

WESTON-SUPER-MARE TOWN COUNCIL POLICY AND FINANCE COMMITTEE AGENDA

Date: Monday 25th June 2018

Time: 7.00 pm

Venue: Grove House

Members of the Policy and Finance Committee are hereby summoned to this meeting. Members who wish to comment on matters within their ward may attend and address the Committee. Members are reminded that they have a duty to state a Declaration of Interest prior to the appropriate agenda item and to consider the Crime and Disorder Act s.17 and Equality Act s.149 when reaching such a decision.

Committee Members: Councillors Clive Webb, Michal Kus, Roger Bailey, Peter Crew, Clive Darke, Peter Fox, Richard Nightingale, Lisa Pilgrim, Catherine Gibbons, Denise Hunt, Mark Canniford and Robert Payne

Note: Quorum of the Committee shall be 5 of its Members.

Prior to the commencement of the meeting, the Chairman will invite questions and observations from parishioners present (maximum time permitted 15 minutes).

1. **Election of Chairman**
2. **Apologies for Absence and Notification of Substitutions**
3. **Election of Vice Chairman**
4. **Declarations of Interest**
5. **To approve the minutes of the Policy & Finance Committee Meeting held on the 23rd April 2018** (attached)
6. **The minutes of the Working Party to Review Expenditure & Governance**
To note the minutes of the Working Party to Review Expenditure & Governance held on 23rd April 2018 (approved) and 14th May (unapproved) (attached)
7. **Monthly Financial Reports: March and April 2018**
 - a) **For Approval**
Schedule of Unapproved Expenditure (attached)
 - b) **For Noting**
 - i. Bank Reconciliations (attached)
 - ii. Budgetary Control Report (attached)
 - iii. Bank Interest Report (attached)
 - iv. Schedule of Receipted Income (attached)
 - v. Income Analysis (attached)
 - vi. Overspend Month end report (attached)

8. Year End Accounts for the year ending 31.03.18

As part of the Audit requirement members are requested to

- a) Consider the Accounting Statements (AGAR – Annual return) by members as a whole;
- b) Approve the Accounting Statements (AGAR – Annual return) by resolution; and
- c) Sign and date as required (AGAR – Annual return)
- d) Receive and Note the accompanying Statement of Accounts (not audited) as supporting documents to the (AGAR – Annual return)

9. Internet Payments

Recommendation from the Expenditure and Governance Working party Meeting on 14th May 2018 (attached)

10. To receive the Planned Maintenance proposals for 2018/19 and relevant update
(attached)

11. Night Shelter for Rough Sleepers

To receive the Town Clerk's report (attached)



Malcolm L Nicholson LL.B DMS PSLCC
Town Clerk
18th June 2018

Grove House
Weston-super-Mare
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