

**WESTON-SUPER-MARE TOWN COUNCIL**  
**WESTON IN BLOOM WORKING PARTY**  
**HELD ON TUESDAY 10<sup>th</sup> FEBRUARY 2015**  
**AT GROVE HOUSE**

Meeting commenced: 1.00 p.m.

Meeting concluded: 2.45 pm

**PRESENT/IN ATTENDANCE:** Richard Knowles (Chairman), Councillor Ros Wills (Town Mayor), Councillor Cyril King, Councillor Clive Darke, Bert Filer, Cynthia Filer, Rob Thurston (Grounds Manager), Roger Brown, Jenny Gosden, Jocelyn Holder, Bev Tucker, Zoe Scott (Community Events and Grounds Administrator)

<b>1.</b>	<p><b>Apologies for Absence:</b></p> <p>Apologies for absence were received from Karen Williams together with Malcolm Nicholson the Town Clerk.</p>
<b>2.</b>	<p><b>Declarations of Interest:</b></p> <p>There were no declarations of interest received.</p>
<b>3.</b>	<p><b>To agree the minutes of the last Weston in Bloom Working Party Meeting held on the 13<sup>th</sup> January 2015</b></p> <p>The minutes of the previous meeting had been previously circulated with the agenda.</p> <p><b>RESOLVED:</b> That the minutes be approved and signed by the Chairman.</p>
<b>3a.</b>	<p><b>Items raised from the last meeting held on 13<sup>th</sup> January 2014</b></p> <p>Zoe explained that a letter had been sent to Homebase regarding the sponsorship for the Homebase Project and a reply was awaited. Roger Brown was hoping to have finished the project by the middle of March.</p> <p>Richard Knowles had ordered 1000 plants from North Somerset for Big Worle and South Ward. Big Worle were also having some planters produced by Somerset Wood Recycling.</p> <p>Cynthia mentioned that in the last minutes it stated "<i>Councillor Roger Bailey was organising a school's competition at Westhaven school</i>". This was incorrect and should have read "<i>Weston Horticultural Society was organising a school's competition at Westhaven school.</i>"</p> <p>Zoe informed the Working Party that she had contacted Kevin at the YMCA enquiring about using their venue to meet with Jon Wheatley and had been given some suitable days. However, Zoe had not been able to speak to Jon as yet.</p> <p>The Working Party discussed 'The Wave Project' outside Tesco. It appeared it required some attention and that this could possibly be provided by Weston in Bloom.</p> <p>Cynthia and Bert Filer referred to the previous minutes, advising that they would prefer the minute to read "<i>Bert and Cynthia Filer informed the working party that they would be <u>retiring</u></i>" rather than "<i>Bert and Cynthia Filer informed the working party that they would be <u>leaving</u>.</i>"</p> <p><b>RESOLVED:</b> That with the amendments the minutes be approved as a true record and signed by the Chairman.</p>

4.	<p><b>Monthly Finance Report</b></p> <p>Zoe informed the Working Party that around £500 of the budget remained for the financial year 2013/14.</p> <p>The budget for next year (2014/15) was £21,000. Richard Knowles, the Chairman of WIB, expressed his gratitude to the Town Council.</p>
5.	<p><b>Route</b></p> <p>Bev informed the Working Party that she now had the address of the resident's garden on the route</p> <p>Rob Thurston mentioned that the Railway Station would be a good showcase for WIB for the next 3 years with Britain in Bloom's adopted theme 'Green Streets better lives.'</p> <p><b>Action:</b> Bev and Zoe to meet and produce 3 route options for 2015.</p>
6.	<p><b>Forthcoming Expenditure</b></p> <p>£100 for the Weston Horticultural School Competition.</p> <p>Bert has ordered some plants from Southbank.</p>
7.	<p><b>Updates for Portfolio</b></p> <p>Bev informed the Working Party that the portfolio was now 18 pages long and that she had been given press clippings and more pictures today.</p> <p>For inclusion, Cynthia would be producing her diary for the year.</p> <p><b>Action:</b> Zoe to contact Westhaven and obtain pictures of the children growing the plants used in the flowerbeds.</p>
8.	<p><b>Information from National Seminar</b></p> <p>It was explained to the Working Party that Sheffield had been a successful visit and valuable information had been gained. A report was circulated which highlighted some key points about planting, the route and press releases.</p> <p>General discussion ensued during which it was agreed that more time was required to read the report thoroughly.</p> <p><i>Jenny left the meeting at 2.00pm</i> <i>Cllr Darke left the meeting at 2.05pm</i></p> <p><b>Action:</b> Zoe to contact Terry Porter to see if vegetables could be planted in the round bed in Clarence park instead of sustainable planting.</p>
9.	<p><b>Report On Cost Analysis</b></p> <p>A report was circulated regarding the Working Party's expenditure and finance. It highlighted key aspects such as placing orders, sponsorship and budgeting.</p> <p><b>RESOLVED:</b></p>

	<ol style="list-style-type: none"> <li>1. To consider sourcing our plants from a different nursery next year in order to reduce costs.</li> <li>2. Working Party members can only spend up to the maximum amount of £50 with the chairman's approval. This should then be reported to the Working Party at the next meeting.</li> <li>3. All other orders must be placed through the Grounds Administrator.</li> <li>4. Sponsorship is not added directly to the Weston in Bloom budget. It is used to support the council's budgets and must become an active part of In Bloom each year.</li> </ol>
<p><b>10.</b></p>	<p><b>Westhaven School Competition</b></p> <p>Councillor Roger Bailey explained that he was involved in organising the Weston Horticultural Society's school competition 'Plant a Welly'.</p> <p>50 leaflets would be produced and the local schools informed. In order for this to be a success, funding was needed to purchase the plants for the children to use.</p> <p>It was felt that this was a good initiative and a fun way to engage children in gardening.</p> <p><b>RESOLVED:</b> Weston in Bloom to donate £100 towards the purchasing of plants. This is to come out of this year's budget 2013/14.</p> <p><b>Action:</b> Zoe to email Councillor Bailey the Weston in Bloom logo.</p>
<p><b>11.</b></p>	<p><b>IYNA</b></p> <p>Deadline 14<sup>th</sup> March 2015</p>
<p><b>12.</b></p>	<p><b>Planting</b></p> <p>There was nothing to be discussed this month.</p>
<p><b>13.</b></p>	<p><b>Any Other Business</b></p> <p>Richard informed everyone how successful the North Somerset event at the Winter Gardens had been and that the Weston in Bloom boards were on display.</p> <p>Zoe informed the Working Party that a member of the Whitecross Traders association would be at the next meeting to discuss the possibility of Weston In Bloom contributing to planters.</p>
<p><b>Date of Next Meeting – 10<sup>th</sup> March 1.00pm Grove House</b></p>	

There being no further business, the Chairman closed the meeting at: 2.45 pm

Signed: .....

Dated: .....