

# WESTON-SUPER-MARE TOWN COUNCIL MUSEUM AND HERITAGE SUB-COMMITTEE AGENDA

**Date:** 22<sup>nd</sup> February 2018

**Time:** 10.00am

**Venue:** Museum

*Members of the Museum and Heritage Sub Committee are hereby summoned to this meeting and reminded that they have a duty to state a Declaration of Interest prior to the appropriate agenda item and to consider the Crime and Disorder Act s.17 when reaching a decision. Members who wish to comment on matters within their ward may attend and address the Committee.*

**Committee Members:** Councillors Peter Crew, John Crockford-Hawley, Robert Cleland, James Davis, Jan Holloway and Catherine Gibbons, Non-voting co-opted members: Malcolm Nicholson – Town Clerk, Sarah Pearse – RFO, Matthew Hardy – Acting Museum VSM, Katherine Bell – Learning and Events Officer, Steve Matthews – SJ Surveyors, Tom Mayberry & Amal Khreisheh – Somerset County Council, Cara MacMahon – North Somerset Council, Peter Johnson – Volunteer Archivist, Heather Morrissey – Chairperson of the Friends of the Museum, Chris Richards – Historian, Liz Neathey – MDO, David Revell – Imagemakers

**Note:** Quorum of the Committee shall be 3 of its members.

- 1. Apologies for Absence**
- 2. Declarations of interest**
- 3. To agree the accuracy of the minutes of the final meeting of the Museum HLF Working Party held on the 7<sup>th</sup> December 2017 (attached)**
- 4. Members to receive HLF project reports on:-**
  - 4.1 SWHT progress report (attached)
  - 4.2 To review the Access policy and Statements (drafts) for the Museum (verbal)
- 5. Business plan and Activity Plan development as approved**
  - 5.1 Volunteer engagement (attached)
  - 5.2 Update from the Learning and Events Officer (attached)
  - 5.3 Museum operations from the Visitors Service Manager (attached)
  - 5.4 Community Engagement report (attached)
- 6. Museum fundraising/grant status**
  - 6.1 ACE Resilience funding – (verbal report)
  - 6.2 Sharing Heritage Application (verbal report)
- 7. Grants for the Arts Project**
  - 7.1 Installation update (verbal report)
- 8. Warren Storey Exhibition – at the request of the Chairman**
- 9. Grove Park War Memorial**
  - 9.1 Update on the repairs for the Grove Park War Memorial (verbal update)
- 10. The Blue Plaque scheme**
  - 10.1 Update on the Blue Plaques (verbal report)

**11. To receive a verbal report from the Friends of Weston Museum**

**12. Accreditation update**

12.1 Update on progress (attached)

A handwritten signature in blue ink, appearing to read 'MLN Nicholson'.

Malcolm Nicholson  
Town Clerk  
15<sup>th</sup> February 2018

Weston-super-Mare Town Council  
Grove House, Grove Park  
Weston-super-Mare  
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