

## **WESTON-SUPER-MARE TOWN COUNCIL POLICY AND FINANCE COMMITTEE AGENDA**

**Date: Monday 14<sup>th</sup> December 2020**

**Time: 7.00 pm**

**Venue: Grove House**

*Members of the Policy and Finance Committee are hereby summoned to this meeting. Members who wish to comment on matters within their ward may attend and address the Committee. Members are reminded that they have a duty to state a Declaration of Interest prior to the appropriate agenda item and to consider the Crime and Disorder Act s.17 and Equality Act s.149 when reaching such a decision.*

Members of the public wishing to watch or take part in the meeting please contact us at Grove House on [admin@wsm-tc.gov.uk](mailto:admin@wsm-tc.gov.uk) or 01934 632567 and we will let you have the Zoom meeting login and password ahead of the meeting.

**Committee Members:** Councillors Ray Armstrong, Roger Bailey, Gill Bute, Ciaran Cronnelly, David Dash, Peter Fox, Alan Peak, Robert Payne, Marcia Pepperall, Lisa Pilgrim, Ian Porter, Tim Taylor and Helen Thornton.

**Note:** Quorum of the Committee shall be 6 of its Members.

Prior to the commencement of the meeting, the Chairman will invite questions and observations from parishioners present (maximum time permitted 15 minutes).

**1. Apologies for Absence and Notification of Substitutions**

**2. Declarations of Interest**

**3. To approve the minutes of the Policy & Finance Committee Meeting held on the 17<sup>th</sup> February 2020** (attached)

**4. The minutes of the Working Party to Review Expenditure & Governance**

To note the minutes of the Working Party to Review Expenditure & Governance held on 5<sup>th</sup> November 2020 (unapproved) (attached).

**5. Monthly Financial Reports: September/October/November 2020**

**a) For Approval**

Schedule of Unapproved Expenditure (attached)

**b) For Noting**

- i. Bank Reconciliations (attached)
- ii. Budgetary Control Report (attached)
- iii. Bank Interest Report (attached)
- iv. Schedule of Receipted Income (attached)
- v. Overspend Month end report (attached)
- vi. Bad debt report (attached)

6. **To approve the Town Council charges for the year 2021/2022** (attached)
7. **To recommend a Draft Budget for 2021/2022 to the Council** (attached)
8. **To receive the external Audit report for 2019 / 2020** (attached)
9. **Somewhere to Go Grant**  
To approve the repurposed uses of the grant money report of the Town Clerk (attached)
10. **Proposed lease of Old Town Quarry**  
Overview condition report from the Deputy Town Clerk (attached)
11. **Victoria Methodist Church - Asset of Community Value**  
To consider the report from the Town Clerk (to follow)

*To resolve under the Public Bodies (Admissions of Meeting) Act 1960 that the press and public be excluded from the meeting for reasons of confidential nature of business.*

12. **Legal Claim from Towerpiece Ltd**  
To receive the report of the Town Clerk (attached)
13. **Proposal to Give Staff Additional Leave This Year**  
Item at the request of a Member



Malcolm L Nicholson, LLB, DMS  
Town Clerk  
7<sup>th</sup> December 2020

Weston-super-Mare Town Council  
Grove House, Grove Park  
Weston-super-Mare  
BS23 2QJ