

REPORT TO POLICY AND FINANCE COMMITTEE – 17TH JUNE 2019

TERMS OF REFERENCE

1. POLICY AND FINANCE COMMITTEE

Policy and Finance Committee is the main policy making Committee of the Council and considers the broad social and economic needs of the Parish.

Membership: 13 **Quorum:** 6

Terms of Reference

1. To guide the Council in the formulation of its objectives.
2. To identify the need for new services and facilities.
3. To be responsible for allocating and controlling the financial and manpower resources of the Council.
4. To advise the Council on the distribution of functions between Committees and Sub-Committees and any major policy changes in the Council's management or administrative procedures.
5. To consider the financial estimates of the Council and recommend the precept to be levied.
6. To be responsible for the Council's Revenue and Capital Budget and the works scheduled therein.
7. To be responsible for the collection of all revenue, the raising and renewal of loans and insurance.
8. To be responsible for the banking, financial and accounting methods adopted by the Council.
9. To authorise Members' attendance at conferences, courses and meetings.
10. To make appointments to outside bodies between Annual Meetings of the Council.
11. To respond to consultative documents from Government and other bodies other than those specifically allocated to other Committees or Sub-Committees.
12. To enter into legal proceedings on the Council's behalf.
13. To consider the delegation of appropriate services to the Town Council from other authorities.
14. Appointments and nominations to outside bodies which are required or fall vacant between Annual Meetings of the Council.
15. To respond to consultations from Government and other bodies that will not admit of delay.
16. To deal with applications for grants or assistance over £1,000.
17. To manage health and safety policy and issues.
18. To manage and maintain expenditure for maintenance and determine emergency repairs, safety and upkeep of the Council's land, buildings and premises.
19. To deal with matters not normally dealt with or specifically referred to other Committees or Sub-Committees.

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POLICY AND FINANCE COMMITTEE

AGENDA ITEM

SCHEDULE OF UNAPPROVED EXPENDITURE FOR MARCH 2019 (ALL BANK ACCOUNTS)

Direct Debits, Standing Orders	£6,608.35
General Account - (payment run invoices and salary payments)	£192,693.13
Imprest Account	£0.00
Mayors Charity Fund	£0.00
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	£199,301.48

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POLICY AND FINANCE COMMITTEE

AGENDA ITEM

SCHEDULE OF UNAPPROVED EXPENDITURE FOR APRIL 2019 (ALL BANK ACCOUNTS)

Direct Debits, Standing Orders	£10,077.39
General Account - (payment run invoices and salary payments)	£157,223.01
Imprest Account	£0.00
Mayors Charity Fund	£0.00

£167,300.40

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POLICY AND FINANCE COMMITTEE**Agenda Item****BANK RECONCILIATIONS AS AT March 2019**

	£	£
Summary of reconciliations attached		
Current Account (Natwest)	0.00	
Less: Unpresented cheques and BACS (p/l & imprest trs)	0.00	
plus: receipts not banked	<u>0.00</u>	0.00
Current Account (Lloyds)	4,237,412.41	
Less: Unpresented cheques and BACS (p/l & imprest trs)	148,609.44	
plus: receipts not banked	<u>5,848.11</u>	4,094,651.08
Imprest Account (Lloyds)	5,909.27	
Less: Unpresented cheques and BACS (p/l & imprest trs)	683.14	
plus: receipts not banked	<u>0.00</u>	5,226.13
Mayor's Charity Fund-(Lloyds)	1,705.95	
Less: Unpresented cheques	0.00	
plus: receipts not banked	<u>0.00</u>	1,705.95
		<u>4,101,583.16</u>
Sub total		
ADD:		
Investment CCLA		100,000.00
Investment SANTANDER		420,000.00
<u>Petty Cash & floats held:</u>		
Petty Cash Grove Lodge		250.00
Groundsman Petty Cash		50.00
Museum Petty Cash & Floats		640.00
VIC Petty Cash & Floats		150.00
Blakehay Floats		320.00
		<u>4,622,993.16</u>

POLICY AND FINANCE COMMITTEE**Agenda Item****BANK RECONCILIATIONS AS AT April 2019**

	£	£
Summary of reconciliations attached		
Current Account (Natwest)	0.00	
Less: Unpresented cheques and BACS (p/l & imprest trs)	0.00	
plus: receipts not banked	<u>0.00</u>	0.00
Current Account (Lloyds)	1,074,107.12	
Less: Unpresented cheques and BACS (p/l & imprest trs)	40.00	
plus: receipts not banked	<u>1,762.48</u>	1,075,829.60
Imprest Account (Lloyds)	13,640.93	
Less: Unpresented cheques and BACS (p/l & imprest trs)	507.09	
plus: receipts not banked	<u>0.00</u>	13,133.84
Mayor's Charity Fund-(Lloyds)	1,837.19	
Less: Unpresented cheques	0.00	
plus: receipts not banked	<u>0.00</u>	1,837.19
		<u>1,090,800.63</u>
Sub total		
ADD:		
Investment CCLA		100,000.00
Investment SANTANDER		420,000.00
<u>Petty Cash & floats held:</u>		
Petty Cash Grove Lodge		250.00
Groundsman Petty Cash		50.00
Museum Petty Cash & Floats		640.00
VIC Petty Cash & Floats		150.00
Blakehay Floats		<u>320.00</u>
		<u>1,612,210.63</u>

Month No : 12

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>102</u> <u>Central Administration</u>							
4000 Staffing Costs	24,556	295,055	285,455	-9,600		-9,600	103.4 %
4006 Moorepay/IT payroll HR softwar	0	2,389	2,500	111		111	95.6 %
4007 Personnel Consultants	0	1,750	1,030	-720		-720	169.9 %
4008 CRB Checks/staff services	179	1,878	1,600	-278		-278	117.4 %
4009 Health & Safety Consultant	0	2,556	2,612	57		57	97.8 %
4012 Travel & Subsistence Expenses	9	863	500	-363		-363	172.6 %
4013 Training	350	2,697	6,025	3,328		3,328	44.8 %
4030 Equipment Purchase	40	320	500	180		180	64.1 %
4031 Equipment - Rental	781	5,975	3,300	-2,675		-2,675	181.1 %
4034 Equipment Repairs	0	33	500	467		467	6.7 %
4035 Telephone	1,177	5,434	9,000	3,566		3,566	60.4 %
4036 Stationery	331	4,162	4,000	-162		-162	104.0 %
4038 Recruitment / Advertising	375	5,569	3,000	-2,569		-2,569	185.6 %
4040 Audit & Accountancy	428	6,101	6,000	-101		-101	101.7 %
4041 Fees, Subs and Conferences	857	3,455	5,600	2,145		2,145	61.7 %
4042 Postages	207	2,786	3,810	1,024		1,024	73.1 %
4043 Ink Cartridges/printing	120	622	800	178		178	77.7 %
4044 Insurance	0	18,488	12,000	-6,488		-6,488	154.1 %
4049 Legal fees	0	3,772	5,000	1,228		1,228	75.4 %
4107 IT Support & Upgrade	3,276	27,918	25,400	-2,518		-2,518	109.9 %
4110 Cleaning	0	101	0	-101		-101	0.0 %
4151 Catering	-126	2,421	2,200	-221		-221	110.1 %
6007 Grove House Recharge	88	0	0	0		0	0.0 %
6020 Allocation to Cost Centres	-32,557	-394,255	-370,035	24,220		24,220	106.5 %
Central Administration > Expenditure	90	90	10,797	10,707	0	10,707	0.8 %
Net Expenditure over Income	90	90	10,797	10,707			
<u>103</u> <u>Grove House</u>							
4030 Equipment Purchase	8	992	1,000	8		8	99.2 %
4102 NNDR	0	5,321	5,230	-91		-91	101.7 %
4104 Utilities - Water	118	264	250	-14		-14	105.5 %
4105 Utilities - Heat & Light	712	5,268	2,585	-2,683		-2,683	203.8 %
4109 Alarm system	72	702	618	-84		-84	113.6 %
4110 Cleaning	996	4,509	4,509	0		0	100.0 %
4111 Window Cleaning	0	110	113	3		3	97.3 %
4114 Refuse Removal	480	1,172	1,100	-72		-72	106.6 %
6020 Allocation to Cost Centres	-2,387	-18,341	-16,974	1,367		1,367	108.1 %
Grove House > Expenditure	-2	-2	-1,569	-1,567	0	-1,567	0.1 %
Net Expenditure over Income	-2	-2	-1,569	-1,567			

Month No : 12

Cost Centre Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>104</u>	<u>Grove Lodge</u>							
4102	NNDR	0	2,160	2,178	18		18	99.2 %
4104	Utilities - Water	198	198	450	253		253	43.9 %
4105	Utilities - Heat & Light	227	1,323	1,200	-123		-123	110.3 %
4109	Alarm system	98	150	250	100		100	60.0 %
4110	Cleaning	151	3,250	2,254	-996		-996	144.2 %
4111	Window Cleaning	0	130	113	-17		-17	115.0 %
4132	Rent	417	5,000	5,000	0		0	100.0 %
6020	Allocation to Cost Centres	-1,089	-12,210	-11,363	847		847	107.5 %
	Grove Lodge :- Expenditure	1	1	82	81	0	81	1.2 %
	Net Expenditure over Income	1	1	82	81			
<u>105</u>	<u>Community Services</u>							
4158	Weston in Bloom	0	18,867	19,000	133		133	99.3 %
4200	Small grants to Voluntary Orgs	-500	3,250	7,500	4,250		4,250	43.3 %
4204	VANS	0	3,000	3,000	0		0	100.0 %
4208	Christmas Lights - SLA	0	33,801	35,510	1,709		1,709	95.2 %
4210	Weston Town Centre Co SLA	0	17,460	17,984	524		524	97.1 %
4212	CCTV (NSC)	0	78,400	79,104	704		704	99.1 %
4215	Uphill Church lights	0	0	361	361		361	0.0 %
4218	Flower Beds	590	7,840	7,210	-630		-630	108.7 %
4221	Citizens Advice Bureau	0	10,000	10,000	0		0	100.0 %
4223	Community Events	1,977	5,103	6,500	1,397		1,397	78.5 %
4228	Blue Plaques	0	319	1,000	681		681	31.9 %
4229	Armed Forces Celebrations	-425	5,529	6,000	472		472	92.1 %
4863	100 Year Anniversary Celebra	0	4,000	4,000	0		0	100.0 %
4864	Homeless Support Fund	0	24,910	25,000	90		90	99.6 %
6000	Admin Salaries Recharge	805	8,828	8,634	-194		-194	102.2 %
6005	Admin Overhead Recharge	262	4,102	3,503	-599		-599	117.1 %
6007	Grove House Recharge	78	601	556	-45		-45	108.1 %
6008	Grove Lodge Recharges	36	399	370	-29		-29	107.8 %
6010	Grounds Salaries Recharge	1,505	20,601	22,413	1,812		1,812	91.9 %
6015	Grounds Overhead Recharge	1,295	8,995	42,161	33,166		33,166	21.3 %
	Community Services :- Expenditure	5,623	256,005	299,806	43,801	0	43,801	85.4 %
	Net Expenditure over Income	5,623	256,005	299,806	43,801			
<u>107</u>	<u>Civic Support</u>							
4000	Staffing Costs	1,319	18,682	19,972	1,290		1,290	93.5 %
4036	Stationery	0	25	200	175		175	12.5 %

Month No : 12

Cost Centre Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4044	Insurance	0	256	589	333		333	43.5 %
4050	Printing	0	841	1,315	474		474	64.0 %
4150	Chauffeur/travel costs	490	4,220	6,000	1,780		1,780	70.3 %
4151	Catering	752	7,904	7,950	46		46	99.4 %
4152	Civic Miscellaneous	300	3,492	3,700	208		208	94.4 %
4153	Chairman's Allowance	375	3,868	4,496	628		628	86.0 %
4154	Civic Regalia	886	3,386	3,060	-326		-326	110.7 %
4863	100 Year Anniversary Celebra	0	1,000	1,000	0		0	100.0 %
6000	Admin Salaries Recharge	1,373	15,047	14,718	-329		-329	102.2 %
6005	Admin Overhead Recharge	447	6,992	5,967	-1,025		-1,025	117.2 %
6007	Grove House Recharge	133	1,024	949	-75		-75	107.9 %
6008	Grove Lodge Recharges	61	683	634	-49		-49	107.7 %
6010	Grounds Salaries Recharge	14	186	203	17		17	91.6 %
6015	Grounds Overhead Recharge	12	80	380	300		300	21.1 %
	Civic Support :- Expenditure	6,161	67,686	71,133	3,447	0	3,447	95.2 %
	Net Expenditure over Income	6,161	67,686	71,133	3,447			
108	<u>Democratic Representation</u>							
4013	Training	0	0	500	500		500	0.0 %
4018	Election Costs	0	6,757	7,500	743		743	90.1 %
6000	Admin Salaries Recharge	7,681	84,201	82,350	-1,851		-1,851	102.2 %
6005	Admin Overhead Recharge	2,503	39,123	33,392	-5,731		-5,731	117.2 %
6007	Grove House Recharge	746	5,737	5,312	-425		-425	108.0 %
6008	Grove Lodge Recharges	341	3,820	3,556	-264		-264	107.4 %
	Democratic Representation :- Expenditure	11,271	139,638	132,610	-7,028	0	-7,028	105.3 %
	Net Expenditure over Income	11,271	139,638	132,610	-7,028			
110	<u>Other Costs & Income</u>							
4051	Bank Charges	-604	3,656	3,000	-656		-656	121.9 %
4060	PWLB Interest repaid-Blakehay	0	7,155	7,155	0		0	100.0 %
4061	PWLB Capital repaid-Blakehay	0	12,000	12,000	0		0	100.0 %
4068	PWLB Interest repaid-Water Pk	0	9,573	9,474	-99		-99	101.0 %
4069	PWLB Capital repaid-Water Pk	0	10,885	10,883	-2		-2	100.0 %
4999	General Reserve	0	0	25,000	25,000		25,000	0.0 %
	Other Costs & Income :- Expenditure	-604	43,269	67,512	24,243	0	24,243	64.1 %
1100	Miscellaneous Income	0	5,630	0	5,630			0.0 %
1176	Precept	0	1,907,597	0	1,907,597			0.0 %
1178	NSC precept grant	0	63,522	0	63,522			0.0 %

Month No : 12

Cost Centre Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
1190	Bank Interest	375	3,338	3,000	338			111.3 %
	Other Costs & Income :- Income	375	1,980,088	3,000	1,977,088			66002.9
	Net Expenditure over Income	-979	-1,936,819	64,512	2,001,331			
<u>111</u>	<u>Strategic Planning/Projects</u>							
4049	Legal fees	6	9,463	15,000	5,537		5,537	63.1 %
4213	Development budget	1,040	1,355	1,000	-355		-355	135.5 %
6000	Admin Salaries Recharge	1,520	16,663	16,295	-368		-368	102.3 %
6005	Admin Overhead Recharge	495	7,741	6,609	-1,132		-1,132	117.1 %
6007	Grove House Recharge	148	1,137	1,049	-88		-88	108.4 %
6008	Grove Lodge Recharges	67	756	703	-53		-53	107.5 %
	Strategic Planning/Projects :- Expenditure	3,276	37,115	40,656	3,541	0	3,541	91.3 %
	Net Expenditure over Income	3,276	37,115	40,656	3,541			
<u>120</u>	<u>Blakehay Central Costs</u>							
4000	Staffing Costs	2,131	39,754	41,458	1,704		1,704	95.9 %
4013	Training	0	588	2,828	2,240		2,240	20.8 %
4014	P P E / Health & Safety	0	130	1,500	1,370		1,370	8.7 %
4019	Website Costs-TC	0	490	275	-215		-215	178.2 %
4030	Equipment Purchase	253	7,319	8,535	1,216		1,216	85.8 %
4031	Equipment - Rental	720	2,303	2,303	0		0	100.0 %
4034	Equipment Repairs	0	293	1,000	707		707	29.3 %
4035	Telephone	55	752	1,000	248		248	75.2 %
4044	Insurance	0	1,553	825	-728		-728	188.2 %
4102	NNDR	0	3,360	3,388	28		28	99.2 %
4104	Utilities - Water	64	756	1,600	844		844	47.2 %
4105	Utilities - Heat & Light	882	6,500	6,000	-500		-500	108.3 %
4109	Alarm system	450	563	1,000	437		437	56.3 %
4110	Cleaning	96	616	600	-16		-16	102.7 %
4111	Window Cleaning	0	300	310	10		10	96.8 %
4114	Refuse Removal	1,250	2,357	3,500	1,143		1,143	67.3 %
4131	Licenses	649	889	295	-594		-594	301.3 %
6000	Admin Salaries Recharge	1,056	11,574	11,318	-256		-256	102.3 %
6005	Admin Overhead Recharge	344	5,377	4,591	-786		-786	117.1 %
6007	Grove House Recharge	15	789	730	-59		-59	108.1 %
6008	Grove Lodge Recharges	47	523	488	-35		-35	107.2 %
6010	Grounds Salaries Recharge	47	651	708	57		57	91.9 %
6015	Grounds Overhead Recharge	41	285	1,326	1,041		1,041	21.5 %
	Blakehay Central Costs :- Expenditure	8,100	87,722	95,578	7,856	0	7,856	91.8 %
	Net Expenditure over Income	8,100	87,722	95,578	7,856			

Month No : 12

Cost Centre Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>121</u>	<u>Blakehay -Auditorium</u>							
4000	Staffing Costs	1,552	18,709	19,094	385		385	98.0 %
4039	Advertising & Marketing	1,651	4,834	6,625	1,792		1,792	73.0 %
4224	Blakehay Performing Rights	0	550	1,000	450		450	55.0 %
	Blakehay -Auditorium :- Expenditure	3,203	24,092	26,719	2,627	0	2,627	90.2 %
1013	BH annual membership	58	214	50	164			428.0 %
1090	Bookings	2,703	31,899	37,250	-5,351			85.6 %
	Blakehay -Auditorium :- Income	2,761	32,113	37,300	-5,187			86.1 %
	Net Expenditure over Income	442	-8,021	-10,581	-2,560			
<u>122</u>	<u>Blakehay - Upper Studio</u>							
4000	Staffing Costs	498	4,931	5,759	828		828	85.6 %
4141	BH evening classes expenditure	125	750	750	0		0	100.0 %
	Blakehay - Upper Studio :- Expenditure	623	5,681	6,509	828	0	828	87.3 %
1014	BH evening classes income	200	1,500	1,200	300			125.0 %
1090	Bookings	-175	7,546	25,000	-17,454			30.2 %
	Blakehay - Upper Studio :- Income	25	9,046	26,200	-17,154			34.5 %
	Net Expenditure over Income	598	-3,365	-19,691	-16,326			
<u>123</u>	<u>Blakehay Bar</u>							
4000	Staffing Costs	1,363	11,213	21,277	10,064		10,064	52.7 %
4031	Equipment - Rental	11	1,367	2,500	1,133		1,133	54.7 %
4405	Blakehay Bar Expenditure	832	5,279	6,180	901		901	85.4 %
	Blakehay Bar :- Expenditure	2,206	17,859	29,957	12,098	0	12,098	59.6 %
1024	Advertising income	0	0	100	-100			0.0 %
1090	Bookings	140	280	0	280			0.0 %
1193	Blakehay Bar Events Hire	0	682	2,500	-1,818			27.3 %
1194	Blakehay Bar Income	1,273	11,152	17,000	-5,848			65.6 %
	Blakehay Bar :- Income	1,413	12,115	19,600	-7,485			61.8 %
	Net Expenditure over Income	793	5,745	10,357	4,612			
<u>124</u>	<u>Blakehay Box Office</u>							
4000	Staffing Costs	2,755	17,259	13,767	-3,492		-3,492	125.4 %
4036	Stationery	-3	527	500	-27		-27	105.5 %
4136	Credit Card Chgs	0	214	840	626		626	25.5 %
	Blakehay Box Office :- Expenditure	2,752	18,001	15,107	-2,894	0	-2,894	119.2 %

Month No : 12

Cost Centre Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
1105	Blakehay Box office income	-2,329	17,618	17,880	-262			98.5 %
	Blakehay Box Office :- Income	-2,329	17,618	17,880	-262			98.5 %
	Net Expenditure over Income	5,082	383	-2,773	-3,156			
<u>125</u>	<u>Blakehay -Live Shows</u>							
4016	Show costs	3,654	29,883	42,000	12,118		12,118	71.1 %
4039	Advertising & Marketing	580	3,100	9,600	6,500		6,500	32.3 %
	Blakehay -Live Shows :- Expenditure	4,234	32,983	51,600	18,617	0	18,617	63.9 %
1106	Blakehay events income	697	9,955	63,000	-53,046			15.8 %
	Blakehay -Live Shows :- Income	697	9,955	63,000	-53,046			15.8 %
	Net Expenditure over Income	3,537	23,028	-11,400	-34,428			
<u>140</u>	<u>Museum Central Costs</u>							
4000	Staffing Costs	8,673	96,068	101,697	5,629		5,629	94.5 %
4008	CRB Checks/staff services	0	24	500	476		476	4.8 %
4012	Travel & Subsistence Expenses	0	131	200	69		69	65.5 %
4013	Training	275	5,603	5,000	-603		-603	112.1 %
4014	P P E / Health & Safety	0	691	1,000	309		309	69.1 %
4019	Website Costs-TC	0	470	1,500	1,030		1,030	31.3 %
4030	Equipment Purchase	14	3,053	3,700	647		647	82.5 %
4031	Equipment - Rental	624	999	1,467	468		468	68.1 %
4034	Equipment Repairs	0	120	500	380		380	24.0 %
4035	Telephone	139	1,773	3,600	1,827		1,827	49.3 %
4036	Stationery	40	1,057	1,000	-57		-57	105.7 %
4039	Advertising & Marketing	-490	7,900	7,900	0		0	100.0 %
4041	Fees, Subs and Conferences	0	75	200	125		125	37.4 %
4044	Insurance	0	5,653	4,400	-1,253		-1,253	128.5 %
4102	NNDR	5,818	58,650	51,688	-6,962		-6,962	113.5 %
4104	Utilities - Water	160	1,319	6,000	4,681		4,681	22.0 %
4105	Utilities - Heat & Light	738	9,734	7,500	-2,234		-2,234	129.8 %
4109	Alarm system	394	1,235	1,020	-215		-215	121.1 %
4110	Cleaning	2,665	12,161	11,159	-1,002		-1,002	109.0 %
4111	Window Cleaning	100	650	600	-50		-50	108.3 %
4113	Consumables (water)	0	0	194	194		194	0.0 %
4114	Refuse Removal	1,854	3,168	2,500	-668		-668	126.7 %
4131	Licenses	49	1,085	744	-341		-341	145.8 %
4214	Somerset County Council - SLA	0	51,210	52,522	1,312		1,312	97.5 %
6000	Admin Salaries Recharge	3,742	41,022	40,124	-898		-898	102.2 %

Month No : 12

Cost Centre Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
6005	Admin Overhead Recharge	1,220	19,062	16,269	-2,793		-2,793	117.2 %
6007	Grove House Recharge	364	2,797	2,588	-209		-209	108.1 %
6008	Grove Lodge Recharges	166	1,863	1,732	-131		-131	107.6 %
6010	Grounds Salaries Recharge	47	651	708	57		57	91.9 %
6015	Grounds Overhead Recharge	41	284	1,326	1,042		1,042	21.4 %
	Museum Central Costs :- Expenditure	26,632	328,507	329,338	831	0	831	99.7 %
1100	Miscellaneous Income	692	7,024	8,484	-1,460			82.8 %
	Museum Central Costs :- Income	692	7,024	8,484	-1,460			82.8 %
	Net Expenditure over Income	25,940	321,483	320,854	-629			
141	<u>Museum Learning and Events</u>							
4000	Staffing Costs	2,780	35,178	27,073	-8,105		-8,105	129.9 %
4020	Learning/Event education equip	-88	3,831	3,860	29		29	99.2 %
4039	Advertising & Marketing	40	1,770	2,000	230		230	88.5 %
4058	Learning/Events Museum events	673	4,979	4,000	-979		-979	124.5 %
4407	Museum cafe stock	0	114	0	-114		-114	0.0 %
4408	Museum shop stock	255	255	0	-255		-255	0.0 %
	Museum Learning and Events :- Expenditure	3,661	46,127	36,933	-9,194	0	-9,194	124.9 %
1006	Museum Room Hire	1,053	7,972	21,600	-13,629			36.9 %
1007	Museum HLF support fund (LE)	10,729	15,607	14,634	973			106.6 %
1008	Museum handling box hire	25	1,005	900	105			111.7 %
1103	Other event misc income	310	7,843	1,000	6,843			784.3 %
	Museum Learning and Events :- Income	12,116	32,426	38,134	-5,708			85.0 %
	Net Expenditure over Income	-8,456	13,701	-1,201	-14,902			
142	<u>Museum Cafe</u>							
4000	Staffing Costs	3,927	41,828	49,301	7,473		7,473	84.8 %
4007	Personnel Consultants	227	227	0	-227		-227	0.0 %
4014	P P E / Health & Safety	0	1,794	2,000	206		206	89.7 %
4017	Museum cafe equip rental	152	1,672	1,824	152		152	91.7 %
4039	Advertising & Marketing	652	1,177	1,500	323		323	78.5 %
4110	Cleaning	40	694	1,000	306		306	69.4 %
4114	Refuse Removal	95	839	2,500	1,661		1,661	33.6 %
4151	Catering	0	201	1,000	799		799	20.1 %
4407	Museum cafe stock	1,168	14,794	15,597	803		803	94.8 %
	Museum Cafe :- Expenditure	6,262	63,225	74,722	11,497	0	11,497	84.6 %
1004	Cafe Sales	3,771	45,906	61,862	-15,956			74.2 %
	Museum Cafe :- Income	3,771	45,906	61,862	-15,956			74.2 %
	Net Expenditure over Income	2,490	17,319	12,860	-4,459			

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Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>143</u> <u>Museum shop/retail</u>							
4136 Credit Card Chgs	17	134	0	-134		-134	0.0 %
4408 Museum shop stock	569	7,290	7,000	-290		-290	104.1 %
Museum shop/retail :- Expenditure	586	7,424	7,000	-424	0	-424	106.1 %
1005 Museum Shop Sales	1,102	14,568	18,000	-3,432			80.9 %
1009 Museum sale or return comm	0	62	500	-438			12.5 %
Museum shop/retail :- Income	1,102	14,630	18,500	-3,870			79.1 %
Net Expenditure over Income	-516	-7,206	-11,500	-4,294			
<u>144</u> <u>Museum Temporary Gallery</u>							
4039 Advertising & Marketing	0	673	1,000	327		327	67.3 %
4059 Museum temp exhibition buy in	0	15,000	15,000	0		0	100.0 %
Museum Temporary Gallery :- Expenditure	0	15,673	16,000	327	0	327	98.0 %
Net Expenditure over Income	0	15,673	16,000	327			
<u>199</u> <u>Capital Projects</u>							
4103 Capital project	0	85,900	120,000	34,100		34,100	71.6 %
Capital Projects :- Expenditure	0	85,900	120,000	34,100	0	34,100	71.6 %
Net Expenditure over Income	0	85,900	120,000	34,100			
<u>300</u> <u>Planning</u>							
6000 Admin Salaries Recharge	997	10,928	10,693	-235		-235	102.2 %
6005 Admin Overhead Recharge	325	5,078	4,334	-744		-744	117.2 %
6007 Grove House Recharge	97	744	689	-55		-55	108.0 %
6008 Grove Lodge Recharges	44	496	463	-33		-33	107.1 %
Planning :- Expenditure	1,463	17,246	16,179	-1,067	0	-1,067	106.6 %
Net Expenditure over Income	1,463	17,246	16,179	-1,067			
<u>400</u> <u>Central Grounds Maintenance</u>							
4000 Staffing Costs	13,545	201,886	215,542	13,656		13,656	93.7 %
4013 Training	0	3,446	6,000	2,554		2,554	57.4 %
4014 P P E / Health & Safety	125	1,592	2,500	908		908	63.7 %
4015 SLA Somerset	4,407	13,660	12,949	-711		-711	105.5 %
4025 Vehicle Maintenance	2,162	2,957	3,000	43		43	98.6 %
4026 Petrol / Diesel	698	5,441	6,000	559		559	90.7 %
4030 Equipment Purchase	614	3,379	7,300	3,921		3,921	46.3 %

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Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4031 Equipment - Rental	1,477	10,044	9,953	-91		-91	100.9 %
4034 Equipment Repairs	86	2,303	2,500	197		197	92.1 %
4035 Telephone	311	1,271	1,400	129		129	90.8 %
4044 Insurance	0	5,987	2,530	-3,457		-3,457	236.6 %
4107 IT Support & Upgrade	1,459	10,065	5,723	-4,342		-4,342	175.9 %
4110 Cleaning	0	7	0	-7		-7	0.0 %
4113 Consumables (water)	20	449	300	-149		-149	149.6 %
4114 Refuse Removal	294	3,886	2,805	-1,081		-1,081	138.5 %
6020 Allocation to Cost Centres	-25,196	-266,373	-581,201	-314,828		-314,828	45.8 %
Central Grounds Maintenance :- Expenditure	2	1	-302,699	-302,700	0	-302,700	0.0 %
Net Expenditure over Income	2	1	-302,699	-302,700			
<u>403 Allotments</u>							
4105 Utilities - Heat & Light	51	51	0	-51		-51	0.0 %
4108 Building / Maintenance	950	1,074	4,000	2,926		2,926	26.9 %
4132 Rent	-100	500	600	100		100	83.3 %
6000 Admin Salaries Recharge	201	2,207	2,158	-49		-49	102.3 %
6005 Admin Overhead Recharge	66	1,028	877	-151		-151	117.2 %
6007 Grove House Recharge	20	151	142	-9		-9	106.3 %
6008 Grove Lodge Recharges	9	100	95	-5		-5	105.3 %
6010 Grounds Salaries Recharge	638	8,734	9,502	768		768	91.9 %
6015 Grounds Overhead Recharge	549	3,812	17,871	14,059		14,059	21.3 %
Allotments :- Expenditure	2,384	17,657	35,245	17,588	0	17,588	50.1 %
1000 Allotment Rents	0	600	600	0			100.0 %
Allotments :- Income	0	600	600	0			100.0 %
Net Expenditure over Income	2,384	17,057	34,645	17,588			
<u>420 Milton Road Cemetery</u>							
4031 Equipment - Rental	0	20	0	-20		-20	0.0 %
4034 Equipment Repairs	807	2,769	5,000	2,231		2,231	55.4 %
4039 Advertising & Marketing	450	700	1,000	300		300	70.0 %
4054 Grave Digging	700	11,350	12,360	1,010		1,010	91.8 %
4055 Memorials	808	5,868	7,210	1,342		1,342	81.4 %
4102 NNDR	0	3,473	2,950	-523		-523	117.7 %
4104 Utilities - Water	322	1,203	475	-728		-728	253.3 %
4105 Utilities - Heat & Light	19	318	300	-18		-18	106.0 %
4109 Alarm system	315	435	0	-435		-435	0.0 %
4110 Cleaning	0	108	100	-8		-8	107.9 %

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Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4111 Window Cleaning	0	125	155	30		30	80.6 %
6000 Admin Salaries Recharge	859	9,421	9,216	-205		-205	102.2 %
6005 Admin Overhead Recharge	280	4,377	3,735	-642		-642	117.2 %
6007 Grove House Recharge	83	640	555	-85		-85	115.3 %
6008 Grove Lodge Recharges	38	429	435	6		6	98.6 %
6010 Grounds Salaries Recharge	7,149	97,860	106,462	8,602		8,602	91.9 %
6015 Grounds Overhead Recharge	6,150	42,729	200,290	157,561		157,561	21.3 %
Milton Road Cemetery :- Expenditure	17,980	181,825	350,243	168,418	0	168,418	51.9 %
1010 Interments	7,354	57,474	45,000	12,474			127.7 %
1011 Memorials	-67	4,065	5,000	-935			81.3 %
1100 Miscellaneous Income	63	1,607	3,500	-1,893			45.9 %
Milton Road Cemetery :- Income	7,351	63,146	53,500	9,646			118.0 %
Net Expenditure over Income	10,629	118,679	296,743	178,064			
<u>451 Youth Activities</u>							
4057 Youth Council Budget	0	0	500	500		500	0.0 %
4142 YMCA SLA	1,933	61,933	61,800	-133		-133	100.2 %
4219 Youth Grants	0	1,000	3,000	2,000		2,000	33.3 %
6000 Admin Salaries Recharge	182	1,993	1,950	-43		-43	102.2 %
6005 Admin Overhead Recharge	59	922	786	-136		-136	117.3 %
6007 Grove House Recharge	18	134	121	-13		-13	110.7 %
6008 Grove Lodge Recharges	8	90	86	-4		-4	104.7 %
Youth Activities :- Expenditure	2,200	66,072	68,243	2,171	0	2,171	96.8 %
Net Expenditure over Income	2,200	66,072	68,243	2,171			
<u>460 Street Furniture</u>							
4115 Dogbin purchase	0	-525	1,500	2,025		2,025	-35.0 %
4116 Dogbin Emptying	676	6,948	15,129	8,181		8,181	45.9 %
4119 Notice Boards	0	0	1,500	1,500		1,500	0.0 %
4120 Bus Shelter Cleaning / Graffit	0	528	1,500	972		972	35.2 %
4133 Bus Shelter - Repairs	0	0	3,000	3,000		3,000	0.0 %
4157 Prince Wales Clock/welcome sig	0	562	500	-62		-62	112.5 %
6000 Admin Salaries Recharge	555	6,084	5,950	-134		-134	102.3 %
6005 Admin Overhead Recharge	181	2,827	2,413	-414		-414	117.2 %
6007 Grove House Recharge	54	413	383	-30		-30	107.8 %
6008 Grove Lodge Recharges	25	275	259	-16		-16	106.2 %
6010 Grounds Salaries Recharge	307	4,206	4,579	373		373	91.9 %
6015 Grounds Overhead Recharge	265	1,839	8,615	6,776		6,776	21.3 %
Street Furniture :- Expenditure	2,063	23,158	45,328	22,170	0	22,170	51.1 %
Net Expenditure over Income	2,063	23,158	45,328	22,170			

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Cost Centre Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>470</u>	<u>Parks & Play Areas</u>							
4030	Equipment Purchase	34	4,058	5,000	942		942	81.2 %
4034	Equipment Repairs	22,340	34,021	34,880	859		859	97.5 %
4039	Advertising & Marketing	40	590	500	-90		-90	118.0 %
4074	NSC Waterpark SLA	0	33,280	33,280	0		0	100.0 %
4100	Town Council Signs	155	1,125	1,000	-125		-125	112.5 %
4102	NNDR	0	432	436	4		4	99.1 %
4104	Utilities - Water	0	1,572	2,060	488		488	76.3 %
4105	Utilities - Heat & Light	-109	2,677	5,000	2,323		2,323	53.5 %
4110	Cleaning	586	3,346	3,811	465		465	87.8 %
4114	Refuse Removal	0	0	103	103		103	0.0 %
4121	Safety inspections	0	870	1,133	263		263	76.8 %
4138	Water Play Area Rent	704	8,728	8,446	-282		-282	103.3 %
4139	Water Play Maint-splash only	380	12,942	7,505	-5,437		-5,437	172.4 %
4140	Recreation Grounds	39,030	78,060	80,402	2,342		2,342	97.1 %
6000	Admin Salaries Recharge	727	7,968	7,793	-175		-175	102.2 %
6005	Admin Overhead Recharge	237	3,701	3,162	-539		-539	117.0 %
6007	Grove House Recharge	71	543	503	-40		-40	108.0 %
6008	Grove Lodge Recharges	32	361	335	-26		-26	107.8 %
6010	Grounds Salaries Recharge	3,509	48,040	52,264	4,224		4,224	91.9 %
6015	Grounds Overhead Recharge	3,019	20,976	98,324	77,348		77,348	21.3 %
	Parks & Play Areas :- Expenditure	70,754	263,289	345,937	82,648	0	82,648	76.1 %
1076	Water Play Area Kiosk Income	0	7,788	9,500	-1,712			82.0 %
1077	Water Park Admissions	0	40,728	40,000	728			101.8 %
	Parks & Play Areas :- Income	0	48,516	49,500	-984			98.0 %
	Net Expenditure over Income	70,754	214,773	296,437	81,664			
<u>475</u>	<u>Planned maintenance</u>							
4231	Planned maint holding budget	0	0	10,879	10,879		10,879	0.0 %
4232	Allotments PPM	0	150	150	0		0	100.0 %
4233	Blakehay PPM	2,164	26,862	26,862	0		0	100.0 %
4234	Museum PPM	651	18,257	18,257	0		0	100.0 %
4235	Cemetery PPM	3,715	11,844	11,845	1		1	100.0 %
4236	Parks & play areas PPM	5,109	7,039	7,037	-2		-2	100.0 %
4237	Grove House PPM	1,120	9,419	9,420	1		1	100.0 %
4238	Grove Lodge PPM	211	3,155	3,156	1		1	100.0 %
4239	Chapel/hut/toilets/shed PPM	0	5,616	5,616	0		0	100.0 %
4240	Public toilets	1,199	16,387	16,388	1		1	100.0 %
4241	VIC PPM	0	195	195	0		0	100.0 %

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Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
6000 Admin Salaries Recharge	2,262	24,792	24,250	-542		-542	102.2 %
6005 Admin Overhead Recharge	737	11,520	9,835	-1,685		-1,685	117.1 %
6007 Grove House Recharge	220	1,690	1,563	-127		-127	108.1 %
6008 Grove Lodge Recharges	100	1,125	1,048	-77		-77	107.3 %
Planned maintenance :- Expenditure	17,487	138,051	146,501	8,450	0	8,450	94.2 %
Net Expenditure over Income	17,487	138,051	146,501	8,450			
<u>480 Tourism & Marketing</u>							
4019 Website Costs-TC	0	482	1,070	588		588	45.1 %
4037 Publicity	1,010	2,780	5,000	2,220		2,220	55.6 %
4039 Advertising & Marketing	150	5,277	0	-5,277		-5,277	0.0 %
6000 Admin Salaries Recharge	1,915	20,996	20,536	-460		-460	102.2 %
6005 Admin Overhead Recharge	222	3,466	2,955	-511		-511	117.3 %
6007 Grove House Recharge	186	1,431	1,323	-108		-108	108.2 %
6008 Grove Lodge Recharges	30	896	589	-307		-307	152.1 %
Tourism & Marketing :- Expenditure	3,513	35,328	31,473	-3,855	0	-3,855	112.2 %
Net Expenditure over Income	3,513	35,328	31,473	-3,855			
<u>481 Tourism Love Weston / Dest Mar</u>							
4000 Staffing Costs	1,392	17,396	19,611	2,215		2,215	88.7 %
4036 Stationery	0	-165	0	165		165	0.0 %
4039 Advertising & Marketing	2,230	18,625	22,785	4,160		4,160	81.7 %
4062 Tourism-Love Weston website	4,611	30,403	31,195	792		792	97.5 %
Tourism Love Weston / Dest Mar :- Expenditure	8,233	66,259	73,591	7,332	0	7,332	90.0 %
1040 Tourism website income	3,355	16,481	22,900	-6,419			72.0 %
Tourism Love Weston / Dest Mar :- Income	3,355	16,481	22,900	-6,419			72.0 %
Net Expenditure over Income	4,878	49,778	50,691	913			
<u>482 Tourism VIC costs</u>							
4000 Staffing Costs	2,462	49,347	54,672	5,325		5,325	90.3 %
4012 Travel & Subsistence Expenses	0	9	0	-9		-9	0.0 %
4013 Training	1,835	4,143	3,500	-643		-643	118.4 %
4031 Equipment - Rental	20	112	416	304		304	26.9 %
4035 Telephone	25	558	850	292		292	65.6 %
4036 Stationery	0	259	300	41		41	86.4 %
4039 Advertising & Marketing	-79	3,211	2,500	-711		-711	128.4 %
4102 NNDR	0	0	3,533	3,533		3,533	0.0 %

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Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4104 Utilities - Water	0	0	600	600		600	0.0 %
4105 Utilities - Heat & Light	0	0	1,200	1,200		1,200	0.0 %
4209 TIC -equipment purchase	0	2,915	7,500	4,585		4,585	38.9 %
4211 TIC running costs	17	188	1,000	812		812	18.8 %
4225 VIC Stock	0	4,575	3,500	-1,075		-1,075	130.7 %
Tourism VIC costs :- Expenditure	4,280	65,316	79,571	14,255	0	14,255	82.1 %
1040 Tourism website income	0	1,000	1,750	-750			57.1 %
1043 VIC Income	0	8,085	7,200	885			112.3 %
1044 VIC Ticket sales	0	91	250	-159			36.5 %
Tourism VIC costs :- Income	0	9,177	9,200	-23			99.7 %
Net Expenditure over Income	4,280	56,140	70,371	14,231			
<u>485</u> <u>PublicToilets</u>							
4102 NNDR	0	7,124	10,660	3,536		3,536	66.8 %
4104 Utilities - Water	691	2,163	1,898	-265		-265	114.0 %
4105 Utilities - Heat & Light	817	3,491	2,620	-871		-871	133.2 %
4110 Cleaning	6,103	39,672	36,620	-3,052		-3,052	108.3 %
6000 Admin Salaries Recharge	680	7,459	7,294	-165		-165	102.3 %
6005 Admin Overhead Recharge	624	9,756	8,328	-1,428		-1,428	117.1 %
6007 Grove House Recharge	66	510	473	-37		-37	107.8 %
6008 Grove Lodge Recharges	85	394	608	214		214	64.8 %
6010 Grounds Salaries Recharge	328	4,487	4,884	397		397	91.9 %
6015 Grounds Overhead Recharge	280	1,957	9,185	7,228		7,228	21.3 %
PublicToilets :- Expenditure	9,675	77,013	82,570	5,557	0	5,557	93.3 %
1080 Toilet income	351	5,657	6,000	-343			94.3 %
PublicToilets :- Income	351	5,657	6,000	-343			94.3 %
Net Expenditure over Income	9,324	71,356	76,570	5,214			

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget	
<u>102 Central Administration</u>								
4000	Staffing Costs	108	24,946	289,155	264,209	264,209	8.6 %	
4006	Moorepay/IT payroll HR softwar	0	0	2,500	2,500	2,500	0.0 %	
4007	Personnel Consultants	0	2,268	1,789	-479	-479	126.8 %	
4008	CRB Checks/staff services	0	383	1,600	1,217	1,217	23.9 %	
4009	Health & Safety Consultant	0	1,750	2,413	663	663	72.5 %	
4012	Travel & Subsistence Expenses	54	90	650	560	560	13.9 %	
4013	Training	1,320	1,711	8,317	6,606	6,606	20.6 %	
4030	Equipment Purchase	242	280	500	220	220	56.1 %	
4031	Equipment - Rental	553	1,568	5,134	3,566	3,566	30.5 %	
4034	Equipment Repairs	0	0	500	500	500	0.0 %	
4035	Telephone	542	859	6,868	6,009	6,009	12.5 %	
4036	Stationery	432	1,065	3,000	1,935	1,935	35.5 %	
4038	Recruitment / Advertising	150	225	3,000	2,775	2,775	7.5 %	
4040	Audit & Accountancy	746	746	6,000	5,254	5,254	12.4 %	
4041	Fees, Subs and Conferences	-339	-219	4,000	4,219	4,219	-5.5 %	
4042	Postages	205	785	2,460	1,675	1,675	31.9 %	
4043	Ink Cartridges/printing	480	480	600	120	120	80.0 %	
4044	Insurance	0	0	20,341	20,341	20,341	0.0 %	
4049	Legal fees	1,560	1,560	5,000	3,440	3,440	31.2 %	
4107	IT Support & Upgrade	2,672	4,751	26,500	21,749	21,749	17.9 %	
4151	Catering	236	480	2,200	1,720	1,720	21.8 %	
6020	Allocation to Cost Centres	0	-34,766	-34,509	257	257	100.7 %	
Central Administration -> Expenditure		8,962	8,963	358,018	349,055	0	349,055	2.5 %
Net Expenditure over Income		8,962	8,963	358,018	349,055			
<u>103 Grove House</u>								
4030	Equipment Purchase	0	0	1,000	1,000	1,000	0.0 %	
4102	NNDR	528	1,582	5,274	3,692	3,692	30.0 %	
4104	Utilities - Water	0	-17	250	267	267	-6.7 %	
4105	Utilities - Heat & Light	1,099	1,234	3,257	2,023	2,023	37.9 %	
4109	Alarm system	0	35	500	465	465	7.0 %	
4110	Cleaning	577	640	4,775	4,135	4,135	13.4 %	
4111	Window Cleaning	30	30	113	83	83	26.5 %	
4114	Refuse Removal	324	369	1,000	631	631	36.9 %	
6020	Allocation to Cost Centres	0	-1,317	-1,317	0	0	100.0 %	
Grove House -> Expenditure		2,557	2,556	14,852	12,296	0	12,296	17.2 %
Net Expenditure over Income		2,557	2,556	14,852	12,296			

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>104</u>	<u>Grove Lodge</u>							
4102	NNDR	221	663	2,208	1,546		1,546	30.0 %
4104	Utilities - Water	439	439	300	-139		-139	146.3 %
4105	Utilities - Heat & Light	0	-95	1,409	1,504		1,504	-6.8 %
4109	Alarm system	1,173	152	200	48		48	76.0 %
4110	Cleaning	564	564	2,500	1,936		1,936	22.5 %
4111	Window Cleaning	30	30	113	83		83	26.5 %
4132	Rent	417	833	5,000	4,167		4,167	16.7 %
6020	Allocation to Cost Centres	0	257	0	-257		-257	0.0 %
	Grove Lodge :- Expenditure	2,844	2,842	11,730	8,888	0	8,888	24.2 %
	Net Expenditure over Income	2,844	2,842	11,730	8,888			
<u>105</u>	<u>Community Services</u>							
4158	Weston in Bloom	2,215	2,715	19,000	16,285		16,285	14.3 %
4200	Small grants to Voluntary Orgs	1,500	1,500	7,500	6,000		6,000	20.0 %
4204	VANS	0	0	3,000	3,000		3,000	0.0 %
4208	Christmas Lights - SLA	0	0	36,291	36,291		36,291	0.0 %
4210	Weston Town Centre Co SLA	0	17,844	17,844	0		0	100.0 %
4212	CCTV (NSC)	0	0	80,844	80,844		80,844	0.0 %
4215	Uphill Church lights	0	0	350	350		350	0.0 %
4218	Flower Beds	133	133	7,369	7,236		7,236	1.8 %
4221	Citizens Advice Bureau	12,500	12,500	12,500	0		0	100.0 %
4223	Community Events	0	0	6,500	6,500		6,500	0.0 %
4228	Blue Plaques	0	0	1,000	1,000		1,000	0.0 %
4229	Armed Forces Celebrations	2,746	6,321	9,000	2,679		2,679	70.2 %
4864	Homeless Support Fund	0	0	25,000	25,000		25,000	0.0 %
6000	Admin Salaries Recharge	0	1,470	1,470	0		0	100.0 %
6005	Admin Overhead Recharge	0	588	588	0		0	100.0 %
6007	Grove House Recharge	0	43	43	0		0	100.0 %
6008	Grove Lodge Recharges	0	-8	-8	0		0	100.0 %
6010	Grounds Salaries Recharge	0	1,550	0	-1,550		-1,550	0.0 %
6015	Grounds Overhead Recharge	0	430	0	-430		-430	0.0 %
	Community Services :- Expenditure	19,095	45,087	228,291	183,204	0	183,204	19.7 %
	Net Expenditure over Income	19,095	45,087	228,291	183,204			
<u>107</u>	<u>Civic Support</u>							
4000	Staffing Costs	0	1,590	20,742	19,152		19,152	7.7 %
4036	Stationery	0	0	200	200		200	0.0 %
4044	Insurance	0	0	600	600		600	0.0 %

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	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4050 Printing	245	245	1,315	1,070		1,070	18.6 %
4150 Chauffeur/travel costs	114	344	6,500	6,156		6,156	5.3 %
4151 Catering	370	422	7,950	7,528		7,528	5.3 %
4152 Civic Miscellaneous	604	654	4,015	3,361		3,361	16.3 %
4153 Chairman's Allowance	0	375	4,496	4,121		4,121	8.3 %
4154 Civic Regalia	0	0	3,060	3,060		3,060	0.0 %
6000 Admin Salaries Recharge	0	1,316	1,316	0		0	100.0 %
6005 Admin Overhead Recharge	0	526	526	0		0	100.0 %
6007 Grove House Recharge	0	74	74	0		0	100.0 %
6008 Grove Lodge Recharges	0	-14	-14	0		0	100.0 %
6010 Grounds Salaries Recharge	0	240	0	-240		-240	0.0 %
6015 Grounds Overhead Recharge	0	67	0	-67		-67	0.0 %
Civic Support :- Expenditure	1,334	5,840	50,780	44,940	0	44,940	11.5 %
Net Expenditure over Income	1,334	5,840	50,780	44,940			
<u>108 Democratic Representation</u>							
4013 Training	0	0	2,500	2,500		2,500	0.0 %
4018 Election Costs	0	0	15,000	15,000		15,000	0.0 %
6000 Admin Salaries Recharge	0	4,645	4,645	0		0	100.0 %
6005 Admin Overhead Recharge	0	1,857	1,857	0		0	100.0 %
6007 Grove House Recharge	0	412	412	0		0	100.0 %
6008 Grove Lodge Recharges	0	-81	-81	0		0	100.0 %
Democratic Representation :- Expenditure	0	6,833	24,333	17,500	0	17,500	28.1 %
Net Expenditure over Income	0	6,833	24,333	17,500			
<u>110 Other Costs & Income</u>							
4051 Bank Charges	159	457	3,000	2,543		2,543	15.2 %
4060 PWLB Interest repaid-Blakehay	0	3,339	6,678	3,339		3,339	50.0 %
4061 PWLB Capital repaid-Blakehay	0	6,000	12,000	6,000		6,000	50.0 %
4068 PWLB Interest repaid-Water Pk	0	4,902	5,400	498		498	90.8 %
4069 PWLB Capital repaid-Water Pk	0	5,278	14,959	9,681		9,681	35.3 %
Other Costs & Income :- Expenditure	159	19,976	42,037	22,062	0	22,062	47.5 %
1178 NSC precept grant	0	1,003,639	0	1,003,639			0.0 %
1190 Bank Interest	611	978	3,000	-2,022			32.6 %
1191 CIL Received	0	193	0	193			0.0 %
Other Costs & Income :- Income	611	1,004,809	3,000	1,001,809			33493.6
Net Expenditure over Income	-452	-984,833	39,037	1,023,870			

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Budgetary Control Report as at 30.04.19

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>111 Strategic Planning/Projects</u>							
4049 Legal fees	0	0	10,000	10,000		10,000	0.0 %
4213 Development budget	28	41	1,000	959		959	4.1 %
6000 Admin Salaries Recharge	0	3,159	3,159	0		0	100.0 %
6005 Admin Overhead Recharge	0	1,263	1,263	0		0	100.0 %
6007 Grove House Recharge	0	81	81	0		0	100.0 %
6008 Grove Lodge Recharges	0	-16	-16	0		0	100.0 %
Strategic Planning/Projects -> Expenditure	28	4,528	15,487	10,959	0	10,959	29.2 %
Net Expenditure over Income	28	4,528	15,487	10,959			
<u>120 Blakehay Central Costs</u>							
4000 Staffing Costs	201	3,656	44,082	40,426		40,426	8.3 %
4013 Training	92	665	2,164	1,499		1,499	30.8 %
4014 P P E / Health & Safety	0	0	1,000	1,000		1,000	0.0 %
4019 Website Costs-TC	0	0	450	450		450	0.0 %
4030 Equipment Purchase	977	776	1,500	724		724	51.7 %
4031 Equipment - Rental	247	535	1,551	1,016		1,016	34.5 %
4034 Equipment Repairs	124	124	500	376		376	24.7 %
4035 Telephone	139	194	950	756		756	20.4 %
4044 Insurance	0	0	3,106	3,106		3,106	0.0 %
4102 NNDR	344	1,029	3,434	2,405		2,405	30.0 %
4104 Utilities - Water	0	-64	1,600	1,664		1,664	-4.0 %
4105 Utilities - Heat & Light	337	1,207	5,300	4,093		4,093	22.8 %
4109 Alarm system	165	206	500	294		294	41.1 %
4110 Cleaning	46	-2	1,200	1,202		1,202	-0.1 %
4111 Window Cleaning	75	75	310	235		235	24.2 %
4114 Refuse Removal	680	810	2,400	1,590		1,590	33.7 %
4131 Licenses	0	0	300	300		300	0.0 %
4151 Catering	0	127	0	-127		-127	0.0 %
6000 Admin Salaries Recharge	0	1,711	1,711	0		0	100.0 %
6005 Admin Overhead Recharge	0	684	684	0		0	100.0 %
6007 Grove House Recharge	0	57	57	0		0	100.0 %
6008 Grove Lodge Recharges	0	-11	-11	0		0	100.0 %
6010 Grounds Salaries Recharge	0	128	0	-128		-128	0.0 %
6015 Grounds Overhead Recharge	0	36	0	-36		-36	0.0 %
Blakehay Central Costs -> Expenditure	3,427	11,944	72,788	60,844	0	60,844	16.4 %
Net Expenditure over Income	3,427	11,944	72,788	60,844			

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	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>121 Blakehay -Auditorium</u>							
4000	Staffing Costs	0	1,683	26,958	25,275	25,275	6.2 %
4039	Advertising & Marketing	0	100	6,625	6,525	6,525	1.5 %
4224	Blakehay Performing Rights	0	0	750	750	750	0.0 %
	Blakehay -Auditorium :- Expenditure	<u>0</u>	<u>1,783</u>	<u>34,333</u>	<u>32,550</u>	<u>0</u>	<u>5.2 %</u>
1013	BH annual membership	0	0	50	-50		0.0 %
1090	Bookings	0	7,723	38,000	-30,277		20.3 %
	Blakehay -Auditorium :- Income	<u>0</u>	<u>7,723</u>	<u>38,050</u>	<u>-30,327</u>		<u>20.3 %</u>
	Net Expenditure over Income	<u>0</u>	<u>-5,940</u>	<u>-3,717</u>	<u>2,223</u>		
<u>122 Blakehay - Upper Studio</u>							
4000	Staffing Costs	0	395	6,143	5,748	5,748	6.4 %
4141	BH evening classes expenditure	125	125	750	625	625	16.7 %
	Blakehay - Upper Studio :- Expenditure	<u>125</u>	<u>520</u>	<u>6,893</u>	<u>6,373</u>	<u>0</u>	<u>7.5 %</u>
1014	BH evening classes income	25	125	1,800	-1,675		6.9 %
1090	Bookings	580	2,125	10,000	-7,875		21.3 %
	Blakehay - Upper Studio :- Income	<u>605</u>	<u>2,250</u>	<u>11,800</u>	<u>-9,550</u>		<u>19.1 %</u>
	Net Expenditure over Income	<u>-480</u>	<u>-1,730</u>	<u>-4,907</u>	<u>-3,177</u>		
<u>123 Blakehay Bar</u>							
4000	Staffing Costs	0	376	13,301	12,925	12,925	2.8 %
4031	Equipment - Rental	359	370	2,574	2,204	2,204	14.4 %
4405	Blakehay Bar Expenditure	406	348	5,000	4,652	4,652	7.0 %
	Blakehay Bar :- Expenditure	<u>765</u>	<u>1,094</u>	<u>20,875</u>	<u>19,781</u>	<u>0</u>	<u>5.2 %</u>
1193	Blakehay Bar Events Hire	0	0	1,750	-1,750		0.0 %
1194	Blakehay Bar Income	1,403	1,867	15,000	-13,133		12.4 %
	Blakehay Bar :- Income	<u>1,403</u>	<u>1,867</u>	<u>16,750</u>	<u>-14,883</u>		<u>11.1 %</u>
	Net Expenditure over Income	<u>-638</u>	<u>-772</u>	<u>4,125</u>	<u>4,897</u>		
<u>124 Blakehay Box Office</u>							
4000	Staffing Costs	0	1,973	15,075	13,103	13,103	13.1 %
4036	Stationery	0	0	800	800	800	0.0 %
4136	Credit Card Chgs	0	0	528	528	528	0.0 %
	Blakehay Box Office :- Expenditure	<u>0</u>	<u>1,973</u>	<u>16,403</u>	<u>14,431</u>	<u>0</u>	<u>12.0 %</u>
1105	Blakehay Box office income	-273	1,459	10,000	-8,541		14.6 %
	Blakehay Box Office :- Income	<u>-273</u>	<u>1,459</u>	<u>10,000</u>	<u>-8,541</u>		<u>14.6 %</u>
	Net Expenditure over Income	<u>273</u>	<u>513</u>	<u>6,403</u>	<u>5,890</u>		

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Budgetary Control Report as at 30.04.19

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>125</u> <u>Blakehay -Live Shows</u>							
4016 Show costs	2,800	3,716	20,000	16,284		16,284	18.6 %
4039 Advertising & Marketing	116	116	5,000	4,884		4,884	2.3 %
Blakehay -Live Shows :- Expenditure	2,916	3,832	25,000	21,168	0	21,168	15.3 %
1014 BH evening classes income	75	75	0	75			0.0 %
1106 Blakehay events income	866	3,231	30,000	-26,769			10.8 %
Blakehay -Live Shows :- Income	941	3,306	30,000	-26,694			11.0 %
Net Expenditure over Income	1,975	526	-5,000	-5,526			
<u>140</u> <u>Museum Central Costs</u>							
4000 Staffing Costs	185	8,200	104,790	96,590		96,590	7.8 %
4012 Travel & Subsistence Expenses	0	54	200	146		146	27.1 %
4013 Training	122	1,033	4,743	3,710		3,710	21.8 %
4014 P P E / Health & Safety	0	0	1,000	1,000		1,000	0.0 %
4019 Website Costs-TC	0	12	600	588		588	2.1 %
4030 Equipment Purchase	81	981	1,200	219		219	81.7 %
4031 Equipment - Rental	277	311	1,227	916		916	25.4 %
4034 Equipment Repairs	0	0	200	200		200	0.0 %
4035 Telephone	55	194	1,947	1,753		1,753	10.0 %
4036 Stationery	110	110	750	640		640	14.6 %
4039 Advertising & Marketing	295	645	5,000	4,355		4,355	12.9 %
4041 Fees, Subs and Conferences	0	0	150	150		150	0.0 %
4044 Insurance	0	0	6,000	6,000		6,000	0.0 %
4102 NNDR	5,242	9,904	52,398	42,494		42,494	18.9 %
4104 Utilities - Water	380	119	2,500	2,381		2,381	4.7 %
4105 Utilities - Heat & Light	1,113	2,770	9,483	6,713		6,713	29.2 %
4109 Alarm system	797	847	500	-347		-347	169.5 %
4110 Cleaning	1,808	1,871	14,000	12,129		12,129	13.4 %
4111 Window Cleaning	100	100	600	500		500	16.7 %
4114 Refuse Removal	947	1,121	2,500	1,379		1,379	44.8 %
4131 Licenses	197	246	875	629		629	28.1 %
4136 Credit Card Chgs	24	24	0	-24		-24	0.0 %
4161 Volunteer Training	0	0	1,165	1,165		1,165	0.0 %
4214 Somerset County Council - SLA	0	0	68,092	68,092		68,092	0.0 %
6000 Admin Salaries Recharge	0	2,387	2,387	0		0	100.0 %
6005 Admin Overhead Recharge	0	954	954	0		0	100.0 %
6007 Grove House Recharge	0	201	201	0		0	100.0 %
6008 Grove Lodge Recharges	0	-39	-39	0		0	100.0 %
6010 Grounds Salaries Recharge	0	112	0	-112		-112	0.0 %

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
6015 Grounds Overhead Recharge	0	31	0	-31		-31	0.0 %
Museum Central Costs :- Expenditure	11,731	32,188	283,423	251,235	0	251,235	11.4 %
1034 Grant funding	-1,156	3,844	0	3,844			0.0 %
1100 Miscellaneous Income	450	576	7,500	-6,924			7.7 %
Museum Central Costs :- Income	-706	4,420	7,500	-3,080			58.9 %
Net Expenditure over Income	12,437	27,767	275,923	248,156			
<u>141 Museum Learning and Events</u>							
4000 Staffing Costs	0	2,300	34,839	32,539		32,539	6.6 %
4020 Learning/Event education equip	101	273	3,000	2,727		2,727	9.1 %
4039 Advertising & Marketing	0	0	1,200	1,200		1,200	0.0 %
4058 Learning/Events Museum events	35	35	3,000	2,965		2,965	1.2 %
Museum Learning and Events :- Expenditure	136	2,608	42,039	39,431	0	39,431	6.2 %
1006 Museum Room Hire	1,038	2,142	7,000	-4,858			30.6 %
1007 Museum HLF support fund (LE)	0	0	7,317	-7,317			0.0 %
1008 Museum handling box hire	53	78	1,800	-1,723			4.3 %
1103 Other event misc income	18	405	4,130	-3,725			9.8 %
Museum Learning and Events :- Income	1,108	2,624	20,247	-17,623			13.0 %
Net Expenditure over Income	-972	-16	21,792	21,808			
<u>142 Museum Cafe</u>							
4000 Staffing Costs	0	2,741	36,597	33,856		33,856	7.5 %
4007 Personnel Consultants	0	-227	0	227		227	0.0 %
4014 P P E / Health & Safety	0	0	1,200	1,200		1,200	0.0 %
4017 Museum cafe equip rental	152	304	2,316	2,012		2,012	13.1 %
4039 Advertising & Marketing	0	0	1,000	1,000		1,000	0.0 %
4110 Cleaning	0	0	750	750		750	0.0 %
4114 Refuse Removal	110	110	562	452		452	19.6 %
4151 Catering	361	455	500	45		45	91.0 %
4407 Museum cafe stock	1,070	1,849	10,682	8,833		8,833	17.3 %
Museum Cafe :- Expenditure	1,694	5,232	53,607	48,375	0	48,375	9.8 %
1004 Cafe Sales	4,217	8,622	44,662	-36,040			19.3 %
Museum Cafe :- Income	4,217	8,622	44,662	-36,040			19.3 %
Net Expenditure over Income	-2,523	-3,390	8,945	12,335			

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	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>143</u> <u>Museum shop/retail</u>							
4136 Credit Card Chgs	0	9	312	303		303	2.8 %
4408 Museum shop stock	306	1,459	7,000	5,541		5,541	20.8 %
Museum shop/retail -> Expenditure	<u>306</u>	<u>1,468</u>	<u>7,312</u>	<u>5,844</u>	<u>0</u>	<u>5,844</u>	<u>20.1 %</u>
1005 Museum Shop Sales	1,192	2,683	18,000	-15,317			14.9 %
1009 Museum sale or return comm	0	0	300	-300			0.0 %
1103 Other event misc income	0	298	0	298			0.0 %
Museum shop/retail -> Income	<u>1,192</u>	<u>2,982</u>	<u>18,300</u>	<u>-15,318</u>			<u>16.3 %</u>
Net Expenditure over Income	<u>-886</u>	<u>-1,514</u>	<u>-10,988</u>	<u>-9,474</u>			
<u>144</u> <u>Museum Temporary Gallery</u>							
4039 Advertising & Marketing	0	0	3,000	3,000		3,000	0.0 %
Museum Temporary Gallery -> Expenditure	<u>0</u>	<u>0</u>	<u>3,000</u>	<u>3,000</u>	<u>0</u>	<u>3,000</u>	<u>0.0 %</u>
Net Expenditure over Income	<u>0</u>	<u>0</u>	<u>3,000</u>	<u>3,000</u>			
<u>145</u> <u>Museum Function</u>							
4030 Equipment Purchase	81	81	500	419		419	16.2 %
4039 Advertising & Marketing	0	0	3,500	3,500		3,500	0.0 %
Museum Function -> Expenditure	<u>81</u>	<u>81</u>	<u>4,000</u>	<u>3,919</u>	<u>0</u>	<u>3,919</u>	<u>2.0 %</u>
1091 Events Income	-162	-162	0	-162			0.0 %
1104 Function Income	936	1,190	8,380	-7,190			14.2 %
Museum Function -> Income	<u>774</u>	<u>1,028</u>	<u>8,380</u>	<u>-7,352</u>			<u>12.3 %</u>
Net Expenditure over Income	<u>-693</u>	<u>-947</u>	<u>-4,380</u>	<u>-3,433</u>			
<u>199</u> <u>Capital Projects</u>							
4103 Capital project	0	0	30,164	30,164		30,164	0.0 %
Capital Projects -> Expenditure	<u>0</u>	<u>0</u>	<u>30,164</u>	<u>30,164</u>	<u>0</u>	<u>30,164</u>	<u>0.0 %</u>
Net Expenditure over Income	<u>0</u>	<u>0</u>	<u>30,164</u>	<u>30,164</u>			
<u>300</u> <u>Planning</u>							
6000 Admin Salaries Recharge	0	820	820	0		0	100.0 %
6005 Admin Overhead Recharge	0	328	328	0		0	100.0 %
6007 Grove House Recharge	0	53	53	0		0	100.0 %
6008 Grove Lodge Recharges	0	-10	-10	0		0	100.0 %
Planning -> Expenditure	<u>0</u>	<u>1,191</u>	<u>1,191</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>100.0 %</u>
Net Expenditure over Income	<u>0</u>	<u>1,191</u>	<u>1,191</u>	<u>0</u>			

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>400</u> <u>Central Grounds Maintenance</u>							
4000 Staffing Costs	2,622	17,003	218,237	201,234		201,234	7.8 %
4001 Salaries - Agency	667	1,260	0	-1,260		-1,260	0.0 %
4013 Training	0	391	3,114	2,723		2,723	12.6 %
4014 P P E / Health & Safety	140	415	2,500	2,085		2,085	16.6 %
4015 SLA Somerset	0	0	13,234	13,234		13,234	0.0 %
4025 Vehicle Maintenance	909	909	2,000	1,091		1,091	45.5 %
4026 Petrol / Diesel	563	563	5,500	4,937		4,937	10.2 %
4030 Equipment Purchase	1,140	1,155	4,300	3,145		3,145	26.9 %
4031 Equipment - Rental	593	1,401	10,503	9,102		9,102	13.3 %
4034 Equipment Repairs	0	116	2,000	1,884		1,884	5.8 %
4035 Telephone	-58	13	1,300	1,287		1,287	1.0 %
4044 Insurance	2,426	2,426	6,119	3,693		3,693	39.7 %
4107 IT Support & Upgrade	0	0	6,126	6,126		6,126	0.0 %
4113 Consumables (water)	20	20	0	-20		-20	0.0 %
4114 Refuse Removal	1,314	1,507	3,000	1,493		1,493	50.2 %
4116 Dogbin Emptying	0	1,529	0	-1,529		-1,529	0.0 %
6020 Allocation to Cost Centres	0	-18,373	0	18,373		18,373	0.0 %
Central Grounds Maintenance :- Expenditure	10,336	10,336	277,933	267,597	0	267,597	3.7 %
Net Expenditure over Income	10,336	10,336	277,933	267,597			
<u>403</u> <u>Allotments</u>							
4108 Building / Maintenance	34	76	4,000	3,924		3,924	1.9 %
4132 Rent	0	100	600	500		500	16.7 %
6000 Admin Salaries Recharge	0	328	328	0		0	100.0 %
6005 Admin Overhead Recharge	0	131	131	0		0	100.0 %
6007 Grove House Recharge	0	11	11	0		0	100.0 %
6008 Grove Lodge Recharges	0	-2	-2	0		0	100.0 %
6010 Grounds Salaries Recharge	0	607	0	-607		-607	0.0 %
6015 Grounds Overhead Recharge	0	168	0	-168		-168	0.0 %
Allotments :- Expenditure	34	1,419	5,068	3,649	0	3,649	28.0 %
1000 Allotment Rents	0	0	600	-600			0.0 %
Allotments :- Income	0	0	600	-600			0.0 %
Net Expenditure over Income	34	1,419	4,468	3,049			
<u>420</u> <u>Milton Road Cemetery</u>							
4031 Equipment - Rental	0	52	0	-52		-52	0.0 %
4034 Equipment Repairs	0	0	2,000	2,000		2,000	0.0 %

Month No : 2

Budgetary Control Report as at 30.04.19

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4039 Advertising & Marketing	0	0	750	750		750	0.0 %
4054 Grave Digging	400	1,250	12,500	11,250		11,250	10.0 %
4055 Memorials	1,985	2,435	7,200	4,765		4,765	33.8 %
4102 NNDR	317	951	3,250	2,299		2,299	29.3 %
4104 Utilities - Water	82	-240	475	715		715	-50.5 %
4105 Utilities - Heat & Light	69	50	420	370		370	11.9 %
4109 Alarm system	441	441	250	-191		-191	176.4 %
4110 Cleaning	0	0	100	100		100	0.0 %
4111 Window Cleaning	25	25	150	125		125	16.7 %
6000 Admin Salaries Recharge	0	1,048	1,048	0		0	100.0 %
6005 Admin Overhead Recharge	0	419	419	0		0	100.0 %
6007 Grove House Recharge	0	46	46	0		0	100.0 %
6008 Grove Lodge Recharges	0	-9	-9	0		0	100.0 %
6010 Grounds Salaries Recharge	0	6,984	0	-6,984		-6,984	0.0 %
6015 Grounds Overhead Recharge	0	1,939	0	-1,939		-1,939	0.0 %
Milton Road Cemetery :- Expenditure	3,319	15,391	28,599	13,208	0	13,208	53.8 %
1010 Interments	3,000	12,856	45,000	-32,144			28.6 %
1011 Memorials	915	1,742	5,500	-3,758			31.7 %
1100 Miscellaneous Income	193	494	2,000	-1,506			24.7 %
Milton Road Cemetery :- Income	4,108	15,092	52,500	-37,408			28.7 %
Net Expenditure over Income	-789	299	-23,901	-24,200			
<u>451 Youth Activities</u>							
4057 Youth Council Budget	0	0	500	500		500	0.0 %
4142 YMCA SLA	0	15,790	63,160	47,370		47,370	25.0 %
4219 Youth Grants	750	750	3,000	2,250		2,250	25.0 %
6000 Admin Salaries Recharge	0	626	626	0		0	100.0 %
6005 Admin Overhead Recharge	0	250	250	0		0	100.0 %
6007 Grove House Recharge	0	10	10	0		0	100.0 %
6008 Grove Lodge Recharges	0	-2	-2	0		0	100.0 %
Youth Activities :- Expenditure	750	17,424	67,544	50,120	0	50,120	25.8 %
Net Expenditure over Income	750	17,424	67,544	50,120			
<u>460 Street Furniture</u>							
4100 Town Council Signs	-1,020	0	0	0		0	0.0 %
4115 Dogbin purchase	2,505	2,505	1,500	-1,005		-1,005	167.0 %
4116 Dogbin Emptying	3,918	4,470	15,462	10,992		10,992	28.9 %
4119 Notice Boards	0	0	1,500	1,500		1,500	0.0 %

Month No : 2

Budgetary Control Report as at 30.04.19

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4120 Bus Shelter Cleaning / Graffit	132	132	1,000	868		868	13.2 %
4133 Bus Shelter - Repairs	0	0	1,500	1,500		1,500	0.0 %
4157 Prince Wales Clock/welcome sig	63	171	500	329		329	34.2 %
6000 Admin Salaries Recharge	0	1,023	1,023	0		0	100.0 %
6005 Admin Overhead Recharge	0	409	409	0		0	100.0 %
6007 Grove House Recharge	0	30	30	0		0	100.0 %
6008 Grove Lodge Recharges	0	-6	-6	0		0	100.0 %
6010 Grounds Salaries Recharge	0	447	0	-447		-447	0.0 %
6015 Grounds Overhead Recharge	0	124	0	-124		-124	0.0 %
Street Furniture :- Expenditure	5,598	9,305	22,918	13,613	0	13,613	40.6 %
Net Expenditure over Income	5,598	9,305	22,918	13,613			
<u>470 Parks & Play Areas</u>							
4030 Equipment Purchase	-11	0	0	0		0	0.0 %
4039 Advertising & Marketing	0	0	550	550		550	0.0 %
4102 NNDR	44	134	439	305		305	30.5 %
4104 Utilities - Water	0	0	4,120	4,120		4,120	0.0 %
4105 Utilities - Heat & Light	585	634	7,696	7,062		7,062	8.2 %
4114 Refuse Removal	0	0	200	200		200	0.0 %
4138 Water Play Area Rent	993	1,720	8,632	6,912		6,912	19.9 %
4139 Water Play Maint-splash only	-855	0	0	0		0	0.0 %
4140 Recreation Grounds	0	0	82,171	82,171		82,171	0.0 %
4300 Parks&Play Area EMRRP Holding	2,499	2,499	200,000	197,501		197,501	1.2 %
6000 Admin Salaries Recharge	0	1,272	1,272	0		0	100.0 %
6005 Admin Overhead Recharge	0	508	508	0		0	100.0 %
6007 Grove House Recharge	0	39	39	0		0	100.0 %
6008 Grove Lodge Recharges	0	-8	-8	0		0	100.0 %
6010 Grounds Salaries Recharge	0	3,851	0	-3,851		-3,851	0.0 %
6015 Grounds Overhead Recharge	0	1,069	0	-1,069		-1,069	0.0 %
Parks & Play Areas :- Expenditure	3,254	11,717	305,619	293,902	0	293,902	3.8 %
1076 Water Play Area Kiosk Income	0	0	9,500	-9,500			0.0 %
1077 Water Park Admissions	188	188	40,000	-39,813			0.5 %
Parks & Play Areas :- Income	188	188	49,500	-49,313			0.4 %
Net Expenditure over Income	3,066	11,529	256,119	244,589			
<u>475 Planned maintenance</u>							
4231 Planned maint holding budget	2,741	2,741	105,392	102,651		102,651	2.6 %
4233 Blakehay PPM	0	788	788	0		0	100.0 %

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4234 Museum PPM	0	200	200	0		0	100.0 %
4235 Cemetery PPM	0	160	160	0		0	100.0 %
4236 Parks & play areas PPM	0	2,004	2,004	0		0	100.0 %
4237 Grove House PPM	0	200	200	0		0	100.0 %
4238 Grove Lodge PPM	0	290	290	0		0	100.0 %
4239 Chapel/hut/toilets/shed PPM	0	200	200	0		0	100.0 %
4240 Public toilets	0	767	767	0		0	100.0 %
6000 Admin Salaries Recharge	0	1,446	1,446	0		0	100.0 %
6005 Admin Overhead Recharge	0	975	975	0		0	100.0 %
6007 Grove House Recharge	0	121	121	0		0	100.0 %
6008 Grove Lodge Recharges	0	-24	-24	0		0	100.0 %
Planned maintenance :- Expenditure	2,741	9,867	112,518	102,651	0	102,651	8.8 %
Net Expenditure over Income	2,741	9,867	112,518	102,651			
<u>480 Tourism & Marketing</u>							
4019 Website Costs-TC	0	0	550	550		550	0.0 %
4037 Publicity	0	115	3,700	3,585		3,585	3.1 %
4039 Advertising & Marketing	0	5,148	0	-5,148		-5,148	0.0 %
4062 Tourism-Love Weston website	7,249	7,354	0	-7,354		-7,354	0.0 %
6007 Grove House Recharge	0	103	103	0		0	100.0 %
6008 Grove Lodge Recharges	0	-20	-20	0		0	100.0 %
Tourism & Marketing :- Expenditure	7,249	12,700	4,333	-8,367	0	-8,367	293.1 %
Net Expenditure over Income	7,249	12,700	4,333	-8,367			
<u>481 Tourism Love Weston / Dest Mar</u>							
4000 Staffing Costs	0	3,409	47,633	44,224		44,224	7.2 %
4039 Advertising & Marketing	0	0	25,000	25,000		25,000	0.0 %
4062 Tourism-Love Weston website	1,248	1,821	11,250	9,429		9,429	16.2 %
Tourism Love Weston / Dest Mar :- Expenditure	1,248	5,230	83,883	78,653	0	78,653	6.2 %
1040 Tourism website income	879	11,066	25,000	-13,934			44.3 %
Tourism Love Weston / Dest Mar :- Income	879	11,066	25,000	-13,934			44.3 %
Net Expenditure over Income	368	-5,835	58,883	64,718			
<u>482 Tourism VIC costs</u>							
4000 Staffing Costs	0	3,503	27,198	23,695		23,695	12.9 %
4013 Training	92	483	2,830	2,347		2,347	17.1 %
4031 Equipment - Rental	0	0	492	492		492	0.0 %

Month No : 2

Budgetary Control Report as at 30.04.19

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4035 Telephone	50	99	686	587		587	14.5 %
4036 Stationery	4	219	500	281		281	43.8 %
4039 Advertising & Marketing	0	155	2,500	2,345		2,345	6.2 %
4102 NNDR	0	0	3,533	3,533		3,533	0.0 %
4104 Utilities - Water	0	0	600	600		600	0.0 %
4105 Utilities - Heat & Light	0	0	1,200	1,200		1,200	0.0 %
4209 TIC -equipment purchase	32	65	1,000	935		935	6.5 %
4211 TIC running costs	24	33	500	467		467	6.5 %
4225 VIC Stock	683	2,188	7,000	4,812		4,812	31.3 %
6000 Admin Salaries Recharge	0	2,439	2,439	0		0	100.0 %
6005 Admin Overhead Recharge	0	578	578	0		0	100.0 %
Tourism VIC costs :- Expenditure	884	9,761	51,056	41,295	0	41,295	19.1 %
1040 Tourism website income	0	0	500	-500			0.0 %
1043 VIC Income	1,478	2,762	14,000	-11,238			19.7 %
1044 VIC Ticket sales	0	0	100	-100			0.0 %
Tourism VIC costs :- Income	1,478	2,762	14,600	-11,838			18.9 %
Net Expenditure over Income	-594	6,999	36,456	29,457			
<u>485 PublicToilets</u>							
4102 NNDR	624	1,868	7,865	5,997		5,997	23.8 %
4104 Utilities - Water	157	-62	2,366	2,428		2,428	-2.6 %
4105 Utilities - Heat & Light	360	18	2,620	2,602		2,602	0.7 %
4110 Cleaning	6,103	6,103	41,853	35,750		35,750	14.6 %
4135 Community Investment	0	0	2,000	2,000		2,000	0.0 %
6000 Admin Salaries Recharge	0	1,147	1,147	0		0	100.0 %
6005 Admin Overhead Recharge	0	459	459	0		0	100.0 %
6007 Grove House Recharge	0	36	36	0		0	100.0 %
6008 Grove Lodge Recharges	0	-7	-7	0		0	100.0 %
6010 Grounds Salaries Recharge	0	462	0	-462		-462	0.0 %
6015 Grounds Overhead Recharge	0	128	0	-128		-128	0.0 %
PublicToilets :- Expenditure	7,244	10,152	58,339	48,187	0	48,187	17.4 %
1080 Toilet income	475	892	6,200	-5,308			14.4 %
PublicToilets :- Income	475	892	6,200	-5,308			14.4 %
Net Expenditure over Income	6,769	9,260	52,139	42,879			

Policy & Finance Committee**Agenda Item****Bank Interest Report for March 2019**

Interest was received on the investment of £420,000 into a 90 day Notice Account at a rate of 0.90% with Santander to the value of £273.86 on 2nd March 2019.

There was no interest received to date within this period for the investment of £100,000 CCLA (Public Sector Deposit Fund) .

Policy & Finance Committee**Agenda Item****Bank Interest Report for April 2019**

Interest was received on the investment of £420,000 into a 90 day Notice Account at a rate of 0.90% with Santander to the value of £303.2186 on 2nd April 2019.

There was no interest received to date within this period for the investment of £100,000 CCLA (Public Sector Deposit Fund) .

POLICY & FINANCE COMMITTEE**AGENDA ITEM****SCHEDULE OF RECEIPTED INCOME FOR MARCH 2019**

		£
Current Account (Lloyds)	Not including TRO Settlement or Inter a/c trs	23,277.81
Current Account (Natwest)	Not including TRO Settlement or Inter a/c trs	0.00
Imprest Account (Lloyds)	Not including Reimbursement or Cashbook Transfer	0.00
Mayor's Charity Fund (Lloyds)		642.20
Total Gross Income		<u>23,920.01</u>

POLICY & FINANCE COMMITTEE**AGENDA ITEM****SCHEDULE OF RECEIPTED INCOME FOR APRIL 2019**

		£
Current Account (Lloyds)	Not including TRO Settlement or Inter a/c trs	1,070,077.80
Current Account (Natwest)	Not including TRO Settlement or Inter a/c trs	0.00
Imprest Account (Lloyds)	Not including Reimbursement or Cashbook Transfer	0.00
Mayor's Charity Fund (Lloyds)		0.00
Total Gross Income		<u>1,070,077.80</u>