



WESTON-SUPER-MARE TOWN COUNCIL

**WESTON-SUPER-MARE TOWN COUNCIL
FINANCE AND GENERAL PURPOSES COMMITTEE
AGENDA**

Date: Monday 16th December 2024

Time: 7.00 pm

Venue: 32 Waterloo Street

Members of the Finance & General Purposes Committee are hereby summoned to this meeting and reminded that they have a duty to state a Declaration of Interest prior to the appropriate agenda item and to consider the Crime and Disorder Act s.17 and Equality Act 2010 s.149 when reaching a decision. Members who wish to comment on matters within their ward may attend and address the Committee.

Members: Councillors Ciaran Cronnelly ©, Mike Bell, Gillian Bute, Mark Canniford, Robert Payne, Lisa Pilgrim, Robert Skeen, Tim Taylor, Helen Thornton and Martin Williams.

Note: Quorum of the Committee shall be 5 of its Members.

7pm – PUBLIC QUESTION TIME (not to exceed 15 minutes)

The public are welcome to make representations, ask questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. Any individual representation is limited to no more than 5 minutes. The Chair will call the representation from those who are indicating that they wish to speak; written representations can also be received in advance of the meeting and are requested to send their public question to committee@wsm-tc.gov.uk or write to the Chief Executive Officer/Town Clerk by 5pm on the working day before the meeting.

- 1. Apologies for Absence and Notification of Substitutes**
- 2. Declarations of Interest**
- 3. To approve the Minutes of the previous Finance and General Purposes Committee Meeting held on 14th October 2024** (attached) (pages 1-7)
- 4. To receive the Minutes of the Grants and Governance Sub Committee Meeting held on the 25th July 2024** (attached) (pages 8-14)
- 5. To receive the Minutes of the Blakehay Business Review Start and Finish Group Meetings held on the 1st & 23rd October and 20th November 2024** (attached) (pages 15-24)

- 6. To receive the Minutes of the Hildesheim Twinning Start and Finish Group Meetings held on the 17th October & 21st November 2024** (attached) (pages 25-30)
- 7. To note the Minutes of the Health and Safety Meetings from October & November 2024** (attached) (pages 31-36)

GENERAL PURPOSES

- 8. Review of the Health and Safety Policy and Handbook** (attached) (pages 37-193)
To receive the covering report of the Director of Finance and Resources/RFO (attached) (pages)
- 9. Under Standing Order 23. Execution and Sealing of Legal Documents**
 - 9.1 To approve the sealing of the following documents (prior resolution passed to enter into agreements)**
 - 1.1 Grove House and Grove Lodge – Sub Lease (VANS & Super Culture)
 - 1.2 Maltlands – The Tree Nursery
 - 9.2 To give permission to seal documents upon completion of legal works:**
 - 2.1 North Somerset Council – Community Safety/ CCTV, Heads of Terms / Lease for occupation at 32 Waterloo Street (if required)
 - 2.2 Weston Town Centre Partnership, Heads of Terms / Lease for occupation at 32 Waterloo Street (if required)
- 10. Citizens Advice Bureau**
To approve the release of £25k towards the rent of premises at the Sovereign (outside of Service Level Agreement).
- 11. To receive Recommendations from other Committees:**
 - 11.1 Finance and General Purposes Committee**
That a Devolution Start and Finish Group be formed, reporting to the Finance and General Purposes Committee with members appointed at the 16th December meeting.

FINANCE

- 12. Monthly Financial Reports September & October 2024** (attached)
 - 12.1 For Approval**
 - 1.1 Schedule of Unapproved Expenditure (page 194)
 - 12.2 For Noting**
 - 2.1 Bank Reconciliations (page 195)
 - 2.2 Budgetary Control Report (pages 196-230)
 - 2.3 Bank Interest Report (page 231)
 - 2.4 Schedule of Receipted Income (page 232)
 - 2.5 Bad debt report (pages 233-236)

Budget considerations for the Financial Year 2025 /2026

13. To receive Recommendations from other Committees:

Amenities Culture & Leisure Committee

- 1.1 To recommended that the Tourism budget should not be affected due to the importance and effects on economic development of the town.
- 1.2 To recommend that the council match funds to the value of £10,000 (£5,000 over 2 years), to fund the provision of an area for accessible allotments.

14. Medium Term Financial Plan 2025 / 2026 (including Capital forecast) (attached) (pages 237-280)

15. To recommend a Draft Budget for 2025/2026 to Town Council (attached) (pages 281-319)

15.1 To approve the Town Council Charges for the year 2025/2026

To receive the charging schedule for 2025 / 2026 (attached) (pages 320-324)

15.2 To receive the Briefing Report from the CEO/ Town Clerk and Director of Finance and Resources (attached) (pages 325-329)

15.3 To receive Strategy Summary document and supporting document for reference only (attached) (pages 330-338)

15.4 To receive the Conclusion of the Blakehay Theatre Start & Finish Group for approval (attached) (pages 339-343)

15.5 To receive the Concession Report for Castle Batch for approval (attached) (pages 344-350)

15.6 To receive the Replacement of Toilets Report – Waterpark for approval (attached) (pages 351-354)



Sarah Pearse BA (Hons), FSLCC
Chief Executive Officer/Town Clerk
11th December 2024

Weston-super-Mare Town Council
32, Waterloo Street
Weston-super-Mare
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