

## **WESTON-SUPER-MARE TOWN COUNCIL POLICY AND FINANCE COMMITTEE AGENDA**

**Date: Monday 20<sup>th</sup> June 2022**

**Time: 7.00 pm**

**Venue: Museum**

*Members of the Policy and Finance Committee are hereby summoned to this meeting. Members who wish to comment on matters within their ward may attend and address the Committee. Members are reminded that they have a duty to state a Declaration of Interest prior to the appropriate agenda item and to consider the Crime and Disorder Act s.17 and Equality Act s.149 when reaching such a decision.*

Members of the public wishing to watch or take part in the meeting please contact us at Grove House on [admin@wsm-tc.gov.uk](mailto:admin@wsm-tc.gov.uk) or 01934 63256.

**Committee Members:** Councillors Mark Canniford, Sarah Codling, David Dash, Peter Fox, Robert Payne, Alan Peak, Lisa Pilgrim, Ian Porter, Tim Taylor and Helen Thornton.

**Note:** Quorum of the Committee shall be 6 of its Members.

Prior to the commencement of the meeting, the Chairman will invite questions and observations from parishioners present (maximum time permitted 15 minutes).

- 1. Election of Chairman**
- 2. Apologies for Absence and Notification of Substitutions**
- 3. Election of Vice Chairman**
- 4. Declarations of Interest**
- 5. To approve the minutes of the Policy & Finance Committee Meeting held on the 25<sup>th</sup> April 2022** (attached)
- 6. To receive the minutes of the Working Party to Review Expenditure & Governance held on 26<sup>th</sup> May 2022** (unapproved) (attached)
- 7. Monthly Financial Reports: March & April 2022**
  - a) For Approval**

Schedule of Unapproved Expenditure (attached)
  - b) For Noting**
    - i. Bank Reconciliations (attached)
    - ii. Budgetary Control Report (attached)
    - iii. Bank Interest Report (attached)
    - iv. Schedule of Receipted Income (attached)
    - v. Bad debt report (attached)
    - vi. Overspend report (attached)

- 8. To receive the Final Interim Audit Report for the year 2022-23 (attached)**
- 9. Year End Accounts for the year ending 31/03/22**

As part of the Audit requirement members are requested to

- a) Consider the Accounting Statements (AGAR – Annual return) by members as a whole;
- b) Approve the Accounting Statements (AGAR – Annual return) by resolution; and Sign and date as required (AGAR – Annual return)
- c) Sign and date as required (AGAR – Annual return)
- d) Receive and Note the accompanying Statement of Accounts (not audited) as supporting documents to the (AGAR – Annual return)

- 10. To receive the Recommendation from the Civic Consultation Group to fund a screen for the Remembrance Day Service (attached)**

- 11. To receive the notes of the Anti-Racism Working Group (attached)**

- 12. Town Quarry Update**

Report of the Town Clerk (to follow)


- 13. Investment Strategy Policy**

To Approve the Investment Strategy Policy document as recommended by the Expenditure and Governance Working Party (attached)

- 14. Town Council Insurance Policy due to now expire 30.06.22**

To approve the provision of insurance cover from 01.07.22

To receive the report of the Deputy Town Clerk (to follow)



Malcolm L Nicholson, LLB, DMS  
Town Clerk  
13<sup>th</sup> June 2022

Weston-super-Mare Town Council  
Grove House, Grove Park  
Weston-super-Mare, BS23 2QJ