

**WESTON-SUPER-MARE TOWN COUNCIL
WESTON IN BLOOM WORKING PARTY
HELD ON TUESDAY 12th JANUARY 2016
AT GROVE HOUSE**

Meeting commenced: 1.00 pm

Meeting concluded: 2.45 pm

PRESENT/IN ATTENDANCE: Richard Knowles (Chairman), Cllr Jocelyn Holder, Cllr Roz Willis, Jenny Gosden, Pauline Priestman, Roger Brown, Kareen Williams, Zoe Scott (Community Events and Grounds Administrator), Rob Thurston (Grounds Manager) and Bev Tucker (Town Centre Partnership)

1.	Apologies for Absence Apologies for absence were received from the Grounds Manager and Kevin Carlton. Pauline Priestman asked for it to be minuted that it was disappointing not to have received many apologies considering how many people were not in attendance.
2.	Declarations of Interest There were no declarations of interest received.
3.	To agree the minutes of the last Weston in Bloom Working Party meeting held on the 10th November 2015 The minutes of the previous meeting had been previously circulated with the agenda. PROPOSED BY: Councillor Holder SECONDED BY: Jenny Gosden RECOMMENDED: That the minutes be approved and signed by the Chairman.
3a.	Items raised from the last meeting held on 10th November 2015 Zoe explained that a works request had been put in for the Grounds Team to remove the Bucket and Spade and also tidy up the Wave Project. The Grounds Team have been very busy but Zoe would ensure that the work was completed. Jenny Gosden asked if there had been any news about the whereabouts of the old Basket Tree which used to be located in the High Street. Zoe had not had chance yet to investigate but would look into it. Pauline questioned whether the hanging baskets had been installed on the War Memorial. Zoe said that they had been. It was noted that National and Regional Feedback was not on the agenda. Zoe informed everyone that she had been in contact with the Regional Judge, Tony Moor, but had not yet received feedback. The National feedback had been emailed out to everyone. Action: Zoe to organise the removal of the Bucket and Spade.
4.	Monthly Finance Report Zoe explained that the WIB budget was fully spent.

	<p>On the 25th January 2016, next year's budget would be put forward to full Council for approval and ratification.</p> <p>At the next WIB meeting Zoe would bring the first draft of how she expected the budget to be spent in 2016/17, allocating items such as watering, hanging baskets and other committed costs.</p> <p>Zoe informed the Working Party that she needed to order the hanging baskets for 2016. The order would be the same as last year with no changes.</p> <p>A vote was taken and carried. Accordingly it was:</p> <p>RECOMMENDED: That Zoe orders the hanging baskets for 2016 using the 2016/17 budget.</p>
<p>5.</p>	<p>It's Your Neighbourhood Awards</p> <p>Zoe handed out this year's entry forms for the IYNA competition. The Working Party was asked to ensure that any projects or schools they were involved in were informed of the deadline, Saturday 12th March 2016. All forms should be returned to Zoe and she would post them directly to South West In Bloom. This means Weston in Bloom would have a good knowledge of who was entering and could arrange the judging accordingly.</p> <p>Councillor Willis left at 1.30 pm.</p>
<p>6.</p>	<p>WIB 2016 Layout</p> <p>Bev explained that she needed a constant supply of images, press releases and information about any planting taking place. Zoe reiterated that she had explained many times the need for constant documentation of work being carried out; even stripping back a flowerbed to make way for new bedding needed documenting.</p> <p>Discussion ensued regarding the route and how it had been previously discussed to keep it the same. Zoe had spoken to previous judges who had visited Weston. They had said that the route used showcased a variety of horticulture in Weston and should not be changed unless there was a new major project etc. The Working Party felt that the route should stay the same.</p> <p>A vote was taken and carried. Accordingly it was:</p> <p>RECOMMENDED: To keep the route the same for 2016.</p> <p>Discussion diverted to the planters outside the Co-operative in Worle High Street. It was agreed that 2 new planters were needed and Jenny thought that the business, Skidmores, might be interested in sponsoring them.</p> <p>Action: Jenny and Richard to visit Skidmores and enquire about sponsorship of planters.</p> <p>Bev left at 2.45 pm.</p> <p>The Working Party asked whether any free plants had been ordered yet from the North Somerset Scheme. Zoe had received an email but it arrived only a few days before the Christmas break so she had not had a chance to order any. The plants for summer 2016</p>

	<p>had been ordered from Blaise Nursery in Bristol with a saving of just under £900 which was due to joint ordering with the Town Council.</p> <p>The Working Party questioned why more use had not been made of the free plants before placing an order with Blaise. Zoe explained suppliers needed to know orders before Christmas to allow for the correct amount of stock, colour and species. Waiting to see what free plants were going to be on offer was risking not having enough plants entirely. Another point Zoe noted was that the colour, species or amount received from the North Somerset Scheme could not be guaranteed which would make deciding and sticking to a theme difficult. The scheme was also not guaranteed to run each year and the information for it comes too late after the deadline when orders needed to be placed.</p>
<p>7.</p>	<p>Any Other Business:</p> <p>Richard Knowles wanted to remind the committee of the 11 planters by Knightstone which belong to Weston in Bloom, should there be any need to relocate them.</p>
	<p>Date of Next Meeting – Tuesday 9th February 2016, 1.00 pm Grove House</p>

There being no further business, the Chairman closed the meeting at: 3.15 pm

Signed:

Dated: