

WESTON-SUPER-MARE TOWN COUNCIL MUSEUM AND HERITAGE SUB-COMMITTEE AGENDA

Date: Thursday 21st June 2018

Time: 10.00am

Venue: Museum

Members of the Museum and Heritage Sub Committee are hereby summoned to this meeting and reminded that they have a duty to state a Declaration of Interest prior to the appropriate agenda item and to consider the Crime and Disorder Act s.17 when reaching a decision. Members who wish to comment on matters within their ward may attend and address the Committee.

Committee Members: Councillors Peter Crew, John Crockford-Hawley, Robert Cleland, James Davis, Jan Holloway and Catherine Gibbons, Non-voting co-opted members: Malcolm Nicholson – Town Clerk, Sarah Pearse – RFO, Matthew Hardy – Acting Museum VSM, Katherine Bell – Learning and Events Officer, Steve Matthews – SJ Surveyors, Tom Mayberry & Amal Khreisheh – Somerset County Council, Cara MacMahon – North Somerset Council, Peter Johnson – Volunteer Archivist, Heather Morrisey – Chairperson of the Friends of the Museum, Chris Richards – Historian, Liz Neathey – MDO

Note: Quorum of the Committee shall be 3 of its members.

1. Election of Chairman

2. Apologies for Absence

3. Election of Vice-Chairman

4. Declarations of Interest

5. To agree the accuracy of the minutes of the 12th April 2018 (attached)

6. Worlebury Hill Fort

To receive the report by Cat Lodge, Archaeologist, North Somerset Council (attached)

7. Members to receive HLF project reports on:-

7.1 SWHT progress (to follow)

8. Business plan and Activity Plan development as approved

8.1 Volunteer engagement including Wikipedia work undertaken (attached)

8.2 Update from the Learning and Events Officer (attached)

8.3 Museum operations from the Visitors Service Manager (attached)

8.4 Community Engagement report (attached)

8.5 Retail, Marketing & External Bookings (attached)

8.6 Café Report (attached)

9. Museum Café

To receive a verbal report from the Town Clerk

10. Museum fundraising/grant status

10.1 ACE Resilience funding – (verbal report)

10.2 Sharing Heritage Application (verbal report)

11. Grants for the Arts Project

11.1 Installation update (verbal report)

12. Grove Park War Memorial

12.1 Update on the repairs for the Grove Park War Memorial (verbal update)

13. The Blue Plaque Scheme

13.1 Update on the Blue Plaques (verbal report)

14. Heritage Action Zone update

14.1 Heritage Action Zone (verbal update from Cara McMahon)

15. To receive a verbal report from the Friends of Weston Museum

16. Accreditation update

16.1 Update on progress (verbal report)

Malcolm Nicholson
Town Clerk
14th June 2018

Weston-super-Mare Town Council
Grove House, Grove Park
Weston-super-Mare
BS23 2QJ