

**WESTON-SUPER- MARE TOWN COUNCIL
MINUTES OF THE COMMUNITY SERVICES COMMITTEE
HELD AT GROVE HOUSE ON
MONDAY 15TH JANUARY 2018**

Meeting Commenced: 7.00 pm

Meeting Concluded: 8.05 pm

PRESENT: Councillors Roger Bailey (Chairman), Ray Armstrong, Mark Canniford, Robert Cleland, Sarah Codling, Clive Darke, James Davis, Denise Hunt, Michal Kus, Martin Williams

IN ATTENDANCE: Malcolm Nicholson (Town Clerk), Sarah Pearse (Deputy Town Clerk), Sally Heath (Blakehay Theatre Manager), Zoe Scott (Community and Grounds Administrator), Tricia Brabham (Communications and Committee Officer), Sarah Robinson (Weston Mercury)

Prior to the commencement of the meeting, the Chairman invited questions and observations from parishioners present. (*Standing Order No:8*)

294	<p>Apologies for Absence and Notification of Substitutions</p> <p>Apologies of absence were received from Councillors Len Purnell, and James Clayton.</p>
295	<p>To receive Declarations of Interest</p> <p>Councillor Hunt declared a non-pecuniary interest in item 5.1 Youth Services, as she is Chair of Big Worle and a governor of Beckett Primary School, both of which were mentioned in the report.</p>
296	<p>Minutes of the Community Services Committee Meeting held on the 13th November 2017</p> <p>Members requested that the following changes be made to the minutes:</p> <p>Minute number 224: That the ‘e’ be removed from Michael and Davies</p> <p>Minute number 225: ‘Debate ensured’ should read ‘Debate ensued’</p> <p>Minute number 226.3: ‘and the were’ should read ‘and they were’</p> <p>Minute number 226.4: ‘there own contractors’ should read ‘their own contractors’</p> <p>Minute number 229: ‘former Councillor John Ley Morgan’ should read ‘former Town Councillor John Ley Morgan’.</p> <p>A member noted she had requested any members active on social media to like and share the Blakehay Theatre posts.</p> <p>PROPOSED BY: Councillor Sarah Codling SECONDED BY: Councillor James Davis</p> <p>RESOLVED: That with the following changes the minutes be approved and signed by the Chairman.</p>

<p>297</p>	<p>References from other Committees</p> <p>297.1 The minutes of Weston In Bloom 29th November had been previously circulated with the agenda.</p> <p>RESOLVED: That the minutes be received and noted.</p> <p>297.1.1 Terms of Reference for Weston in Bloom. The Town Clerk advised members that the Terms of Reference had been updated. This was in response to a co-opted member who didn't attend a number of meetings, but there was nothing in the Terms of Reference to deal with it.</p> <p>The suggested amends to the Terms of Reference reduced the number of co-opted members to ten, that they were appointed for a period of four years, and set out the minimum numbers for Quorum.</p> <p>A member requested that 'from Jan and November' should be changed to 'between'.</p> <p>PROPOSED: Councillor Michal Kus SECONDED: Councillor James Davis</p> <p>RESOLVED: That with the requested change the Terms of Reference be approved.</p> <p><i>7.10pm Councillor Martin Williams joined the meeting</i></p> <p>297.2 The minutes of the Museum HLF Working 7th December 2017 had been previously circulated with the agenda.</p> <p>RESOLVED: That the minutes be received and noted.</p> <p>297.3 The minutes of the Allotment Sub-Committee 6th December 2017 had been previously circulated with the agenda.</p> <p>RESOLVED: That the minutes be received and noted.</p>
<p>298</p>	<p>Management Reports</p> <p>298.1 Youth Services The report of the Operation Manager – WSM YMCA had been previously circulated with the agenda.</p> <p>A member noted that there was now 19 active members of the Youth Council, this being a big improvement on previous years.</p> <p>A member noted that discussions were happening around the governments centenary grants to celebrate 100 years since women got the vote. The Deputy Town Clerk noted that there was an event at the museum to tie in with it. The Communications and Committee Officer advised that a blue plaque would be put up for Emmeline Pethwick Lawrence, a leading suffragette who lived in Weston-super-Mare.</p> <p>A member advised she had been very impressed with the work YMCA were doing for youth services and thanked them for their hard work.</p> <p>298.2 Blakehay Theatre The report of the Blakehay Theatre Manager had been previously circulated with the agenda.</p>

The Chairman advised that he was very impressed with the Blakehay Theatre and Literary festival brochure. He noted that curtains had been fitted in the upstairs studio. The Theatre Manager advised that has been achieved with the help of fundraising by the volunteers. They had also had support from Worle Operatics as during the Bussy Malone production, a large amount of foam had been used and caused staining to the stage curtain.

The Theatre Manager noted the success of the Christmas Eve live broadcast by BBC Bristol and Somerset. The Theatre had been full and received over 100 likes on social media from the broadcast.

The Chairman questioned if the hourly charges had been successful. The Theatre Manager advised they had.

The Theatre Manager highlighted some of the shows and activities booked in the coming months, including West Country Savings AGM, Yoga sessions, a Michael Buble Tribute Act, The Goon and Hancock Half Hour, and regular comedy nights. The £400 left in the budget would be used to book monthly local artists or entertainer for the bar.

The Theatre Manger advised she had signed the Blakehay Theatre up to 'Refill City to Sea' a scheme for business to enable people to refill water bottles for free.

The Theatre Manager advised that next brochure would combine The Blakehay Theatre and Weston Museum into one leaflet.

The Theatre Manager advised that on Thursday evening there would a social evening for buddies and volunteers to thank them for their work, and Councillors were welcome to attend.

298.3 Weston Museum

The Deputy Town Clerk advised that Matthew Hardy had been appointed Acting Visitor Services Manager, and Robyn Pringle as Senior Temporary Visitor Services Assistant.

The Deputy Town Clerk advised that the Museum was closed until the 27th January whilst the doors were being replaced and the temporary exhibition was being installed. The Mary Flower's installation would not be installed during this closed period, as it was awaiting listed building consent being given. The installation would instead be co-ordinated with the close period for the Clevedon Torque.

The Deputy Town Clerk advised that whilst closed the Museum team were busy with team planning, reviewing charges, and meeting with potential partners such as YMCA and North Somerset Libraries.

Events at the Museum including History Week 12-16 February, a British Sign Language Tour, Body Art Festival, a Punch and Judy summer exhibition, music events and a magic show. There had also been a lot of positive feedback following a paranormal evening and potentially a TV programme could come from it.

The Resident week on the 3rd and 4th March would have Victorian Music and Entertainment.

The Rusty Club for children was starting in April and there were also 'over 50's' cafes and dementia cafes.

A member asked if the previous manager had left. The Deputy Town Clerk confirmed they had.

	<p>A member questioned why the committee was given this report when there was a Museum and Heritage Sub-Committee that should be overseeing the Museum. Debate ensued. The Deputy Town Clerk advised that at the next meeting the Acting Visitor Services Manager would provide an overview of the activities at the Museum. A member advised that they should be confident in the management of the Museum and Heritage Working Party to deal with the museum and that they should bring items to the attention of Community Services if needed.</p> <p>298.4 Grounds The report of the Grounds Manager had been previously circulated with the agenda.</p> <p>RESOLVED: That the report of the Grounds Manager be noted.</p>
<p>299</p>	<p>Events update The report of the Community and Grounds Administrator had been previously circulated with the agenda.</p> <p>The Community and Grounds Administrator advised that since writing the report another event had been added, to the Literary Festival, involving EAT Weston.</p> <p>Jeffrey Archer, Damien Boyd and Mark Lewis had sold out and there was a waiting list for tickets.</p> <p>The Community and Grounds Administrator advised she had met with Weston College Media Department and they would be putting together a short montage of the festival.</p> <p>The Community and Grounds Administrator advised the Literary Festival Launch event would be on the 12th February at the Blakehay Theatre and Councillors were invited to attend.</p> <p>The Community and Grounds Administrator advised that since announcing the Literary Festival she had received a lot of offers for help from people wanting to volunteer. This is something she would like to explore in future years.</p> <p>Debate ensued. This is the first year that we have held a Literary Festival and that we would learn from the experience this year, and thanked those involved for their hard work.</p> <p>The Yeovil festival had taken five years to break even, so it was important that the Councillors supported it.</p> <p>It was questioned if the post event analysis would be done by Community Services Committee or Expenditure and Governance Working Party. The Chairman advised it would be the Expenditure and Governance Working Party.</p> <p>The Community and Grounds Administrator advised that feedback from each event would be captured.</p> <p>The Community and Grounds Administrator advised that she was unable to attend the next Community Services Committee but her report would be proposing the events for the next year.</p> <p>RESOLVED: That the report be noted.</p>
<p>300</p>	<p>Grove Park War Memorial The Town Clerk advised that quotes had been received for the repairs to the War Memorial.</p>

	<p>A Grant application had been put in before Christmas as well as a listed building consent application. The outcome of the grant application should be known in February.</p> <p>North Somerset Council and the Civic Society had offered contributions towards the cost.</p> <p>Members expressed concern that the repairs to the War Memorial should be ready by November 2018.</p> <p>RESOLVED: That the position be noted</p>
<p>301</p>	<p>Blue Plaques</p> <p>The Communications and Committee Officer advised that following the public vote Henry Butt had been chosen to receive the next blue plaque. The plaque would be unveiled on Friday 19th January, with family members travelling down from Loughborough. The Mayor had then invited them back to Grove House for a small reception and to view the paintings and items relating to Henry Butt held in Grove House.</p> <p>The next plaque would be for Edward Long Fox and would be located on the former Spa at Knightstone Island. A location had also been agreed for the plaque for Roald Dahl and it was hoped we could unveil it during the Literary Festival.</p> <p>The location for the plaque for Emmeline Pethwick Lawrence was still being researched and for Hans Price the School of Science and Art at Weston College had been identified as a potential location.</p> <p>The Civic Society had agreed to support the cost of the blue plaques.</p> <p>A member requested that the plaque for Alfred Leete be prioritised. The Communications and Committee Officer advised that Alfred Leete was next on the list and a potential location had already been identified.</p>
	<p>There being no further business, the Chairman closed the meeting at 8.05pm.</p> <p>Signed: Dated:</p> <p>Councillor Roger Bailey Chairman of the Community Services Committee</p>