

# WESTON-SUPER-MARE TOWN COUNCIL ALLOTMENT MANAGEMENT SUB-COMMITTEE AGENDA

**Date:** Tuesday 28<sup>th</sup> June 2016      **Time:** 7.00 p.m.      **Venue:** Grove House

*Members of the Allotment Management Sub Committee are hereby summoned to this meeting and reminded that they have a duty to state a Declaration of Interest prior to the appropriate agenda item and to consider the Crime and Disorder Act s.17 when reaching a decision. Members who wish to comment on matters within their ward may attend and address the Committee.*

**Committee Members:** Councillors Roger Bailey (Chairman), Ray Armstrong, Robert Cleland, Len Purnell, Richard Tucker and Clive Webb. Non-voting co-opted members: George Raines (Chairman of the Allotment Club) and allotment representatives: Mike Phillips (Kewstoke), Clive Wall (Rectors Way), Mike Tansley (Redpits) and Cheryl Puttnam (Bournville)

Prior to the commencement of the meeting, the Chairman will invite questions and observations from parishioners present (maximum time permitted 15 minutes).

**Note:** Quorum of the Committee shall be 3 of its members: Two councillors and one co-opted member.

1. **Election of Chairman**
2. **Apologies for Absence and Notification of Substitutes**
3. **Declarations of Interest**
4. **Election of Vice-Chairman**
5. **To agree the accuracy of the minutes of the previous meeting held on 16<sup>th</sup> March 2016** (attached)
6. **Proposed Devolved Management Agreement and Allotment Rent Increases**  
To receive the report of the Town Clerk (attached)
7. **Hutton Moor Allotments and Access Track**  
To receive the verbal report of the Grounds Manager
8. **Risk Assessments**
9. **To receive verbal reports from allotment site representatives for:**
  - 9.1. Rectors Way
  - 9.2. Redpits
  - 9.3. Kewstoke
  - 9.4. Hutton Moor
  - 9.5. Bournville
  - 9.6. Old Mill Way
10. **To receive and consider details of the current Allotment Waiting List** (Available to view at the meeting)

Malcolm L Nicholson  
Town Clerk  
22nd June 2016

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