

WESTON-SUPER-MARE TOWN COUNCIL POLICY AND FINANCE COMMITTEE AGENDA

Date: Monday 15th April 2024

Time: 7.00 pm

Venue: Museum

Members of the Policy and Finance Committee are hereby summoned to this meeting. Members who wish to comment on matters within their ward may attend and address the Committee. Members are reminded that they have a duty to state a Declaration of Interest prior to the appropriate agenda item and to consider the Crime and Disorder Act s.17 and Equality Act s.149 when reaching such a decision.

Members of the public wishing to watch or take part in the meeting please contact us at Grove House on admin@wsm-tc.gov.uk or 01934 63256.

Committee Members: Councillors Alan Peak (Chair), Gill Bute, Mark Canniford, John Crockford-Hawley, Hugh Malyan, Robert Payne, Lisa Pilgrim, Tim Taylor, Helen Thornton and Martin Williams.

Note: Quorum of the Committee shall be 6 of its Members.

Prior to the commencement of the meeting, the Chairman will invite questions and observations from parishioners present (maximum time permitted 15 minutes).

- 1. Apologies for Absence and Notification of Substitutions**
- 2. Declarations of Interest**
- 3. To approve the minutes of the Policy & Finance Committee Meeting held on the 19th February 2024** (attached)
- 4. To receive the minutes of the Civic Consultation Group meeting held on the 5th March 2024** (attached)
- 5. Monthly Financial Reports January & February 2024** (attached)
 - a) For Approval**
 - Schedule of Unapproved Expenditure
 - b) For Noting**
 - i. Bank Reconciliations
 - ii. Budgetary Control Report
 - iii. Bank Interest Report
 - iv. Schedule of Receipted Income
 - v. Bad debt report
 - vi. Overspend report
- 6. To approve the EMR for the financial year 2024/2025** (attached)
- 7. To approve the Building Condition and Life Cycle / Planned and Preventative Maintenance Report** (attached)

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To resolve under the Public Bodies (Admissions of Meeting) Act 1960 to exclude the public and press for the following item by reasons of the confidential nature of the business.

8. To approve the Council's Service Level Agreement format

To receive the report of the Town Clerk (attached)

9. Grove House /Grove Lodge

To receive the verbal report of the Town Clerk



Sarah Pearse BA (Hons), FSLCC

Town Clerk

9th April 2024

Weston-super-Mare Town Council
Grove House, Grove Park
Weston-super-Mare
BS23 2Q