

**WESTON-SUPER-MARE TOWN COUNCIL
COMMUNITY SERVICES COMMITTEE
MEETING HELD ON MONDAY 13th JULY 2015
AT GROVE HOUSE**

Meeting Commenced: 7.00 pm

Meeting Concluded: 9.00 pm

PRESENT: Councillors Roger Bailey (Vice-Chairman), James Clayton, Robert Cleland, Sarah Codling, Steve Kane, Michal Kus, Robert Payne and Alan Peak.

IN ATTENDANCE: Councillors Peter Fox (S), John Crockford-Hawley and Clive Webb together with Malcolm Nicholson (Town Clerk), Helen Morton (Finance Officer), Sally Heath (The Blakehay Theatre Manager), Jennifer Lawley and Tricia Brabham (Committee Officers), Becky Parker (Weston Mercury) and three members of the public, Nigel Briers, Mrs J Jeffs and Gemma Bradley.

69.	<p>Election of a Chairman for the year 2015/16</p> <p>The Town Clerk invited nominations for the position of Chairman.</p> <p>PROPOSED BY: Councillor Roger Bailey SECONDED BY: Councillor Michal Kus</p> <p>RESOLVED: That Councillor Lisa Pilgrim be elected Chairman of the Community Services Committee for the year 2015/16.</p>
70.	<p>Election of Vice-Chairman for the year 2015/16</p> <p>Apologies for absence had been received from Councillor Lisa Pilgrim and it was therefore necessary to elect a Vice-Chairman to chair the meeting.</p> <p>The Town Clerk invited nominations for the position of Vice-Chairman.</p> <p>PROPOSED BY: Councillor Peter Fox SECONDED BY: Councillor Sarah Codling</p> <p>RESOLVED: That Councillor Roger Bailey be elected Vice-Chairman of the Community Services Committee for the year 2015/16.</p> <p>In the Chairman's absence, the Vice-Chairman chaired the meeting.</p>
71.	<p>Public Participation (<i>Standing Order No:8</i>)</p> <p>The Vice-Chairman invited public participation at this point.</p> <p>Gemma Bradley was in attendance to voice her concerns on the subject of dog bin no:45 and its location. The dog bin was currently located between Drove Road recreation ground and Hildesheim Bridge. The recreation ground did not have a litter bin and, therefore, people used the dog bin to put their rubbish in. Although this was admirable, it did cause the dog bin to overflow. It was also on a direct pedestrian route to and from town. If this bin was moved slightly onto the grass alongside the Rugby</p>

	<p>Club car park, then it would be positioned on dog walker routes rather than in direct vision of pedestrians walking past. Ms Bradley also suggested that dog bin no:45 be replaced with a swing top dog bin, so that less household rubbish could be put into it.</p> <p>The Vice-Chairman thanked Ms Bradley and advised that the relocation of dog bins would be debated later in the meeting.</p> <p><i>Councillor Robert Cleland joined the meeting at 7.05 pm.</i></p> <p>Nigel Briers, Chairman of the LGBT Forum, was in attendance to support the forum's application for a grant from the Town Council. The award would be put towards the Weston Pride 2015 event which was to be held in Clarence Park with an Alice in Wonderland theme in celebration of the book's 150th anniversary. Members were informed of the forum's aims and the support the forum had already secured from differing organisations. In response to a question, members were informed that the initials LGBT stood for: Lesbian, Gay, Bisexual and Transgendered.</p> <p>The Vice-Chairman thanked the Chairman of the LGBT Forum and advised that grant applications would be presented to committee members later in the meeting.</p>
72.	<p>Apologies for Absence and Notification of Substitutes</p> <p>Apologies for absence were received from Councillor Lisa Pilgrim who was substituted by Councillor Peter Fox.</p> <p><i>Councillor John Crockford-Hawley was in attendance. Written notice of substitution from Councillor Canniford had not been received and therefore under Standing Orders he was not permitted to substitute for Councillor Canniford. Following the meeting Councillor Canniford notified that he had sent an email on the 6th July with his apologies and permission for substitution and requested that it be recorded that he had sent his apologies.</i></p> <p>Apologies for absence were received from Councillor Mark Canniford.</p>
73.	<p>Declarations of Interest (<i>Standing Orders No:30</i>)</p> <p>Councillor Sarah Codling declared a non-pecuniary interest in agenda item 9, 'Museum HLF Project', 9.2 Removal and Storage of Procurement Appointment'.</p> <p>The Councillor who was employed by one of the tendering companies, advised that it was a wider group of companies and that her involvement was non-pecuniary. In response, however, debate ensued as to whether Councillor Codling's interest was pecuniary or non-pecuniary. The Town Clerk suggested that it would be prudent to leave the meeting and the Vice-Chairman agreed. The Town Clerk, referring to Standing Order 30.2, advised, however, that the final decision was solely for Councillor Codling.</p>
74.	<p>Minutes of the Community Services Committee Meeting held on the 9th March 2015.</p> <p>The minutes of the previous meeting had been previously circulated with the agenda.</p> <p>The Vice-Chairman referred to a resolution under Small and Voluntary Grants (no:1)</p>

	<p>on page 3, minute no:376.2. He believed that ongoing financial support for the Hildesheim Exchange should have been recorded as 'be considered by the Expenditure and Governance Working Party' and not the 'Policy and Finance Committee'.</p> <p>RESOLVED: That the minutes with the above amendment be approved and signed by the Vice-Chairman.</p>
75.	<p>To determine Grant Applications including Youth Council Grants</p> <p><i>Nigel Briers, the Chairman of the North Somerset LGBT Forum, left the meeting at 7.09 pm.</i></p> <p><i>Mrs J Jeffs, a member of the public, joined the meeting at 7.10 pm.</i></p> <p>The report of the Finance Officer had been previously circulated with the agenda.</p> <p>The North Somerset Bridge Project Grant applied for: £1000 Under power: Local Government Act 1972 section 137</p> <p>The application and accounts had been checked by the Finance Officer.</p> <p>The Bridge Project was an independent organisation with charitable aims which had been set up to provide activities for people with mental health, drug and alcohol misuse and mild learning disabilities not provided or funded by statutory providers. At least 30 people, all of whom are local residents from Weston-super-Mare, would benefit from being involved with this project. The grant would be used for the recruitment of a session worker.</p> <p>Concerns were raised and debate ensued on the grant criteria and the use of grants for recruitment of staff. Councillors were advised that no set rule existed and the decision was at the Committee's discretion.</p> <p>Members were in general agreement that this was a worthy cause. It was unlikely, however, that £1000 would be offered, and it was questioned whether the offer of a small award would have any consequence. It was suggested that a lottery grant application might be more appropriate.</p> <p>Debate ensued during which it was proposed that more information was required on the project's activities.</p> <p>PROPOSED BY: Councillor Robert Payne SECONDED BY: Councillor Peter Fox</p> <p>A vote was taken and carried. Accordingly it was:</p> <p>RESOLVED:</p> <ol style="list-style-type: none"> 1. That this application be deferred to the Community Services Committee meeting scheduled for the 9th November 2015 when grant applications are next considered. 2. Members of the committee require further information on the organisation's activities and request that a representative from the North Somerset Bridge Project be invited to the meeting on the 9th November 2015.

WSM Association of Malayalees (WAM)

Grant applied for: £1500

Under power: Local Government Act 1972 section 137

The application and latest set of available accounts had been checked by the Finance Officer.

The group had been an official association since 2013 and had 200 members (supporting 48 families) in Weston-super-Mare. The grant request would be used to help with the running costs of the group in order for them to deliver more family based activities, including language classes, hall rent and traditional events for families and associates. The Finance Officer wished it to be noted that any grants awarded have a general restriction to the amount of £1000.

The amount held in the bank at the end of March 2015 was noted. Councillors were concerned that the grant requested was for ongoing running costs rather than a specific project or activity.

PROPOSED BY: Councillor Alan Peak

SECONDED BY: Councillor Peter Fox

A vote was taken and **carried**. Accordingly it was:

RESOLVED: That this grant application be declined.

Golden Oldies Singing Group

Grant Applied for £360

Under power: Local Government Act 1972 section 137

The application and accounts had been checked by the Finance Officer, and it was noted that the organisation belonged to a Registered Charity No: 6369123.

The group holds singing sessions weekly and the grant would be used to help with the cost of a sessional support leader. The sessions were run to improve the health and well being of older people as well as combating isolation and loneliness. The registered charity manages a site at Martindale Court, Weston-super-Mare, with 20-30 residents. The Finance Officer advised that although this group was part of a larger organisation, each separate site had its own separate reserve fund for their individual spending.

Debate ensued during which Councillors acknowledged that consistency should prevail in considering awarding grants in relation to recruitment versus projects or activities. This application was for help towards the recruitment of a sessional support leader and not a specific project or activity.

PROPOSED BY: Councillor Michal Kus

SECONDED BY: Councillor Peter Fox

A vote was taken and **carried**. Accordingly it was:

RESOLVED: That this grant application be declined.

Lions Club WSM – Go!KidsGo!

Grant Applied for £1000

Under power: Local Government Act 1972 section 137

The application was checked by the Finance Officer. The account was not a trading account and not checked as monies received were through sponsorship and monies donated.

The Go!KidsGo! was a grant scheme set up to offer youth groups the chance to apply for grants of up to £1000. The grant scheme had been supported by the Lions Club and several local businesses for several years, and the Club was looking for support from the Town Council for 2015.

Debate ensued. Councillors were aware that the Town Council had contributed to Go!KidsGo! in the past, and it was considered that a Youth Council grant might be appropriate. It was acknowledged that the Lions Club did a tremendous job distributing to worthy causes but not all the causes were Weston-super-Mare based and included for example, the parishes of Kewstoke and Bleadon.

PROPOSED BY: Councillor Michal Kus

SECONDED BY: Councillor Sarah Codling

A vote was taken and **carried**. Accordingly it was:

RESOLVED: To award this grant application a Youth Council award to the amount of £1000.

North Somerset LGBT Forum – WSM Pride 2015

Grant Applied for £1000

Under power: Local Government Act 1972 section 137

The application and accounts had been checked. The group's bank account held the total sum of £1.00 in order to keep the account open. The group had experienced financial difficulties with the WSM Pride event in 2014 but had now re-organised and started afresh in readiness for the WSM Pride event in 2015.

The North Somerset LGBT Forum set up in October 2013 was a voluntary unincorporated organisation that was a link for the LGBT community, its community friends and families and organisations. It was the 'go to organisation' for those seeking support in the LGBT community in North Somerset.

'WSM Pride 2014' had been considered a success with high attendance at its venue in Grove Park. The event was estimated to have reached out to 950 individuals. The group were now seeking funding for the 'WSM Pride 2015' event and were actively pursuing other sources of income and funding. Stallholders would provide some income, and at present around 30 stallholders were awaiting confirmation for the event scheduled to be held in Clarence Park. The group were also organising a sky diving event on the 25th July 2015 to raise additional monies.

Members recognised the difficulties that had been experienced the previous year but accepted that the group had cleared its debts and had been raising money ever since.

	<p>PROPOSED BY: Councillor Michal Kus SECONDED BY: Councillor Peter Fox</p> <p>MOTION: To award this grant application £500.</p> <p>Further debate ensued. Members felt that that the group should be supported and that it was a valuable event. Reference was made to the event possibly being more self-supporting. Financial difficulties had arisen in the event's first year and the forum were working hard to raise funds and income for this year's event.</p> <p>An AMENDMENT was then proposed.</p> <p>PROPOSED BY: Councillor James Clayton SECONDED BY: Councillor Robert Payne</p> <p>AMENDMENT: To award this grant application £1000</p> <p>A vote was taken on the amendment and not carried.</p> <p>A vote was then taken on the original motion and carried. Accordingly it was:</p> <p>RESOLVED: To award this grant application £500.</p> <p><i>The Chairman of the LGBT Forum rejoined the meeting at 7.35 pm.</i></p>
76.	<p>References from other Committees</p> <p>76.1 Weston In Bloom Working Party</p> <p>The notes of Weston In Bloom Working Party held on 10th March 2015 (approved), 16th April 2015 (approved), 12th May 2015 (approved) and 9th June (unapproved) had been previously circulated with the agenda.</p> <p>RESOLVED: That the notes be received and noted.</p> <p>76.2 Notes of the Museum HLF Working Party</p> <p>The notes of the Museum HLF Working Party held on the 10th March 2015 (approved), 14th April 2015 (approved) and 28th May 2015 (approved) had been previously circulated with the agenda.</p> <p>RESOLVED: That the notes be received and noted.</p>
77.	<p>Management Reports</p> <p>77.1 Youth Services</p> <p>The report of the Operations Manager of Weston YMCA had been previously circulated with the agenda.</p> <p>The Town Council's decision to link with the YMCA under a Service Level Agreement was in the Vice-Chairman's opinion completely the right decision as they had the right</p>

expertise. He was pleased to inform that the Operations Manager's report (WSM YMCA) was really positive. The YMCA building was not only being used extensively for youth services but by other organisations. Outreach services were also recognised and members wished their thanks to be extended to the YMCA for their work for WSM YMCA and Outreach.

The Vice-Chairman requested that the Operations Manager attends the next Community Services Committee meeting.

RESOLVED: The report be received and noted.

77.2 The Blakehay Theatre

The report of the Theatre Manager had been previously circulated with the agenda.

The Theatre Manager was in attendance and informed that over the last few months there had been changes and updates to the building. There had been an increase in enquiries which had included many new and different theatre hires. The theatre operated in three seasons that coincided with producing the guide 'What's On', and there were only a few dates left for autumn 2015 and spring 2016. The theatre was now booking up fast for summer 2016.

The bookings for 'Songs from the Shows', a group previously based at the Winter Gardens, had started off quite slowly. However, records from their time at the Winter Gardens showed that footfall had been similar for the same period and should increase during the height of the season.

Worle Operatic was a local amateur dramatic society that had used the Blakehay Theatre for many years. They were requesting that the Town Council consider a fixed hire price for the next 5 years.

Debate ensued. The Deputy Leader of the Council reminded members that an increase of hire costs over 3 years by 15% per year had been approved. The 15% increase had been initially proposed at an Expenditure & Governance Working Party on 5th October 2012 as it was felt that the theatre had been hired out too cheaply. The Responsible Officer had identified through a survey that hire costs of the Blakehay Theatre were 50% cheaper than similar theatres.

The 15% uplift had been further debated at a Policy & Finance Committee meeting on the 14th January 2013 and finally approved by the Policy & Finance Committee on the 18th February 2013. Concern was expressed regarding preferential treatment although it was recognised that the Operatic Society were offering a 5 year contract. However, it was pointed out that a business decision had been made and moving away from the approved resolution would undermine all the work that had gone before.

PROPOSED BY: Councillor Michal Kus

SECONDED BY: Councillor Peter Fox

RESOLVED: To decline the proposal for a fixed hire fee for Worle Operatic and Drama Society at the Blakehay Theatre for a 5 year period with effect from November 2016.

Sunshine productions were a local company who had produced shows at the Blakehay Theatre and who had recognised a gap in theatrical provision for youth in Weston-super-Mare. They were proposing a series of five day long youth theatre workshops over the half term holidays to introduce young people to both musical theatre and the Blakehay Theatre. Running in conjunction with the youth workshops there would be an introduction to the musical 'Joseph and the amazing Technicolour Dreamcoat' including auditions for the production in April 2016.

Debate ensued. The Theatre Manager confirmed the gap in the area of youth services for 13 to 18 year olds, advising that there were only adult operatic societies or younger groups. The need for supporting overall provision of theatre opportunities for this age group was recognised by the Committee. Members were advised of the financial arrangements and projected income, and the Vice-Chairman considered that with good publicity and advanced bookings, the financial risk to the Town Council and the theatre were minimal. The Theatre Manager confirmed that the financial risk was nominal, in as much that if insufficient numbers applied for one of the youth workshops, they would simply be cancelled.

PROPOSED BY: Councillor Sarah Codling

SECONDED BY: Councillor Alan Peak

RESOLVED:

1. To approve the proposal for a youth theatre workshop project and production at the Blakehay Theatre.
2. To instruct the Town Clerk to finalise detailed terms and costs with Sunshine Productions and the Theatre Manager in accordance with the outlined proposal.

77.3 Grounds: Cemeteries, Allotments and Bus Shelters

The report of the Grounds Manager had been previously circulated with the agenda and a further report was tabled.

The report tabled was submitted as a result of a resolution made by the Community Services Committee on the 5th January 2015, that a costing exercise be undertaken 'in house' in order to establish the current condition and refurbishment cost for the Town Council's bus shelters. The report listed the locations and general condition of 16 Town Council bus shelters.

Debate ensued on repairs with the budget held and the viability of removing bus shelter no:9 which was no longer on a bus route.

PROPOSED BY: Councillor Michal Kus

SECONDED BY: Councillor Roger Bailey

RESOLVED:

1. North Somerset Council be contacted to ascertain the viability of removing bus shelter no.9.
2. The identified repairs required be costed and a decision made at a future Community Services Committee meeting on how to proceed within budget.

	<p>The Vice-Chairman advised that the Grounds Service Management report was an update and was for noting. However, a member commented that a copy of the plan indicating the new route for the Hutton Moor Allotment track way had not been included. The Town Clerk advised that the route and specification required by North Somerset Council had changed once again and still needed to be costed. An Allotment Management Sub-Committee meeting was arranged for the 11th August 2015 when it was anticipated further details would be provided. The report also advised members on the clearance of asbestos material which had been used to fill potholes along the current track at Hutton Moor Allotments. The Town Clerk in response to the question of responsibility, believed the potholes had been filled in by a plothead who had not realised the consequences the material presented. Asbestos awareness training for plot holders was being offered.</p> <p>RESOLVED: The Grounds Management report be received and noted.</p> <p>77.4 Weston Museum</p> <p>The report of the Museum Supervisor had been previously circulated with the agenda.</p> <p>Councillor Crockford-Hawley, the Chairman of the Museum Working Party, informed members that the Heritage Lottery Fund refurbishment decant stage was going very well. Staff would be relocated to the Badger Centre in order to offer a continued museum and outreach service to the community. Accreditation had been accorded to the museum which was recognised nationally and he thanked staff and all volunteers for their hard work. A superb exhibition was being set up in the Helicopter Museum, designed free of charge by a retired exhibition designer, but there was no available budget for a Weston Museum display at the Tropicana. Digital engagement development was progressing and members were reminded of the not so distant past when historical documentation was just thrown out when the Town Hall was refurbished.</p> <p>The Vice-Chairman thanked Councillor Crockford-Hawley for his verbal report.</p> <p>RESOLVED: The Museum's Management report be received and noted.</p>
78.	<p>Variation of Order of Business (<i>Standing Order No:10</i>)</p> <p>That in view of the confidential nature of agenda item 9, it was advisable that the item should be moved to the end of the agenda and the public and press excluded and instructed to withdraw at that time.</p> <p>A vote was taken and carried. Accordingly it was:</p> <p>RESOLVED: That agenda item 9, 'Museum HLF Project' be moved to the end of the agenda.</p>
79.	<p>Community Events</p> <p>The report of the Community and Grounds Administrator had been previously circulated with the agenda.</p> <p>The report updated members on the recent poppy picnic event and also informed of</p>

	<p>the upcoming Flower Show and YMCA Summer Starter.</p> <p>In consideration of a future event with the remaining Community Events budget of £1000 for the financial year 2015/16, members were asked to reflect on some options regarding Weston's Got Talent. The talent show could take place over 2 days in the Blakehay Theatre on Saturday 27th February to Sunday 28th February 2016, using the 2015/16 remaining budget. Alternatively, the show could be hosted out of next year's budget 2016/17, and span over 3 days, Friday 3rd June 2016 to Sunday 5th June 2016. The Vice-Chairman, however, proposed that due to the length of today's agenda, the options for consideration should be brought back to the next Community Services Committee meeting.</p> <p>RESOLVED: The options presented for Weston's Got Talent for the financial years 2015/16 or 2016/17 be deferred to the next Community Services Committee meeting.</p> <p><i>The Theatre Manager left the meeting at 8.20 pm.</i></p>
80.	<p>Civilian War Graves Information Board</p> <p>The report of the Amenities Officer had been previously circulated with the agenda.</p> <p>Members were requested to approve the installation of a Civilian War Graves information board using money raised by the Friends of Milton Road Cemetery.</p> <p>The Friends of Milton Road Cemetery were responding to a member of the public's observation on the lack of available information regarding the Civilian War Graves at the cemetery, and in particular in relation to the blitz of 1941 and 1942. One hundred and thirty six people were killed during the bombing and the mass grave had not been recognised. An exemplar of the type of information board proposed and the content to be used had been included as appendices to the report.</p> <p>PROPOSED BY: Councillor Peter Fox SECONDED BY: Councillor Steve Kane</p> <p>RESOLVED:</p> <ol style="list-style-type: none"> 1. The Town Council, as landowner of Milton Road Cemetery, grant Friends of the Cemetery permission to erect a Civilian War Graves information board at Milton Road Cemetery. 2. That the town's full designation 'Weston-super-Mare' and not 'Weston' be used on the information board in any reference to the town.
81.	<p>Dog Bins</p> <p>81.1 Minute Extract from the Policy & Finance Committee</p> <p>The minute extract had been previously circulated with the agenda.</p> <p>The Town Clerk reported at the Policy & Finance Committee on the 15th June 2015 that there would be an overspend of at least £3,582 for the Dog Bin Emptying budget for the commissioning of a second emptying round. The contractors had provided monitoring forms for all bin locations which together with reports of overflowing bins</p>

	<p>formed the basis for commissioning a second emptying for 15 dog bins.</p> <p>RESOLVED: The overspend was noted and approved.</p> <p>81.2 To consider the request for the relocation of a Dog Bin</p> <p>The report of the Committee Officers had been previously circulated with the agenda.</p> <p>A request had been received from a member of the public regarding the relocation of an existing Town Council dog bin no: 47. Although owners might pick up their dog's faeces and bag it, the bags were being dropped in the lane a short distance away from the dog bin. The lane was used by disabled people in manual wheel chairs who whilst propelling their wheel chair soiled their hands. The problem also affected children on bikes and scooters. The resident felt that if the dog bin was relocated as proposed this would alleviate many of the issues.</p> <p>Members were requested to include in the Dog Bin Policy the criterion that an existing dog bin be assessed with consideration given to the benefits of its relocation by the Town Council in consultation with the Ward Councillor.</p> <p>An additional request had been received for the relocation of another dog bin. This was for dog bin no: 45. The request had been received too late for a report to be circulated to members of the committee. However, during public participation the resident had explained the situation and had presented her proposal.</p> <p>Debate ensued. It was not the Town Council's statutory duty to supply dog bins but it was North Somerset Council's responsibility to cleanse the streets and paths. However, a Community Response Team had been set up by North Somerset Council which had the power to issue fixed penalties for littering and dog fouling and hopefully this would act as a deterrent. A member expressed his distain at the anti-social behaviour of some dog owners.</p> <p>PROPOSED BY: Councillor Michal Kus SECONDED BY: Councillor Alan Peak</p> <p>RESOLVED:</p> <ol style="list-style-type: none"> 1. The proposals for the relocation of dog bin Nos 45 and 47 be explored and Ward Councillors consulted. 2. The comments and findings for the relocation of dog bin Nos 45 and 47 be brought back to the next Community Services Committee meeting for consideration. 3. The criterion be included in the Dog Bin Policy that the relocation of an existing dog bin be assessed with consideration given to the benefits of its relocation by the Town Council in consultation with the Ward Councillor. <p><i>Gemma Bradley and Mrs J Jeffs left the meeting at 8.40 pm.</i></p>
82.	<p>CCTV and Alarm Quotations for Public Conveniences</p> <p>The report of the Town Clerk had been previously circulated with the agenda.</p>

	<p>The Town Clerk informed that this report had been brought at the request of a member. The report indicated quotes for CCTV and intruder alarm costs at the six Town Council public conveniences and had been previously presented to the Policy & Finance Committee on the 20th October 2014 by the Responsible Financial Officer.</p> <p>The foremost issues were with vandalism and damage which were mainly focussed on Grove Park and Clarence Park public conveniences. The figures quoted did not appear unrealistic but it was suggested that it might be prudent to defer the options. It would be an overspend. Vandalism had reduced to some extent so it was proposed that this agenda item be revisited at the next Community Services Committee meeting to measure any further vandalism that may have occurred during the interim.</p> <p>RESOLVED: The CCTV and Alarm quotations for the Town Council's Public Conveniences be deferred and the options be further explored at the next Community Services Committee meeting.</p>
83.	<p>CCTV Provision</p> <p>83.1 CCTV Incidents Summary Reports</p> <p>The summary reports for February, March, April and May had been previously circulated with the agenda.</p> <p>Members acknowledged that CCTV was a valuable asset to the town and recognised the excellent work of staff and the operations room. However, members were still unhappy with the format of the graphs. The data did not give a true reflection of Weston-super-Mare and due to members' general dissatisfaction with the graphs, it was suggested that as a project, Weston College be approached. Behavioural trends were required and it was suggested that a matrix would be more effective. The format of the graph had been previously debated at a Community Services Committee meeting on the 17th March 2014 under minute no: 448.2, CCTV Review, when it was resolved that CCTV operations would be contacted regarding more detailed analytical data. This continued to be the case.</p> <p>RESOLVED: That CCTV Operations be contacted regarding the need for more practical analytical data.</p> <p>83.2 North Somerset Council's CCTV Log Books</p> <p>The reports to-date for individual wards had been circulated by email.</p> <p>Members commented that they found this data very useful.</p> <p>RESOLVED: The reports and information be received and noted.</p>
84.	<p>Admission of Public and Press to Meetings (<i>Standing Order 35/35.1</i>)</p> <p>PROPOSED BY: Councillor Michal Kus SECONDED BY: Councillor James Clayton</p> <p>RESOLVED: That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded and they are instructed to withdraw.</p> <p><i>The press and the Chairman of the North Somerset LGBT left the meeting at 8.45 pm.</i></p>

<p>85.</p>	<p>Museum HLF Project</p> <p>A report was tabled which was confidential and supplemented the reports of the Responsible Financial Officer previously circulated with the agenda.</p> <p>The confidential report provided quotations received from contractors for the transfer and removal of the North Somerset collection currently housed at Weston Museum with a recommendation for the appointment of a contractor.</p> <p>A committee member felt strongly that Councillor Codling should leave the meeting due to her link with one contractor who had submitted a quotation. Although it was recognised that Councillor Codling had declared her non-pecuniary interest, the Vice-Chairman envisaged that her continued attendance could be misconstrued.</p> <p><i>Councillor Codling left the meeting at 8.54 pm</i></p> <p>85.1 Museum Monitoring Report @ 30th June 2015 Income and Expenditure</p> <p>RESOLVED: That the report be received and noted.</p> <p>85.2 Removal and Storage of procurement appointment</p> <p>RESOLVED: That the report be received and noted.</p> <p>85.3 Transfer and Removal of the North Somerset Collection</p> <p>The Town Clerk informed that quotations had been received by the Town Council on Friday 10th July 2015. Members were advised of the method statement which had been discussed at length with the Surveyor. The Surveyor was confident that it had been a robust procurement process. The lowest tender from Ark Removals was close to the budgeted figure and they had also scored well on quality. A copy of the full report from the Surveyor was available to members of the committee on request.</p> <p>Members raised questions on the quotations put forward by the various contractors with the costings submitted and debate ensued. It was noted that Ark Removals had experience of successfully removing museum collections on behalf of Somerset County Council.</p> <p>PROPOSED BY: Councillor Michal Kus SECONDED BY: Councillor Peter Fox</p> <p>RESOLVED: That Ark Removals and Storage Ltd be appointed to remove the Museum collection.</p>
	<p>There being no further business, the Vice-Chairman closed the meeting at 9.00 pm</p> <p>Signed: Dated:</p> <p style="padding-left: 40px;">Chairman</p>