

20<sup>th</sup> July 2020

## **WESTON-SUPER-MARE TOWN COUNCIL TOWN COUNCIL MEETING AGENDA**

**Date:** Monday 20<sup>th</sup> July 2020

**Time:** 7.00 pm.

**Venue:** Via Zoom

*Members are hereby summoned to this meeting and reminded that they have a duty to state a Declaration of Interest prior to the appropriate agenda item and to consider the Crime and Disorder Act s.17 and Equality Act 2010 s.149 when reaching a decision.*

At the commencement of the Town Council meeting the Town Mayor will invite those who so wish to join him in prayers.

The Town Mayor will invite questions and observations from parishioners present (maximum time 15 minutes).

- 1. To receive Apologies for Absence**
- 2. To receive Declarations of Interest**
- 3. To approve the accuracy of the Minutes of the Town Council Meeting held on the 16<sup>th</sup> March 2020 (attached)**
- 4. To receive announcements and communications from the Town Mayor (attached)**
- 5. To receive the Notes of the Youth Council Meetings held in Feb/March 2020 (attached)**
- 6. Final EMR requirement at the Year end 31.03.2020 for the year 2020/2021 (attached)**
- 7. To receive the Final Internal Audit Report for the year 2019-20 (attached)**
- 8. Year End Accounts for the year ending 31.03.20 (attached)**

As part of the Audit requirement members are requested to

- a) Consider the Accounting Statements (AGAR – Annual return) by members as a whole;
- b) Approve the Accounting Statements (AGAR – Annual return) by resolution; and
- c) Sign and date as required (AGAR – Annual return)
- d) Receive and Note the accompanying Statement of Accounts (not audited) as supporting documents to the (AGAR – Annual return)

- 9. To approve the Financial reports for January – March (2019/20) and April – June (2020/21)**

**a) For Approval**

Schedule of Unapproved Expenditure

(attached)

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**b) For Noting**

- |                                  |            |
|----------------------------------|------------|
| i. Bank Reconciliations          | (attached) |
| ii. Budgetary Control report     | (attached) |
| iii. Bank Interest report        | (attached) |
| iv. Schedule of Receipted Income | (attached) |
| v. Overspend Month end report    | (attached) |
| vi. Outstanding Balances report  | (attached) |

**10. CCTV Upgrade Procurement**

To receive the report of the Deputy Town Clerk (attached)

**11. Proposal for Weston Place Agency**

To receive the report of the Town Clerk (attached)

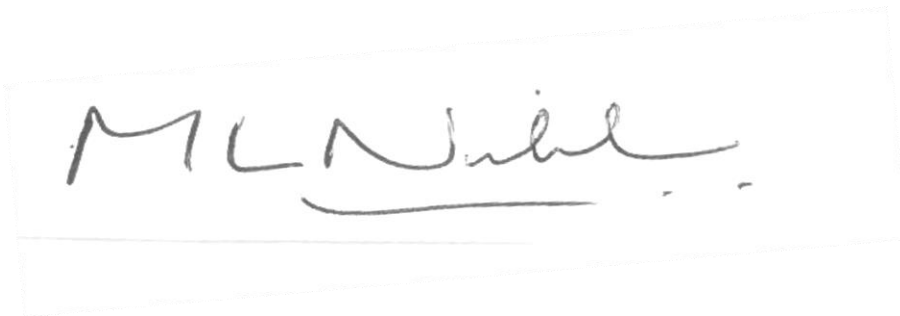
**12. Lease of Ellenborough Park West from the Clifton Diocese**

To receive the report of the Town Clerk and Grounds Manager (attached)

**13. Motion to Council under SO11 from Councillor Helen Thornton (attached)**

This motion instructs the Town Clerk to:

- Increase the hourly pay rate of all Town Council employees including casual employees who are currently earning less than the Real Living Wage to £9.30 per hour.
- Make an application to the Living Wage Foundation to accredit as a Living Wage employer

A handwritten signature in black ink, appearing to read 'M L Nicholson', is enclosed in a light grey rectangular box. The signature is written in a cursive style with a horizontal line underneath.

Malcolm L Nicholson LL. B DMS PSLCC  
Town Clerk  
13<sup>th</sup> July 2020

Grove House  
Weston-super-Mare  
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