure | (168) | 1 | (63,561) | (63,562) | | | |
| 115 HQ | | | | | | | |
| 4014 P P E / Health & Safety | 0 | 0 | 4,000 | 4,000 | | 4,000 | 0.0% |
| 4030 Equipment Purchase | 1,083 | 2,882 | 10,000 | 7,118 | | 7,118 | 28.8% |
| 4044 Insurance | 0 | 19,267 | 0 | (19,267) | | (19,267) | 0.0% |
| 4102 NNDR | 0 | 0 | 15,594 | 15,594 | | 15,594 | 0.0% |
| 4104 Utilities - Water | 61 | 61 | 1,000 | 939 | | 939 | 6.1% |
| 4105 Utilities - Heat & Light | 0 | 0 | 7,500 | 7,500 | | 7,500 | 0.0% |
| 4109 Alarm system | 0 | 0 | 1,320 | 1,320 | | 1,320 | 0.0% |
| 4110 Cleaning | 0 | 0 | 10,000 | 10,000 | | 10,000 | 0.0% |
| 4111 Window Cleaning | 18 | 224 | 200 | (24) | | (24) | 112.0% |
| 4114 Refuse Removal | 0 | 0 | 2,362 | 2,362 | | 2,362 | 0.0% |
| 4171 Parking | 750 | 3,750 | 9,500 | 5,750 | | 5,750 | 39.5% |
| 6020 Allocation to Cost Centres | 0 | 0 | (3,720) | (3,720) | | (3,720) | 0.0% |
| HQ :- Indirect Expenditure | 1,912 | 26,184 | 57,756 | 31,572 | 0 | 31,572 | 45.3% |
| Net Expenditure | (1,912) | (26,184) | (57,756) | (31,572) | | | |
| 120 Blakehay Central Costs | | | | | | | |
| 1100 Miscellaneous Income | 0 | 0 | 39,238 | 39,238 | | | 0.0% |
| 1105 Blakehay Box office income | (3,759) | 1,702 | 4,968 | 3,266 | | | 34.3% |
| Blakehay Central Costs :- Income | (3,759) | 1,702 | 44,206 | 42,504 | | | 3.8% |
| 4000 Staffing Costs | 5,076 | 35,392 | 57,206 | 21,814 | | 21,814 | 61.9% |
| 4013 Training | 60 | 788 | 2,077 | 1,289 | | 1,289 | 37.9% |
| 4014 P P E / Health & Safety | 0 | 745 | 3,000 | 2,255 | | 2,255 | 24.8% |

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| | Actual Current Mth | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % Spent |
|--|-----------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|---------------|
| 4019 Website Costs-TC | 308 | 308 | 500 | 193 | | 193 | 61.5% |
| 4030 Equipment Purchase | 626 | (1,377) | 7,500 | 8,877 | | 8,877 | (18.4%) |
| 4031 Equipment - Rental | 0 | 782 | 5,300 | 4,518 | | 4,518 | 14.7% |
| 4034 Equipment Repairs | 130 | 445 | 3,500 | 3,055 | | 3,055 | 12.7% |
| 4035 Telephone | 119 | 672 | 1,272 | 600 | | 600 | 52.8% |
| 4036 Stationery | 29 | 197 | 500 | 303 | | 303 | 39.4% |
| 4043 Ink Cartridges/printing | 0 | 86 | 200 | 114 | | 114 | 43.0% |
| 4044 Insurance | 0 | 9,640 | 3,055 | (6,585) | | (6,585) | 315.6% |
| 4102 NNDR | 314 | 2,199 | 3,493 | 1,294 | | 1,294 | 63.0% |
| 4104 Utilities - Water | 11 | 384 | 924 | 540 | | 540 | 41.6% |
| 4105 Utilities - Heat & Light | 1,234 | 13,992 | 7,500 | (6,492) | | (6,492) | 186.6% |
| 4107 IT Support & Upgrade | 950 | 2,070 | 2,004 | (66) | | (66) | 103.3% |
| 4109 Alarm system | 0 | 0 | 1,000 | 1,000 | | 1,000 | 0.0% |
| 4110 Cleaning | 1,487 | 11,227 | 17,801 | 6,574 | | 6,574 | 63.1% |
| 4111 Window Cleaning | 0 | 225 | 300 | 75 | | 75 | 75.0% |
| 4114 Refuse Removal | 163 | 660 | 2,284 | 1,624 | | 1,624 | 28.9% |
| 4131 Licenses | 35 | 419 | 1,191 | 772 | | 772 | 35.2% |
| 4136 Credit Card Chgs | 18 | 258 | 130 | (128) | | (128) | 198.6% |
| 6000 Admin Salaries Recharge | 1,626 | 11,696 | 11,004 | (692) | | (692) | 106.3% |
| 6005 Admin Overhead Recharge | (138) | 1,564 | 2,912 | 1,348 | | 1,348 | 53.7% |
| 6007 Grove House Recharge | 59 | 349 | 1,257 | 908 | | 908 | 27.8% |
| 6008 Grove Lodge Recharges | 55 | 338 | 2,933 | 2,595 | | 2,595 | 11.5% |
| 6010 Grounds Salaries Recharge | 449 | 3,074 | 3,724 | 650 | | 650 | 82.5% |
| 6015 Grounds Overhead Recharge | 289 | 1,532 | 1,309 | (223) | | (223) | 117.0% |
| 6030 Operational Staffing Recharge | 875 | 6,188 | 10,976 | 4,788 | | 4,788 | 56.4% |
| 6035 Operational Overhead Recharge | 219 | 345 | 924 | 579 | | 579 | 37.3% |
| Blakehay Central Costs :- Indirect Expenditure | <u>13,992</u> | <u>104,198</u> | <u>155,776</u> | <u>51,578</u> | <u>0</u> | <u>51,578</u> | <u>66.9%</u> |
| Net Income over Expenditure | <u>(17,751)</u> | <u>(102,496)</u> | <u>(111,570)</u> | <u>(9,074)</u> | | | |
| <u>121 Blakehay -Auditorium</u> | | | | | | | |
| 1013 BH annual membership | 0 | 0 | 100 | 100 | | | 0.0% |
| 1090 Bookings | 396 | 25,970 | 11,000 | (14,970) | | | 236.1% |
| Blakehay -Auditorium :- Income | <u>396</u> | <u>25,970</u> | <u>11,100</u> | <u>(14,870)</u> | | | <u>234.0%</u> |
| 4000 Staffing Costs | 1,871 | 14,827 | 39,520 | 24,693 | | 24,693 | 37.5% |
| 4039 Advertising & Marketing | 10 | 894 | 3,650 | 2,756 | | 2,756 | 24.5% |
| 4224 Blakehay Performing Rights | 0 | 0 | 522 | 522 | | 522 | 0.0% |
| Blakehay -Auditorium :- Indirect Expenditure | <u>1,881</u> | <u>15,721</u> | <u>43,692</u> | <u>27,971</u> | <u>0</u> | <u>27,971</u> | <u>36.0%</u> |
| Net Income over Expenditure | <u>(1,485)</u> | <u>10,248</u> | <u>(32,592)</u> | <u>(42,840)</u> | | | |

| | Actual Current Mth | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % Spent |
|---|-----------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|---------|
| <u>122 Blakehay - Upper Studio</u> | | | | | | | |
| 1014 BH evening classes income | 0 | 375 | 1,050 | 675 | | | 35.7% |
| 1015 Internal Bookings (Council) | (970) | 0 | 3,660 | 3,660 | | | 0.0% |
| 1090 Bookings | 402 | 4,835 | 10,125 | 5,290 | | | 47.8% |
| Blakehay - Upper Studio :- Income | (568) | 5,210 | 14,835 | 9,625 | | | 35.1% |
| 4141 BH evening classes expenditure | 0 | 313 | 1,050 | 738 | | 738 | 29.8% |
| Blakehay - Upper Studio :- Indirect Expenditure | 0 | 313 | 1,050 | 738 | 0 | 738 | 29.8% |
| Net Income over Expenditure | (568) | 4,898 | 13,785 | 8,888 | | | |
| <u>123 Blakehay Bar</u> | | | | | | | |
| 1090 Bookings | 208 | 208 | 0 | (208) | | | 0.0% |
| 1193 Blakehay Bar Events Hire | 0 | 0 | 2,025 | 2,025 | | | 0.0% |
| 1194 Blakehay Bar Income | 772 | 4,551 | 17,500 | 12,949 | | | 26.0% |
| Blakehay Bar :- Income | 980 | 4,759 | 19,525 | 14,766 | | | 24.4% |
| 4000 Staffing Costs | 1,115 | 8,330 | 18,604 | 10,274 | | 10,274 | 44.8% |
| 4031 Equipment - Rental | 44 | 330 | 2,432 | 2,102 | | 2,102 | 13.6% |
| 4405 Blakehay Bar Expenditure | 240 | 2,136 | 8,000 | 5,864 | | 5,864 | 26.7% |
| Blakehay Bar :- Indirect Expenditure | 1,399 | 10,796 | 29,036 | 18,240 | 0 | 18,240 | 37.2% |
| Net Income over Expenditure | (419) | (6,037) | (9,511) | (3,474) | | | |
| <u>125 Blakehay -Live Shows</u> | | | | | | | |
| 1106 Blakehay events income | 8,966 | 8,636 | 48,000 | 39,364 | | | 18.0% |
| Blakehay -Live Shows :- Income | 8,966 | 8,636 | 48,000 | 39,364 | | | 18.0% |
| 4016 Show costs | 174 | 3,274 | 24,000 | 20,726 | | 20,726 | 13.6% |
| 4039 Advertising & Marketing | 0 | 165 | 7,300 | 7,135 | | 7,135 | 2.3% |
| Blakehay -Live Shows :- Indirect Expenditure | 174 | 3,439 | 31,300 | 27,861 | 0 | 27,861 | 11.0% |
| Net Income over Expenditure | 8,792 | 5,198 | 16,700 | 11,502 | | | |
| <u>140 Museum Central Costs</u> | | | | | | | |
| 1034 Grant funding | (19,138) | 11,743 | 0 | (11,743) | | | 0.0% |
| 1100 Miscellaneous Income | 130 | 2,633 | 5,000 | 2,367 | | | 52.7% |
| Museum Central Costs :- Income | (19,008) | 14,376 | 5,000 | (9,376) | | | 287.5% |
| 4000 Staffing Costs | 6,666 | 56,949 | 92,287 | 35,338 | | 35,338 | 61.7% |
| 4012 Travel & Subsistence Expenses | 95 | 95 | 0 | (95) | | (95) | 0.0% |
| 4013 Training | 210 | 736 | 3,262 | 2,526 | | 2,526 | 22.6% |

Detailed Income & Expenditure by Budget Heading 31/10/2022

Month No: 7

Cost Centre Report

| | Actual Current Mth | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % Spent |
|--|-----------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|---------|
| 4014 P P E / Health & Safety | 51 | 286 | 500 | 214 | | 214 | 57.1% |
| 4019 Website Costs-TC | 325 | 363 | 600 | 237 | | 237 | 60.5% |
| 4030 Equipment Purchase | 112 | 1,241 | 1,500 | 259 | | 259 | 82.7% |
| 4031 Equipment - Rental | 44 | 403 | 1,616 | 1,213 | | 1,213 | 24.9% |
| 4034 Equipment Repairs | 62 | 618 | 1,000 | 382 | | 382 | 61.8% |
| 4035 Telephone | 499 | 1,735 | 3,042 | 1,307 | | 1,307 | 57.0% |
| 4036 Stationery | 127 | 326 | 500 | 174 | | 174 | 65.2% |
| 4039 Advertising & Marketing | 7 | 816 | 6,500 | 5,684 | | 5,684 | 12.6% |
| 4041 Fees, Subs and Conferences | 0 | 30 | 666 | 636 | | 636 | 4.5% |
| 4044 Insurance | 0 | 9,640 | 1,200 | (8,440) | | (8,440) | 803.3% |
| 4102 NNDR | 5,325 | 38,996 | 53,248 | 14,252 | | 14,252 | 73.2% |
| 4104 Utilities - Water | 38 | 200 | 750 | 550 | | 550 | 26.6% |
| 4105 Utilities - Heat & Light | 150 | 6,644 | 12,000 | 5,356 | | 5,356 | 55.4% |
| 4107 IT Support & Upgrade | 2,345 | 2,988 | 4,509 | 1,521 | | 1,521 | 66.3% |
| 4109 Alarm system | 46 | 217 | 1,500 | 1,284 | | 1,284 | 14.4% |
| 4110 Cleaning | 944 | 6,303 | 12,000 | 5,697 | | 5,697 | 52.5% |
| 4111 Window Cleaning | 50 | 350 | 600 | 250 | | 250 | 58.3% |
| 4114 Refuse Removal | 539 | 1,966 | 2,373 | 407 | | 407 | 82.9% |
| 4131 Licenses | 79 | 1,083 | 1,600 | 517 | | 517 | 67.7% |
| 4214 Somerset County Council - SLA | 0 | 0 | 72,260 | 72,260 | | 72,260 | 0.0% |
| 4406 Bar Stock | 80 | 0 | 0 | 0 | | 0 | 0.0% |
| 6000 Admin Salaries Recharge | 1,357 | 9,764 | 9,184 | (580) | | (580) | 106.3% |
| 6005 Admin Overhead Recharge | (115) | 1,305 | 2,429 | 1,124 | | 1,124 | 53.7% |
| 6007 Grove House Recharge | 61 | 355 | 777 | 422 | | 422 | 45.7% |
| 6008 Grove Lodge Recharges | 56 | 346 | 931 | 585 | | 585 | 37.2% |
| 6010 Grounds Salaries Recharge | 744 | 5,088 | 6,160 | 1,072 | | 1,072 | 82.6% |
| 6015 Grounds Overhead Recharge | 479 | 2,538 | 2,170 | (368) | | (368) | 117.0% |
| 6030 Operational Staffing Recharge | 1,404 | 9,928 | 17,605 | 7,677 | | 7,677 | 56.4% |
| 6035 Operational Overhead Recharge | 351 | 553 | 1,484 | 931 | | 931 | 37.3% |
| Museum Central Costs :- Indirect Expenditure | 22,132 | 161,860 | 314,253 | 152,393 | 0 | 152,393 | 51.5% |
| Net Income over Expenditure | (41,139) | (147,485) | (309,253) | (161,768) | | | |
| 141 Museum Learning and Events | | | | | | | |
| 1006 Learning Income | 1,441 | 5,207 | 4,500 | (707) | | | 115.7% |
| 1008 Museum handling box hire | 540 | 1,275 | 1,800 | 525 | | | 70.8% |
| 1103 Other event misc income | 570 | 1,352 | 0 | (1,352) | | | 0.0% |
| Museum Learning and Events :- Income | 2,550 | 7,834 | 6,300 | (1,534) | | | 124.3% |
| 4000 Staffing Costs | 2,833 | 21,661 | 30,704 | 9,043 | | 9,043 | 70.5% |
| 4012 Travel & Subsistence Expenses | 65 | 65 | 0 | (65) | | (65) | 0.0% |

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| | Actual Current Mth | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % Spent |
|---|-----------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|---------|
| 4020 Learning/Event education equip | 46 | 555 | 1,000 | 445 | | 445 | 55.5% |
| 4058 Learning/Events Museum events | 1,293 | 1,630 | 1,750 | 120 | | 120 | 93.2% |
| Museum Learning and Events :- Indirect Expenditure | 4,236 | 23,912 | 33,454 | 9,542 | 0 | 9,542 | 71.5% |
| Net Income over Expenditure | (1,686) | (16,078) | (27,154) | (11,076) | | | |
| 142 Museum Cafe | | | | | | | |
| 1004 Cafe Sales | 7,496 | 27,586 | 62,000 | 34,414 | | | 44.5% |
| Museum Cafe :- Income | 7,496 | 27,586 | 62,000 | 34,414 | | | 44.5% |
| 4000 Staffing Costs | 2,976 | 22,349 | 39,884 | 17,535 | | 17,535 | 56.0% |
| 4014 P P E / Health & Safety | 0 | 170 | 1,500 | 1,330 | | 1,330 | 11.3% |
| 4017 Museum cafe equip rental | 165 | 1,255 | 1,980 | 725 | | 725 | 63.4% |
| 4030 Equipment Purchase | 287 | 2,531 | 2,000 | (531) | | (531) | 126.5% |
| 4110 Cleaning | 159 | 543 | 845 | 302 | | 302 | 64.2% |
| 4114 Refuse Removal | 126 | 126 | 2,462 | 2,336 | | 2,336 | 5.1% |
| 4406 Bar Stock | 343 | 2,342 | 2,500 | 158 | | 158 | 93.7% |
| 4407 Museum cafe stock | 1,665 | 12,029 | 15,000 | 2,971 | | 2,971 | 80.2% |
| Museum Cafe :- Indirect Expenditure | 5,722 | 41,345 | 66,171 | 24,826 | 0 | 24,826 | 62.5% |
| Net Income over Expenditure | 1,774 | (13,760) | (4,171) | 9,589 | | | |
| 143 Museum shop/retail | | | | | | | |
| 1005 Museum Shop Sales | 1,629 | 7,455 | 13,500 | 6,045 | | | 55.2% |
| 1009 Museum sale or return comm | 0 | 659 | 4,000 | 3,341 | | | 16.5% |
| Museum shop/retail :- Income | 1,629 | 8,114 | 17,500 | 9,386 | | | 46.4% |
| 4031 Equipment - Rental | 13 | 91 | 156 | 65 | | 65 | 58.3% |
| 4136 Credit Card Chgs | 18 | 258 | 110 | (148) | | (148) | 234.7% |
| 4408 Museum shop stock | 1,055 | 4,913 | 7,500 | 2,587 | | 2,587 | 65.5% |
| Museum shop/retail :- Indirect Expenditure | 1,086 | 5,262 | 7,766 | 2,504 | 0 | 2,504 | 67.8% |
| Net Income over Expenditure | 543 | 2,852 | 9,734 | 6,882 | | | |
| 145 Museum Function | | | | | | | |
| 1004 Cafe Sales | 1,038 | 1,038 | 0 | (1,038) | | | 0.0% |
| 1019 Internal Bookings (Council) | 1,079 | 1,669 | 2,040 | 371 | | | 81.8% |
| 1103 Other event misc income | 259 | 337 | 9,000 | 8,663 | | | 3.7% |
| 1104 Function Income | 489 | 10,893 | 9,000 | (1,893) | | | 121.0% |
| Museum Function :- Income | 2,865 | 13,936 | 20,040 | 6,104 | | | 69.5% |
| 4400 Museum Function Expenditure | 1,330 | 1,330 | 0 | (1,330) | | (1,330) | 0.0% |
| Museum Function :- Direct Expenditure | 1,330 | 1,330 | 0 | (1,330) | 0 | (1,330) | |

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| | Actual Current Mth | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % Spent |
|---|-----------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|---------|
| 4000 Staffing Costs | 980 | 301 | 15,249 | 14,948 | | 14,948 | 2.0% |
| 4030 Equipment Purchase | 801 | 2,335 | 3,000 | 665 | | 665 | 77.8% |
| Museum Function :- Indirect Expenditure | 1,782 | 2,636 | 18,249 | 15,613 | 0 | 15,613 | 14.4% |
| Net Income over Expenditure | (247) | 9,971 | 1,791 | (8,180) | | | |
| <u>199 Capital Projects</u> | | | | | | | |
| 4103 Capital project | 0 | 17,396 | 175,000 | 157,604 | | 157,604 | 9.9% |
| 4999 General Reserve | 0 | 412,336 | 0 | (412,336) | | (412,336) | 0.0% |
| Capital Projects :- Indirect Expenditure | 0 | 429,732 | 175,000 | (254,732) | 0 | (254,732) | 245.6% |
| Net Expenditure | 0 | (429,732) | (175,000) | 254,732 | | | |
| <u>300 Planning</u> | | | | | | | |
| 6000 Admin Salaries Recharge | 1,140 | 8,199 | 7,714 | (485) | | (485) | 106.3% |
| 6005 Admin Overhead Recharge | (96) | 1,097 | 2,037 | 940 | | 940 | 53.9% |
| 6007 Grove House Recharge | 51 | 298 | 1,022 | 724 | | 724 | 29.2% |
| 6008 Grove Lodge Recharges | 47 | 290 | 203 | (87) | | (87) | 142.9% |
| Planning :- Indirect Expenditure | 1,142 | 9,884 | 10,976 | 1,092 | 0 | 1,092 | 90.1% |
| Net Expenditure | (1,142) | (9,884) | (10,976) | (1,092) | | | |
| <u>400 Central Grounds Maintenance</u> | | | | | | | |
| 4000 Staffing Costs | 20,427 | 149,807 | 290,112 | 140,305 | | 140,305 | 51.6% |
| 4013 Training | 478 | 2,144 | 6,663 | 4,519 | | 4,519 | 32.2% |
| 4014 P P E / Health & Safety | 0 | 1,090 | 3,500 | 2,410 | | 2,410 | 31.1% |
| 4015 SLA Somerset | 7,380 | 22,698 | 28,882 | 6,184 | | 6,184 | 78.6% |
| 4019 Website Costs-TC | 30 | 30 | 0 | (30) | | (30) | 0.0% |
| 4025 Vehicle Maintenance | 483 | 5,404 | 5,000 | (404) | | (404) | 108.1% |
| 4026 Petrol / Diesel | 402 | 5,037 | 5,000 | (37) | | (37) | 100.7% |
| 4030 Equipment Purchase | 350 | 3,059 | 7,575 | 4,516 | | 4,516 | 40.4% |
| 4031 Equipment - Rental | 1,488 | 7,038 | 20,469 | 13,431 | | 13,431 | 34.4% |
| 4034 Equipment Repairs | 0 | 1,074 | 4,500 | 3,426 | | 3,426 | 23.9% |
| 4035 Telephone | (75) | 1,472 | 2,550 | 1,078 | | 1,078 | 57.7% |
| 4041 Fees, Subs and Conferences | 95 | 95 | 0 | (95) | | (95) | 0.0% |
| 4044 Insurance | 366 | 7,446 | 5,500 | (1,946) | | (1,946) | 135.4% |
| 4107 IT Support & Upgrade | 2,065 | 2,440 | 12,000 | 9,560 | | 9,560 | 20.3% |
| 4114 Refuse Removal | 42 | 126 | 500 | 374 | | 374 | 25.2% |
| 4151 Catering | 52 | 538 | 0 | (538) | | (538) | 0.0% |
| 6020 Allocation to Cost Centres | (33,583) | (209,496) | (228,823) | (19,327) | | (19,327) | 91.6% |
| Central Grounds Maintenance :- Indirect Expenditure | 1 | 0 | 163,428 | 163,428 | 0 | 163,428 | 0.0% |
| Net Expenditure | (1) | (0) | (163,428) | (163,428) | | | |

Detailed Income & Expenditure by Budget Heading 31/10/2022

Month No: 7

Cost Centre Report

| | Actual Current Mth | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % Spent |
|--|-----------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|--------------|
| 403 Allotments | | | | | | | |
| 1100 Miscellaneous Income | 0 | 0 | 400 | 400 | | | 0.0% |
| Allotments :- Income | <u>0</u> | <u>0</u> | <u>400</u> | <u>400</u> | | | <u>0.0%</u> |
| 4105 Utilities - Heat & Light | 1,537 | 1,732 | 0 | (1,732) | (1,732) | | 0.0% |
| 4108 Building / Maintenance | 342 | 1,077 | 1,300 | 223 | 223 | | 82.8% |
| 6000 Admin Salaries Recharge | 134 | 965 | 910 | (55) | (55) | | 106.0% |
| 6005 Admin Overhead Recharge | (12) | 128 | 238 | 110 | 110 | | 53.8% |
| 6007 Grove House Recharge | 7 | 35 | 1,722 | 1,687 | 1,687 | | 2.0% |
| 6008 Grove Lodge Recharges | 6 | 34 | 1,722 | 1,688 | 1,688 | | 2.0% |
| 6010 Grounds Salaries Recharge | 1,299 | 8,891 | 10,766 | 1,875 | 1,875 | | 82.6% |
| 6015 Grounds Overhead Recharge | 837 | 4,435 | 3,787 | (648) | (648) | | 117.1% |
| 6030 Operational Staffing Recharge | 32 | 220 | 385 | 165 | 165 | | 57.1% |
| 6035 Operational Overhead Recharge | 8 | 12 | 35 | 23 | 23 | | 34.3% |
| Allotments :- Indirect Expenditure | <u>4,191</u> | <u>17,529</u> | <u>20,865</u> | <u>3,336</u> | <u>0</u> | <u>3,336</u> | <u>84.0%</u> |
| Net Income over Expenditure | <u>(4,191)</u> | <u>(17,529)</u> | <u>(20,465)</u> | <u>(2,936)</u> | | | |
| 420 Milton Road Cemetery | | | | | | | |
| 1010 Interments | 3,964 | 24,150 | 52,000 | 27,850 | | | 46.4% |
| 1011 Memorials | 345 | 3,078 | 5,500 | 2,422 | | | 56.0% |
| 1100 Miscellaneous Income | 162 | 1,443 | 2,750 | 1,307 | | | 52.5% |
| Milton Road Cemetery :- Income | <u>4,471</u> | <u>28,671</u> | <u>60,250</u> | <u>31,579</u> | | | <u>47.6%</u> |
| 4034 Equipment Repairs | 0 | 17 | 2,000 | 1,983 | 1,983 | | 0.8% |
| 4054 Grave Digging | 1,700 | 5,006 | 12,500 | 7,494 | 7,494 | | 40.0% |
| 4055 Memorials | 1,180 | 3,780 | 7,000 | 3,220 | 3,220 | | 54.0% |
| 4102 NNDR | 354 | 2,478 | 3,543 | 1,065 | 1,065 | | 69.9% |
| 4104 Utilities - Water | 32 | 567 | 750 | 183 | 183 | | 75.5% |
| 4105 Utilities - Heat & Light | 17 | 96 | 180 | 84 | 84 | | 53.5% |
| 4109 Alarm system | 0 | 28 | 500 | 473 | 473 | | 5.5% |
| 4110 Cleaning | 0 | 0 | 2,500 | 2,500 | 2,500 | | 0.0% |
| 4111 Window Cleaning | 0 | 0 | 153 | 153 | 153 | | 0.0% |
| 6000 Admin Salaries Recharge | 1,492 | 10,732 | 10,094 | (638) | (638) | | 106.3% |
| 6005 Admin Overhead Recharge | (127) | 1,434 | 2,667 | 1,233 | 1,233 | | 53.8% |
| 6007 Grove House Recharge | 68 | 393 | 2,607 | 2,214 | 2,214 | | 15.1% |
| 6008 Grove Lodge Recharges | 62 | 381 | 777 | 396 | 396 | | 49.0% |
| 6010 Grounds Salaries Recharge | 6,778 | 46,375 | 56,154 | 9,779 | 9,779 | | 82.6% |
| 6015 Grounds Overhead Recharge | 4,365 | 23,137 | 19,768 | (3,369) | (3,369) | | 117.0% |
| 6030 Operational Staffing Recharge | 235 | 1,656 | 3,499 | 1,843 | 1,843 | | 47.3% |
| 6035 Operational Overhead Recharge | 59 | 93 | 245 | 152 | 152 | | 38.0% |
| Milton Road Cemetery :- Indirect Expenditure | <u>16,215</u> | <u>96,172</u> | <u>124,937</u> | <u>28,765</u> | <u>0</u> | <u>28,765</u> | <u>77.0%</u> |
| Net Income over Expenditure | <u>(11,745)</u> | <u>(67,501)</u> | <u>(64,687)</u> | <u>2,814</u> | | | |

Detailed Income & Expenditure by Budget Heading 31/10/2022

Month No: 7

Cost Centre Report

| | Actual Current Mth | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % Spent |
|--|-----------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|---------------|
| <u>451 Youth Activities</u> | | | | | | | |
| 4057 Youth Council Budget | 0 | 0 | 500 | 500 | | 500 | 0.0% |
| 4142 YMCA SLA | 0 | 58,060 | 67,158 | 9,098 | | 9,098 | 86.5% |
| 4219 Youth Grants | 0 | 0 | 3,000 | 3,000 | | 3,000 | 0.0% |
| 6000 Admin Salaries Recharge | 298 | 2,145 | 2,016 | (129) | | (129) | 106.4% |
| 6005 Admin Overhead Recharge | (26) | 287 | 532 | 245 | | 245 | 53.9% |
| 6007 Grove House Recharge | 13 | 78 | 630 | 552 | | 552 | 12.4% |
| 6008 Grove Lodge Recharges | 12 | 75 | 777 | 702 | | 702 | 9.7% |
| Youth Activities :- Indirect Expenditure | <u>297</u> | <u>60,645</u> | <u>74,613</u> | <u>13,968</u> | <u>0</u> | <u>13,968</u> | <u>81.3%</u> |
| Net Expenditure | <u>(297)</u> | <u>(60,645)</u> | <u>(74,613)</u> | <u>(13,968)</u> | | | |
| <u>460 Street Furniture</u> | | | | | | | |
| 1112 Dog Bin Emptying | 992 | 6,608 | 11,105 | 4,497 | | | 59.5% |
| Street Furniture :- Income | <u>992</u> | <u>6,608</u> | <u>11,105</u> | <u>4,497</u> | | | <u>59.5%</u> |
| 4105 Utilities - Heat & Light | 197 | 745 | 1,000 | 255 | | 255 | 74.5% |
| 4115 Dogbin purchase | 0 | 472 | 780 | 308 | | 308 | 60.5% |
| 4116 Dogbin Emptying | 1,746 | 10,657 | 14,000 | 3,343 | | 3,343 | 76.1% |
| 4119 Notice Boards | 0 | 0 | 1,500 | 1,500 | | 1,500 | 0.0% |
| 4120 Bus Shelter Cleaning / Graffit | 0 | 396 | 500 | 104 | | 104 | 79.2% |
| 4133 Bus Shelter - Repairs | 0 | 0 | 1,000 | 1,000 | | 1,000 | 0.0% |
| 4157 Prince Wales Clock/welcome sig | 29 | 232 | 550 | 318 | | 318 | 42.1% |
| 6000 Admin Salaries Recharge | 868 | 6,246 | 5,873 | (373) | | (373) | 106.4% |
| 6005 Admin Overhead Recharge | (73) | 836 | 1,554 | 718 | | 718 | 53.8% |
| 6007 Grove House Recharge | 39 | 228 | 595 | 367 | | 367 | 38.3% |
| 6008 Grove Lodge Recharges | 36 | 222 | 686 | 464 | | 464 | 32.4% |
| 6010 Grounds Salaries Recharge | 1,949 | 13,334 | 16,142 | 2,808 | | 2,808 | 82.6% |
| 6015 Grounds Overhead Recharge | 1,255 | 6,652 | 5,684 | (968) | | (968) | 117.0% |
| 6030 Operational Staffing Recharge | 31 | 220 | 392 | 172 | | 172 | 56.1% |
| 6035 Operational Overhead Recharge | 8 | 12 | 35 | 23 | | 23 | 34.3% |
| Street Furniture :- Indirect Expenditure | <u>6,085</u> | <u>40,252</u> | <u>50,291</u> | <u>10,039</u> | <u>0</u> | <u>10,039</u> | <u>80.0%</u> |
| Net Income over Expenditure | <u>(5,093)</u> | <u>(33,644)</u> | <u>(39,186)</u> | <u>(5,542)</u> | | | |
| <u>470 Parks & Play Areas</u> | | | | | | | |
| 1034 Grant funding | 0 | 10,000 | 0 | (10,000) | | | 0.0% |
| 1076 Water Play Area Kiosk Income | 1,638 | 5,164 | 7,000 | 1,836 | | | 73.8% |
| 1077 Water Park Admissions | 0 | 49,746 | 30,000 | (19,746) | | | 165.8% |
| Parks & Play Areas :- Income | <u>1,638</u> | <u>64,910</u> | <u>37,000</u> | <u>(27,910)</u> | | | <u>175.4%</u> |
| 4039 Advertising & Marketing | 0 | 0 | 250 | 250 | | 250 | 0.0% |

Detailed Income & Expenditure by Budget Heading 31/10/2022

Month No: 7

Cost Centre Report

| | Actual Current Mth | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % Spent |
|--|-----------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|---------|
| 4102 NNDR | 0 | 0 | 449 | 449 | | 449 | 0.0% |
| 4104 Utilities - Water | 170 | 1,025 | 4,000 | 2,975 | | 2,975 | 25.6% |
| 4105 Utilities - Heat & Light | (398) | 8,711 | 6,500 | (2,211) | | (2,211) | 134.0% |
| 4109 Alarm system | 0 | 307 | 0 | (307) | | (307) | 0.0% |
| 4138 Water Play Area Rent | 888 | 5,325 | 10,242 | 4,917 | | 4,917 | 52.0% |
| 4140 Recreation Grounds | 0 | 78,060 | 81,338 | 3,278 | | 3,278 | 96.0% |
| 4300 Parks&Play Area EMRRP Holding | 32 | 32 | 134,336 | 134,304 | | 134,304 | 0.0% |
| 4301 Ashcombe Park Lower | 67 | 267 | 268 | 1 | | 1 | 99.7% |
| 4302 Ashcombe Park Upper | 67 | 267 | 268 | 1 | | 1 | 99.7% |
| 4303 Broadway Play | 349 | 549 | 550 | 1 | | 1 | 99.9% |
| 4304 Broadway Skate Park | 67 | 267 | 268 | 1 | | 1 | 99.7% |
| 4305 Byron Rec | 67 | 267 | 268 | 1 | | 1 | 99.7% |
| 4306 Castle Batch Lower | 67 | 267 | 268 | 1 | | 1 | 99.7% |
| 4307 Canberra Road | 67 | 267 | 268 | 1 | | 1 | 99.7% |
| 4308 Clarence Park | 67 | 267 | 268 | 1 | | 1 | 99.7% |
| 4309 Conniston Green | 349 | 549 | 550 | 1 | | 1 | 99.9% |
| 4310 Ellenborough Park East | 67 | 267 | 268 | 1 | | 1 | 99.7% |
| 4311 Grove Park | 67 | 267 | 268 | 1 | | 1 | 99.7% |
| 4312 Hutton Moor Skate Park | 67 | 267 | 268 | 1 | | 1 | 99.7% |
| 4313 Jubilee Park | 67 | 267 | 268 | 1 | | 1 | 99.7% |
| 4314 Locking Castle (Maltlands) | 67 | 2,591 | 2,590 | (1) | | (1) | 100.0% |
| 4315 Lynch Farm | 67 | 267 | 268 | 1 | | 1 | 99.7% |
| 4316 Millennium Green | 67 | 267 | 266 | (1) | | (1) | 100.5% |
| 4317 Uphill Junior Play Area | 67 | 267 | 265 | (2) | | (2) | 100.9% |
| 4318 Uphill Toddler Play Area | 67 | 267 | 267 | (0) | | (0) | 100.1% |
| 4319 Water Adventure Play Park | 472 | 17,163 | 17,163 | (0) | | (0) | 100.0% |
| 4320 Worle Recreation Ground | 67 | 267 | 265 | (2) | | (2) | 100.8% |
| 4321 Wyvern Close | 67 | 267 | 265 | (2) | | (2) | 100.8% |
| 4322 Ellenborough Park West | 67 | 267 | 267 | (0) | | (0) | 100.1% |
| 4911 Residents Scheme Pass Set Up | 0 | 0 | 5,000 | 5,000 | | 5,000 | 0.0% |
| 6000 Admin Salaries Recharge | 1,002 | 7,210 | 6,783 | (427) | | (427) | 106.3% |
| 6005 Admin Overhead Recharge | (85) | 965 | 1,792 | 827 | | 827 | 53.9% |
| 6007 Grove House Recharge | 45 | 263 | 777 | 514 | | 514 | 33.8% |
| 6008 Grove Lodge Recharges | 42 | 255 | 91 | (164) | | (164) | 280.2% |
| 6010 Grounds Salaries Recharge | 4,177 | 28,581 | 34,608 | 6,027 | | 6,027 | 82.6% |
| 6015 Grounds Overhead Recharge | 2,690 | 14,260 | 12,187 | (2,073) | | (2,073) | 117.0% |
| 6030 Operational Staffing Recharge | 312 | 2,206 | 3,354 | 1,148 | | 1,148 | 65.8% |
| 6035 Operational Overhead Recharge | 78 | 123 | 329 | 206 | | 206 | 37.4% |
| Parks & Play Areas :- Indirect Expenditure | 11,391 | 172,988 | 327,700 | 154,712 | 0 | 154,712 | 52.8% |
| Net Income over Expenditure | (9,753) | (108,078) | (290,700) | (182,622) | | | |

Detailed Income & Expenditure by Budget Heading 31/10/2022

Month No: 7

Cost Centre Report

| | Actual Current Mth | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % Spent |
|--|-----------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|---------|
| <u>475 Planned maintenance</u> | | | | | | | |
| 4231 Planned maint holding budget | 0 | 0 | 46,576 | 46,576 | | 46,576 | 0.0% |
| 4232 Allotments PPM | 0 | 4,970 | 4,970 | 0 | | 0 | 100.0% |
| 4233 Blakehay PPM | 3,366 | 19,579 | 19,578 | (1) | | (1) | 100.0% |
| 4234 Museum PPM | 673 | 7,393 | 7,394 | 1 | | 1 | 100.0% |
| 4235 Cemetery PPM | 1,704 | 20,850 | 20,850 | (0) | | (0) | 100.0% |
| 4236 Parks & play areas PPM | 120 | 2,612 | 2,612 | 0 | | 0 | 100.0% |
| 4237 Grove House PPM | 544 | 4,435 | 4,435 | 0 | | 0 | 100.0% |
| 4238 Grove Lodge PPM | 91 | 280 | 281 | 1 | | 1 | 99.7% |
| 4239 Chapel/hut/toilets/shed PPM | 2,756 | 2,756 | 2,756 | 0 | | 0 | 100.0% |
| 4240 Public toilets | 0 | 2,915 | 2,914 | (1) | | (1) | 100.0% |
| 4242 HQ PPM | 2,140 | 7,634 | 7,634 | 0 | | 0 | 100.0% |
| 6000 Admin Salaries Recharge | 1,140 | 8,199 | 7,714 | (485) | | (485) | 106.3% |
| 6005 Admin Overhead Recharge | (79) | 890 | 1,652 | 762 | | 762 | 53.9% |
| 6007 Grove House Recharge | 64 | 375 | 91 | (284) | | (284) | 412.1% |
| 6008 Grove Lodge Recharges | 60 | 366 | 1,022 | 656 | | 656 | 35.8% |
| 6010 Grounds Salaries Recharge | 294 | 2,014 | 2,436 | 422 | | 422 | 82.7% |
| 6015 Grounds Overhead Recharge | 189 | 1,005 | 868 | (137) | | (137) | 115.8% |
| 6030 Operational Staffing Recharge | 201 | 1,422 | 2,520 | 1,098 | | 1,098 | 56.4% |
| 6035 Operational Overhead Recharge | 50 | 79 | 210 | 131 | | 131 | 37.6% |
| Planned maintenance :- Indirect Expenditure | 13,312 | 87,774 | 136,513 | 48,739 | 0 | 48,739 | 64.3% |
| Net Expenditure | (13,312) | (87,774) | (136,513) | (48,739) | | | |
| <u>481 Tourism Love Weston / Dest Mar</u> | | | | | | | |
| 1040 VIC Advertising Income | 1,650 | 7,329 | 20,000 | 12,671 | | | 36.6% |
| Tourism Love Weston / Dest Mar :- Income | 1,650 | 7,329 | 20,000 | 12,671 | | | 36.6% |
| 4000 Staffing Costs | 2,432 | 17,026 | 31,482 | 14,456 | | 14,456 | 54.1% |
| 4030 Equipment Purchase | 64 | 64 | 0 | (64) | | (64) | 0.0% |
| 4039 Advertising & Marketing | 98 | (1,737) | 25,000 | 26,737 | | 26,737 | (6.9%) |
| 4041 Fees, Subs and Conferences | 0 | 0 | 1,100 | 1,100 | | 1,100 | 0.0% |
| 4062 Tourism-Love Weston website | 36 | 17,585 | 11,500 | (6,085) | | (6,085) | 152.9% |
| 4107 IT Support & Upgrade | 585 | 585 | 0 | (585) | | (585) | 0.0% |
| 6000 Admin Salaries Recharge | 0 | 0 | 6,258 | 6,258 | | 6,258 | 0.0% |
| 6005 Admin Overhead Recharge | 0 | 0 | 2,037 | 2,037 | | 2,037 | 0.0% |
| 6007 Grove House Recharge | 41 | 242 | 1,046 | 804 | | 804 | 23.1% |
| 6008 Grove Lodge Recharges | 38 | 235 | 270 | 35 | | 35 | 87.0% |
| Tourism Love Weston / Dest Mar :- Indirect Expenditure | 3,294 | 33,999 | 78,693 | 44,694 | 0 | 44,694 | 43.2% |
| Net Income over Expenditure | (1,644) | (26,670) | (58,693) | (32,023) | | | |

| | Actual Current Mth | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % Spent |
|--|-----------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|--------------|
| 482 Tourism VIC costs | | | | | | | |
| 1040 VIC Advertising Income | 0 | 0 | 1,200 | 1,200 | | | 0.0% |
| 1043 VIC Retail/Shop Income | (10) | 1,117 | 16,500 | 15,383 | | | 6.8% |
| 1044 VIC Ticket sales | 0 | 0 | 2,000 | 2,000 | | | 0.0% |
| Tourism VIC costs :- Income | (10) | 1,117 | 19,700 | 18,583 | | | 5.7% |
| 4000 Staffing Costs | 11,034 | 63,540 | 53,093 | (10,447) | | (10,447) | 119.7% |
| 4013 Training | 60 | 136 | 1,283 | 1,147 | | 1,147 | 10.6% |
| 4014 P P E / Health & Safety | 0 | 537 | 1,000 | 463 | | 463 | 53.7% |
| 4031 Equipment - Rental | 22 | 329 | 1,956 | 1,627 | | 1,627 | 16.8% |
| 4034 Equipment Repairs | 452 | 1,507 | 1,000 | (507) | | (507) | 150.7% |
| 4035 Telephone | 125 | 935 | 335 | (600) | | (600) | 279.0% |
| 4036 Stationery | 0 | 19 | 500 | 481 | | 481 | 3.8% |
| 4039 Advertising & Marketing | 0 | 260 | 1,000 | 740 | | 740 | 26.0% |
| 4119 Notice Boards | 0 | 0 | 1,700 | 1,700 | | 1,700 | 0.0% |
| 4136 Credit Card Chgs | 18 | 258 | 911 | 653 | | 653 | 28.3% |
| 4151 Catering | (6) | 29 | 0 | (29) | | (29) | 0.0% |
| 4209 TIC -equipment purchase | 20 | 3,155 | 4,000 | 845 | | 845 | 78.9% |
| 4225 VIC Stock | 0 | 484 | 7,000 | 6,516 | | 6,516 | 6.9% |
| 6000 Admin Salaries Recharge | 925 | 6,654 | 0 | (6,654) | | (6,654) | 0.0% |
| 6005 Admin Overhead Recharge | (96) | 1,098 | 0 | (1,098) | | (1,098) | 0.0% |
| 6030 Operational Staffing Recharge | 1,873 | 13,247 | 23,478 | 10,231 | | 10,231 | 56.4% |
| 6035 Operational Overhead Recharge | 469 | 739 | 1,967 | 1,228 | | 1,228 | 37.6% |
| Tourism VIC costs :- Indirect Expenditure | 14,896 | 92,927 | 99,223 | 6,296 | 0 | 6,296 | 93.7% |
| Net Income over Expenditure | (14,906) | (91,810) | (79,523) | 12,287 | | | |
| 485 PublicToilets | | | | | | | |
| 1080 Toilet income | 0 | 467 | 0 | (467) | | | 0.0% |
| PublicToilets :- Income | 0 | 467 | 0 | (467) | | | |
| 4044 Insurance | 0 | 9,640 | 4,200 | (5,440) | | (5,440) | 229.5% |
| 4102 NNDR | 187 | (7,025) | 0 | 7,025 | | 7,025 | 0.0% |
| 4104 Utilities - Water | 50 | 1,267 | 1,300 | 33 | | 33 | 97.5% |
| 4105 Utilities - Heat & Light | 472 | 2,287 | 4,500 | 2,213 | | 2,213 | 50.8% |
| 4110 Cleaning | 3,000 | 21,000 | 40,000 | 19,000 | | 19,000 | 52.5% |
| 4135 Community Investment | 0 | 18,900 | 24,500 | 5,600 | | 5,600 | 77.1% |
| 6000 Admin Salaries Recharge | 1,140 | 8,200 | 7,714 | (486) | | (486) | 106.3% |
| 6005 Admin Overhead Recharge | (96) | 1,098 | 2,037 | 939 | | 939 | 53.9% |
| 6007 Grove House Recharge | 51 | 300 | 987 | 687 | | 687 | 30.4% |
| 6008 Grove Lodge Recharges | 48 | 290 | 987 | 697 | | 697 | 29.4% |
| 6010 Grounds Salaries Recharge | 186 | 1,271 | 1,540 | 269 | | 269 | 82.5% |

Detailed Income & Expenditure by Budget Heading 31/10/2022

Month No: 7

Cost Centre Report

| | Actual Current Mth | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % Spent |
|---------------------------------------|-----------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|---------|
| 6015 Grounds Overhead Recharge | 120 | 635 | 539 | (96) | | (96) | 117.8% |
| 6030 Operational Staffing Recharge | 78 | 553 | 980 | 427 | | 427 | 56.4% |
| 6035 Operational Overhead Recharge | 20 | 31 | 84 | 53 | | 53 | 36.9% |
| PublicToilets :- Indirect Expenditure | 5,256 | 58,447 | 89,368 | 30,921 | 0 | 30,921 | 65.4% |
| Net Income over Expenditure | (5,256) | (57,980) | (89,368) | (31,388) | | | |
| Grand Totals:- Income | 14,717 | 2,900,214 | 599,461 | (2,300,753) | | | 483.8% |
| Expenditure | 208,077 | 2,097,666 | 3,230,840 | 1,133,174 | 0 | 1,133,174 | 64.9% |
| Net Income over Expenditure | (193,360) | 802,548 | (2,631,379) | (3,433,927) | | | |
| Movement to/(from) Gen Reserve | (193,360) | 802,548 | | | | | |

Bank Interest Report:

- for April'22 to March 2023 (2022/2023).

Interest earned on the investment of **£420,000** into a 90-day Notice Account at a rate of 0.85% with **Santander**;

Year 2022/2023

- To the value of £214.03 on 4th April 2022.
- To the value of £255.45 on 3rd May 2022.
- To the value of £263.97 on 6th June 2022
- To the value of £321.04 on 4th July 2022.
- To the value of £381.68 on 2nd August 2022.
- To the value of £361.68 on 2nd September 2022
- To the value of £507.45 on 3rd October 2022

Santander Actual Cash Received 1st April 2022 to 31st March 2023 = £2305.30

Interest earned on the investment of **£100,000** in the **CCLA** (Public Sector Deposit Fund);

Year 2022/2023

- To the value of £40.10 on 4th April 2022.
- To the value of £50.83 on 4th May 2022.
- To the value of £72.38 on 6th June 2022.
- To the value of £78.69 on 4th July 2022.
- To the value of £91.19 on 2nd August 2022.
- To the value of £137.22 on 2nd September 2022
- To the value of £143.74 on 4th October 2022

CCLA Actual Cash Received 1st April 2022 to 31st March 2023 = £614.15

Policy & Finance Committee
Schedule of receipts – Report of the Finance Officer

| <u>SCHEDULE OF RECEIPTS</u> <u>FOR:</u> | Current Account (Lloyds) Not including TRO Settlement or Inter a/c trs | Imprest Account (Lloyds) Not including Reimbursement or Cashbook Transfer | Mayor's Charity Fund (Lloyds) | Liquidity Manager Acc (Natwest) | Total Gross Income |
|--|--|---|----------------------------------|------------------------------------|-------------------------------|
| | £ | £ | £ | £ | £ |
| Apr-22 | £ 1,426,062.70 | £ - | £ 2,889.59 | £ - | £ 1,428,952.29 |
| May-22 | £ 61,616.26 | £ - | £ 557.20 | £ - | £ 62,173.46 |
| Jun-22 | £ 42,440.07 | £ - | £ 50.00 | £ - | £ 42,490.07 |
| Jul-22 | £ 105,987.81 | £ - | £ - | £ - | £ 105,987.81 |
| Aug-22 | £ 47,663.64 | £ 0.01 | £ - | £ - | £ 47,663.65 |
| Sep-22 | £ 1,408,011.66 | £ - | £ 200.00 | £ - | £ 1,408,211.66 |
| Oct-22 | £ 64,948.62 | £ - | £ - | £ - | £ 64,948.62 |

Outstanding Balances by Month as at 01/11/2022

| A/C Code | Customer Name | Balance | Nov 2022 | Oct 2022 | Sep 2022 | Prior Months | On A/c Pymnts |
|------------------------------------|----------------|-----------|----------|----------|----------|--------------|---------------|
| Ledger No 1, Blakehay Sales Ledger | | | | | | | |
| 2NDWSM | 2NDWSMRANGERS | 27.00 | 27.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| ABUNDANCE | ABUNDANCE | 486.00 | 0.00 | 0.00 | 252.00 | 234.00 | 0.00 |
| CORBETTL | CORBETTL | 18.00 | 0.00 | 0.00 | 0.00 | 18.00 | 0.00 |
| JACQUELINE | JACQUELINE | 1,674.77 | 0.00 | 0.00 | 0.00 | 1,674.77 | 0.00 |
| LDNWREST | LDN WRESTLING | 792.00 | 0.00 | 0.00 | 0.00 | 792.00 | 0.00 |
| MARKYOUT | MARKYOUTH | -1,981.60 | 0.00 | 0.00 | 0.00 | 0.00 | -1,981.60 |
| NOVANDA | NOVANDA | 1,312.02 | 128.00 | 0.00 | 0.00 | 1,184.02 | 0.00 |
| ODYSSEYD | ODYSSEYD | 144.00 | 18.00 | 0.00 | 126.00 | 0.00 | 0.00 |
| PEDRALTA | PEDRALTA DANCE | 18.00 | 18.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| PQAWSM | PQAWSM | 1,569.02 | 0.00 | 266.40 | 0.00 | 1,302.62 | 0.00 |
| RACTLIFFEA | RACTLIFFEA | 475.20 | 0.00 | 0.00 | 0.00 | 475.20 | 0.00 |
| THEATRE | THEATRE | 144.00 | 0.00 | 72.00 | 54.00 | 0.00 | 18.00 |
| THEMUSIC | THEMUSIC | 806.04 | 0.00 | 0.00 | 806.04 | 0.00 | 0.00 |
| UPSANDDO | UPSANDDOWN | 375.20 | 0.00 | 0.00 | 0.00 | 375.20 | 0.00 |
| WES001 | WESTON COLLEGE | 810.00 | 0.00 | 0.00 | 810.00 | 0.00 | 0.00 |
| WESTONBR | WESTON BRASS | -396.00 | 0.00 | 0.00 | 0.00 | 0.00 | -396.00 |
| WORLEOP | WORLEOP | 2,885.76 | 0.00 | 0.00 | 0.00 | 2,885.76 | 0.00 |
| WORLEWB | WORLEWB | 475.20 | 0.00 | 475.20 | 0.00 | 0.00 | 0.00 |
| Total Sales Ledger No 1 | | 9,634.61 | 191.00 | 813.60 | 2,048.04 | 8,941.57 | -2,359.60 |
| Ledger No 2, Council Sales Ledger | | | | | | | |
| ALLIANCEDB | ALLIANCEDOGBIN | 290.40 | 0.00 | 290.40 | 0.00 | 0.00 | 0.00 |
| APPELH | APPELH | 104.00 | 0.00 | 0.00 | 0.00 | 104.00 | 0.00 |
| BLEADONG | BLEADONGOLF | 840.00 | 840.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| CAVACIUTI | CAVACIUTI | 3,731.64 | 0.00 | 3,731.64 | 0.00 | 0.00 | 0.00 |
| CHURCHILLP | CHURCHILLP | 374.40 | 0.00 | 374.40 | 0.00 | 0.00 | 0.00 |
| CLEVEDONP | TIFFIN | 420.00 | 0.00 | 0.00 | 0.00 | 420.00 | 0.00 |
| COLLINSS | COLLINSS | 401.91 | 0.00 | 401.91 | 0.00 | 0.00 | 0.00 |
| COO001 | COOKSLEY & SON | 1,612.00 | 0.00 | 1,612.00 | 0.00 | 0.00 | 0.00 |
| GOULDJ | MRS J GOULD | -120.00 | 0.00 | 0.00 | 0.00 | 0.00 | -120.00 |
| GRAND PIER | GRAND PIER | 420.00 | 0.00 | 420.00 | 0.00 | 0.00 | 0.00 |
| GROVE | GROVE LODGE | 180.00 | 0.00 | 180.00 | 0.00 | 0.00 | 0.00 |
| KEWSTOKE | KEWSTOKEDOGBIN | 237.60 | 0.00 | 237.60 | 0.00 | 0.00 | 0.00 |
| LOCKANDC | LOCKANDCOD | 180.00 | 0.00 | 0.00 | 0.00 | 180.00 | 0.00 |
| MEADVALE | MEADVALE | 35.00 | 0.00 | 35.00 | 0.00 | 0.00 | 0.00 |
| NOAHSARK | NOAHSARK | 840.00 | 0.00 | 840.00 | 0.00 | 0.00 | 0.00 |
| PALMER | PALMER | 140.00 | 0.00 | 182.00 | 0.00 | 0.00 | -42.00 |
| PIERWSM | PIERWSM | 56.85 | 0.00 | 0.00 | 0.00 | 56.85 | 0.00 |
| PITMANS | PITMANS | 41.00 | 0.00 | 0.00 | 0.00 | 41.00 | 0.00 |
| PURN | PURN | 540.00 | 0.00 | 540.00 | 0.00 | 0.00 | 0.00 |
| SANDBAYF | SANDBAYF | 118.80 | 0.00 | 0.00 | 118.80 | 0.00 | 0.00 |
| SAVVAS | SAVVAS | -182.00 | 0.00 | 0.00 | 0.00 | 0.00 | -182.00 |
| SHOWTIME | SHOWTIME | 700.00 | 0.00 | 0.00 | 0.00 | 700.00 | 0.00 |
| SOVEREIGN | SOVEREIGN | 540.00 | 540.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| STYLISH | STYLISH | -224.00 | 0.00 | 0.00 | 0.00 | 0.00 | -224.00 |
| THEPIER | THEPIER | 420.00 | 420.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Sub Total C/Fwd | | 21,332.21 | 1,991.00 | 9,658.55 | 2,166.84 | 10,443.42 | -2,927.60 |

Outstanding Balances by Month as at 01/11/2022

| A/C Code | Customer Name | Balance | Nov 2022 | Oct 2022 | Sep 2022 | Prior Months | On A/c Pymnts |
|---|-------------------------|-----------|----------|-----------|----------|--------------|---------------|
| | Sub Total B/Fwd | 21,332.21 | 1,991.00 | 9,658.55 | 2,166.84 | 10,443.42 | -2,927.60 |
| Ledger No 2, Council Sales Ledger (Continued) | | | | | | | |
| WINSCOMB | WINSCOMBES | 288.00 | 0.00 | 288.00 | 0.00 | 0.00 | 0.00 |
| YMCA | YMCA | 756.00 | 0.00 | 0.00 | 756.00 | 0.00 | 0.00 |
| | Total Sales Ledger No 2 | 12,741.60 | 1,800.00 | 9,132.95 | 874.80 | 1,501.85 | -568.00 |
| Ledger No 4, Museum Sales Ledger | | | | | | | |
| AXE | AXE | -100.00 | 0.00 | 0.00 | 0.00 | 0.00 | -100.00 |
| BELLK | BELLK | -70.50 | 0.00 | 88.50 | 0.00 | 0.00 | -159.00 |
| BOURNVILLE | BOURNVILLE | 175.00 | 0.00 | 175.00 | 0.00 | 0.00 | 0.00 |
| CASTLE | CASTLE | 88.99 | 18.99 | 70.00 | 0.00 | 0.00 | 0.00 |
| CATLODGE | CATLODGE | 132.50 | 0.00 | 132.50 | 0.00 | 0.00 | 0.00 |
| CHESTNUT | CHESTNUT PARK | 70.00 | 0.00 | 70.00 | 0.00 | 0.00 | 0.00 |
| CHRIST | CHRIST | 90.00 | 0.00 | 90.00 | 0.00 | 0.00 | 0.00 |
| CIVIC | CIVIC | 108.00 | 0.00 | 108.00 | 0.00 | 0.00 | 0.00 |
| EDMONDSN | EDMONDSN | 528.60 | 0.00 | 0.00 | 0.00 | 528.60 | 0.00 |
| GREENBURG | GREENBURGH | 200.00 | 0.00 | 200.00 | 0.00 | 0.00 | 0.00 |
| HANNAHMO | HANNAHMORE | 90.00 | 0.00 | 90.00 | 0.00 | 0.00 | 0.00 |
| HAYWARDV | HAYWARDV | 140.00 | 0.00 | 0.00 | 0.00 | 140.00 | 0.00 |
| HUTTONCOF | HUTTONCOFE | 35.00 | 0.00 | 35.00 | 0.00 | 0.00 | 0.00 |
| LOCKING | LOCKING | 35.00 | 0.00 | 35.00 | 0.00 | 0.00 | 0.00 |
| MILTON | MILTON | 35.00 | 0.00 | 35.00 | 0.00 | 0.00 | 0.00 |
| MULTI | MULTI | 177.00 | 0.00 | 0.00 | 72.00 | 105.00 | 0.00 |
| OLDMIXON | OLDMIXON | 160.00 | 0.00 | 160.00 | 0.00 | 0.00 | 0.00 |
| ORCHARDT | ORCHARDT | 120.00 | 0.00 | 0.00 | 0.00 | 120.00 | 0.00 |
| PARKLANDS | PARKLANDS | 35.00 | 0.00 | 35.00 | 0.00 | 0.00 | 0.00 |
| PUBLIC | PUBLIC HEALTH TEAM | 535.00 | 0.00 | 0.00 | 0.00 | 535.00 | 0.00 |
| STANNES | STANNES | 70.00 | 0.00 | 35.00 | 0.00 | 35.00 | 0.00 |
| STMARKS | STMARKS | 35.00 | 0.00 | 35.00 | 0.00 | 0.00 | 0.00 |
| STMARTINS | STMARTINS | 190.00 | 0.00 | 190.00 | 0.00 | 0.00 | 0.00 |
| TRAINMAST | TRAINMASTER | 135.00 | 0.00 | 30.00 | 0.00 | 105.00 | 0.00 |
| WALTERS | WALTERS | 696.00 | 0.00 | 0.00 | 0.00 | 696.00 | 0.00 |
| WESTHAVE | WESTHAVEN | 35.00 | 0.00 | 35.00 | 0.00 | 0.00 | 0.00 |
| WHEATFIELD | WHEATFIELD | 52.99 | 0.00 | 0.00 | 17.99 | 35.00 | 0.00 |
| | Total Sales Ledger No 4 | 3,798.58 | 18.99 | 1,649.00 | 89.99 | 2,299.60 | -259.00 |
| TOTAL SALES LEDGER BALANCES | | 26,174.79 | 2,009.99 | 11,595.55 | 3,012.83 | 12,743.02 | -3,186.60 |

Policy & Finance Committee
Overspend report – Report of the Finance Officer

| Budget heading | code | YTD Spend | Budget 2022/2023 | Overpend | Reason |
|---|-------------|--------------------|-----------------------------|----------------------|---|
| Central Administration | | | | | |
| Recruitment | 102/4038 | <u>£4,246.00</u> | <u>£3,000.00</u> | -£1,246.00 | Recruitment |
| Credit card charges | 102/4136 | <u>£258.00</u> | <u>£150.00</u> | -£108.00 | Under stated budget |
| Grove House & Grove Lodge | | | | | |
| Anticipated move to HQ means budgets were reduced | | | | | |
| Community Services | | | | | |
| CCTV | 105/4212 | <u>£106,267.00</u> | <u>£86,595.00</u> | -£19,672.00 | Inflation |
| Blakehay central cost | | | | | |
| Credit card charges | 120/4136 | <u>£258.00</u> | <u>£130.00</u> | -£128.00 | Under stated budget |
| Utilities | 120/4105 | <u>£13,992.00</u> | <u>£7,500.00</u> | -£6,492.00 | Increase in utility costs due to air ventilation system |
| Museum Functions | | | | | |
| | 145/4030 | <u>£0.00</u> | <u>£3,000.00</u> | £100 To be overspent | Chairs and tables for weddings price increase since budget approved |
| Museum Shop | | | | | |
| Credit card charges | 143/4136 | <u>£258.00</u> | <u>£110.00</u> | -£148.00 | Under stated budget |

Weston super Mare Town Council



Draft Annual Budget 2023/2024

Weston-super-Mare Town Council

Budget 2023 / 2024

| Service / Cost Area | Page Number |
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Allotments

| Committee | | Community Services | | Year 1 | | | Year 2 | |
|--------------------------|--------------------------------|------------------------|--------------------------|-----------------------------|--------------------------------|------------------------|------------------------|-------------------|
| Department | | Grounds | | Current Year | | | 2023-2024 | |
| Cost Centre | | 403 | | 2022-2023 | | | 2023-2024 | |
| Code | Expenditure heading | Budget 2022 | Budget @ 2023 | Budget @ Month 7 | Year End prediction | Budget 2023 | Budget 2024 | % Increase |
| # | Utilities - Heat & Light | - | | 1,732 | # | 3,000 | | |
| 4108 | Maintenance * | 1,300 | | 1,077 | 1,300 | 1,444 | | 11.1% |
| 6000 | Central Serv Sals Recharge | 1,557 | | 831 | 1,810 | 1,738 | | |
| 6005 | Central Serv Overhead Recharge | 412 | | 140 | 349 | 504 | | |
| 6007 | HQ Recharge | 315 | | 56 | 267 | 1,495 | | |
| 6010 | Grounds Sals Recharge | 18,451 | | 7,592 | 16333 | 21,628 | | |
| 6015 | Grounds Overhead Recharge | 6,496 | | 3,598 | 6743 | 7,353 | | |
| 6030 | Ops Serv Sals Recharge | 662 | | 188 | 374 | 623 | | |
| 6035 | Ops Serv Overhead Recharge | 56 | | 4 | 45 | 75 | | |
| Total Expenditure | | 29,249 | | 15,218 | 30,190 | 37,860 | | 11.1% |
| | 1100 Misc Income | 400 | | | 400 | 400 | | 0.0% |
| Total Income | | 400 | | 400 | 400 | 400 | | 0.0% |
| Total Net Costs | | 28,849 | | 14,818 | 29,790 | 37,460 | | |

* Misc fencing £800 and general £500

Blakehay Theatre

Committee HAC
 Department Operational Services
 Cost Centre 120-125

Year 1
 Current Year
 2022-2023

Year 2
 2023-2024

| Code | Expenditure heading | Budget 2022 2023 | Month 7 | Year End prediction | Budget 2023 2024 | % Increase |
|---------------------------------------|-----------------------------|---------------------|-----------------|------------------------|---------------------|---------------|
| <u>Blakehay Auditorium 121</u> | | | | | | |
| 4000 | Staffing Costs | 39,520 | 14,827 | 25,418 | 47,725 | |
| 4039 | Advertising and Marketing | 3,650 | 894 | 1,533 | 3,500 | |
| 4224 | PRS | 522 | - | - | 1,000 | |
| | Expenditure Total | 43,692 | 15,721 | 26,950 | 52,225 | |
| 1090 | Bookings | 11,000 | 25,970 | 34,627 | 38,089 | 10.0% |
| 1013 | Annual Membership | 100 | - | - | - | |
| | Income Total | 11,100 | 25,970 | 34,627 | 38,089 | |
| | Auditorium Net Total | 32,592 - | 10,249 - | 7,676 | 14,136 | |
| <u>Blakehay Studio 122</u> | | | | | | |
| 4141 | Evening Classes | 1,050 | 313 | 537 | 551 | 2.7% |
| | Expenditure Total | 1,050 | 313 | 537 | 551 | |
| 1090 | Bookings | 10,125 | 4,835 | 6,447 | 6,621 | 2.7% |
| 1015 | Internal Bookings (Council) | 3,660 | - | - | - | |
| 1014 | Evening Classes | 1,050 | 375 | 643 | 660 | 2.7% |
| | Income Total | 14,835 | 5,210 | 7,090 | 7,281 | |
| | Studio Net Total | - 13,785 - | 4,897 - | 6,553 | - 6,730 | |
| <u>Blakehay Bar 123</u> | | | | | | |
| 4000 | Staffing Costs | 18,604 | 8,330 | 14,280 | 20,967 | |
| 4031 | Equipment rental | 2,432 | 330 | 495 | 528 | |
| 4405 | Bar Stock | 8,000 | 2,136 | 3,662 | 7,000 | |
| | Expenditure Total | 29,036 | 10,796 | 18,437 | 28,495 | |
| 1193 | Events Hire | 2,025 | 208 | 208 | 1,000 | |
| 1194 | Bar Income | 17,500 | 4,551 | 7,802 | 15,000 | |
| | Income Total | 19,525 | 4,759 | 8,010 | 16,000 | |
| | Bar Net Total | 9,511 | 6,037 | 10,427 | 12,495 | |
| <u>Blakehay Live Shows 125</u> | | | | | | |
| 4016 | Show costs | 24,000 | 3,274 | 5,613 | 24,000 | |
| 4039 | Advertising | 7,300 | 165 | 500 | 3,500 | |
| | Expenditure Total | 31,300 | 3,439 | 6,113 | 27,500 | |
| 1106 | Events Income | 48,000 | 8,636 | 14,805 | 48,000 | |
| | Income Total | 48,000 | 8,636 | 14,805 | 48,000 | |
| | Bar Net Total | - 16,700 - | 5,197 - | 8,692 | - 20,500 | |
| <u>Blakehay Central Costs</u> | | | | | | |
| 4000 | Staffing costs | 57,206 | 35,392 | 60,672 | 68,254 | |

| | | | | | |
|-------------------------------------|----------------|----------------|----------------|----------------|-------|
| 4013 Training | 2,077 | 788 | 1,000 | 1,050 | |
| 4014 PPE | 3,000 | 745 | 1,000 | 500 | |
| 4019 Website | 500 | 308 | 350 | 500 | |
| 4030 Equipment Purchase* | 7,500 | 1,377 | 500 | 5,000 | |
| 4031 Equipment Rentals | 5,300 | 782 | 1,341 | 139 | |
| 4034 Equipment Repairs | 3,500 | 445 | 763 | 2,000 | |
| 4035 Telephone | 1,272 | 672 | 1,152 | 1,344 | |
| 4036 Stationery | 500 | 197 | 400 | 500 | |
| 4043 Ink Cartridges/Printing | 200 | 86 | 147 | 350 | |
| 4044 Insurance | 3,055 | 9,640 | 9,640 | 10,710 | 11.1% |
| 4102 NNDR | 3,493 | 2,199 | 3,141 | 3,226 | 2.7% |
| 4104 Utilities Water | 924 | 417 | 596 | 624 | |
| 4105 Utilities Heat & Light | 7,500 | 14,012 | 19,500 | 21,017 | |
| 4107 IT Support & Upgrade | 2,004 | 2,070 | 3,549 | 3,500 | |
| 4109 Alarm System | 1,000 | - | 600 | 641 | |
| 4110 Cleaning (Contractors) | 17,801 | 11,227 | 19,246 | 19,766 | 2.7% |
| 4111 Window Cleaning | 300 | 225 | 300 | 308 | 2.7% |
| 4114 Refuse removal | 2,284 | 660 | 1,131 | 2,029 | |
| 4131 Licenses (alcohol & ofcom) | 1,191 | 419 | 1,100 | 1,200 | |
| 4136 Card Machine Charges | 130 | 258 | 442 | 450 | |
| Expenditure Total | 120,737 | 79,165 | 126,571 | 143,108 | |
| 1100 Misc Income (Grant award) | 39,238 | - | 39,238 | | |
| 1105 Box Office Income | 4,968 | 1,702 | 2,918 | 4,000 | |
| Income Total | 44,206 | 1,702 | 42,156 | 4,000 | |
| 6000 Central Serv Sals Recharge | 18,859 | 10,070 | 21,921 | 21,051 | |
| 6005 Central Serv Overhead Recharge | 4,986 | 1,702 | 4,228 | 6,098 | |
| 6007 HQ Recharge | 3,113 | 573 | 2,636 | 5,617 | |
| 6010 Grounds Sals Recharge | 6,382 | 2,625 | 5,650 | 7,482 | |
| 6015 Grounds Overhead Recharge | 2,247 | 1,243 | 2,333 | 2,543 | |
| 6030 Ops Serv Sals Recharge | 18,812 | 5,313 | 10,610 | 17,700 | |
| 6035 Ops Serv Overhead Recharge | 1,584 | 126 | 1,280 | 2,140 | |
| Total Recharges | 55,983 | 21,652 | 48,657 | 62,631 | |
| Total Expenditure | 281,798 | 131,086 | 227,264 | 314,510 | |
| Total Income | 137,666 | 46,277 | 106,686 | 113,370 | |
| Total Net Costs | 144,132 | 84,809 | 120,577 | 201,140 | |

* £2100 sound drapes in auditorium plus Misc Provision.

Capital Projects

Committee Policy and Finance
Department Central Services
Cost Centre 199

Year 1
 Current Year
 2022-2023

Year 2
 2023-2024

| Code | Expenditure heading | Budget | | Month 7 | Year End prediction | Budget | | % Increase |
|--------------------------|---------------------------------|----------------|----------------|---------|---------------------|----------------|------|------------|
| | | 2022 | 2023 | | | 2023 | 2024 | |
| | Capital Provision - HQ Purchase | 145,000 | 400,000 | 400,000 | 400,000 | 175,000 | | |
| | New Website | 30,000 | 17,396 | 17,396 | 30,000 | - | | |
| Total Expenditure | | 175,000 | 417,396 | | 430,000 | 175,000 | | |
| | 1100 PWLB Received | - | - | - | 200,000 | | | |
| Total Income | | - | - | | 200,000 | - | | - |
| Total Net Costs | | 175,000 | 417,396 | | 230,000 | 175,000 | | |

* HQ Provisions

Civic

Committee Civic Consultation / Policy & Finance
Department Central Services
Cost Centre 107

Year 1
Current Year
2022-2023

Year 2
2023-2024

| Code | Expenditure heading | Budget | | Year End prediction | Budget | | % Increase |
|--------------------------|--------------------------------|----------------|---------------|------------------------|----------------|-------|---------------|
| | | 2022 | 2023 | | 2023 | 2024 | |
| 4000 | Staffing costs | 22,900 | 17,041 | 24,065 | 25,059 | | |
| 4036 | Stationery | 200 | 56 | 100 | 200 | | |
| 4044 | Insurance | 200 | 7,462 | 7,462 | 8,290 | 11.1% | |
| 4050 | Printing | 1,405 | 831 | 1,300 | 1,450 | | |
| 4150 | Chauffer / Travel Costs | 5,550 | 2,902 | 4,500 | 5,800 | | |
| 4151 | Catering | 10,250 | 3,814 | 8,500 | 10,500 | | |
| 4152 | Civic Miscellaneous | 3,994 | 2,861 | 3,994 | 3,994 | | |
| 4153 | Mayors Allowance Inc | 4,496 | 1,798 | 4,496 | 4,496 | | |
| 4154 | Civic Insignia | 2,400 | 107 | 2,400 | 2,700 | | |
| 4162 | On Off in Year Event | 3,500 | 2,294 | 2,294 | 2,000 | | |
| 6000 | Central Serv Sals Recharge | 49,692 | 26,535 | 57,758 | 55,466 | | |
| 6005 | Central Serv Overhead Recharge | 13,138 | 4,487 | 11,140 | 16,069 | | |
| 6007 | HQ Recharge | 10,047 | 1,842 | 8,505 | 15,831 | | |
| 6010 | Grounds Sals Recharge | 13,200 | 5,429 | 11,685 | 15,473 | | |
| 6015 | Grounds Overhead Recharge | 4,647 | 2,573 | 4,824 | 5,260 | | |
| 6030 | Ops Serv Sals Recharge | 1,682 | 474 | 949 | 1,583 | | |
| 6035 | Ops Serv Overhead Recharge | 142 | 11 | 114 | 191 | | |
| | | | | | - | | |
| Total Expenditure | | 147,443 | 80,517 | 154,087 | 174,363 | | |
| Total Income | | - | - | - | - | | |
| Total Net Costs | | 147,443 | 80,517 | 154,087 | 174,363 | | |

Community Services

Committee Community Services
Department Community Services
Cost Centre 105

Year 1
Current Year
 2022-2023

Year 2
 2023-2024

| Code | Expenditure heading | Budget | | Year End prediction | Budget | | % Increase |
|--------------------------|--------------------------------|----------------|----------------|------------------------|----------------|-------|---------------|
| | | 2022 | 2023 | | 2023 | 2024 | |
| | | | Month 7 | | | | |
| 4158 | Weston In Bloom | 16,000 | 5,532 | 7,000 | 14,000 | | |
| 4200 | Small Grants to Voluntary | 12,500 | 2,450 | 12,500 | 12,500 | | |
| 4204 | VANS Contribution | 3,000 | - | 3,000 | 3,000 | | |
| 4208 | Christmas Lights - SLA | 36,000 | - | 36,000 | 39,996 | 11.1% | |
| 4210 | Weston Town Centre - SLA | 18,158 | 17,460 | 17,460 | 19,398 | 11.1% | |
| 4212 | CCTV (NSC)* | 86,595 | 106,267 | 106,267 | 108,267 | | |
| 4215 | Uphill Lights | 350 | - | - | - | | |
| 4218 | Flower Beds | 6,500 | 103 | 4,000 | 5,000 | | |
| 4221 | Citizens Advice Bureau | 25,000 | - | 25,000 | 25,000 | | |
| 4223 | Community Events ** | 6,000 | - 275 | 1,500 | 6,000 | | |
| 4228 | Blue Plaques | 1,500 | 589 | 1,000 | 1,500 | | |
| 4229 | Armed Forces Celebrations | 9,500 | 16,347 | 7,547 | 9,500 | | |
| 4250 | Community Events Grants | 60,000 | 58,623 | 60,000 | 60,000 | | |
| 4252 | Crime & Disorder | 50,000 | 9,419 | 50,000 | 50,000 | | |
| 4864 | Homeless Support Fund | 50,000 | 50,000 | 50,000 | 50,000 | | |
| | | | | - | | | |
| 6000 | Central Serv Sals Recharge | 29,241 | 15,614 | 33,987 | 32,638 | | |
| 6005 | Central Serv Overhead Recharge | 7,731 | 2,639 | 6,555 | 9,455 | | |
| 6007 | HQ Recharge | 5,912 | 1,085 | 5,005 | 9,740 | | |
| 6010 | Grounds Sals Recharge | 51,437 | 21,159 | 45,533 | 60,294 | | |
| 6015 | Grounds Overhead Recharge | 18,109 | 10,030 | 18,799 | 20,497 | | |
| 6030 | Ops Serv Sals Recharge | 16,771 | 4,736 | 9,460 | 15,780 | | |
| 6035 | Ops Serv Overhead Recharge | 1,412 | 113 | 1,141 | 1,908 | | |
| Total Expenditure | | 511,716 | 321,891 | 501,753 | 554,474 | | |
| Total Income | | - | - | - | - | | |
| Total Net Costs | | 511,716 | 321,891 | 501,753 | 554,474 | | |

* CCTV final Instalment charge £26,666.66 due 01.04.22

** £1,500 for Xmas lights
 £1,500 for Youth Event
 £3,000 for Community Events (Town Council run)

Democratic Representation

Committee Policy and Finance
Department Central Services
Cost Centre 108

Year 1
 Current Year
 2022-2023

Year 2
 2023-2024

| Code | Expenditure heading | Budget | | Year End prediction | Budget | | % Increase |
|--------------------------|--------------------------------|----------------|---------------|------------------------|----------------|------|---------------|
| | | 2022 | 2023 | | 2023 | 2024 | |
| 4013 | Training Costs | 1,525 | 2,839 | 2,839 | 1,945 | | |
| 4018 | Election Costs | 15,000 | - | 15,000 | 15,000 | | |
| 4024 | Internal Meeting Provision | 7,000 | 1,991 | 3,413 | 3,413 | | |
| 1407 | IT Support & Upgrade | 2,858 | 979 | 1,678 | 1,958 | | |
| 6000 | Central Serv Sals Recharge | 99,729 | 53,256 | 115,918 | 111,318 | | |
| 6005 | Central Serv Overhead Recharge | 26,367 | 9,004 | 22,358 | 32,249 | | |
| 6007 | HQ Recharge | 20,164 | 3,697 | 17,070 | 30,735 | | |
| 6030 | Ops Serv Sals Recharge | 676 | 190 | 381 | 636 | | |
| 6035 | Ops Serv Overhead Recharge | 57 | 4 | 46 | 77 | | |
| Total Expenditure | | 173,376 | 71,960 | 178,703 | 197,331 | | |
| Total Income | | - | - | - | - | | |
| Total Net Costs | | 173,376 | 71,960 | 178,703 | 197,331 | | |

Environmental

Committee CCWG / Policy & Finance
Department Central Services
Cost Centre 112

Year 1
Current Year
2022-2023

Year 2
2023-2024

| Code | Expenditure heading | Budget | | Year End prediction | Budget | | % Increase |
|--------------------------|--------------------------------|----------------|---------------|------------------------|----------------|------|---------------|
| | | 2022 | 2023 | | 2023 | 2024 | |
| 4076 | Environmental/Climate | 100,000 | 50,978 | 100,000 | 100,000 | | |
| 6000 | Central Serv Sals Recharge | 7,855 | 4,195 | 9,130 | 8,768 | | |
| 6005 | Central Serv Overhead Recharge | 2,077 | 710 | 1,761 | 2,540 | | |
| 6007 | HQ Recharge | 1,588 | 670 | 1,345 | 3,370 | | |
| 6030 | Ops Serv Sals Recharge | 3,352 | 948 | 1,890 | 3,154 | | |
| 6035 | Ops Serv Overhead Recharge | 282 | 23 | 228 | 381 | | |
| Total Expenditure | | 115,154 | 57,524 | 114,354 | 118,213 | | |
| Total Income | | - | - | - | - | | |
| Total Net Costs | | 115,154 | 57,524 | 114,354 | 118,213 | | |

Milton Road Cemetery

Committee Community Services
Department Grounds
Cost Centre 420

Year 1
Current Year
2022-2023

Year 2
2023-2024

| Code | Expenditure heading | Budget | | Year End prediction | Budget | | % Increase |
|--------------------------|--------------------------------|----------------|---------------|---------------------|----------------|-------|------------|
| | | 2022 | 2023 | | 2023 | 2024 | |
| 4034 | Repairs / planting | 2,000 | 17 | 500 | 2,000 | | |
| 4054 | Grave Digging | 12,500 | 5,006 | 8,582 | 10,000 | | |
| 4055 | Memorials | 7,000 | 3,780 | 6,480 | 7,000 | | |
| 4102 | NNDR | 3,543 | 2,478 | 3,540 | 3,636 | 2.7% | |
| 4104 | Utilities - Water | 750 | 1,209 | 1,600 | 1,813 | | |
| 4105 | Utilities - Gas and Light | 180 | 113 | 158 | 168 | | |
| 4109 | Alarm System | 500 | 28 | 300 | 310 | | |
| 4110 | Cleaning * | 2,500 | - | - | 2,000 | | |
| 4111 | Window Cleaning | 153 | - | - | 0 | | |
| 4114 | Refuse Removal | - | - | - | 0 | | |
| | | | | - | | | |
| 6000 | Central Serv Sals Recharge | 17,302 | 9,240 | 20,111 | 19,313 | | |
| 6005 | Central Serv Overhead Recharge | 4,574 | 1,561 | 3,879 | 5,595 | | |
| 6007 | HQ Recharge | 3,498 | 644 | 2,962 | 6,184 | | |
| 6010 | Grounds Sals Recharge | 96,259 | 39,597 | 85,210 | 112,835 | | |
| 6015 | Grounds Overhead Recharge | 33,890 | 18,772 | 35,180 | 38,358 | | |
| 6030 | Ops Serv Sals Recharge | 5,034 | 1,421 | 2,839 | 22,187 | | |
| 6035 | Ops Serv Overhead Recharge | 424 | 34 | 342 | 2,382 | | |
| | Expenditure Total | 190,107 | 83,900 | 171,683 | 233,780 | | |
| 1010 | Interments | 52,000 | 24,150 | 45,000 | 49,500 | 10.0% | |
| 1011 | Memorials | 5,500 | 3,078 | 5,277 | 5,804 | 10.0% | |
| 1100 | Misc Income | 2,750 | 1,443 | 2,474 | 2,721 | 10.0% | |
| | Income Total | 60,250 | 28,671 | 52,750 | 58,025 | | |
| Total Expenditure | | 190,107 | 83,900 | 171,683 | 233,780 | | |
| Total Income | | 60,250 | 28,671 | 52,750 | 58,025 | | |
| Total Net Costs | | 129,857 | 55,229 | 118,933 | 175,754 | | |

* Including contract cleaning

Museum

Committee HAC
Department Operational Services
Cost Centre 140 - 145

Year 1
 Current Year
 2022-2023

| Code | Expenditure heading | Budget 2022 2023 | Month 7 | Year End prediction | Budget 2023 2024 | % Increase |
|---|--|---------------------|----------------|------------------------|---------------------|---------------|
| <u>Museum Central Costs 140</u> | | | | | | |
| 4000 | Staffing Costs | 92,287 | 56,949 | 97,627 | 123,542 | |
| 4012 | Travel & Subsistence | - | 5 | 50 | 50 | |
| 4013 | Training | 3,262 | 736 | 1,262 | 3,806 | |
| 4014 | PPE & Health & Safety | 500 | 286 | 500 | 500 | |
| 4019 | Website | 600 | 363 | 350 | 350 | |
| 4030 | Equipment Purchase | 1,500 | 1,241 | 2,127 | 1,000 | |
| 4031 | Equipment Rental | 1,616 | 403 | 403 | 403 | |
| 4034 | Equipment Repairs | 1,000 | 618 | 1,059 | 1,000 | |
| 4035 | Telephone | 3,042 | 1,735 | 2,800 | 2,950 | |
| 4036 | Stationery | 500 | 326 | 500 | 500 | |
| 4039 | Advertising | 6,500 | 816 | 3,500 | 4,000 | |
| 4041 | Fees & Subscriptions | 666 | 30 | 51 | 100 | |
| 4044 | Insurance | 1,200 | 9,640 | 9,640 | 10,710 | 11.1% |
| 4102 | NNDR | 53,248 | 38,996 | 55,709 | 57,213 | 2.7% |
| 4104 | Utilities - Water | 750 | 140 | 250 | 257 | 2.7% |
| 4105 | Utilities - Heat & Light | 12,000 | 6,644 | 12,612 | 12,953 | 2.7% |
| 4107 | IT support & Upgrade | 4,509 | 2,988 | 5,122 | 5,348 | |
| 4109 | Alarm System | 1,500 | 217 | 1,000 | 1,060 | |
| 4110 | Cleaning / Contractors* | 12,000 | 6,303 | 11,500 | 14,492 | |
| 4111 | Window Cleaning | 600 | 350 | 600 | 616 | 2.7% |
| 4114 | Refuse Removal | 2,373 | 1,966 | 3,370 | 2,068 | |
| 4131 | Licences | 1,600 | 1,083 | 1,857 | 1,907 | 2.7% |
| 4214 | SLA SWHT | 72,260 | - | 72,260 | 72,260 | |
| | Expenditure Total | 273,513 | 131,835 | 284,150 | 317,084 | |
| 1100 | Misc Income / Donations | 5,000 | 2,633 | 4,514 | 5,000 | |
| | Income Total | 5,000 | 2,633 | 4,514 | 5,000 | |
| | Central Costs Net Total | 268,513 | 129,202 | 279,636 | 312,084 | |
| <u>Learning & Events 141</u> | | | | | | |
| 4000 | Staffing Costs | 30,704 | 21,661 | 33,371 | 36,849 | |
| 4012 | Trael & Subsistence costs | - | 65 | 111 | 100 | |
| 4020 | Education Equipment - sundry | 1,000 | 555 | 951 | 1,200 | |
| 1750 | Events | 1,750 | 1,630 | 2,794 | 2,500 | |
| | Expenditure Total | 33,454 | 23,911 | 37,228 | 40,649 | |
| 1006 | Learning & Events Income | 4,500 | 5,207 | 8,926 | 11,653 | |
| 1008 | Handling Boxes | 1,800 | 1,275 | 2,186 | 2,404 | 10.0% |
| 1103 | Other Events Income | - | 1,352 | 2,318 | | |
| | Income Total | 6,300 | 7,834 | 13,430 | 14,057 | |
| | Learning & Events Net Total | 27,154 | 16,077 | 23,798 | 26,592 | |

Café 142

| | | | | | |
|---|--------------------------------|----------------|-----------------|-----------------|----------------|
| 4000 | Staffing Costs | 39,884 | 22,349 | 38,313 | 46,746 |
| 4014 | PPE & Health & Safety | 1,500 | 170 | 291 | 1,500 |
| 4017 | Equipment Rental | 1,980 | 1,255 | 1,975 | 1,980 |
| 4030 | Equipment Purchase | 2,000 | 2,531 | 4,339 | 2,500 |
| 4110 | Cleaning | 845 | 543 | 931 | 1,000 |
| 4114 | Refuse Removal | 2,462 | 126 | 216 | 2,280 |
| 4407 | Café Stock | 15,000 | 12,029 | 15,000 | 16,500 |
| 4406 | Bar Stock | 2,500 | 2,342 | 4,015 | 5,000 |
| New Code | Function Food Costs | | | | - |
| | Expenditure Total | 66,171 | 41,345 | 65,080 | 77,506 |
| 1004 | Café Sales | 62,000 | 27,586 | 55,000 | 66,000 |
| 1194 | Bar Income | | | | 10,000 |
| | Function Food Income | | | | |
| | Income Total | 62,000 | 27,586 | 55,000 | 76,000 |
| | Café Net Total | 4,171 | 13,759 | 10,080 | 1,506 |
| <u>Shop / Retail 143</u> | | | | | |
| 4017 | Equipment Rental | 156 | 91 | 156 | 156 |
| 4030 | Equipment Purchase | - | - | - | 300 |
| 4136 | Credit Card Charges | 110 | 258 | 442 | 450 |
| 4408 | Shop Stock | 7,500 | 4,913 | 8,422 | 8,250 |
| | Expenditure Total | 7,766 | 5,262 | 9,021 | 9,156 |
| 1005 | Shop Sales | 13,500 | 7,455 | 12,780 | 13,500 |
| 1009 | Sale or Return Commission | 4,000 | 659 | 1,130 | 1,500 |
| | Income Total | 17,500 | 8,114 | 13,910 | 15,000 |
| | Shop Net Total | - 9,734 | - 2,852 | - 4,889 | - 5,844 |
| <u>Temporary Gallery 144</u> | | | | | |
| 4039 | Advertising & Marketing | - | - | - | - |
| | Expenditure Total | - | - | - | - |
| 1100 | Temp Exhibition Income | - | - | - | - |
| | Income Total | - | - | - | - |
| | Temp Gallery Net Total | - | - | - | - |
| <u>Functions, Community & Events 145</u> | | | | | |
| 4000 | Staffing Costs | 15,249 | 301 | 516 | 18,361 |
| 4030 | Equipment Purchase | 3,000 | 2,335 | 4,003 | 5,000 |
| | Expenditure Total | 18,249 | 2,636 | 4,519 | 23,361 |
| 1019 | Internal Bookings (Council) | 2,040 | 1,669 | 2,861 | 1,500 |
| 1104 | Function Income | 9,000 | 10,893 | 15,000 | 16,000 |
| 1103 | Events Income | 9,000 | 337 | 578 | 6,000 |
| | Income Total | 20,040 | 12,899 | 18,439 | 23,500 |
| | Functions Net Total | - 1,791 | - 10,263 | - 13,920 | - 139 |
| 6000 | Central Serv Sals Recharge | 15,745 | 8,407 | 18,301 | 17,574 |
| 6005 | Central Serv Overhead Recharge | 4,163 | 1,420 | 3,530 | 5,091 |
| 6007 | HQ Recharge | 3,183 | 584 | 2,695 | 5,720 |
| 6010 | Grounds Sals Recharge | 10,560 | 4,344 | 9,348 | 12,379 |

| | | | | |
|---------------------------------|----------------|----------------|----------------|----------------|
| 6015 Grounds Overhead Recharge | 3,718 | 2,059 | 3,859 | 4,208 |
| 6030 Ops Serv Sals Recharge | 30,178 | 8,524 | 17,021 | 10,944 |
| 6035 Ops Serv Overhead Recharge | 2,541 | 202 | 2,053 | 1,323 |
| Total Recharges | 70,088 | 25,540 | 56,807 | 57,240 |
| Total Expenditure | 469,241 | 230,529 | 456,804 | 524,996 |
| Total Income | 110,840 | 59,066 | 105,292 | 133,557 |
| Total Net Costs | 358,401 | 171,463 | 351,512 | 391,439 |
| * Change in Cleaning Contractor | | | | |

Old Town Quarry

Committee HAC
Department Operational Services
Cost Centre 114

Year 1
 Current Year
 2022-2023

Year 2
 2023-2024

| Code | Expenditure heading | Budget | | Month | Year End prediction | Budget | | % Increase |
|----------|--------------------------------|--------|------|-------|------------------------|--------|--------|---------------|
| | | 2022 | 2023 | | | 2023 | 2024 | |
| 4014 | PPE / Health & Safety | 0 | 0 | 0 | - | | 500 | |
| 4030 | Equipment Purchase | 0 | 0 | 0 | - | | 1000 | |
| 4102 | NNDR | 0 | 0 | 0 | - | | 3000 | |
| 4104 | Utilites- Water | 0 | 0 | 0 | - | | 1000 | |
| 4105 | Utilites- Heat & Light | 0 | 0 | 0 | - | | 7500 | |
| 4109 | Alarm System | 0 | 0 | 0 | - | | 1000 | |
| 4110 | Cleaning | 0 | 0 | 0 | - | | 1000 | |
| 4111 | Window Cleaning | 0 | 0 | 0 | - | | 0 | |
| 4114 | Refuse Removal | 0 | 0 | 0 | - | | 500 | |
| | Expenditure Total | - | - | - | - | | 15500 | |
| New Code | Lease /Licence Income | | | | | | 10000 | |
| | Income Total | - | - | - | - | | 10,000 | |
| 6000 | Central Serv Sals Recharge | | | | | | | |
| 6005 | Central Serv Overhead Recharge | | | | | | | |
| 6007 | HQ Recharge | | | | | | | |
| 6010 | Grounds Sals Recharge | | | | | | | |
| 6015 | Grounds Overhead Recharge | | | | | | | |
| 6030 | Ops Serv Sals Recharge | | | | | | | |
| 6035 | Ops Serv Overhead Recharge | | | | | | | |
| | Total Expenditure | - | - | - | - | | 15,500 | - |
| | Total Income | - | - | - | - | | 10,000 | - |
| | Total Net Costs | - | - | - | - | | 5,500 | - |

Other Costs and Income

Committee Policy & Finance
Department Central Services
Cost Centre 110

Year 1
Current Year
 2022-2023

Year 2
 2023-2024

| Code | Expenditure heading | Budget | | Year End prediction | Budget | | % Increase |
|--------------------------|---------------------------------|-----------------|---------------|------------------------|---------------|------|---------------|
| | | 2022 | 2023 | | 2023 | 2024 | |
| 4051 | Bank Charges | 22,800 | 2,301 | 3,945 | 4,000 | | |
| 4060 | PWLB Interest paid - Blakehay | 4,611 | 4,611 | 4,611 | 4,611 | | |
| 4061 | PWLB Capital paid - Blakehay | 12,000 | 12,000 | 12,000 | 12,000 | | |
| 4068 | PWLB interest paid - Waterpark | 3,203 | 8,986 | 8,986 | 8,986 | | |
| 4069 | PWLB capital repaid - Waterpark | 17,155 | 11,373 | 1,373 | 1,373 | | |
| New code | PWLB HQ Waterloo Street | 13,791 | - | - | - | | |
| 4999 | General Reserve | 50,000 | - | 50,000 | 50,000 | | |
| | Expenditure Total | 123,560 | 39,271 | 80,915 | 80,970 | | |
| 1190 | Bank Interest | 2,500 | 3,002 | 5,146 | 6,000 | | |
| 1191 | CIL Received | - | 23,568 | 23,568 | - | | |
| New Code | General Reserve Movement | 200,000 | | 200,000 | | | |
| | Income Total | 202,500 | 26,570 | 28,714 | 6,000 | | |
| Total Expenditure | | 123,560 | 39,271 | 80,915 | 80,970 | | |
| Total Income | | 202,500 | 26,570 | 28,714 | 6,000 | | |
| Total Net Costs | | - 78,940 | 12,701 | 52,200 | 74,970 | | |

Parks & Play Areas

Committee Tourism and Leisure
Department Grounds
Cost Centre 470

Year 1
 Current Year
 2022-2023

Year 2
 2023-2024

| Code | Expenditure heading | Budget | | Month 7 | Year End prediction | Budget | | % Increase |
|---------------------------------------|--------------------------------|----------------|------|----------------|---------------------|----------------|------|------------|
| | | 2022 | 2023 | | | 2023 | 2024 | |
| 4300 | EMRRP | 160,000 | | 134,336 | 160,000.00 | 177,760 | | 11.1% |
| <u>Waterpark other charges</u> | | | | | - | | | |
| 4039 | Advertising | 250 | | - | - | - | | |
| 4102 | NNDR | 449 | | - | 449.00 | 449 | | |
| 4104 | Utilities - Water | 4,000 | | 2,003 | 2,300.00 | 3,004 | | |
| 4105 | Utilities - Heat & Light | 6,500 | | 8,712 | 9,000.00 | 11,500 | | |
| 4109 | Alarm System | - | | 307 | 500.00 | 500 | | |
| 4114 | Refuse removal | - | | - | 500.00 | 500 | | |
| 4138 | Water park - Rent | 10,242 | | 5,325 | 10,242.00 | 10,242 | | |
| 4911 | Residents Scheme Pass Set Up | 5,000 | | - | 5,000.00 | 5,000 | | |
| <u>Other Charges</u> | | | | | - | | | |
| 4140 | Rec Grounds (NSC) | 81,338 | | 78,060 | 78,060.00 | 86,725 | | 11.1% |
| 6000 | Central Serv Sals Recharge | 11,627 | | 7,210 | 13,514 | 12,978 | | |
| 6005 | Central Serv Overhead Recharge | 3,074 | | 965 | 2,607 | 3,760 | | |
| 6007 | HQ Recharge | 2,351 | | 518 | 1,990 | 4,494 | | |
| 6010 | Grounds Sals Recharge | 59,328 | | 28,581 | 52,518 | 69,544 | | |
| 6015 | Grounds Overhead Recharge | 20,887 | | 14,260 | 21,683 | 23,641 | | |
| 6030 | Ops Serv Sals Recharge | 6,703 | | 2,206 | 3,781 | 3,814 | | |
| 6035 | Ops Serv Overhead Recharge | 564 | | 123 | 456 | 763 | | |
| Total Expenditure | | 372,313 | | 282,606 | 362,600 | 414,674 | | |
| 1076 | Income Kiosk Rental | 7,000 | | 5,164 | 7,000.00 | 7,000 | | |
| 1077 | Admissions | 30,000 | | 49,746 | 49,746 | 45,000 | | |
| Total Income | | 37,000 | | 54,910 | 56,746 | 52,000 | | |
| Total Net Costs | | 335,313 | | 227,696 | 305,854 | 362,674 | | |

* Bronze package

Planned Maintenance

| Committee | Policy & Finance | Department | Central Services | Cost Centre | 475 | Year 1 | | | Year 2 | |
|--------------------------|--------------------------------|------------|------------------|-------------|-----|----------------|---------------|----------------|----------------|----------|
| | | | | | | Current Year | | | 2023-2024 | |
| Code | Expenditure heading | | | | | Budget | Month 7 | Year End | Budget 2023 | % |
| | | | | | | 2022 2023 | | prediction | 2024 | Increase |
| 4231 | Holding Budget | | | | | 120,000 | 73,424 | 120,000 | 133,320.00 | 11.1% |
| 6000 | Central Serv Sals Recharge | | | | | 13,219 | 7,059 | 15,365 | 14,755 | |
| 6005 | Central Serv Overhead Recharge | | | | | 3,495 | 969 | 2,963 | 4,275 | |
| 6007 | HQ Recharge | | | | | 3,372 | 617 | 2,855 | 5,999 | |
| 6010 | Grounds Sals Recharge | | | | | 4,178 | 1,720 | 3,698 | 4,897 | |
| 6015 | Grounds Overhead Recharge | | | | | 1,471 | 816 | 1,527 | 1,665 | |
| 6030 | Ops Serv Sals Recharge | | | | | 4,319 | 1,221 | 2,436 | 4,063 | |
| 6035 | Ops Serv Overhead Recharge | | | | | 364 | 29 | 294 | 491 | |
| Total Expenditure | | | | | | 150,418 | 85,855 | 149,137 | 169,464 | |
| Total Income | | | | | | | | | | |
| Total Net Costs | | | | | | 150,418 | 85,855 | 149,137 | 169,464 | |

Planning

Committee Planning
Department Central Services
Cost Centre 300

Year 1
 Current Year
 2022-2023

Year 2
 2023-2024

| Code | Expenditure heading | Budget | | Month 7 | Year End prediction | Budget | | % Increase |
|--------------------------|--------------------------------|---------------|--------------|--------------|---------------------|---------------|------|------------|
| | | 2022 | 2023 | | | 2023 | 2024 | |
| 6000 | Central Serv Sals Recharge | 13,219 | 7,059 | 7,059 | 15,365 | 14,755 | | |
| 6005 | Central Serv Overhead Recharge | 3,495 | 1,193 | 1,193 | 2,963 | 4,275 | | |
| 6007 | HQ Recharge | 2,673 | 490 | 490 | 2,263 | 4,968 | | |
| Total Expenditure | | 19,387 | 8,742 | 8,742 | 20,591 | 23,997 | | |
| Total Income | | | | - | - | | | |
| Total Net Costs | | 19,387 | 8,742 | 8,742 | 20,591 | 23,997 | | |

Strategic Planning

| Committee | Policy & Finance | Year 1 | | | Year 2 | |
|--------------------------|--------------------------------|---------------------|----------------|-------------------|------------------|-----------------|
| Department | Central Services | Current Year | | | | |
| Cost Centre | 111 | 2022-2023 | | | 2023-2024 | |
| Code | Expenditure heading | Budget | Month 7 | Year End | Budget | % |
| | | 2022 | 2023 | prediction | 2023 | 2024 |
| | | | | | | Increase |
| 4049 | Professional Fees | 25,000 | 4,431 | 10,000 | 15,000 | |
| 421 | Development Budget | 1,000 | 876 | 1,000 | 1,000 | |
| | | | | - | | |
| 6000 | Central Serv Sals Recharge | 30,521 | 16,298 | 35,475 | 34,067 | |
| 6005 | Central Serv Overhead Recharge | 8,069 | 2,754 | 6,842 | 9,869 | |
| 6007 | HQ Recharge | 6,171 | 1,131 | 5,224 | 10,121 | |
| 6030 | Ops Serv Sals Recharge | 1,682 | 477 | 949 | 1,583 | |
| 6035 | Ops Serv Overhead Recharge | 142 | 14 | 114 | 191 | |
| Total Expenditure | | 72,585 | 25,981 | 59,605 | 71,833 | |
| | 1209 Old Town Quarry | | - | - | | |
| Total Income | | - | - | - | - | |
| Total Net Costs | | 72,585 | 25,981 | 59,605 | 71,833 | |

Street Furniture & Waste Collection

Committee Community Services
Department Operational Services
Cost Centre 460

Year 1
Current Year
2022-2023

Year 2
2023-2024

| Code | Expenditure heading | Budget | | Year End prediction | Budget | | % Increase |
|--------------------------|---|---------------|---------------|------------------------|---------------|-------|---------------|
| | | 2022 | 2023 | | 2023 | 2024 | |
| 4115 | Dog Bin Purchase * | 780 | 472 | 472 | 780 | | |
| 4116 | Dog Bin Emptying & Grounds Waste Collection | 14,000 | 10,657 | 18,269 | 20,297 | 11.1% | |
| 4119 | Notice Board | 1,500 | - | - | 1,500 | | |
| 4120 | Bus Shelter Cleaning / Graffiti | 500 | 396 | 500 | 500 | | |
| 4133 | Bus Shelter - Repairs / Replace ** | 1,000 | - | 1,000 | 500 | | |
| 4157 | Prince of Wales Clock | 550 | 232 | 398 | 550 | | |
| 4105 | Xmas Lights - electricity | 1,000 | 745 | 1,277 | 1,400 | | |
| 6000 | Central Serv Sals Recharge | 10,070 | 5,378 | 11,704 | 11,240 | | |
| 6005 | Central Serv Overhead Recharge | 2,662 | 909 | 2,257 | 3,256 | | |
| 6007 | HQ Recharge | 2,036 | 375 | 1,724 | 4,030 | | |
| 6010 | Grounds Sals Recharge | 27,677 | 11,385 | 24,500 | 32,443 | | |
| 6015 | Grounds Overhead Recharge | 9,744 | 5,397 | 10,115 | 11,029 | | |
| 6030 | Ops Serv Sals Recharge | 676 | 189 | 381 | 3,129 | | |
| 6035 | Ops Serv Overhead Recharge | 57 | 4 | 46 | 378 | | |
| Total Expenditure | | 72,252 | 36,139 | 72,644 | 91,032 | | |
| | 1112 Dog Bin Emptying | 11,105 | 6,608 | 13,216 | 14,538 | 10.0% | |
| Total Income | | 11,105 | 6,608 | 13,216 | 14,538 | | |
| Total Net Costs | | 61,147 | 29,531 | 59,428 | 76,494 | | |

* 6 x replacement and new provisions

** Repairs

Toilets

Committee Community Services
Department Operational Services
Cost Centre 485

Year 1
Current Year
2022-2023

Year 2
2023-2024

| Code | Expenditure heading | Budget | | Year End prediction | Budget | | % Increase |
|--------------------------|--------------------------------|---------------|---------------|------------------------|---------------|---------------|---------------|
| | | 2022 | 2023 | | 2023 | 2024 | |
| 4102 | NNDR | - | - | 7,025 | - | 7,025 | - |
| 4044 | Insurance | 4,200 | 9,640 | 9,640 | 9,640 | 9,640 | - |
| 4104 | Utilities - Water | 1,300 | 1,438 | 2,000 | 2,200 | 2,200 | - |
| 4105 | Utilities - Heat & Light | 4,500 | 2,365 | 3,100 | 3,550 | 3,550 | - |
| 4110 | Cleaning | 40,000 | 21,000 | 36,000 | 36,000 | 36,000 | - |
| 4135 | Community Investment | 24,500 | 18,900 | 22,900 | - | - | - |
| 6000 | Central Serv Sals Recharge | 13,219 | 7,060 | 15,365 | 14,755 | 14,755 | - |
| 6005 | Central Serv Overhead Recharge | 3,495 | 1,194 | 2,963 | 4,275 | 4,275 | - |
| 6007 | HQ Recharge | 2,673 | 491 | 2,263 | 4,968 | 4,968 | - |
| 6010 | Grounds Sals Recharge | 2,640 | 1,085 | 2,337 | 3,095 | 3,095 | - |
| 6015 | Grounds Overhead Recharge | 929 | 515 | 965 | 1,052 | 1,052 | - |
| 6030 | Ops Serv Sals Recharge | 1,682 | 475 | 949 | 1,583 | 1,583 | - |
| 6035 | Ops Serv Overhead Recharge | 142 | 11 | 114 | 191 | 191 | - |
| Total Expenditure | | 99,280 | 57,149 | 91,571 | 81,308 | 81,308 | |
| 1080 Toilet Income | | - | 467 | 467.00 | - | - | |
| Total Income | | | 467 | 467 | - | - | |
| Total Net Costs | | 99,280 | 56,682 | 91,104 | 81,308 | 81,308 | |

Tourism / information services

Committee Tourism and Leisure
Department Operational Services
Cost Centre 480 - 482

Year 1
Current Year
 2022-2023

Year 2
 2023-2024

| Code | Expenditure heading | Budget | | Year End prediction | Budget | | % Increase |
|--|---|------------------|-----------------|------------------------|----------------|------|---------------|
| | | 2022 | 2023 | | 2023 | 2024 | |
| <u>Visit Weston Promotion / Destination Marketing 481</u> | | | | | | | |
| | 4000 Staffing Costs | 31,482 | 17,026 | 29,187 | 53,427 | | |
| | 4041 Fees, Subs & Conferences | 1,100 | - | - | 250 | | |
| | 4030 Equipment Purchase | - | 64 | 64 | 64 | | |
| | 4039 Advertising | 25,000 | 1,737 | 9,000 | 10,000 | | |
| | 4062 Visit Weston Website Costs | 11,500 | 17,585 | 17,585 | 11,500 | | |
| | 4107 IT Support & Upgrade | - | 585 | 1,003 | 1,003 | | |
| | Expenditure Total | 69,082 | 33,523 | 56,839 | 76,244 | | - |
| | 1040 Tourism Website Income | 20,000 | 7,329 | 12,564 | 13,820 | | 10.0% |
| | Income Total | 20,000 | 7,329 | 12,564 | 13,820 | | |
| | Destination Marketing Net Total | - 49,082 | - 26,194 | - 44,275 | 62,423 | | |
| <u>Visitor Information Services 482</u> | | | | | | | |
| | 4000 Staffing Costs (HQ / Wpsark/ Hosts) | 53,093 | 63,540 | 108,926 | 61,137 | | |
| | 4013 Training | 1,283 | 136 | 233 | 1,865 | | |
| | 4014 PPE & Health & Safety | 1,000 | 537 | 921 | 1,000 | | |
| | 4031 Equipment Rental * | 1,956 | 329 | 564 | 1,000 | | |
| | 4034 Equipment Repairs | 1,000 | 1,507 | 2,583 | 1,000 | | |
| | 4119 Notice Board / Signage | 1,700 | - | - | 1,500 | | |
| | 4136 Card Machine Charges | 911 | 258 | 442 | 450 | | |
| | 4035 Telephone (mobile) | 335 | 869 | 1,490 | 792 | | |
| | 4036 Stationery | 500 | 19 | 33 | 200 | | |
| | 4039 Advertising** | 1,000 | 260 | 446 | 1,000 | | |
| | 4151 Catering | - | 29 | 30 | 75 | | |
| | 4209 Equipment Purchase *** | 4,000 | 3,155 | 3,500 | 10,000 | | |
| | 4225 Stock (HQ & Satelites) | 7,000 | 484 | 830 | 2,000 | | |
| | 6000 Central Serv Sals Recharge | 10,727 | 5,729 | 12,469 | 11,974 | | |
| | 6005 Central Serv Overhead Recharge | 2,836 | 1,194 | 2,405 | 3,469 | | |
| | 6007 HQ Recharge | 2,169 | - | 1,836 | 4,226 | | |
| | 6030 Ops Serv Sals Recharge | 40,246 | 11,374 | 22,700 | 37,867 | | |
| | 6035 Ops Serv Overhead Recharge | 3,389 | 270 | 2,738 | 4,579 | | |
| | Expenditure Total | 133,145 | 89,690 | 162,144 | 144,134 | | |
| | 1040 Window Banners (Wpark & HQ) | 1,200 | - | - | - | | |
| | 1043 VI Stock Sales (Wpark & HQ) | 16,500 | 1,117 | 1,117 | 3,000 | | |
| | 1044 Ticket Sales | 2,000 | - | - | - | | |
| | Income Total | 19,700 | 1,117 | 1,117 | 3,000 | | |
| | VIC Net Total | - 113,445 | - 88,573 | - 161,027 | 141,134 | | |
| <u>Silica - 483?</u> | | | | | | | |
| | 4039 Advertising | - | - | - | - | | |
| | 4105 Utilities - Heat & Light | - | - | - | 500 | | |
| | 4109 Alarm System | - | - | - | 500 | | |
| | Silica Expenditure Total | - | - | - | 1,000 | | |
| | 1040 Digital Advertising | - | - | - | 5,000 | | |

| | | | | |
|----------------------------|---------|---------|---------|-----------|
| Silica Income Total | - | - | - | 5,000 |
| Silica Net Total | - | - | - | - 4,000 - |
| Total Expenditure | 202,227 | 123,213 | 218,984 | 221,378 |
| Total Income | 39,700 | 8,446 | 13,681 | 21,820 |
| Total Net Costs | 162,527 | 114,767 | 205,303 | 199,558 |

* Card /Ticket Machine Rental & Garage

*** Information screens for HQ

Youth Services

| Committee | Community Services | Year 1 | | | Year 2 | |
|--------------------------|--------------------------------|---------------------|----------------|-------------------|------------------|-----------------|
| Department | Central Services | Current Year | | | | |
| Cost Centre | 451 | 2022-2023 | | | 2023-2024 | |
| Code | Expenditure heading | Budget | Month 7 | Year End | Budget | % |
| | | 2022 | 2023 | prediction | 2023 | 2024 |
| | | | | | | Increase |
| 4057 | Youth Council Budget | 500 | - | - | 500 | |
| 4142 | YMCA SLA | 67,158 | 58,060 | 67,158 | 74,613 | 11.1% |
| 4219 | Youth Grants | 3,000 | - | - | 3,000 | |
| 6000 | Central Serv Sals Recharge | 3,460 | 1,847 | 4,022 | 3,863 | |
| 6005 | Central Serv Overhead Recharge | 915 | 313 | 776 | 1,119 | |
| 6007 | HQ Recharge | 700 | 128 | 592 | 2,061 | |
| Total Expenditure | | 75,733 | 60,348 | 72,548 | 85,155 | |
| Total Income | | | - | - | | |
| Total Net Costs | | 75,733 | 60,348 | 72,548 | 85,155 | |

Budget Summary 2023 2024

| Cost Code | Expenditure | Income | Net |
|--------------------------------|--------------------|---------------|------------|
| Allotments | 37,860 | 400 | 37,460 |
| Blakehay Theatre | 314,510 | 113,370 | 201,140 |
| Capital Projects | 175,000 | - | 175,000 |
| Civic | 174,363 | - | 174,363 |
| Community Services | 554,474 | - | 554,474 |
| Democratic Representation | 197,331 | - | 197,331 |
| Environmental | 118,213 | - | 118,213 |
| Milton Road Cemetery | 233,780 | 58,025 | 175,754 |
| Museum | 524,996 | 133,557 | 391,439 |
| Old Town Quarry | 15,500 | 10,000 | 5,500 |
| Other Costs & Income | 80,970 | 6,000 | 74,970 |
| Parks & Play Areas | 414,674 | 52,000 | 362,674 |
| Planned Maintenance | 169,464 | - | 169,464 |
| Planning | 23,997 | - | 23,997 |
| Strategic Planning | 71,833 | - | 71,833 |
| Street Furniture | 91,032 | 14,538 | 76,494 |
| Toilets | 81,308 | - | 81,308 |
| Tourism / Information services | 221,378 | 21,820 | 199,558 |
| Youth Activities | 85,155 | - | 85,155 |

| | | | |
|---------------|------------------|----------------|------------------|
| TOTALS | 3,585,838 | 409,711 | 3,176,127 |
|---------------|------------------|----------------|------------------|

| | | | |
|------------------------------|--|--|-------------------------|
| TOTAL BUDGET REQUIRED | | | <u>3,176,127</u> |
|------------------------------|--|--|-------------------------|

| | | |
|-------------------|-------------|---------|
| Budget 2022/ 2023 | £ 2,631,385 | 20.70 % |
| Difference | 544,742 | |

Precept Requirement for 2023 2024**Budget 2023 / 2024 Precept Requirement and Band D information**

| | | |
|--------------------------|--|-----------|
| Total Budget Requirement | | 3,176,127 |
|--------------------------|--|-----------|

| | | |
|---------------------------------|-----------|--|
| Precept Requirement 2022 / 2023 | 2,631,385 | |
| Difference | 544,742 | |

Band Information

| | |
|------------------------------------|----------|
| 2022 / 2023 Band D Equivalent Nos; | 26269.20 |
| Cost per Band D 2022 / 2023 | 100.17 |

2023 / 2024

| | |
|---|----------|
| <u>2023 / 20</u> Band D Equivalent Nos (not confirmed) | 26469.20 |
| WSMTC Cost per Band D | 119.99 |

| | |
|------------------------------|-------|
| Difference in Band D figures | 19.82 |
|------------------------------|-------|

| | |
|-------------------------------|--------------------|
| Band D Properties 2022 / 2023 | 26269.20 |
| Band D Properties 2023 / 2024 | 26469.20 Estimated |

| | | |
|------------|-----|---------|
| Difference | 200 | 19.79 % |
|------------|-----|---------|

Central Services

Committee Policy & Finance
Department Central Services
Cost Centre 102

Year 1
 Current Year
 2022-2023

Year 2
 2023-2024

| Code | Expenditure heading | Budget | | Year End prediction | Budget | | % Increase |
|--------------------------|------------------------------------|----------------|----------------|------------------------|----------------|-------|---------------|
| | | 2022 | 2023 | | 2023 | 2024 | |
| | | | Month 7 | | | | |
| 4000 | Staffing | 346,042 | 202,948 | 402,213 | 386,251 | | |
| 4006 | Payroll Services | 5,635 | 3,588 | 5,635 | 3,087 | | |
| 4007 | HR Services | 4,142 | 4,415 | 4,415 | 4,415 | | |
| New Code | Set up Costs (1yr) for HR Software | - | - | - | 16,485 | | |
| 4008 | DBS Checks | 1,500 | 338 | 800 | 1,000 | | |
| 4009 | Health & Safety Consultants | 3,500 | 2,765 | 2,765 | 3,500 | | |
| 4012 | Travel & Subsistence / Expenses | 500 | 27 | 46 | 250 | | |
| 4013 | Training | 7,622 | 1,006 | 1,725 | 7,949 | | |
| 4019 | Website Costs | 500 | 603 | 603 | 650 | | |
| 4030 | Equipment Purchase | 1,000 | 99 | 250 | 500 | | |
| 4031 | Equipment Rental | 8,000 | 6,107 | 8,000 | 8,456 | | |
| 4034 | Equipment Repairs | 500 | 13 | 100 | 250 | | |
| 4035 | Telephone | 4,088 | 3,176 | 5,445 | 5,879 | | |
| 4036 | Stationery | 1,750 | 1,363 | 1,600 | 1,750 | | |
| 4038 | Recruitment Advertising | 3,000 | 4,246 | 5,000 | 3,000 | | |
| 4040 | Audit & Accountancy | 6,000 | 2,156 | 6,000 | 6,000 | | |
| 4041 | Fees, Subs & Conferences | 3,300 | 1,079 | 2,000 | 3,545 | | |
| 4042 | Postages | 6,200 | 2,250 | 3,857 | 3,857 | | |
| 4043 | Ink Cartridges | 1,600 | 816 | 1,399 | 1,399 | | |
| 4044 | Insurance | 6,000 | 12,431 | 12,431 | 13,811 | 11.1% | |
| 4049 | Legal Fees | 5,000 | 226 | 1,000 | 2,000 | | |
| 4107 | IT support & Upgrade | 20,000 | 7,354 | 12,607 | 22,165 | | |
| 4136 | Credit Card Charges | 150 | 258 | 400 | 450 | | |
| 4151 | Catering | 1,500 | 1,053 | 1,500 | 1,500 | | |
| Total Expenditure | | 437,529 | 258,317 | 479,790 | 498,149 | | |
| | 1020 Kickstarter Income | - | 13,025 | 13,025 | - | | |
| Total Income | | - | 13,025 | 13,025 | - | | |
| Total Net Costs | | 437,529 | 245,292 | 466,765 | 498,149 | | |

Central Grounds Services

Committee Community Services
Department Operational Services
Cost Centre 400

Year 1
 Current Year
 2022-2023

Year 2
 2023-2024

| Code | Expenditure heading | Budget | | Year End prediction | Budget 2023 2024 | % Increase |
|--------------------------|----------------------------------|----------------|----------------|------------------------|---------------------|---------------|
| | | 2022 | 2023 | | | |
| 4000 | Staffing Costs | 290,112 | 149,807 | 256,812 | 340,070 | |
| 4013 | Training | 6,663 | 2,144 | 3,675 | 6,887 | |
| 4014 | PPE / Health & Safety | 3,500 | 1,090 | 1,869 | 3,000 | |
| 4015 | SLA - Somerset wood | 28,882 | 22,698 | 28,882 | 32,088 | 11.1% |
| 4025 | Vehicle Maintenance | 5,000 | 5,404 | 5,404 | 5,550 | 2.7% |
| 4026 | Petrol / Diesel | 5,000 | 5,117 | 9,000 | 9,585 | 6.5% |
| 4030 | Equipment - Purchase | 7,575 | 3,059 | 5,244 | 7,000 | |
| 4031 | Equipment - Rental | 20,469 | 7,038 | 15,000 | 16,960 | |
| 4034 | Equipment - Repairs | 4,500 | 1,074 | 1,841 | 2,500 | |
| 4035 | Telephone | 2,550 | 1,638 | 2,808 | 2,153 | |
| 4041 | Fees, subs and conferences | - | 95 | 95 | 95 | |
| 4044 | Insurance | 5,500 | 7,446 | 7,446 | 8,273 | 11.1% |
| 4107 | IT support (Micorshade/ PSS) | 12,000 | 2,440 | 12,000 | 8,751 | |
| 4114 | Refuse Removal (phs & all Waste) | 500 | 7,446 | 12,765 | 12,765 | |
| Total Expenditure | | 392,251 | 216,496 | 362,841 | 455,676 | |
| Total Income | | - | - | - | - | |
| Total Net Costs | | 392,251 | 216,496 | 362,841 | 455,676 | |

HQ Overhead Costs

Committee P & F
 Department Central & Operational Services
 Cost Centre 103 104 115

Year 1
 Current Year
 2022-2023

| Code | Expenditure heading | Budget | | Year End prediction | Budget | | % Increase |
|---|------------------------|---------------|---------------|---------------------|----------------|-------|------------|
| | | 2022 | 2023 | | 2023 | 2024 | |
| Grove House 103 @ 3 Months costs | | | | | | | |
| 4014 | PPE / Health & Safety | 0 | 0 | - | - | | |
| 4030 | Equipment Purchase | 0 | 0 | | - | | |
| 4102 | NNDR | 1609 | 3756 | 5,366 | 1,341 | | |
| 4104 | Utilites- Water | 50 | 826.86 | 1,181 | 310 | | |
| 4105 | Utilites- Heat & Light | 600 | 1342 | 1,917 | 575 | | |
| 4109 | Alarm System | 500 | 65 | 93 | 139 | | |
| 4110 | Cleaning | 1177 | 2623 | 3,747 | 937 | | |
| 4111 | Window Cleaning | 0 | 48 | 69 | 17 | | |
| 4114 | Refuse Removal | 740 | 222 | 317 | 718 | | |
| Total Expenditure | | 4,676 | 8,883 | 12,690 | 4,037 | | |
| Grove Lodge 104 @ 3 Months Cost | | | | | | | |
| 4014 | PPE / Health & Safety | 0 | 0 | - | - | | |
| 4030 | Equipment Purchase | 0 | 20 | 34 | 9 | | |
| 4102 | NNDR | 674 | 1575 | 2,700 | 675 | | |
| 4104 | Utilites- Water | 113 | 114 | 195 | 624 | | |
| 4105 | Utilites- Heat & Light | 500 | 1530 | 2,623 | 12,612 | | |
| 4109 | Alarm System | 500 | 60 | 103 | 15 | | |
| 4110 | Cleaning | 777 | 1777 | 3,046 | 762 | | |
| 4111 | Window Cleaning | 0 | 48 | 82 | 21 | | |
| 4132 | Rent | 1250 | 2917 | 5,001 | 1,250 | | |
| Total Expenditure | | 3,814 | 8,041 | 13,785 | 15,967 | | |
| Mercury Building @ 12 Months costs 115 | | | | | | | |
| 4014 | PPE / Health & Safety | 4,000 | - | | 4,000 | | |
| 4030 | Equipment Purchase* | 10,000 | 2,882 | 3,500 | 10,000 | | |
| 4044 | Insurance | - | 19,267 | 19,267 | 21,406 | 11.1% | |
| 4102 | NNDR | 15,594 | - | - | 15,594 | | |
| 4104 | Utilites- Water | 1,000 | 61 | 105 | 1,000 | | |
| 4105 | Utilites- Heat & Light | 7,500 | - | - | 7,500 | | |
| 4109 | Alarm System | 1,320 | - | - | 1,320 | | |
| 4110 | Cleaning | 10,000 | - | - | 10,000 | | |
| 4111 | Window Cleaning | 200 | 224 | 384 | 384 | | |
| 4114 | Refuse Removal | 2,362 | - | - | 2,362 | | |
| 4171 | Parking | 9,500 | 3,750 | 9,500 | 9,500 | | |
| Total Expenditure | | 61,476 | 26,184 | 32,756 | 83,066 | | |
| 1100 | Misc Income | - | - | - | - | 2.7% | |
| Total Income | | - | - | - | - | | |
| Total HQ Expenditure | | 69,966 | 43,108 | 59,230 | 103,070 | | |
| Total HQ Income | | - | - | - | - | | |
| Total Net Costs | | 69,966 | 43,108 | 59,230 | 103,070 | | |

* To include IT upgrade and equipment and Meeting Room Provisions

Central Services reallocation 2022/2023

| | | | Year 1 | | Year 1 | | Year 2 | |
|---------------------------------------|---------------|--------------------------------|-------------------|----------------|---------------------|----------------|-------------------|----------------|
| | | | Current Year | | Year end Prediction | | 2023-2024 | |
| | | | 2022-2023 | | 2022-2023 | | | |
| Central Services Staffing Cost | | | 346,042 | | 402,213 | | 386,251 | |
| Cost | | | | | | | | |
| Code | Centre | Description | Percentage | Budget | Percentage | Budget | Percentage | Budget |
| 6000 | 403 | Allotments | 0.45 | 1,557 | 0.45 | 1,809.96 | 0.45 | 1,738.13 |
| 6000 | 120 | Blakehay Theatre | 5.45 | 18,859 | 5.45 | 21,921 | 5.45 | 21,051 |
| 6000 | 105 | Community Services | 8.45 | 29,241 | 8.45 | 33,987 | 8.45 | 32,638 |
| 6000 | 107 | Civic | 14.36 | 49,692 | 14.36 | 57,758 | 14.36 | 55,466 |
| 6000 | 108 | Democratic Representation | 28.82 | 99,729 | 28.82 | 115,918 | 28.82 | 111,318 |
| 6000 | 112 | Environmental | 2.27 | 7,855 | 2.27 | 9,130 | 2.27 | 8,768 |
| 6000 | 420 | Milton Road Cemetery | 5 | 17,302 | 5 | 20,111 | 5 | 19,313 |
| 6000 | 140 | Museum | 4.55 | 15,745 | 4.55 | 18,301 | 4.55 | 17,574 |
| 6000 | 470 | Parks & Play Areas | 3.36 | 11,627 | 3.36 | 13,514 | 3.36 | 12,978 |
| 6000 | 300 | Planning | 3.82 | 13,219 | 3.82 | 15,365 | 3.82 | 14,755 |
| 6000 | 475 | Planned Maintenance | 3.82 | 13,219 | 3.82 | 15,365 | 3.82 | 14,755 |
| 6000 | 111 | Strategic Planning | 8.82 | 30,521 | 8.82 | 35,475 | 8.82 | 34,067 |
| 6000 | 460 | Street Furniture | 2.91 | 10,070 | 2.91 | 11,704 | 2.91 | 11,240 |
| 6000 | 485 | Toilets | 3.82 | 13,219 | 3.82 | 15,365 | 3.82 | 14,755 |
| 6000 | 482 | Tourism / Information services | 3.1 | 10,727 | 3.1 | 12,469 | 3.1 | 11,974 |
| 6000 | 451 | Youth Activities | 1 | 3,460 | 1 | 4,022 | 1 | 3,863 |
| TOTAL | | | 100 | 346,042 | 100 | 402,213 | 100 | 386,251 |
| Central Services Overhead | | | 91,487.00 | | 77,577.29 | | 111,898.01 | |
| Cost | | | | | | | | |
| Code | Centre | Description | Percentage | Budget | Percentage | Budget | Percentage | Budget |
| 6005 | 403 | Allotments | 0.45 | 412 | 0.45 | 349 | 0.45 | 504 |
| 6005 | 120 | Blakehay Theatre | 5.45 | 4,986 | 5.45 | 4,228 | 5.45 | 6,098 |
| 6005 | 105 | Community Services | 8.45 | 7,731 | 8.45 | 6,555 | 8.45 | 9,455 |
| 6005 | 107 | Civic | 14.36 | 13,138 | 14.36 | 11,140 | 14.36 | 16,069 |
| 6005 | 108 | Democratic Representation | 28.82 | 26,367 | 28.82 | 22,358 | 28.82 | 32,249 |
| 6005 | 112 | Environmental | 2.27 | 2,077 | 2.27 | 1,761 | 2.27 | 2,540 |
| 6005 | 420 | Milton Road Cemetery | 5 | 4,574 | 5 | 3,879 | 5 | 5,595 |
| 6005 | 140 | Museum | 4.55 | 4,163 | 4.55 | 3,530 | 4.55 | 5,091 |
| 6005 | 470 | Parks & Play Areas | 3.36 | 3,074 | 3.36 | 2,607 | 3.36 | 3,760 |
| 6005 | 300 | Planning | 3.82 | 3,495 | 3.82 | 2,963 | 3.82 | 4,275 |
| 6005 | 475 | Planned Maintenance | 3.82 | 3,495 | 3.82 | 2,963 | 3.82 | 4,275 |
| 6005 | 111 | Strategic Planning | 8.82 | 8,069 | 8.82 | 6,842 | 8.82 | 9,869 |
| 6005 | 460 | Street Furniture | 2.91 | 2,662 | 2.91 | 2,257 | 2.91 | 3,256 |
| 6005 | 485 | Toilets | 3.82 | 3,495 | 3.82 | 2,963 | 3.82 | 4,275 |
| 6005 | 482 | Tourism / Information services | 3.1 | 2,836 | 3.1 | 2,405 | 3.1 | 3,469 |
| 6005 | 451 | Youth Activities | 1 | 915 | 1 | 776 | 1 | 1,119 |
| TOTAL | | | 100 | 91,487 | 100 | 77,577 | 100 | 111,898 |
| TOTAL | | | 437,529 | | 479,790 | | 498,149 | |

HQ reallocation 2022/2023**HQ Costs**

| | | | Year 1 Current Year 2022-2023 | | Year 1 Year end Prediction 2022-2023 | | Year 2 Current Year 2023-2024 | |
|--------------|----------------|--------------------------------|-------------------------------------|---------------|--|---------------|-------------------------------------|----------------|
| | | | 69,966 | | 59,230 | | 103,070 | |
| Code | Cost Centre | Description | Percentage | Budget | Percentage | Budget | Percentage | Budget |
| 6007 | 403 | Allotments | 0.45 | 315 | 0.45 | 267 | 1.45 | 1,495 |
| 6007 | 120 | Blakehay Theatre | 4.45 | 3,113 | 4.45 | 2,636 | 5.45 | 5,617 |
| 6007 | 105 | Community Services | 8.45 | 5,912 | 8.45 | 5,005 | 9.45 | 9,740 |
| 6007 | 107 | Civic | 14.36 | 10,047 | 14.36 | 8,505 | 15.36 | 15,831 |
| 6007 | 108 | Democratic Representation | 28.82 | 20,164 | 28.82 | 17,070 | 29.82 | 30,735 |
| 6007 | 112 | Environmental | 2.27 | 1,588 | 2.27 | 1,345 | 3.27 | 3,370 |
| 6007 | 420 | Milton Road Cemetery | 5 | 3,498 | 5 | 2,962 | 6 | 6,184 |
| 6007 | 140 | Museum | 4.55 | 3,183 | 4.55 | 2,695 | 5.55 | 5,720 |
| 6007 | 470 | Parks & Play Areas | 3.36 | 2,351 | 3.36 | 1,990 | 4.36 | 4,494 |
| 6007 | 300 | Planning | 3.82 | 2,673 | 3.82 | 2,263 | 4.82 | 4,968 |
| 6007 | 475 | Planned Maintenance | 4.82 | 3,372 | 4.82 | 2,855 | 5.82 | 5,999 |
| 6007 | 111 | Strategic Planning | 8.82 | 6,171 | 8.82 | 5,224 | 9.82 | 10,121 |
| 6007 | 460 | Street Furniture | 2.91 | 2,036 | 2.91 | 1,724 | 3.91 | 4,030 |
| 6007 | 485 | Toilets | 3.82 | 2,673 | 3.82 | 2,263 | 4.82 | 4,968 |
| 6007 | 482 | Tourism / Information services | 3.1 | 2,169 | 3.1 | 1,836 | 4.1 | 4,226 |
| 6007 | 451 | Youth Activities | 1 | 700 | 1 | 592 | 2 | 2,061 |
| TOTAL | | | 100 | 69,966 | 100 | 59,230 | 116 | 119,561 |

Central Grounds 2022/2023

| | Year 1 Current Year 2022-2023 | Year 1 Year end Prediction 2022-2023 | Year 2 Current Year 2023-2024 |
|-------------------------------|-------------------------------------|--|-------------------------------------|
| Grounds Staffing Costs | 290,112 | 256,812 | 340,070 |

| Code | Cost Centre | Description | Percentage | Budget | Percentage | Budget | Percentage | Budget |
|------|----------------|--------------------------------|------------|----------------|------------|----------------|------------|----------------|
| 6010 | 403 | Allotments | 6.36 | 18,451 | 6.36 | 16,333 | 6.36 | 21,628 |
| 6010 | 120 | Blakehay Theatre | 2.2 | 6,382 | 2.2 | 5,650 | 2.2 | 7,482 |
| 6010 | 105 | Community Services | 17.73 | 51,437 | 17.73 | 45,533 | 17.73 | 60,294 |
| 6010 | 107 | Civic | 4.55 | 13,200 | 4.55 | 11,685 | 4.55 | 15,473 |
| 6010 | 108 | Democratic Representation | 0 | - | 0 | - | 0 | - |
| 6010 | 112 | Environmental | 0 | - | 0 | - | 0 | - |
| 6010 | 420 | Milton Road Cemetery | 33.18 | 96,259 | 33.18 | 85,210 | 33.18 | 112,835 |
| 6010 | 140 | Museum | 3.64 | 10,560 | 3.64 | 9,348 | 3.64 | 12,379 |
| 6010 | 470 | Parks & Play Areas | 20.45 | 59,328 | 20.45 | 52,518 | 20.45 | 69,544 |
| 6010 | 300 | Planning | 0 | - | 0 | - | 0 | - |
| 6010 | 475 | Planned Maintenance | 1.44 | 4,178 | 1.44 | 3,698 | 1.44 | 4,897 |
| 6010 | 111 | Strategic Planning | 0 | - | 0 | - | 0 | - |
| 6010 | 460 | Street Furniture | 9.54 | 27,677 | 9.54 | 24,500 | 9.54 | 32,443 |
| 6010 | 485 | Toilets | 0.91 | 2,640 | 0.91 | 2,337 | 0.91 | 3,095 |
| 6010 | 482 | Tourism / Information services | 0 | - | 0 | - | 0 | - |
| 6010 | 451 | Youth Activities | 0 | - | 0 | - | 0 | - |
| | TOTAL | | 100 | 290,112 | 100 | 256,812 | 100 | 340,070 |

Grounds Overheads

| Code | Cost Centre | Description | Percentage | Budget | Percentage | Budget | Percentage | Budget |
|------|----------------|--------------------------------|------------|----------------|------------|----------------|------------|----------------|
| | | | | 102,139 | | 106,029 | | 115,606 |
| 6015 | 403 | Allotments | 6.36 | 6,496 | 6.36 | 6,743 | 6.36 | 7,353 |
| 6015 | 120 | Blakehay Theatre | 2.2 | 2,247 | 2.2 | 2,333 | 2.2 | 2,543 |
| 6015 | 105 | Community Services | 17.73 | 18,109 | 17.73 | 18,799 | 17.73 | 20,497 |
| 6015 | 107 | Civic | 4.55 | 4,647 | 4.55 | 4,824 | 4.55 | 5,260 |
| 6015 | 108 | Democratic Representation | 0 | - | 0 | - | 0 | - |
| 6015 | 112 | Environmental | 0 | - | 0 | - | 0 | - |
| 6015 | 420 | Milton Road Cemetery | 33.18 | 33,890 | 33.18 | 35,180 | 33.18 | 38,358 |
| 6015 | 140 | Museum | 3.64 | 3,718 | 3.64 | 3,859 | 3.64 | 4,208 |
| 6015 | 470 | Parks & Play Areas | 20.45 | 20,887 | 20.45 | 21,683 | 20.45 | 23,641 |
| 6015 | 300 | Planning | 0 | - | 0 | - | 0 | - |
| 6015 | 475 | Planned Maintenance | 1.44 | 1,471 | 1.44 | 1,527 | 1.44 | 1,665 |
| 6015 | 111 | Strategic Planning | 0 | - | 0 | - | 0 | - |
| 6015 | 460 | Street Furniture | 9.54 | 9,744 | 9.54 | 10,115 | 9.54 | 11,029 |
| 6015 | 485 | Toilets | 0.91 | 929 | 0.91 | 965 | 0.91 | 1,052 |
| 6015 | 482 | Tourism / Information services | 0 | - | 0 | - | 0 | - |
| 6015 | 451 | Youth Activities | 0 | - | 0 | - | 0 | - |
| | TOTAL | | 100 | 102,139 | 100 | 106,029 | 100 | 115,606 |
| | TOTAL | | | 392,251 | | 362,841 | | 455,676 |

Central Operational Services 2022/2023

| | | | Year 1 | | Year 1 | | Year 2 | |
|-----------------------------------|-------------|--------------------------------|----------------|----------------|---------------------|---------------|----------------|----------------|
| | | | Current Year | | Year end Prediction | | Current Year | |
| | | | 2022-2023 | | 2022-2023 | | 2023-2024 | |
| | | | 132,476 | | 74,721 | | 124,645 | |
| Operational Staffing costs | | | | | | | | |
| Code | Cost Centre | Description | Percentage | Budget | Percentage | Budget | Percentage | Budget |
| 6030 | 403 | Allotments | 0.5 | 662 | 0.5 | 374 | 0.5 | 623 |
| 6030 | 120 | Blakehay Theatre | 14.2 | 18,812 | 14.2 | 10,610 | 14.2 | 17,700 |
| 6030 | 105 | Community Services | 12.66 | 16,771 | 12.66 | 9,460 | 12.66 | 15,780 |
| 6030 | 107 | Civic | 1.27 | 1,682 | 1.27 | 949 | 1.27 | 1,583 |
| 6030 | 108 | Democratic Representation | 0.51 | 676 | 0.51 | 381 | 0.51 | 636 |
| 6030 | 112 | Environmental | 2.53 | 3,352 | 2.53 | 1,890 | 2.53 | 3,154 |
| 6030 | 420 | Milton Road Cemetery | 3.8 | 5,034 | 3.8 | 2,839 | 17.8 | 22,187 |
| 6030 | 140 | Museum | 22.78 | 30,178 | 22.78 | 17,021 | 8.78 | 10,944 |
| 6030 | 470 | Parks & Play Areas | 5.06 | 6,703 | 5.06 | 3,781 | 3.06 | 3,814 |
| 6030 | 300 | Planning | 0 | - | 0 | - | 0 | - |
| 6030 | 475 | Planned Maintenance | 3.26 | 4,319 | 3.26 | 2,436 | 3.26 | 4,063 |
| 6030 | 111 | Strategic Planning | 1.27 | 1,682 | 1.27 | 949 | 1.27 | 1,583 |
| 6030 | 460 | Street Furniture | 0.51 | 676 | 0.51 | 381 | 2.51 | 3,129 |
| 6030 | 485 | Toilets | 1.27 | 1,682 | 1.27 | 949 | 1.27 | 1,583 |
| 6030 | 482 | Tourism / Information services | 30.38 | 40,246 | 30.38 | 22,700 | 30.38 | 37,867 |
| 6030 | 451 | Youth Activities | 0 | - | 0 | - | 0 | - |
| | | TOTAL | 100 | 132,476 | 100 | 74,721 | 100 | 124,645 |
| Operational Staffing Costs | | | | | | | | |
| | | | 11,155 | | 9,012 | | 15,074 | |
| Code | Cost Centre | Description | Percentage | Budget | Percentage | Budget | Percentage | Budget |
| 6035 | 403 | Allotments | 0.5 | 56 | 0.5 | 45 | 0.5 | 75 |
| 6035 | 120 | Blakehay Theatre | 14.2 | 1,584 | 14.2 | 1,280 | 14.2 | 2,140 |
| 6035 | 105 | Community Services | 12.66 | 1,412 | 12.66 | 1,141 | 12.66 | 1,908 |
| 6035 | 107 | Civic | 1.27 | 142 | 1.27 | 114 | 1.27 | 191 |
| 6035 | 108 | Democratic Representation | 0.51 | 57 | 0.51 | 46 | 0.51 | 77 |
| 6035 | 112 | Environmental | 2.53 | 282 | 2.53 | 228 | 2.53 | 381 |
| 6035 | 420 | Milton Road Cemetery | 3.8 | 424 | 3.8 | 342 | 15.8 | 2,382 |
| 6035 | 140 | Museum | 22.78 | 2,541 | 22.78 | 2,053 | 8.78 | 1,323 |
| 6035 | 470 | Parks & Play Areas | 5.06 | 564 | 5.06 | 456 | 5.06 | 763 |
| 6035 | 300 | Planning | 0 | - | 0 | - | 0 | - |
| 6035 | 475 | Planned Maintenance | 3.26 | 364 | 3.26 | 294 | 3.26 | 491 |
| 6035 | 111 | Strategic Planning | 1.27 | 142 | 1.27 | 114 | 1.27 | 191 |
| 6035 | 460 | Street Furniture | 0.51 | 57 | 0.51 | 46 | 2.51 | 378 |
| 6035 | 485 | Toilets | 1.27 | 142 | 1.27 | 114 | 1.27 | 191 |
| 6035 | 482 | Tourism / Information services | 30.38 | 3,389 | 30.38 | 2,738 | 30.38 | 4,579 |
| 6035 | 451 | Youth Activities | 0 | - | 0 | - | 0 | - |
| | | TOTAL | 100 | 11,155 | 100 | 9,012 | 100 | 15,074 |
| TOTAL | | | 143,631 | | 83,732 | | 139,719 | |

Policy and Finance Committee 12th December 2022

Procurement for HQ Waterloo Street – Other works

Item 7.

Report of the Deputy Town Clerk / RFO

1.0 The tender process is underway for the following elements of the refurbishment works:

- M & E upgrade (Heating & Lighting)
- Internal works and downstairs alternations
- Solar installation

Due to the crossover of the works required this tender has been combined and sent to all companies that have sent in expression of interest through the government contract finder process for any of the above to allow all contractors to submit a final tender to us. 5 companies had registered interest at this stage for the above works and tender packs were sent out 5th November 2022.

1.1 The deadline for the tender submission to us was Friday 2nd December 2022.

However, during the week commencing 28th November 2022 we were notified that 2 companies had decided to no longer tender, in addition the following communication was received:

- 1 x contactor asked for an extension of time due to staff sickness
- 1 x contractor had requested the tender pack to be sent again as they had not received it.

With this in mind, discussion was held with the Town Clerk as this would mean that only one contractor would be submitting the tender on 2nd December 2022.

1.2 In order to assure a robust process and provide the council with competitive quotes for consideration an extension to the tender deadline was agreed to **Friday 16th December 2022**.

1.3 As a result of the extension the council will now need to set a meeting to receive the tender which ideally should be week commencing **2nd January 2023** in order that the programme for works and lead time for getting contractors on site is not further delayed. Waiting until the next Town Council meeting on 23rd January 2023 is not ideal as this will without doubt delay work start dates and push our programme by another month potentially.

Members are requested to:

1. Note the extension date for tender submission to Friday 16th December and nominate 2 councillors to oversee the tender opening (As per procurement guidelines).
2. Agree a 'special' Policy & Finance committee meeting week Commencing 2nd January 2023 (noting the 2nd is a Bank Holiday) to receive tender submission

for the works at Waterloo Street to approve the contract for works or alternatively delegate this ability to a smaller working group of nominated councillors (3/4) to be able to make this contract award and avoid further delays to the programme.