

**WESTON-SUPER-MARE TOWN COUNCIL  
COMMUNITY SERVICES COMMITTEE  
MEETING HELD ON MONDAY 17<sup>th</sup> JULY 2017  
AT GROVE HOUSE**

**Meeting Commenced:** 7.00 pm

**Meeting Concluded:** 9.00 pm

**PRESENT:** Councillors Roger Bailey (Chairman), Ray Armstrong, James Clayton, Robert Cleland, Clive Darke, Michal Kus, Len Purnell, Richard Tucker, Martin Williams, Peter Crew (S), Clive Webb (S)

**IN ATTENDANCE:** Sarah Pearch (Responsible Financial Officer), Helen Morton (Finance Officer), Sally Heath (Blakehay Theatre Manager), Zoe Scott (Community and Grounds Administrator), Damien Erangey (Youth & Community Hub Manager), Tricia Brabham (Communications Officer, Brianna Millett (The Mercury), and Nigel Briars (LGBT Forum).

Prior to the commencement of the meeting, the Chairman invited questions and observations from parishioners present. (*Standing Order No:8*)

Nigel Briars addressed the committee in respect of his application for a community grant for the Pride Parade.

<b>86.</b>	<p><b>Election of a Chairman</b></p> <p>The Officer of the meeting invited nominations for the position of Chairman.</p> <p>PROPOSED BY: Councillor Martin Williams SECONDED BY: Councillor Michal Kus</p> <p>A vote was taken and carried. Accordingly it was:</p> <p>RESOLVED: That Councillor Roger Bailey be elected as Chairman of the Community Services Committee.</p> <p>The Chairman thanked Nigel Briars for addressing the Committee.</p>
<b>87.</b>	<p><b>Apologies for Absence and Notification of Substitutes</b></p> <p>Apologies for absence were received from Councillors Sarah Codling (substituted by Councillor Clive Webb), Councillor James Davies (substituted by Councillor Peter Crew), Councillor Mark Canniford, together with Malcolm Nicholson (Town Clerk) and Nick Melling (Visitor Services Manager, Weston Museum).</p> <p><b>RESOLVED:</b> That the apologies be received and noted.</p>
<b>88.</b>	<p><b>Declarations of Interest</b> (<i>Standing Order No:30</i>)</p> <p>None.</p>
<b>89.</b>	<p><b>Minutes of the Community Services Committee Meeting held on the 8<sup>th</sup> May 2017</b></p> <p><b>PROPOSED BY:</b> Councillor Ray Armstrong <b>SECONDED BY:</b> Councillor Clive Darke</p>

	<p>A vote was taken and <b>carried</b>. Accordingly it was:</p> <p><b>RESOLVED:</b> That the minutes be approved and signed by the Chairman.</p>
<p><b>90.</b></p>	<p><b>References from other Committees</b></p> <p><b>90.1 The minutes of Weston In Bloom</b> 19<sup>th</sup> April 2017 had been previously circulated with the agenda.</p> <p><b>RESOLVED:</b> That the minutes be received and noted.</p> <p><b>90.2 The minutes of the Museum HLF Working Party</b> 27<sup>th</sup> April 2017 had been previously circulated with the agenda.</p> <p><b>RESOLVED:</b> That the minutes be received and noted.</p> <p><b>90.3 The minutes of the Allotment Sub Committee</b> 14<sup>th</sup> June 2017 had been previously circulated with the agenda.</p> <p><b>RESOLVED:</b> That the minutes be received and noted.</p>
<p><b>91.</b></p>	<p><b>Management Reports</b></p> <p><b>91.1 Youth Services</b></p> <p>The report of the Youth &amp; Community Hub Manager (YMCA) had been previously circulated with the agenda.</p> <p>The report covered the following aspects:</p> <ul style="list-style-type: none"> <li>• Youth Café &amp; Community Use</li> <li>• Weston-super-Mare Youth Council</li> <li>• Satellite Work</li> <li>• Friday Night Project</li> <li>• Links to Town Council Strategy</li> </ul> <p>The Youth &amp; Community Hub Manager advised members that the Youth Council had agreed to meet every 6 weeks and hold a working party every 3 weeks.</p> <p>In response to a question from a members the Youth &amp; Community Hub Manager advised that the Stop Smoking group was aimed at the 16+ age group. The North Somerset Healthy Living Team attends and offer CO2 tests.</p> <p>A member noted the success of the Friday Night Project and enquired if staffing was in place to deal with the number attending. The Youth &amp; Community Hub Manager advised that as well as staff to support the project, Alliance Homes and the Police also support the event. The possibility of a second night was being investigated due to its popularity.</p> <p>The Youth &amp; Community Hub Manager advised members that he was seeking a work experience opportunity for one of the 'Not in Education, Employment or Training' group. A member declared that he worked for Alliance Homes and suggest that they should approach Alliance Homes</p> <p><b>RESOLVED:</b> That the report be received and noted.</p>

*7.25am Nigel Briars and the Youth and Community Hub Manager left the meeting*

### **91.2 The Blakehay Theatre**

The report of the Blakehay Theatre Manager had been previously circulated with the agenda.

The report covered the following aspects:

- General update
- Wi-Fi at the Theatre
- Weston College update
- Theatre Review update
- Blue Sky Theatre & Arts

The Theatre Manager advised that access to use the theatre's Wi-Fi was being frequently requested by visiting companies, students and patrons. The Theatre Manager was in discussion with Horizon as to how this could be achieved with little or no cost for the Theatre.

The Theatre Manager advised that since writing the report Weston College had advised that they wanted to discuss the SLA, suggesting the college will be booking the studio spaces for use from September. The Theatre Manager advised that she would inform the Town Clerk and the Leader of the Council when she had further information.

The Theatre Manager informed members she had been approached by Blue Sky Theatre & Arts who had previously used the Theatre for a successful production. The Theatre company had been using Burnham Theatre to put on productions but wanted to use the Blakehay Theatre on the basis of a 60/40 split in favour of the Town Council.

Debate ensued. Concerns were raised that there was a pricing structure in place for the theatre and if exception was made for Blue Sky, other would request the same terms. If the theatre capacity achieved 98% capacity, as it did previously, the Blakehay Theatre would make more than its standard charge. If the show didn't reach a capacity than the Theatre could lose money. A minimum hire charge agreement would ensure Theatre costs would a covered.

**RESOLVED:** That the Theatre Manager and the Responsible Financial Officer draft an agreement and bring it back to a future committee.

The Theatre Manager advised members that she would be moving the shutdown period from June to April, and looking to buy in more shows for next year's calendar.

A member thanked the Theatre Manager for her enthusiasm.

**RESOLVED:** That the report be received and noted.

*Councillor Kus left the meeting at 7.43pm returning at 7.45pm*

### **91.3 Weston Museum**

The report of the Museum Visitor Services Manager had been previously circulated with the agenda.

The Responsible Financial Officer advised that Weston Museum was on course to open 26<sup>th</sup> August. An Alcohol Licence was in place and the museum would be selling locally produced wine.

A member advised that the café was now being run in house, and the Museum was therefore employing more staff than originally planned.

**RESOLVED:** That the report be received and noted.

#### **91.4 Grounds**

The report of the Grounds Manager had been previously circulated with the agenda.

The Community and Grounds Administrator was in attendance on behalf of the Grounds Manager.

The report covered the following aspects:

- Weston-in-Bloom (WiB)
- Public Toilets
- Cemetery
- Allotments
- Bus Shelter

A member advised that Worle Library would be put up for sale by North Somerset Council. The Town Council leased the toilet block at Worle, but it was on the same plot so negotiations would be required with the new owners.

The Chairman advised members that Weston in Bloom was in need of volunteers. Richard Knowles had stepped down as Chair of the Weston in Bloom working party and members discussed options for thanking him.

**RESOLVED:** That officers investigate options for recognising Richard Knowles and thanking him for the work he had done

The Community and Grounds Administrator advised members that two of the three toilets in Grove Park were shut due to vandalism.

A member advised that when there were events in the park the drains blocked up. The Responsible Financial Officer advised that a drain survey could be actioned.

Debate ensued. A member questioned how much the public conveniences had taken and how much it cost to repair them. The Responsible Financial Officer advised that the charge was there not to make money but to try and reduce anti-social behaviour and to support the cleaning costs. The public conveniences took £13,000 last year. A member suggested card payments could replace cash.

**RESOLVED:** That the report be received and noted.

#### **91.4.1 Impact of events on public conveniences**

Councillor Williams declared a pecuniary interest in the Town Council's public conveniences.

The Chairman advised that he had requested this item be included on the agenda as he had been contacted by the lady that ran the café in Uphill. During the Air Days she had been inundated by people wanting to use the toilets in her café.

Debate ensued. The Community and Grounds Administrator advised that all the Town Council toilets had a contact number for in and out of office hours to report issues. An

	<p>issue had been reported and John West had responded promptly and fixed the issue. The public conveniences were checked daily, and when events were on they would be checked three times a day.</p> <p>A member advised that the large number of people watching the event from Uphill, with only one public convenience was the issue as North Somerset Council hadn't provided extra toilets for the event.</p> <p><b>PROPOSED:</b> Councillor Crew  <b>SECONDED:</b> Councillor Len Purnell</p> <p><b>RESOLVED:</b> That the Seafront Team be contacted and asked to make provision for portaloos at Uphill on Air Days.</p>
92.	<p><b>Grants</b>  The report of the Finance Officer had been previously circulated with the agenda.</p> <p><b>92.1 Revitalise</b>  <b>Grant applied for: £708</b>  Under power: Local Government Act 1972 section 137</p> <p>The application and accounts had been checked.</p> <p>The grant would be used to provide respite holidays for 3 residents within Weston-super-Mare.</p> <p>The balance in the bank was noted and mention made on the limited number of people the Town Council's grant would help.</p> <p>A vote was taken and carried. Accordingly it was:</p> <p><b>RESOLVED:</b> That this grant application be declined.</p> <p><b>92.2 North Somerset LGBT Forum</b>  <b>Grant applied for: £1,000</b>  Under power: Local Government Act 1972 section 137</p> <p>The application and accounts had been checked.</p> <p>The grant would be used to support the Pride event in Grove Park.</p> <p>Debate ensued. The Pride event had previously been awarded £500 as there had been concerns over its organisation but last year's event had been a great success. A member questioned if the event could support itself.</p> <p><b>PROPOSED BY:</b> Councillor Clive Darke to award £500.</p> <p>The proposal to award £500 was not seconded.</p> <p><b>PROPOSED BY:</b> Councillor James Clayton  <b>SECONDED BY:</b> Councillor Len Purnell</p> <p>A vote was taken and carried. Accordingly it was:</p> <p><b>RESOLVED:</b> That this grant application be approved.</p>

**92.3 Alive Activities****Grant applied for: £1000**

Under power: Local Government Act 1972 section 137

The application and accounts had been checked.

The grant would be used to contribute towards the cost of well being classes in care homes.

The balance in the bank was noted and that it was a national charity.

The Finance Officer requested clarification on how national charity applications are dealt with. The Chairman request they were submitted to committee for consideration.

**PROPOSED BY:** Councillor Peter Crew**SECONDED BY:** Councillor Clive Webb

A vote was taken and carried. Accordingly it was:

**RESOLVED:** That this grant application be declined.**92.4 Hildesheim Youth Exchange****Grant applied for: £500**

Under power: Local Government Act 1972 section 137

The application and accounts had been checked.

The grant would be used to contribute to costs of hosting a student.

The Youth Council had recommended a grant of £500.

Mention was made that no students from Weston-super-Mare had taken the opportunity to go to Germany on the return trip. This was due to secondary schools not teaching German.

**PROPOSED BY:** Councillor Michal Kus**SECONDED BY:** Councillor Peter Crew

A vote was taken and carried. Accordingly it was:

**RESOLVED:** That this grant application be approved.

*8.25pm The Community and Grounds Administrator and the Theatre Manager left the meeting.*

**92.5 Lions Club of Weston****Grant applied for: £1000**

Under power: Local Government Act 1972 section 137

The application and accounts had been checked.

The grant would be used as part of the GO Kids GO scheme to assist clubs and societies to encourage activities.

Mention was made that it was the 10<sup>th</sup> year that the scheme had been running and that the money only be used for Weston-super-Mare groups.

	<p><b>PROPOSED BY:</b> Councillor Michal Kus  <b>SECONDED BY:</b> Councillor Len Purnell</p> <p>A vote was taken and carried. Accordingly it was:</p> <p><b>RESOLVED:</b> That this grant application be approved.</p>
93.	<p><i>8.30pm Councillor Darke left the meeting</i>  <i>8.31pm Brianna Millett left the meeting</i></p> <p><b>Defibrillator at Marine Lake</b></p> <p>The Finance Officer advised members that in March 2017 they had awarded a grant for a defibrillator at Marine Lake. Subsequently a defibrillator had been provided, so they would like to use the grant to install the defibrillator instead.</p> <p><b>PROPOSED BY:</b> Councillor Clive Darke  <b>SECONDED BY:</b> Councillor Michal Kus</p> <p><b>RESOLVED:</b> That the grant be used to install the defibrillator, and the money not spent be returned with an itemised list of costings.</p>
94.	<p><b>Community Events</b></p> <p>The report of the Community and Grounds Administrator had been previously circulated with the agenda.</p> <p>The Community and Grounds Administrator advised that the Summer Sizzler had been held and the Flower Show would be going ahead. There was not however the capacity to organise both the Halloween Event and the Literary Festival.</p> <p>The Responsible Financial Officer advised that meeting the public expectation of the Halloween Event is a huge challenge.</p> <p>The Community and Grounds Administrator advised that there were partners that the Town Council could work with for the Literary Festival, whereas for the Halloween Event the health and safety alone was a massive challenge.</p> <p>Debate ensued. Members recognised that the events were a big demand on staff time. The literary festival would attract a lot of people to the town, although it would be a pity if they couldn't do Halloween.</p> <p><b>RESOLVED:</b></p> <ol style="list-style-type: none"> <li>1. That the Halloween event be cancelled.</li> <li>2. That the Literary Festival have the budget of £3000 allocated to it and potentially £1500 from BID.</li> </ol>
95.	<p><b>Relaunch of cultural services</b></p> <p>A member advised that the relaunch of cultural services had been discussed by the Blakehay Theatre Marketing Working Party.</p> <p>The event would be at the Blakehay Theatre on September 9<sup>th</sup> to coincide with the regular coffee morning.</p> <p>The invitations for the Museum opening had gone out. ITV West Country would be filming at the Museum this week.</p>

	<b>RESOLVED:</b> That the plans for the relaunch of cultural services be noted.
96.	<b>CCTV</b> This item was deferred to a future meeting.
349.	<p><b>Dog Bin Request</b> Two dog bin applications had been previously circulated with the agenda.</p> <p><b>Queensway</b> A resident had requested that a dog bin be located on Queensway, but not provided a location for it. The Community and Grounds Administrator advised that it is cheaper to put the bin on an existing lamppost as it means a ground survey is not needed.</p> <p>Debate ensued. A member advised that there would be a concentration of Community Support Officers looking at this area and issuing fines once the public space protection order comes in in October. This was not a recognised dog walking area and there was a litter bin that could be used.</p> <p><b>RESOLVED:</b> that the application be reviewed after public space protection orders had been introduced.</p> <p><b>Fullens Close</b> The application came from a ward councillor who had been monitoring the situation from some time. The ward councillor advised that the footpath was used by a lot of dog walkers. A litter pick 12 months ago had collected a large amount of bagged dog 'poo'. The ward councillor had spoken to residents in Fullens Close and all but one were in support of the bin. The location had been chosen as most people exiting the footpath turned left toward Tesco Express.</p> <p><b>PROPOSED BY:</b> Councillor Webb <b>SECONDED BY:</b> Councillor Clayton</p> <p><b>RESOLVED:</b> That a dog bin be installed at Fullens Close.</p>
	<p>There being no further business, the Chairman closed the meeting at 9.00 pm.</p> <p>Signed: ..... Dated: ..... Chairman</p>