

AMMENDED AGENDA
WESTON-SUPER-MARE TOWN COUNCIL
MUSEUM AND HERITAGE SUB-COMMITTEE
AGENDA

Date: Thursday 18th October 2018

Time: 10.00am

Venue: Museum

Members of the Museum and Heritage Sub Committee are hereby summoned to this meeting and reminded that they have a duty to state a Declaration of Interest prior to the appropriate agenda item and to consider the Crime and Disorder Act s.17 when reaching a decision. Members who wish to comment on matters within their ward may attend and address the Committee.

Committee Members: Councillors Peter Crew, John Crockford-Hawley, Robert Cleland, James Davis, Jan Holloway and Catherine Gibbons, Non-voting co-opted members: Malcolm Nicholson – Town Clerk, Sarah Pearse – Deputy Town Clerk, Matthew Hardy – Acting Museum VSM, Liz Niven /Sherry Coles – Learning and Events Officers, Steve Matthews – SJ Surveyors, Tom Mayberry & Amal Khreishah – South west Heritage Trust, Cara MacMahon – North Somerset Council, Peter Johnson – Volunteer Archivist, Heather Morrissey – Chairperson of the Friends of the Museum

Note: Quorum of the Committee shall be 3 of its members.

1. Apologies for Absence

2. Declarations of Interest

3. To agree the accuracy of the minutes of the 16th August 2018 (attached)

4. Members to receive HLF project reports on:-

4.1 SWHT progress (to follow)

5. Renewal of Agreement for SWHT Curatorial Services

To receive a verbal report from the Town Clerk

6. Business Plan and Activity Plan development as approved

6.1 Update from the Learning and Events Officer (attached)

6.2 Museum operations from the Visitor Services Manager (attached)

6.3 Community Engagement report (attached)

6.4 Retail, Marketing & External Bookings (attached)

6.5 Café Report (attached)

6.6 Volunteer Engagement Report from the Volunteer Coordinator (attached)

6.7 Events & Functions Programme – Autumn to Winter 2018 (attached)

7. Museum fundraising/grant status

7.1 Sharing Heritage Application (verbal report)

8. Grants for the Arts Project

8.1 Installation update (verbal report)

9. Update on the Blue Plaques Scheme

To receive the report of the Communications Officer (attached)

10. Heritage Action Zone update

To receive the report of the Heritage Action Zone Officer (attached)

11. To receive a verbal report from the Friends of Weston Museum

12. Accreditation update

16.1 Update on progress (verbal report)

13. Hillfort Consultation

To receive the report of the Town Clerk (to follow)



Malcolm Nicholson
Town Clerk
11th October 2018

Weston-super-Mare Town Council
Grove House, Grove Park
Weston-super-Mare
BS23 2QJ