

WESTON-SUPER-MARE TOWN COUNCIL MUSEUM AND HERITAGE SUB-COMMITTEE AGENDA

Date: 12th April 2018

Time: 10.00am

Venue: Grove House

Members of the Museum and Heritage Sub Committee are hereby summoned to this meeting and reminded that they have a duty to state a Declaration of Interest prior to the appropriate agenda item and to consider the Crime and Disorder Act s.17 when reaching a decision. Members who wish to comment on matters within their ward may attend and address the Committee.

Committee Members: Councillors Peter Crew, John Crockford-Hawley, Robert Cleland, James Davis, Jan Holloway and Catherine Gibbons, Non-voting co-opted members: Malcolm Nicholson – Town Clerk, Sarah Pearse – RFO, Matthew Hardy – Acting Museum VSM, Katherine Bell – Learning and Events Officer, Steve Matthews – SJ Surveyors, Tom Mayberry & Amal Khreisheh – Somerset County Council, Cara MacMahon – North Somerset Council, Peter Johnson – Volunteer Archivist, Heather Morrisey – Chairperson of the Friends of the Museum, Chris Richards – Historian, Liz Neathey – MDO, David Revell – Imagemakers

Note: Quorum of the Committee shall be 3 of its members.

1. Apologies for Absence

2. Declarations of interest

3. To agree the accuracy of the minutes of the final meeting of the Museum HLF Working Party held on the 8th February 2018 (attached)

4. Members to receive HLF project reports on:-

4.1 SWHT progress report (attached)

5. Business plan and Activity Plan development as approved

5.1 Volunteer engagement (attached)

5.2 Update from the Learning and Events Officer (attached)

5.3 Museum operations from the Visitors Service Manager (attached)

5.4 Community Engagement report (attached)

5.5 Retail, Marketing & External Bookings (attached)

6. Volunteer Recognition (verbal update)

7. Museum fundraising/grant status

7.1 ACE Resilience funding – (verbal report)

7.2 Sharing Heritage Application (verbal report)

8. Grants for the Arts Project

8.1 Installation update (verbal report)

9. Grove Park War Memorial

9.1 Update on the repairs for the Grove Park War Memorial (verbal update)

10. The Blue Plaque scheme

10.1 Update on the Blue Plaques (verbal report)

11. Heritage Action Zone update

- 11.1 Heritage Action Zoe (verbal update from Cara McMahon)
- 11.2 Heritage Open Weekend

12. To receive a verbal report from the Friends of Weston Museum

13. Accreditation update

- 13.1 Update on progress (attached)

14. Collection Management Framework

- 14.1 Final Collection Management Framework (due to the size of the document, the framework has been distributed by email only)

Malcolm Nicholson
Town Clerk
5th April 2018

Weston-super-Mare Town Council
Grove House, Grove Park
Weston-super-Mare
BS23 2QJ