

WESTON-SUPER-MARE TOWN COUNCIL POLICY AND FINANCE WORKING PARTY AGENDA

Date: Monday 23rd August 2021

Time: 7.00 pm

Venue: Via Zoom

Members of the Policy and Finance Committee are hereby summoned to this meeting. Members who wish to comment on matters within their ward may attend and address the Committee. Members are reminded that they have a duty to state a Declaration of Interest prior to the appropriate agenda item and to consider the Crime and Disorder Act s.17 and Equality Act s.149 when reaching such a decision.

Members of the public wishing to watch or take part in the meeting please contact us at Grove House on admin@wsm-tc.gov.uk or 01934 63256 and we will let you have the Zoom meeting login and password ahead of the meeting.

Committee Members: Councillors Mark Canniford, Sarah Codling, David Dash, Peter Fox, Robert Payne, Alan Peak, Lisa Pilgrim, Ian Porter, Tim Taylor and Helen Thornton.

Note: Quorum of the Committee shall be 6 of its Members.

Prior to the commencement of the meeting, the Chairman will invite questions and observations from parishioners present (maximum time permitted 15 minutes).

1. Apologies for Absence and Notification of Substitutions

2. Declarations of Interest

3. To approve the minutes of the Policy & Finance Committee Meeting held on the 21st June 2021 (attached)

4. The minutes of the Working Party to Review Expenditure & Governance

To note the minutes of the Working Party to Review Expenditure & Governance held on 6th May 2021 (approved) (attached) and 15th July (unapproved) (attached)

5. Monthly Financial Reports: May, June & July 2021

a) For Approval

Schedule of Unapproved Expenditure (attached)

b) For Noting

- i. Bank Reconciliations (attached)
- ii. Budgetary Control Report (attached)
- iii. Bank Interest Report (attached)
- iv. Schedule of Receipted Income (attached)
- v. Bad debt report (x2 attached)

6. To approve the updated Procurement Guide

To refer to minute no8 of the Expenditure & Governance Working Party minutes (attached)

7. Grove House renovations

To receive the report and tender submissions for works at Grove House and approve a contractor for works (to follow)

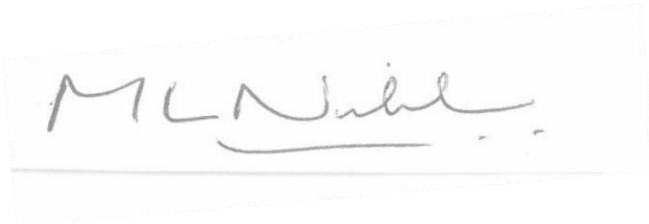
To resolve under the Public Bodies (Admissions of Meeting) Act 1960 to exclude the public and press for the following item by reasons of the confidential nature of the business.

8. Town Quarry Lease

To receive the Structural Engineer's report (to follow)

9. Towerpiece Legal Claim

To receive the report of the Town Clerk (to follow)

A handwritten signature in black ink, appearing to read 'MLN Nicholson', is written over a horizontal line. The signature is enclosed in a light grey rectangular box.

Malcolm L Nicholson, LLB, DMS
Town Clerk
16th August 2021

Weston-super-Mare Town Council
Grove House, Grove Park
Weston-super-Mare, BS23 2QJ