

## WESTON-SUPER-MARE TOWN COUNCIL POLICY AND FINANCE COMMITTEE AGENDA

**Date:** Monday 17<sup>th</sup> February 2020

**Time:** 7.00 pm

**Venue:** Grove House

*Members of the Policy and Finance Committee are hereby summoned to this meeting. Members who wish to comment on matters within their ward may attend and address the Committee. Members are reminded that they have a duty to state a Declaration of Interest prior to the appropriate agenda item and to consider the Crime and Disorder Act s.17 and Equality Act s.149 when reaching such a decision.*

**Committee Members:** Councillors Ray Armstrong, Roger Bailey, Gill Bute, Ciaran Cronnelly, David Dash, Peter Fox, Alan Peak, Robert Payne, Marcia Pepperall, Lisa Pilgrim, Ian Porter, Tim Taylor and Helen Thornton.

**Note:** Quorum of the Committee shall be 6 of its Members.

Prior to the commencement of the meeting, the Chairman will invite questions and observations from parishioners present (maximum time permitted 15 minutes).

- 1. Apologies for Absence and Notification of Substitutions**
- 2. Declarations of Interest**
- 3. To approve the minutes of the Policy & Finance Committee Meeting held on the 16<sup>th</sup> December 2019** (attached)
- 4. The minutes of the Working Party to Review Expenditure & Governance**  
To note the minutes of the Working Party to Review Expenditure & Governance held on 6<sup>th</sup> January 2020 (unapproved) (attached).
- 5. Monthly Financial Reports: November & December 2019**
  - a) For Approval**  
Schedule of Unapproved Expenditure (attached/to follow)
  - b) For Noting**
    - i. Bank Reconciliations (attached)
    - ii. Budgetary Control Report (attached)
    - iii. Bank Interest Report (attached)
    - iv. Schedule of Receipted Income (attached)
    - v. Income Analysis (attached)
    - vi. Overspend Month end report (attached)
    - vii. Bad debt report (attached)

6. **Annual Review of Standing Orders and Financial Regulations** (attached)
7. **Climate Change Working Party Update** (to follow)
8. **Consultations on WECA Bus Strategy and Cycling and Walking Plan**  
To receive the report of the Town Clerk (attached)
9. **Museum Roof Repairs – Appointment of Contractor**  
To receive the tender report (to follow)



Malcolm L Nicholson LL. B (Hons), DMS, PSLCC  
Town Clerk  
10<sup>th</sup> February 2020

Grove House  
Weston-super-Mare  
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