



**REPORT TO WESTON-SUPER-MARE
TOWN COUNCIL**

20th January 2020

**MAYOR'S ENGAGEMENTS
18th November 2019 – 20th January 2020**

**Town Mayor
Councillor Mark Canniford**

ENGAGEMENTS SUMMARY

TOWN MAYOR Cllr Mark Canniford	32
DEPUTY MAYOR Cllr James Clayton	3
TOWN COUNCIL LEADER: Cllr Alan Peak	0

TOTALS TO DATE

TOWN MAYOR Cllr Mark Canniford	148
DEPUTY MAYOR Cllr James Clayton	14
TOWN COUNCIL LEADER Cllr Alan Peak	1
TOTAL	163

SIGNIFICANT EVENTS

Christmas Lights Switch-on
Carol Service

FUTURE EVENTS

Twining visit to Hildesheim 22nd January 2020
Community notables Reception 20th February 2020- Cllrs to nominate
Mayor's Ball 28th March 2020

DATE	EVENT
November	
18	Town Council meeting
23	BBC radio Bristol interview re Christmas Lights Switch-on Weston Sea Cadets Christmas Fayre Weston Mendip Girls and Women's Football Club official pitch opening ceremony (Deputy Mayor) North Somerset Black and Minority Ethnic Network AGM (Deputy Mayor) Christmas Lights Switch on (+ Deputy Mayor)
25	Soroptimists commemoration of UN Day for the Elimination of Violence against women
28	Weston Collective in Sovereign Centre Makaton Christmas Greeting Video
29	Rotary Club Lunch
30	St John Church Christmas Fayre Uphill Christmas Bazaar
December	
4	Reopening of the Landing Light Public House
5	Windwhistle School Christmas Extravaganza performance
6	Opening of new Starbucks Coffee Shop
8	Support the Town Council Runners in the Christmas Cracker 10 K Run Weston Brass Christmas Concert
9	Weston Hospice Light up a life ceremony
10	Multicultural Friendship Association AGM
11	Meeting with Francesca Dudd at Grove House All Saints Church Carol Service
12	Weston College Governing Body Christmas Dinner and Celebrations
15	Eat: Christmas in the Winter Gardens Mayor's Carol Service
16	Abbeycare Nursing Homes Christmas lunch party and entertainment
19	Staff & Cllrs Christmas Reception
20	Staff Christmas get together
21	Weston Museum Christmas light photo with competition winner

January	
1	100th Birthday at Highcroft Nursing Home
4	Weston-super-Mare Association of Malayalees new year celebrations
7	St Anne's Church Academy West Wick St Anne's School Hewish
12	Model Railway Show
16	Open the Ginger Pig Kitchen Restaurant
18	Relaunch of Whitecross Bakery

Weston-Super-Mare Youth Council Meeting Notes

A.	Date of meeting: 9 th October 2019
B.	Meeting Start Time: 5.30pm
C.	Where is the meeting: YMCA Youth Café
D.	Attendance - Susie, Joshua, Shaun, Jacob, Iris, Jodi Youth Council officer – Alli Waller Councillors – Cllr S Codling, Cllr G Carpenter, Cllr Dan Ashworth
E	Apologies- Cllr Ella Sayce & Olivia. Dawn Carey from In Charlies Memory
F.	Last Meeting Notes – Gill asked for Dawn Carey’s name and charity to be spelt correctly. Accepted: Y Proposed Iris Seconded: Gill
1.	Grant Applications- No grant applications were received, Cllr Codling suggested that Sarah Pearce can come and discuss the Grant application process. Cllr Codling to ask Sarah Pearce to November meeting.
2.	Election of roles- It was suggested that we really need to appoint the new roles at the next meeting Proposed – Alli W Seconded – Cllr Codling (please see attached the list of roles and descriptions) Please make sure you come to the next working meeting prepared with a small statement of why you would like to apply for the roles.
3.	Youth Council promotion – Cllr Codling informed the youth council that the Mayor and Becky Walsh would like to offer some support on how to recruit more young people. Would we like to invite Becky to next working meeting Proposed – Cllr Codling Seconded – Susie Caine
4.	Social Media – In order to promote the youth council, our social media needs to be easy to find and use. Jake said we need to have one line of communication and most young people use Instagram and that this should be the way forward. Jake offered to remove our facebook page
5.	Community action Alli asked the youth council if they would like to take part in the YMCA’s Community action fortnight. The decision was made to hold a community litter pick in and around Grove park on Saturday 2 nd Nov – 1-4pm. Offering free refreshments to those that took part.
	AOB – Cllr Codling highlighted the fact that communication was proving difficult as most of the youth council did not checking their emails. It was suggested we have a

	whatsapp group to have general Youth council chat and remind members that emails have been sent. All to set up the whatsapp group.
10.	Date of Next Meeting – What date and time has been agreed for next meeting? Date: 12 th of Nov Time: 5:30 Venue: YMCA Weston
11.	Meeting End Time: 6:07pm

Weston-Super-Mare Youth Council Meeting Notes

A.	Date of meeting: 12 th November 2019
B.	Meeting Start Time: 5.36pm
C.	Where is the meeting: YMCA Youth Café
D.	Attendance - Susie, Shaun, Iris, Jodi, Youth Council officer – Alli Waller Councillors – Cllr Dan Ashworth
E	Apologies- Josh, Jake, Councillor Codling,
F	Welcome – New Members, Sean & Ramari, Sarah Pearce
F.	Last Meeting Notes – Accepted: Y Proposed Iris Seconded: Shaun
1.	Grant Applications- No grant applications were received- (See below point 4)
2.	Election of roles- A vote for the roles below were conducted in a silent vote via a paper ballot Chair – Iris – 5 votes -2 Vice Chair – Olivia F – 7 votes – 1 Communications officer – Jake unanimous (email sent for his nomination) Promotional Officer – Jodie, Unanimous (present) Grants Officer – Josh- (email sent for his nomination)
3.	Youth Council Strategy 2019 review- To be reviewed in the New year
4.	Grant Funding process and timings -Sarah Pearce, head of fiancé told the youth council that they had £3,000 to award to organisations for young people. They can award up to £1,000. The applications are sent to the youth council officer to be put onto the agenda. It is then discussed , proposed and sent to the Comms meeting to be confirmed by council members. It was agreed by all that the youth council needs to promote the grants process more.
5.	Budget 20/21 – Sarah Pearce explained that the youth council had £500 to spend each year. As they had bought hoodies they will claim through their budget to pay for them. Olivia F asked if the youth council could have business portfolios. She had done some research and the price is £10.99 each. It was agreed that each member will get one after their three months of attending meetings. proposed – Olivia F Seconded - Shaun
6	Partnerships with outside organisation Members of the Youth council took part in the YMCA community action fortnight where they organised a litter pick in Grove park and a speaker on plastic pollution. Unfortunately due to torrential rain those who attended had to move into help the friends of grove park sort boxes of Terra- Recycling and later to the youth café where they welcomed Debbie Apted from Weston Chamber of Commerce. Debbie gave a great talk on plastic pollution and Weston and North Somerset's plastic –free Campaign.

5.	<p>Updates</p> <p>Youth Council Recruitment- Great to see two new members. Olivia, suggested they do a quick check to see where members live so they can target areas where we do not have representatives. Jake said it will be easier when the social media is up and running as young people will see what the youth council is about.</p> <p>Newsletter update- Olivia F updated everyone on the progress of the E-magazine. Although slow, the magazine outline has been agreed and the stories allocated to members. The deadline has been agreed as 4th December. Youth council members will meet before the next meeting to begin editing each article.</p> <p>Youth Matters Awards- Iris talked about attending the YMCA Youth matters awards in London on the 8th November. Having been nominated for young campaigner of the year, Iris made it to the final three. She explained that she didn't win but was happy to lose to a worthy winner as the competition was very high and the experience of meeting other young people was amazing. Well done Iris.</p> <p>Remembrance Parade- Iris also explained that she had the opportunity to lay a Wreath at the Grove Park Remembrance parade. She told the youth council how proud she felt to represent the Youth council.</p>
4.	<p>Social Media – Instagram needs to be set up, Jake will take responsibility as new communications officer.</p>
	<p>AOB – Alli reminded all members to take ownership of the events they organise by publishing and attending in order to make people more aware of the Youth council and what they are about.</p>
10.	<p>Date of Next Meeting – What date and time has been agreed for next meeting? Date: 10th of December Time: 6pm Venue: YMCA Weston</p>
11.	<p>Meeting End Time: 6:39pm</p>

Weston-Super-Mare Youth Council Meeting Notes

A.	Date of meeting: 10 th December 2019
B.	Meeting Start Time: 5.15pm
C.	Where is the meeting: YMCA Youth Café
D.	Attendance - Shaun, Ramari, Olivia, Josh, Jodie, Jake Youth Council officer – Alli Waller Lauren Easterbrook , Huw Hides Toni Wootton
E	Apologies Councillor Codling, Councillor Ashworth
F	Welcome – Huw YMCA Cullompton, Toni YMCA Weston Admin
F.	Last Meeting Notes – Accepted: Y Proposed Josh Seconded: Olivia
1.	Grant Applications- No grant applications were received
2.	Youth Council Strategy 2019 review- To be reviewed in the New year
3.	Grant Funding process and timings – As discussed in previous meeting It was agreed by all that the youth council needs to promote the grants process more. Josh will write up a piece for the newsletter.
4.	Budget 20/21 – The group discussed budget needs for 20/21. It was agreed that £650 would be an appropriate amount, due to printing costs of magazine. Agreed that 15 Business portfolios for all youth council member so they can keep their Youth work together and write dates in as reminder. These will be ordered at a cost of £10.99 each. Alli to order. proposed – Olivia Seconded – Jake
5.	Fundraising – ‘In Charlies Memory’ has been chosen for charity of the year. Suggestions for fundraising – Bag packing, possibly in Waitrose, M&S or Sainsbury’s. Suggestion of a competition, to get young people in Weston more Involved.
6	Partnerships with outside organisations The youth council would like to be part in the Wellbeing Day on the 25 th of January. They will wear their hoodies and promote the youth council throughout the day.
6.	Updates Youth Council Recruitment- Great to see two new members. Olivia, suggested they do a quick check to see where members live so they can target areas where we do not have representatives. Jake said it will be easier when the social media is up and running as young people will see what the youth council is about. Newsletter update- Olivia F updated everyone on the progress of the E-magazine. Although slow, the magazine outline has been agreed and the stories allocated to members. The launch date has been agreed as February 2020. Proposed – Josh Seconded - Jodie

7.	Social Media – Jake took a photo for the Instagram account and updated the Christmas post.
	<p>AOB – Youth Council members would like to attend a proper council meeting in the new year. YC agreed that it's working well having the working meeting before the youth council meeting on the 2nd Tuesday of the month. The purchase of coats will be considered next year. Jodie to look at prices of coats and embroidery. The idea of asking businesses for sponsorship was discussed.</p>
10.	<p>Date of Next Meeting – What date and time has been agreed for next meeting? Date: 14th January Time: 17.15 Working Meeting 18.00 Youth Council Venue: YMCA Weston</p>
11.	Meeting End Time: 18.53

**WORKING PARTY TO REVIEW
EXPENDITURE AND GOVERNANCE
HELD AT GROVE HOUSE ON 6TH JANUARY 2020**

MINUTE EXTRACT

To explore supplementary ways of clearing walkways/cycle paths

Item at the request of a member.

The Chairman introduced the item as timely considering the council's pledge to become carbon neutral and encourage people to be more active. In order to achieve this, the cycle paths and walkways need to be better maintained. Other parish councils have implemented village orderly schemes to supplement the unitary highways authority in clearing walkways/cycle paths of weeds and litter and the council should look at doing the same.

A member informed that he had proposed to address the maintenance of clearing walkways/cycle paths at the recent Policy & Finance meeting which was not supported by members. He would be re submitting the proposal at the Council meeting on 20th January and hoped for support from members.

The Chairman advised of a parish that had implemented a scheme which was now entirely voluntary run after the initial set up and provision of equipment.

Another member explained that the reason that some members did not support the proposal at Policy & Finance was because they felt that the Council should not be subsidising North Somerset Council in carrying out their statutory duty.

The Chairman stated that it was not about who or which authority should provide the service, it was about value for money for the tax payer.

The Town Clerk informed that the Council had looked into the possibility of a village orderly scheme previously and he had consulted with Shrewsbury Town Council as they were the closest in size to Weston. They employed 4 members of staff and vehicles and felt that the scheme operated well. He advised that it was the statutory duty of the district authority to maintain its highways and that a baseline agreement of maintenance to be provided by North Somerset would be needed. The addition of this service to the Grounds Team would need to be carefully considered and managed.

It was requested to see the increase in council tax figures since 2010, which the DTC said she would provide.

The Grounds Manager informed that problems, if reported, were addressed by North Somerset Council.

The Chairman said he felt that this was a reactive response and that this Council could achieve a proactive service.

The Leader of Council advised that, for a large town council, the Council had one of the lowest precepts in the country and that if members wanted to implement services, they would need to be prepared to pay for them which required increasing the precept.

The Grounds Manager advised that if the council were to consider a scheme that it would need to be very clearly communicated to the public as this would be absolutely essential in managing it.

The Working Party was informed that Beckett School had invited Worle councillors to support the launch their cycle/ walk to school project which was really positive.

PROPOSED BY: Councillor Mike Bell

SECONDED BY: Councillor Peter Crew

RECOMMENDED: To consider implementing a town orderly scheme and to make a recommendation to Town Council for suitable provision to be made within the 2020/2021 budget.

TOWN COUNCIL - 20th January 2020

Extract from the Climate Emergency Working Group 9th January 2020

The Climate Emergency Working Group at its meeting on Thursday 9th of January 2020 recommended the following:

1. **Terms of Reference** be adopted as attached:
 - That the objective is the Town Council’s aim to be carbon neutral by 2030.
 - That there is a requirement to understand our current carbon footprint in order to benchmark progress going forward
 - That we must address issues in all council activities and promote this to the community.
 - Areas of re-wilding should be considered within the council’s portfolio

The work of the Working Group will cover all town council:

- Buildings
- Operations
- Activities
- Vehicles (both town council and staff)

2. The following recommendation be considered for approval by Town Council at its meeting on 20th January 2020

Recommendation: That the Town Council at its meeting held on 20th January 2020 approve the following:

1. The Town Clerk to commence the necessary procurement exercise to appoint an environmental consultant to determine the council’s current carbon footprint following initial exploration of options presented to the group. This is necessary to ascertain a benchmark to enable measurement in becoming carbon neutral by 2030.
2. Discretion of appointment is left with the Town Clerk and Chairman of the Working Group and reported subsequently back to the Working Group.
3. The costs to come from the council’s Strategic Planning budget 2019 /2020 if appointment in this year, or from the Climate Emergency budget if appointment after April 2020.

Members are requested to:

1. Approve the Terms of Reference of the Climate Emergency Working Group
2. Approve the appointment as detailed in 2 above of an environmental consultant to ascertain the Council’s current carbon footprint and to make recommendations for reduction to net zero by 2030

Town Council Meeting 20th January 2020

Extract from the Climate Emergency Working Group 9th January 2020

The Climate Emergency Working Group at its meeting on Thursday 9th of January 2020 recommended the following:

1. **Terms of Reference** be adopted as attached:
2. **The following recommendation be considered for approval by Town Council at its meeting on 20th January 2020**

Recommendation: That the Town Council at its meeting held on 20th January 2020 approve the following:

1. The Town Clerk to commence the necessary procurement exercise to appoint a consultant to determine the councils current carbon footprint following initial exploration of options presented to the group. This is necessary to ascertain a benchmark to enable measurement in becoming carbon neutral by 2030.
2. Discretion of appointment is left with the Town Clerk and Chairman of the working group and reported subsequently back to the working group.
3. The costs would come from the councils strategic planning budget 2019 /2020 if appointment in this year, or from the Climate emergency budget if appointment after April 2020.

Members are requested to:

1. Approve the Terms of Reference for the Climate Emergency Working Group
2. Approve the Appointment of a Consultant to ascertain the Council current Carbon Footprint as detailed in 2 above