



## **Full Town Council meeting 19<sup>th</sup> January 2026 Supplementary report to the 2026/2027 budget Report from the Director of Finance & Resources**

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### **1. Purpose and Background of Report**

There has been an amendment to the draft 2026/2027 budget attached to the Town Council agenda.

The 2025/2026 Band D figure of £164.50 quoted on the papers should have been £163.98. This amendment highlighted a variance on the draft 2026/2027 budget. Having reviewed the draft 2026/2027 again these highlighted areas for review. The Museum was the main budget to review with the utilities budget having the main impact. The utilities budget was reviewed and has been amended to reflect more realistic figures. (appendix a)

The draft budget has been rebalanced to a 0% increase, as was the direction of the Finance & General Purposes Committee on 13<sup>th</sup> October 2025. The new Band D figures 2026/2027 will change from £164.50 as per the agenda papers to £164.12 as shown in (appendix b).

### **2. Options for Council**

n/a

### **3. Reason for Recommendation**

### **4. Expected Benefits**

n/a

### **5. Implications**

n/a

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**5.1. Legal**

n/a

**5.2. Risks**

n/a

**5.3. Financial Implications**

n/a

**5.4. Timescales**

n/a

**5.5. Stakeholders**

n/a

**5.6. Contractors**

n/a

**5.7. Crime & Disorder (councils have a legal duty to consider impact)**

n/a

**5.8. Biodiversity (councils have a legal duty to consider impact)**

n/a

**5.9. Privacy Impact (consider Privacy Impact assessment)**

n/a

**5.10. Equality & Diversity (councils have a legal duty to consider impact)**

n/a

**Appendices**

Appendix a – reworked Museum draft budget

Appendix b – Amended Precept requirement and Band information

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### **6. Members are recommended to:**

To include this amendment alongside the draft 2026/2027 budget proposal

**Helen Morton**

Director of Finance & Resources

Drafted 19<sup>th</sup> January 2026

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## Appendix a - reworked Museum draft budget

Museum					
Committee	Amenities Culture & Leisure				
Considered by Committee on: 15/09/2025					
Department	Operational Services				
Cost Centre	140 - 145				
Code	Expenditure heading	Budget 2025 2026	Year End prediction		Budget 2026 2027
<b>Museum Central Costs 140</b>					
4000	Staffing Costs	144,789	126,920		139,784
4012	Travel & Subsistence	100	100		104
4013	Training	2,854	2,854		2,901
4014	PPE & Health & Safety	1,000	1,000		1,000
4019	Website	250	243		725
4030	Equipment Purchase	1,000	1,000		1,500
4031	Equipment Rental	1,500	1,770		2,039
4034	Equipment Repairs	500	500		500
4035	Telephone	3,000	3,645		4,413
4036	Stationery / printing	500	500		777
4039	Advertising	2,500	2,500		2,500
4041	Fees, Subs & Conferences	250	250		259
4044	Insurance	14,539	14,116		15,000
4102	NNDR	0	1		0
4104	Utilities - Water	450	494		311
4105	Utilities - Heat & Light	13,926	11,543		19,220
4107	IT support & Upgrade	8,500	8,835		8,806
4109	Alarm System	790	849		818
4110	Cleaning / Contractors*	16,000	16,751		0
4111	Window Cleaning	500	750		518
4114	Refuse Removal	3,500	2,750		4,500
4131	Licences	1,150	1,150		1,191
4136	Credit card charges	750	737		570
4214	SLA SWHT	85,537	85,537		86,500
	<b>Expenditure Total</b>	<b>303,885</b>	<b>284,792</b>		<b>293,936</b>



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1100	Misc Income / Donations	10,000	5,304	10,000
	<b>Income Total</b>	<b>10,000</b>	<b>5,304</b>	<b>10,000</b>
	<b>Central Costs Net Total</b>	<b>293,885</b>	<b>279,488</b>	<b>283,936</b>
<b>Learning &amp; Events 141</b>				
4000	Staffing Costs	40,124	35,075	41,048
4012	Travel & Subsistence costs	154	154	160
4020	Education Equipment - sundry	1,025	1,025	1,062
4030	Events ( Equip & Half Term)	2,562	2,562	518
4021	Other general events			2,072
	<b>Expenditure Total</b>	<b>43,865</b>	<b>38,816</b>	<b>44,859</b>
1006	Learning & Events Income	9,425	9,195	9,083
1008	Handling Boxes	899	878	725
1103	Other general events Income	269	263	3,626
	<b>Income Total</b>	<b>10,593</b>	<b>10,335</b>	<b>13,434</b>
	<b>Learning &amp; Events Net Total</b>	<b>33,272</b>	<b>28,481</b>	<b>31,426</b>
<b>Café 142</b>				
4000	Staffing Costs	77,121	57,122	83,860
4014	PPE & Health & Safety	1,500	1,500	0
4030	Equipment Purchase	2,500	4,373	3,000
4031	Equipment Rental	2,000	2,195	2,600
4110	Cleaning	1,000	392	1,700
4114	Refuse Removal	750	206	700
4136	Credit Card Charges	500	407	500
4407	Café Stock	24,000	25,844	24,000
4406	Bar Stock	5,000	2,979	4,500
4511	Function Food Costs	5,500	5,202	5,500
	<b>Expenditure Total</b>	<b>119,871</b>	<b>100,217</b>	<b>126,360</b>
1004	Café Sales	90,000	83,412	93,240
1194	Bar Income	15,000	5,532	15,540
1197	Function Food Income	25,000	20,153	25,900
	<b>Income Total</b>	<b>130,000</b>	<b>109,097</b>	<b>134,680</b>
	<b>Café Net Total</b>	<b>-10,129</b>	<b>-8,880</b>	<b>-8,320</b>



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<b>Shop / Retail 143</b>				
4031	Equipment Rental	953	930	930
4030	Equipment Purchase	2,783	2,783	518
4136	Credit Card Charges	88	86	518
4421	Sale or return Exp (1009)	3,612	3,524	5,770
4408	Shop Stock	6,626	6,465	7,252
	<b>Expenditure Total</b>	<b>14,062</b>	<b>13,787</b>	<b>14,988</b>
1005	Shop Sales	12,539	12,233	10,360
1009	Sale or Return Commission	7,313	7,135	13,468
	<b>Income Total</b>	<b>19,852</b>	<b>19,368</b>	<b>23,828</b>
	<b>Shop Net Total</b>	<b>-5,790</b>	<b>-5,581</b>	<b>-8,840</b>
<b>Temporary Gallery 144</b>				
4039	Advertising & Marketing	0		0
	<b>Expenditure Total</b>	<b>0</b>	<b>0</b>	<b>0</b>
1100	Temp Exhibition Income	0		0
	<b>Income Total</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Temp Gallery Net Total</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Functions, Community &amp; Events 145</b>				
4000	Staffing Costs	18,252	18,681	21,821
4030	Equipment Purchase	5,000	1,937	2,000
4136	Credit card charges	0		518
4420	Func expenditure (1103)	12,000	11,331	12,432
	<b>Expenditure Total</b>	<b>35,252</b>	<b>31,949</b>	<b>36,771</b>
1019	Internal Bookings (Council)	200	0	207
1104	Function Income	23,500	16,967	27,972
1103	Events Income	13,500	12,807	13,986
	<b>Income Total</b>	<b>37,200</b>	<b>29,774</b>	<b>42,165</b>
	<b>Functions Net Total</b>	<b>-1,948</b>	<b>2,175</b>	<b>-5,394</b>



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6000	Central Serv Sals Recharge	25,136	25,136	28,356
6005	Central Serv Overhead Recha	5,016	5,016	5,187
6009	HQ Recharge	7,274	7,274	4,056
6010	Grounds Sals Recharge	6,712	6,712	2,553
6015	Grounds Overhead Recharge	1,572	1,572	620
6030	Ops Serv Sals Recharge	23,442	23,442	32,838
6035	Ops Serv Overhead Recharge	2,512	2,512	2,995
	<b>Total Recharges</b>	<b>71,664</b>	<b>71,664</b>	<b>76,604</b>
<b>Total Expenditure</b>		<b>588,599</b>	<b>541,224</b>	<b>593,519</b>
<b>Total Income</b>		<b>207,645</b>	<b>173,877</b>	<b>224,107</b>
<b>Total Net Costs</b>		<b>380,954</b>	<b>367,347</b>	<b>369,412</b>
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**Appendix b – Amended Precept requirement and Band information**

<b><u>Precept Requirement and Band D information</u></b>	
	<b><u>2026/2027 Forecast with CPI</u></b>
Total Budget Requirement	£ 4,465,654
Precept Requirement Previous Year	£ 4,464,665
<b><u>Band Information</u></b>	
Previous year Band D Equivalent Nos;	27142.30
Cost per Band D - previous year	£163.98
Band D Equivalent Nos	27210.00
WSMTC Cost per Band D	£164.12
Difference in Band D figures	£0.14
Band D Properties Nos previous year (25/26)	27142.30
Band D Properties Nos current year (26/27)	27210.00
Difference increase / (decrease)	67.70
Percentage increase/ (decrease) from previous year	0 %
per annum	£0
extra per week	£0.00