

**WESTON-SUPER-MARE TOWN COUNCIL  
POLICY AND FINANCE COMMITTEE  
AGENDA**

**Date: Monday 22<sup>nd</sup> October 2018    Time: 7.00 pm    Venue: Grove House**

*Members of the Policy and Finance Committee are hereby summoned to this meeting. Members who wish to comment on matters within their ward may attend and address the Committee. Members are reminded that they have a duty to state a Declaration of Interest prior to the appropriate agenda item and to consider the Crime and Disorder Act s.17 and Equality Act s.149 when reaching such a decision.*

**Committee Members:** Councillors Clive Webb (Chairman), Michal Kus, Roger Bailey, Peter Crew, James Davis, Peter Fox, Richard Nightingale, Lisa Pilgrim, Catherine Gibbons, Denise Hunt, Mark Canniford and Robert Payne

**Note:** Quorum of the Committee shall be 5 of its Members.

Prior to the commencement of the meeting, the Chairman will invite questions and observations from parishioners present (maximum time permitted 15 minutes).

- 1. Apologies for Absence and Notification of Substitutions**
- 2. Declarations of Interest**
- 3. To approve the minutes of the Policy & Finance Committee Meeting held on 20<sup>th</sup> August 2018** (attached)
- 4. The minutes of the Working Party to Review Expenditure & Governance**  
To note the minutes of the Working Party to Review Expenditure & Governance held on 2<sup>nd</sup> July 2018 (approved) (attached) and 3<sup>rd</sup> September (unapproved) (attached)
- 5. Monthly Financial Reports: July & August 2018**
  - a) For Approval**  
Schedule of Unapproved Expenditure (attached)
  - b) For Noting**
    - i. Bank Reconciliations (attached)
    - ii. Budgetary Control Report (attached)
    - iii. Bank Interest Report (attached)
    - iv. Schedule of Receipted Income (attached)
    - v. Income Analysis (attached)
    - vi. Overspend Month end report (attached)
- 6. Audited accounts for the Year 2017/2018**  
To receive the external auditors certificate included within the annual return (attached)
- 7. Change to local government pay scales**  
To receive the report of the Town Clerk (attached)

Policy & Finance 221018



Malcolm L Nicholson LL.B DMS PSLCC  
Town Clerk  
15<sup>th</sup> October 2018

Grove House  
Weston-super-Mare  
Tel: 01934 632567