

WESTON-SUPER-MARE TOWN COUNCIL POLICY AND FINANCE COMMITTEE AGENDA

Date: Monday 15TH February 2021

Time: 7.00 pm

Venue: Via Zoom

Members of the Policy and Finance Committee are hereby summoned to this meeting. Members who wish to comment on matters within their ward may attend and address the Committee. Members are reminded that they have a duty to state a Declaration of Interest prior to the appropriate agenda item and to consider the Crime and Disorder Act s.17 and Equality Act s.149 when reaching such a decision.

Members of the public wishing to watch or take part in the meeting please contact us at Grove House on admin@wsm-tc.gov.uk or 01934 632567 and we will let you have the Zoom meeting login and password ahead of the meeting.

Committee Members: Councillors Ray Armstrong, Roger Bailey, Gill Bute, Ciaran Cronnelly, David Dash, Peter Fox, Alan Peak, Robert Payne, Marcia Pepperall, Lisa Pilgrim, Ian Porter, Tim Taylor and Helen Thornton.

Note: Quorum of the Committee shall be 6 of its Members.

Prior to the commencement of the meeting, the Chairman will invite questions and observations from parishioners present (maximum time permitted 15 minutes).

1. Apologies for Absence and Notification of Substitutions

2. Declarations of Interest

3. To approve the minutes of the Policy & Finance Committee Meeting held on the 14th December 2020 (attached)

4. The minutes of the Working Party to Review Expenditure & Governance

To note the minutes of the Working Party to Review Expenditure & Governance held on 29th January 2021 (unapproved) (attached).

5. Monthly Financial Reports: November & December 2020

a) For Approval

Schedule of Unapproved Expenditure (attached)

b) For Noting

- i. Bank Reconciliations (attached)
- ii. Budgetary Control Report (attached)
- iii. Bank Interest Report (attached)
- iv. Schedule of Receipted Income (attached)
- v. Overspend Month end report (attached)
- vi. Bad debt report (attached)

- 6. Annual Review of Standing Orders and Financial Regulations** (attached)
 - 7. To receive the draft Community Infrastructure Levy (CIL) policy**
Members are requested to consider and adopt the suggested CIL Policy to allow monies revived to be spent in the future. (attached)
 - 8. Town Council Strategy 2020 – 30 As amended by Strategy Group** (attached)
 - 9. Committee Structure**
To receive the report of the Town Clerk (attached)
 - 10. Building & Office works**
To receive the report from the Deputy Town Clerk for approval of works to commence within this financial year (2020 / 2021) (attached)
 - 11. Upgraded Integrated Phone System**
To receive the verbal report of the Deputy Town Clerk
 - 12. North Somerset Council – Community Grant award - £28,000**
To receive the report of the Deputy Town Clerk (attached)
 - 13. Blakehay Procurement**
To receive the tender reports for the following works: (attached)
 - a) Blakehay Electrical Upgrade – to approve and appoint contractor for works
 - b) Blakehay CRF Fund ventilation and refurbishment works – to consider and appoint contractor for works
 - 14. Climate Change Working Group**
To approve use of funds for a Development Consultant to enable Food Club (Community initiative). (minute extract attached)
- To resolve under the Public Bodies (Admissions of Meeting) Act 1960 that the press and public be excluded from the meeting for reasons of confidential nature of business.*
- 15. Lease of Town Quarry**
To receive the report of the Town Clerk (attached)
 - 16. Towerpiece Legal Claim**
To receive the report of the Town Clerk (to follow)


