

## **WESTON-SUPER-MARE TOWN COUNCIL POLICY AND FINANCE COMMITTEE AGENDA**

**Date: Monday 16<sup>th</sup> October 2023**

**Time: 7.00 pm**

**Venue: Museum**

*Members of the Policy and Finance Committee are hereby summoned to this meeting. Members who wish to comment on matters within their ward may attend and address the Committee. Members are reminded that they have a duty to state a Declaration of Interest prior to the appropriate agenda item and to consider the Crime and Disorder Act s.17 and Equality Act s.149 when reaching such a decision.*

Members of the public wishing to watch or take part in the meeting please contact us at Grove House on [admin@wsm-tc.gov.uk](mailto:admin@wsm-tc.gov.uk) or 01934 63256.

**Committee Members:** Councillors Alan Peak (Chair), Gill Bute, Mark Canniford, John Crockford-Hawley, Hugh Malyan, Robert Payne, Lisa Pilgrim, Tim Taylor, Helen Thornton and Martin Williams.

**Note:** Quorum of the Committee shall be 6 of its Members.

Prior to the commencement of the meeting, the Chairman will invite questions and observations from parishioners present (maximum time permitted 15 minutes).

- 1. Apologies for Absence and Notification of Substitutions**
- 2. Declarations of Interest**
- 3. To approve the minutes of the Policy & Finance Committee Meeting held on the 14<sup>th</sup> August 2023** (attached)
- 4. To receive the minutes of the Working Party to Review Expenditure & Governance held on 28<sup>th</sup> September 2023** (unapproved) (attached)
- 5. To receive the minutes of the HQ Working Party Meetings held on the 1<sup>st</sup> September 2023** (unapproved) (attached)
- 6. To receive the minutes of the Civic Consultation Meetings held on the 8<sup>th</sup> June & 21<sup>st</sup> September 2023** (unapproved) (attached)
- 7. Budget Considerations for 2024/2025**  
Members are requested to identify any budget considerations they would like considered in the budget for the budget setting process
- 8. Monthly Financial Reports July & August 2023**
  - a) For Approval**  
Schedule of Unapproved Expenditure (attached)

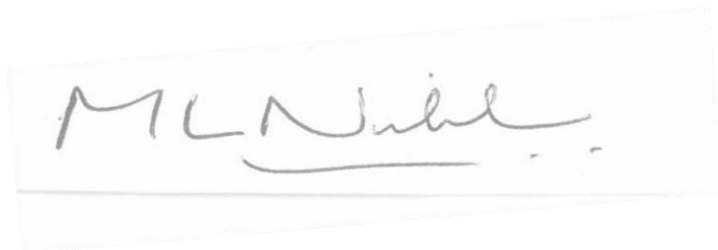
**b) For Noting**

- i. Bank Reconciliations (attached)
- ii. Budgetary Control Report (attached)
- iii. Bank Interest Report (attached)
- iv. Schedule of Receipted Income (attached)
- v. Bad debt report (attached)
- vi. Overspend report (attached)

**9. Social Value** – Recommendation from Expenditure and Governance Working Party 28<sup>th</sup> September 2023 (minutes attached item 4)

**10. Audit 2022 / 2023**

To receive the External Auditors conclusion for the year ending 31.03.23 (attached)

A handwritten signature in dark ink, appearing to read 'ML Nicholson', is written on a light-colored rectangular piece of paper. The signature is fluid and cursive, with a horizontal line underneath the main text.

Malcolm L Nicholson, LLB, DMS  
Town Clerk  
16<sup>th</sup> October 2023

Weston-super-Mare Town Council  
Grove House, Grove Park  
Weston-super-Mare  
BS23 2Q