

**WESTON-SUPER-MARE TOWN COUNCIL
MINUTES OF THE
POLICY & FINANCE COMMITTEE MEETING
HELD AT THE MUSEUM ON
MONDAY 20TH JUNE 2022**

Meeting Commenced: 7:00 pm

Meeting Concluded: 8.33 pm

PRESENT: Councillors Roger Bailey (S), Mark Canniford, Sarah Codling, Peter Crew (S), David Dash, Peter Fox, Robert Payne, Alan Peak, Tim Taylor and Helen Thornton.

IN ATTENDANCE: Councillor Sonia Russe (Town Mayor), Malcolm Nicholson (Town Clerk), Sarah Pearce (Deputy Town Clerk/Responsible Financial Officer) and Samantha Bishop (Committee Officer/Officer Manager).

26 Election of Chairman

Nominations for the position of Chairman were invited.

PROPOSED BY: Councillor Helen Thornton

SECONDED BY: Councillor Tim Taylor

A vote was taken and **carried**, and accordingly it was:

RESOLVED: That Councillor Alan Peak be elected Chairman of the Policy & Finance Committee for the year 2022-23.

27 To receive Apologies for Absence and Notification of Substitutes

Apologies for absence were received from Councillors Ian Porter who was substituted by Peter Crew and Lisa Pilgrim who was substituted by Roger Bailey.

28 Election of Vice Chairman

Nominations for the position of Vice Chairman were invited.

PROPOSED BY: Councillor Robert Payne

SECONDED BY: Councillor Peter Crew

A vote was taken and **carried**, and accordingly it was:

RESOLVED: That Councillor Mark Canniford be elected Vice Chairman of the Policy & Finance Committee for the year 2022-23.

29 To receive Declarations of Interest

Councillors Robert Payne and Tim Taylor declared pecuniary interests in item 13. Investment Strategy Policy as this discussed their employer.

30 To approve the minutes of the Policy & Finance Committee meeting held on 25th

April 2022

The minutes had been previously circulated with the agenda.

PROPOSED BY: Councillor Peter Fox

SECONDED BY: Councillor David Dash

A vote was taken and **carried**. Accordingly, it was:

RESOLVED: That the minutes be approved and signed by the Chairman.

31 The minutes of the Working Party to Review Expenditure & Governance held on 26th May 2022 (unapproved) (attached)

RESOLVED: That the minutes of the Working Party to Review Expenditure & Governance held on 26th May 2022 (unapproved) be noted.

32 Monthly Financial Reports: March & April 2022

a) For Approval

Schedule of Unapproved Expenditure

PROPOSED BY: Councillor Tim Taylor

SECONDED BY: Councillor Sarah Codling

A vote was taken and **carried**. Accordingly, it was:

.1 RESOLVED: That the Schedule of Unapproved Expenditure for March & April 2022 be approved.

b) For Noting

- i. Bank Reconciliations
- ii. Budgetary Control Report
- iii. Bank Interest Report
- iv. Schedule of Receipted Income
- v. Bad debt report
- vi. Overspend report

It was noted that month 1 for item bii. budgetary control report was missing and would be emailed to members after the meeting.

A vote was taken and **carried**. Accordingly, it was:

.2 RESOLVED: That reports 5b i – vi be noted.

33 To receive the Final Interim Audit Report for the year 2022-23

The Audit report had been previously circulated.

A vote was taken and **carried**. Accordingly, it was:

RESOLVED: That the Final Interim Audit Report for the year 2022-23 be received.

34 Year End Accounts for the year ending 31/03/22

The yearend accounts had been previously circulated.

As part of the Audit requirement members were requested to

- a) Consider the Accounting Statements (AGAR – Annual return) by members as a whole;
- b) Approve the Accounting Statements (AGAR – Annual return) by resolution; and Sign and date as required (AGAR – Annual return)
- c) Sign and date as required (AGAR – Annual return)
- d) Receive and Note the accompanying Statement of Accounts (not audited) as supporting documents to the (AGAR – Annual return)

PROPOSED BY: Councillor Sarah Codling

SECONDED BY: Councillor Robert Payne

A vote was taken and **carried**. Accordingly, it was:

RESOLVED:

1. To approve the Accounting Statements (AGAR – Annual return) by members as a whole;
2. To approve the Accounting Statements (AGAR – Annual return) by resolution; and Sign and date as required (AGAR – Annual return)
3. That the Chairman sign and date as required (AGAR – Annual return)
4. To receive and note the accompanying Statement of Accounts (not audited) as supporting documents to the (AGAR – Annual return)

35 To receive the Recommendation from the Civic Consultation Group to fund a screen for the Remembrance Day Service

The Chairman invited the Town Mayor, Councillor Sonia Russe to address the meeting in support of the recommendation.

The Town Mayor urged members to consider funding a screen for the service as it attracted thousands of people to the town and Grove Park. It was a recognisable community event for rate payers of Weston-super-Mare.

Discussion ensued. It was felt that the cost should be shared with North Somerset Council as it was a community event.

Issues with the siting of the screen were raised as this did cause problems in previous years for health and safety reasons and not everyone could see it.

It was reported that it would not be feasible for North Somerset Council to assist with the cost as they would not be able to do so for the other 39 parishes in the district. Now that the town council were responsible for the event, it was suggested that the event should be managed as a package and linked up with an events company.

The Italian gardens was suggested as a large little used space which could be utilised for a screen. It was noted that the £4,000 estimated cost for the hire of a screen was based on the 2018 quotation and was now likely to have increased.

The Deputy Town Clerk advised that the subject had been discussed at a recent group leaders meeting, where a suggestion had been made to contact Weston College to enquire about the use of their screen that they used to live stream their graduation ceremonies. The safety aspects of siting a screen in the park were reiterated as this impacted on the access routes.

The Town Clerk clarified that there would still be a cost element to consider, even if the council were to explore options with the college. Direction from members was requested on whether they wanted to approve the expenditure and pursue further exploration.

The Deputy Town Clerk reported that there was no allocated budget for this but budget could be identified at members' request.

It was suggested to utilise the £60,000 Community Events budget, in response to which the committee was advised that there was an application process.

PROPOSED BY: Councillor Peter Crew

SECONDED BY: Councillor Peter Fox

A vote was taken and **carried**. (one against), Accordingly, it was:

RESOLVED: In principle, to pursue the recommendation to allocate budget provision to fund a screen for the Remembrance Day Service, subject to officers' exploration into the costs/options on shared responsibility of the event, for further discussion at the next committee meeting in August.

36 To receive the notes of the Anti-Racism Working Group

The notes of the meetings held in February, April and May were had been previously circulated.

The Deputy Town Clerk reported that there was some very good work happening within the meetings, however they were very hard meetings to facilitate. Predominantly attended by officers and dwindling representations from community groups. There needed to be some direction from the council on what the purpose of the meetings should be.

Members who had attended the meetings concurred that the meetings were difficult and officers were being held to account for council decisions. A work plan with clear objectives was needed.

It was suggested to go back to the original motion to remind members what was pledged and consult the Equalities Officer and North Somerset Council on quality impact assessments.

It was reported that officers and members had engaged in two sets of training and invited speakers to the Museum.

There seemed to be a falling out between the community groups which was impacting on representation at meetings.

It was suggested that the council should refer back to its terms of reference and encourage more member representation at meetings.

It was felt strongly that the meetings were not a productive use of time for all involved. The group needed to be refocused and the council should review its policies in line with the pledges.

The original motion by Councillor Catherine Gibbons was well intentioned but maybe not specific enough.

Discussion ensued on the lack of uptake from minority ethnic groups standing for election and the wording of corporate material and how this could be improved. Did the council have the right policies in place and could the advertising of vacancies be reviewed. It was suggested that the Town Mayor could head up a 'Standing for election' vacancy event.

It was suggested that council policies could be submitted to the ARWG for advice and reviewed.

It was felt that monthly meetings were unnecessary and should revert to bi-monthly at most with immediate effect.

PROPOSED BY: Councillor Sarah Codling

SECONDED BY: Councillor Peter Fox

A vote was taken and **carried**. Accordingly, it was:

RESOLVED: That the Town Council continues to commit to its pledges to become an anti-racist council and invite members of the ARWG to a workshop to review its effectiveness and objectives and agree a work plan.

37 Town Quarry Update

The Town Clerk verbally updated members that negotiations had been difficult however, planning permission for the demolition of the illegal building had been granted and would take place mid-September.

North Somerset Council Officers had agreed a way forward following legal legislation and he has written a 'comfort letter' on behalf of the council, which is not legally binding that subject to issues being rectified, the council intends to lease the site. Details are still to be negotiated and it was hoped that NSC make a decision quickly.

Members were agreed that it was the responsibility of the Civic Society to deal with the sub leases before the council takes over.

The Town Clerk informed that the Quarry would close in September for works to be undertaken and reopened in the Spring 2023. However, it was noted that the risks associated with doing this may result it losing business.

Councillor David Dash left the meeting at 8.23 pm

Concern was raised about the eviction of a local business and whether a relocation could not be agreed. The Town Clerk advised that the business had erected an illegal building and expanded beyond its original agreed remit.

Councillor David Dash re-joined the meeting at 8.26 pm

RESOLVED: To note the verbal update.

Councillors Robert Payne and Tim Taylor left the meeting at 8.26 pm

38 Investment Strategy Policy

Members were requested to approve the Investment Strategy Policy document as previously circulated and recommended by the Expenditure and Governance Working Party.

It was noted that there was an amendment needed on page 3 to include 5.2 & 5.3.

It was reported that having carefully considered the current guidance, this review provides the council with a much more fitting and robust investment policy suited to the size the council has now grown to in recent years. There would be a need as the country continues to recover from the covid situation to have a degree of flexibility and it is therefore

PROPOSED BY: Councillor Peter Crew

SECONDED BY: Councillor Mark Canniford

A vote was taken and **carried**. Accordingly, it was:

RESOLVED:

1. To adopt the revised Investment Policy.
2. That alternative investment options be explored as necessary with the year including fixed term investments and CCLA property fund for Revenue reserves, bought forward general and EMR balances which are deemed appropriate for more than 3 months working capital (precept)
3. To approve the opening of 2 x new bank accounts for investment purposes to split the council's investment as per this policy:
 - Lloyds Bank
 - Nationwide

Councillor Tim Taylor re-joined the meeting at 8.30 pm

39 Town Council Insurance Policy due to now expire 30.06.22

The report of the Deputy Town Clerk was circulated at the meeting.

recommending to approve the provision of insurance cover from 01.07.22

The Deputy Town Clerk was disappointed to report that on Friday 10th June she had held a meeting with the council's insurance broker, for the review of the existing policy which was undertaken annually every year to ensure nothing needed to be altered. Unfortunately, at the meeting it was confirmed that regrettably Military Mutual (TMM) have had issues with their reinsurers and as a result have had to withdraw from the local council

market and are unable to honour their long term agreement. A full market tender exercise has been undertaken, speaking to in excess of 20 insurers before deciding to reappoint Aviva as scheme insurer moving forward. The current Insurance with TMM will cease on 30th June 2022

The Deputy Town Clerk advised that she did not have the capacity within that timeframe to undertake a full procurement process and advised that the insurance premium would be at least double, at around £30,000.

Councillor Peter Crew declared a personal interest as a customer of Aviva.

A vote was taken and **carried**. Accordingly, it was:

RESOLVED:

1. Authorise the Town Clerk in liaison with the Chairman and Vice Chairman of P & F to appoint Aviva for a period of 1 year upon receipt of quotation
2. Undertake a full procurement exercise for the renewal of this period July 2023.
3. Authorise the overspend across services for Insurance Premium as required from quotation received.

There being no further business, the Chairman closed the meeting at 8.33 pm

Signed.....Dated.....
Chairman of the Policy & Finance Committee

Policy & Finance Committee

Schedule of unapproved expenditure – Report of the Finance Officer

		General Account - (Direct Debits, Standing Orders)	General Account - (pymt run inv's (CHQS,BACS) and salary payments)	Imprest Account	Mayors Charity Fund	Totals
<u>SCHEDULE OF UNAPPROVED EXPENDITURE FOR ALL BANK ACCOUNTS</u>						
	Apr-22	£ 6,244.29	£ 667,617.51	£ 18.74	£ 15.80	£ 673,896.34
	May-22	£ 24,591.30	£ 284,497.16	£ 25.12	£ 36.43	£ 309,150.01
	Jun-22	£ 7,640.56	£ 213,688.96	£ 19.52	£ 20.52	£ 221,369.56

Policy & Finance Committee

Bank Reconciliation Statements – Report of the Finance Officer

BANK RECONCILIATIONS

BANK RECONCILIATIONS	Agenda Item				ADD								Monthly totals
	Lloyds Current Account	Lloyds Imprest Account	Lloyds Mayor's Charity Fund	NatWest Liquidity Manager	Bank Accounts sub-total	CCLA Investment	Sanatnder Investment	Petty Cash & floats held:					
								Petty Cash Grove Lodge	Groundsman Petty Cash	Museum Petty Cash & Floats	VIC Petty Cash & Floats	Blakehay Floats	
Summary of reconciliations attached	£	£	£	£		£	£	£	£	£	£	£	£
30th April 2022													
Account Balance	2,319,057.74	28,098.69	6,717.80	30,131.56									
Less: Unpresented cheques and BACS (p/l & imprest trs)	572,298.78	128.13	0.00	0.00									
plus: receipts not banked	3,198.20	0.00	0.00	0.00									
	1,749,957.16	27,970.56	6,717.80	30,131.56	1,814,777.08	100,000.00	420,000.00	250.00	50.00	540.00	150.00	320.00	2,336,087.08
31st May 2022													
Account Balance	1,730,500.92	27,139.99	7,000.12	30,131.56									
Less: Unpresented cheques and BACS (p/l & imprest trs)	186,835.36	323.00	0.00	0.00									
plus: receipts not banked	7,043.12	0.00	0.00	0.00									
	1,550,708.68	26,816.99	7,000.12	30,131.56	1,614,657.35	100,000.00	420,000.00	250.00	50.00	540.00	150.00	320.00	2,135,967.35
30th June 2022													
Account Balance	1,489,109.65	26,748.35	7,029.60	30,131.56									
Less: Unpresented cheques and BACS (p/l & imprest trs)	122,683.02	172.92	0.00	0.00									
plus: receipts not banked	5,392.60	0.00	0.00	0.00									
	1,371,819.23	26,575.43	7,029.60	30,131.56	1,435,555.82	100,000.00	420,000.00	250.00	50.00	540.00	150.00	320.00	1,956,865.82

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<u>102 Central Administration</u>							
1020 Kickstarter Grant Income	6,435	9,361	0	(9,361)			0.0%
Central Administration :- Income	6,435	9,361	0	(9,361)			
4000 Staffing Costs	28,735	86,200	346,042	259,842	259,842		24.9%
4006 Moorepay/IT payroll HR softwar	0	0	5,635	5,635	5,635		0.0%
4007 Personnel Consultants	1,650	4,415	4,142	(273)	(273)		106.6%
4008 CRB Checks/staff services	48	338	1,500	1,162	1,162		22.5%
4009 Health & Safety Consultant	0	2,765	3,500	735	735		79.0%
4012 Travel & Subsistence Expenses	0	27	500	473	473		5.4%
4013 Training	0	826	7,622	6,796	6,796		10.8%
4019 Website Costs-TC	0	0	500	500	500		0.0%
4030 Equipment Purchase	0	0	1,000	1,000	1,000		0.0%
4031 Equipment - Rental	1,306	2,773	8,000	5,227	5,227		34.7%
4034 Equipment Repairs	0	0	500	500	500		0.0%
4035 Telephone	804	1,428	4,088	2,660	2,660		34.9%
4036 Stationery	95	541	1,750	1,209	1,209		30.9%
4038 Recruitment / Advertising	250	4,246	3,000	(1,246)	(1,246)		141.5%
4040 Audit & Accountancy	460	920	6,000	5,080	5,080		15.3%
4041 Fees, Subs and Conferences	134	419	3,300	2,881	2,881		12.7%
4042 Postages	286	983	6,200	5,217	5,217		15.8%
4043 Ink Cartridges/printing	120	376	1,600	1,224	1,224		23.5%
4044 Insurance	291	2,586	6,000	3,414	3,414		43.1%
4049 Legal fees	83	2,933	5,000	2,067	2,067		58.7%
4107 IT Support & Upgrade	2,598	7,961	20,000	12,039	12,039		39.8%
4136 Credit Card Chgs	0	71	150	79	79		47.2%
4151 Catering	198	578	1,500	922	922		38.5%
6020 Allocation to Cost Centres	(30,618)	(111,021)	(109,383)	1,638	1,638		101.5%
Central Administration :- Indirect Expenditure	6,438	9,365	328,146	318,781	0	318,781	2.9%
Net Income over Expenditure	(3)	(3)	(328,146)	(328,143)			
<u>103 Grove House</u>							
4102 NNDR	536	1,612	1,609	(3)	(3)		100.2%
4104 Utilities - Water	64	64	50	(14)	(14)		127.6%
4105 Utilities - Heat & Light	0	627	600	(27)	(27)		104.4%
4109 Alarm system	45	(114)	500	614	614		(22.9%)
4110 Cleaning	342	1,148	1,178	30	30		97.4%
4111 Window Cleaning	(30)	0	0	0	0		0.0%
4114 Refuse Removal	0	7	740	733	733		1.0%
6020 Allocation to Cost Centres	(957)	(3,343)	(8,745)	(5,402)	(5,402)		38.2%
Grove House :- Indirect Expenditure	(0)	0	(4,068)	(4,068)	0	(4,068)	0.0%
Net Expenditure	0	(0)	4,068	4,068			

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
104 Grove Lodge							
4030 Equipment Purchase	(619)	0	0	0		0	0.0%
4102 NNDR	225	675	674	(1)		(1)	100.1%
4104 Utilities - Water	28	(398)	113	511		511	(351.9%)
4105 Utilities - Heat & Light	243	430	500	70		70	85.9%
4109 Alarm system	24	45	500	455		455	9.0%
4110 Cleaning	225	705	777	72		72	90.8%
4111 Window Cleaning	(30)	0	0	0		0	0.0%
4132 Rent	833	1,250	1,250	(0)		(0)	100.0%
6020 Allocation to Cost Centres	(930)	(2,707)	(8,745)	(6,038)		(6,038)	31.0%
Grove Lodge :- Indirect Expenditure	0	0	(4,931)	(4,931)	0	(4,931)	0.0%
Net Expenditure	(0)	(0)	4,931	4,931			
105 Community Services							
4158 Weston in Bloom	192	2,166	16,000	13,834		13,834	13.5%
4200 Small grants to Voluntary Orgs	0	950	12,500	11,550		11,550	7.6%
4204 VANS	0	0	3,000	3,000		3,000	0.0%
4208 Christmas Lights - SLA	0	0	36,000	36,000		36,000	0.0%
4210 Weston Town Centre Co SLA	0	17,460	18,158	698		698	96.2%
4212 CCTV (NSC)	0	0	86,595	86,595		86,595	0.0%
4215 Uphill Church lights	0	0	350	350		350	0.0%
4218 Flower Beds	68	68	6,500	6,432		6,432	1.0%
4221 Citizens Advice Bureau	0	0	25,000	25,000		25,000	0.0%
4223 Community Events	0	(700)	6,000	6,700		6,700	(11.7%)
4228 Blue Plaques	0	0	1,500	1,500		1,500	0.0%
4229 Armed Forces Celebrations	9,255	13,300	9,500	(3,800)		(3,800)	140.0%
4250 Community Events Grants	26,623	28,623	60,000	31,377		31,377	47.7%
4252 Crime & Disorder	9,403	9,419	0	(9,419)		(9,419)	0.0%
4864 Homeless Support Fund	0	0	50,000	50,000		50,000	0.0%
6000 Admin Salaries Recharge	2,428	8,270	7,311	(959)		(959)	113.1%
6005 Admin Overhead Recharge	159	1,111	1,932	821		821	57.5%
6007 Grove House Recharge	81	283	771	488		488	36.7%
6008 Grove Lodge Recharges	79	229	771	542		542	29.7%
6010 Grounds Salaries Recharge	3,812	9,799	12,861	3,062		3,062	76.2%
6015 Grounds Overhead Recharge	1,921	4,410	4,527	117		117	97.4%
6030 Operational Staffing Recharge	780	2,396	4,194	1,798		1,798	57.1%
6035 Operational Overhead Recharge	20	33	354	321		321	9.3%
Community Services :- Indirect Expenditure	54,821	97,817	363,824	266,007	0	266,007	26.9%
Net Expenditure	(54,821)	(97,817)	(363,824)	(266,007)			

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
107 Civic Support							
4000 Staffing Costs	2,311	7,138	22,900	15,762		15,762	31.2%
4036 Stationery	0	54	200	146		146	26.9%
4044 Insurance	0	0	200	200		200	0.0%
4050 Printing	(6)	539	1,405	866		866	38.4%
4150 Chauffeur/travel costs	302	1,008	5,550	4,542		4,542	18.2%
4151 Catering	157	2,392	10,250	7,858		7,858	23.3%
4152 Civic Miscellaneous	51	938	3,994	3,056		3,056	23.5%
4153 Chairman's Allowance	0	0	4,496	4,496		4,496	0.0%
4154 Civic Regalia	0	83	2,400	2,318		2,318	3.4%
4162 Queens Jubilee Event	1,511	2,069	3,500	1,431		1,431	59.1%
6000 Admin Salaries Recharge	4,126	14,054	12,423	(1,631)		(1,631)	113.1%
6005 Admin Overhead Recharge	271	1,889	3,285	1,396		1,396	57.5%
6007 Grove House Recharge	137	480	2,520	2,040		2,040	19.0%
6008 Grove Lodge Recharges	134	389	2,520	2,131		2,131	15.4%
6010 Grounds Salaries Recharge	978	2,514	3,300	786		786	76.2%
6015 Grounds Overhead Recharge	493	1,131	1,161	30		30	97.4%
6030 Operational Staffing Recharge	78	240	420	180		180	57.1%
6035 Operational Overhead Recharge	2	3	36	33		33	8.3%
Civic Support :- Indirect Expenditure	10,546	34,921	80,560	45,639	0	45,639	43.3%
Net Expenditure	(10,546)	(34,921)	(80,560)	(45,639)			
108 Democratic Representation							
4013 Training	0	1,420	1,525	105		105	93.1%
4018 Election Costs	0	0	15,000	15,000		15,000	0.0%
4024 Internal Meeting Provision	0	0	7,000	7,000		7,000	0.0%
4107 IT Support & Upgrade	0	0	2,858	2,858		2,858	0.0%
6000 Admin Salaries Recharge	8,281	28,207	24,933	(3,274)		(3,274)	113.1%
6005 Admin Overhead Recharge	544	3,791	6,591	2,800		2,800	57.5%
6007 Grove House Recharge	276	964	390	(574)		(574)	247.2%
6008 Grove Lodge Recharges	268	780	390	(390)		(390)	200.0%
6030 Operational Staffing Recharge	31	97	168	71		71	57.7%
6035 Operational Overhead Recharge	1	2	15	13		13	13.3%
Democratic Representation :- Indirect Expenditure	9,401	35,261	58,870	23,609	0	23,609	59.9%
Net Expenditure	(9,401)	(35,261)	(58,870)	(23,609)			
110 Other Costs & Income							
1176 Precept	0	1,315,693	0	(1,315,693)			0.0%
1190 Bank Interest	349	923	2,500	1,578			36.9%

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
1191 CIL Received	0	21,641	0	(21,641)			0.0%
1616 General Reserve Movement	0	0	200,000	200,000			0.0%
Other Costs & Income :- Income	349	1,338,256	202,500	(1,135,756)			660.9%
4051 Bank Charges	277	866	22,800	21,934		21,934	3.8%
4060 PWLB Interest repaid-Blakehay	0	2,385	4,611	2,226		2,226	51.7%
4061 PWLB Capital repaid-Blakehay	0	6,000	12,000	6,000		6,000	50.0%
4068 PWLB Interest repaid-Water Pk	0	4,558	3,203	(1,355)		(1,355)	142.3%
4069 PWLB Capital repaid-Water Pk	0	5,622	17,155	11,533		11,533	32.8%
4997 PWLB HQ Waterloo Street	0	0	13,791	13,791		13,791	0.0%
4999 General Reserve	0	0	50,000	50,000		50,000	0.0%
Other Costs & Income :- Indirect Expenditure	277	19,430	123,560	104,130	0	104,130	15.7%
Net Income over Expenditure	72	1,318,826	78,940	(1,239,886)			
<u>111 Strategic Planning/Projects</u>							
4049 Legal fees	989	940	25,000	24,060		24,060	3.8%
4213 Development budget	34	172	1,000	829		829	17.1%
6000 Admin Salaries Recharge	2,534	8,631	7,629	(1,002)		(1,002)	113.1%
6005 Admin Overhead Recharge	166	1,159	2,191	1,032		1,032	52.9%
6007 Grove House Recharge	84	295	87	(208)		(208)	339.1%
6008 Grove Lodge Recharges	82	239	255	16		16	93.7%
6030 Operational Staffing Recharge	79	241	420	179		179	57.4%
6035 Operational Overhead Recharge	2	3	36	33		33	8.3%
Strategic Planning/Projects :- Indirect Expenditure	3,970	11,680	36,618	24,939	0	24,939	31.9%
Net Expenditure	(3,970)	(11,680)	(36,618)	(24,939)			
<u>112 Environmental</u>							
4076 Environmental / Climate	3,240	3,240	100,000	96,760		96,760	3.2%
6000 Admin Salaries Recharge	652	2,222	1,959	(263)		(263)	113.4%
6005 Admin Overhead Recharge	43	299	350	51		51	85.4%
6007 Grove House Recharge	21	75	198	123		123	37.9%
6008 Grove Lodge Recharges	21	59	198	139		139	29.8%
6030 Operational Staffing Recharge	156	480	837	357		357	57.3%
6035 Operational Overhead Recharge	4	7	72	65		65	9.7%
Environmental :- Indirect Expenditure	4,137	6,382	103,614	97,232	0	97,232	6.2%
Net Expenditure	(4,137)	(6,382)	(103,614)	(97,232)			

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
113 Operational Services							
4000 Staffing Costs	6,164	18,931	132,476	113,545		113,545	14.3%
4012 Travel & Subsistence Expenses	155	246	500	254		254	49.2%
4013 Training	0	0	3,123	3,123		3,123	0.0%
4014 P P E / Health & Safety	0	0	1,000	1,000		1,000	0.0%
4030 Equipment Purchase	0	13	200	187		187	6.5%
4041 Fees, Subs and Conferences	0	0	400	400		400	0.0%
4107 IT Support & Upgrade	0	0	4,682	4,682		4,682	0.0%
4151 Catering	0	0	500	500		500	0.0%
4253 Volunteer Events	0	0	750	750		750	0.0%
6020 Allocation to Cost Centres	(6,320)	(19,192)	(35,910)	(16,718)		(16,718)	53.4%
Operational Services :- Indirect Expenditure	(1)	(1)	107,721	107,722	0	107,722	0.0%
Net Expenditure	1	1	(107,721)	(107,722)			
115 HQ							
4014 P P E / Health & Safety	0	0	4,000	4,000		4,000	0.0%
4030 Equipment Purchase	718	718	10,000	9,282		9,282	7.2%
4102 NNDR	0	0	15,594	15,594		15,594	0.0%
4104 Utilities - Water	0	0	1,000	1,000		1,000	0.0%
4105 Utilities - Heat & Light	0	0	7,500	7,500		7,500	0.0%
4109 Alarm system	0	0	1,320	1,320		1,320	0.0%
4110 Cleaning	0	0	10,000	10,000		10,000	0.0%
4111 Window Cleaning	80	80	200	120		120	40.0%
4114 Refuse Removal	0	0	2,362	2,362		2,362	0.0%
4171 Parking	750	750	9,500	8,750		8,750	7.9%
HQ :- Indirect Expenditure	1,548	1,548	61,476	59,928	0	59,928	2.5%
Net Expenditure	(1,548)	(1,548)	(61,476)	(59,928)			
120 Blakehay Central Costs							
1100 Miscellaneous Income	0	0	39,238	39,238			0.0%
1105 Blakehay Box office income	(2,036)	6,202	4,968	(1,234)			124.8%
Blakehay Central Costs :- Income	(2,036)	6,202	44,206	38,004			14.0%
4000 Staffing Costs	5,075	15,176	57,206	42,030		42,030	26.5%
4013 Training	0	76	2,077	2,001		2,001	3.7%
4014 P P E / Health & Safety	0	0	3,000	3,000		3,000	0.0%
4019 Website Costs-TC	0	0	500	500		500	0.0%
4030 Equipment Purchase	598	(3,857)	7,500	11,357		11,357	(51.4%)
4031 Equipment - Rental	72	710	5,300	4,590		4,590	13.4%

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
4034 Equipment Repairs	54	54	3,500	3,446		3,446	1.6%
4035 Telephone	19	159	1,272	1,113		1,113	12.5%
4036 Stationery	28	67	500	433		433	13.3%
4043 Ink Cartridges/printing	0	19	200	181		181	9.5%
4044 Insurance	242	1,937	3,055	1,118		1,118	63.4%
4102 NNDR	314	943	3,493	2,550		2,550	27.0%
4104 Utilities - Water	86	174	924	750		750	18.8%
4105 Utilities - Heat & Light	2,428	8,605	7,500	(1,105)		(1,105)	114.7%
4107 IT Support & Upgrade	18	918	2,004	1,087		1,087	45.8%
4109 Alarm system	0	0	1,000	1,000		1,000	0.0%
4110 Cleaning	2,967	5,090	17,801	12,711		12,711	28.6%
4111 Window Cleaning	0	150	300	150		150	50.0%
4114 Refuse Removal	19	83	2,284	2,201		2,201	3.6%
4131 Licenses	24	103	1,191	1,088		1,088	8.6%
4136 Credit Card Chgs	0	71	130	59		59	54.5%
6000 Admin Salaries Recharge	1,566	5,334	4,716	(618)		(618)	113.1%
6005 Admin Overhead Recharge	103	717	1,248	531		531	57.5%
6007 Grove House Recharge	43	150	1,257	1,107		1,107	11.9%
6008 Grove Lodge Recharges	41	121	1,257	1,136		1,136	9.6%
6010 Grounds Salaries Recharge	473	1,216	1,596	380		380	76.2%
6015 Grounds Overhead Recharge	238	546	561	15		15	97.3%
6030 Operational Staffing Recharge	875	2,688	4,704	2,016		2,016	57.1%
6035 Operational Overhead Recharge	22	37	396	359		359	9.3%
Blakehay Central Costs :- Indirect Expenditure	15,303	41,285	136,472	95,187	0	95,187	30.3%
Net Income over Expenditure	(17,340)	(35,083)	(92,266)	(57,183)			
<u>121 Blakehay -Auditorium</u>							
1013 BH annual membership	0	0	100	100			0.0%
1090 Bookings	10,278	13,365	11,000	(2,365)			121.5%
Blakehay -Auditorium :- Income	10,278	13,365	11,100	(2,265)			120.4%
4000 Staffing Costs	2,173	7,344	39,520	32,176		32,176	18.6%
4039 Advertising & Marketing	141	141	3,650	3,509		3,509	3.9%
4224 Blakehay Performing Rights	0	0	522	522		522	0.0%
Blakehay -Auditorium :- Indirect Expenditure	2,315	7,485	43,692	36,207	0	36,207	17.1%
Net Income over Expenditure	7,964	5,879	(32,592)	(38,471)			
<u>122 Blakehay - Upper Studio</u>							
1014 BH evening classes income	125	250	1,050	800			23.8%

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
1015 Internal Bookings (Council)	0	0	3,660	3,660			0.0%
1090 Bookings	165	1,837	10,125	8,288			18.1%
Blakehay - Upper Studio :- Income	290	2,087	14,835	12,748			14.1%
4141 BH evening classes expenditure	125	188	1,050	863		863	17.9%
Blakehay - Upper Studio :- Indirect Expenditure	125	188	1,050	863	0	863	17.9%
Net Income over Expenditure	165	1,900	13,785	11,886			
<u>123 Blakehay Bar</u>							
1193 Blakehay Bar Events Hire	0	0	2,025	2,025			0.0%
1194 Blakehay Bar Income	134	2,528	17,500	14,972			14.4%
Blakehay Bar :- Income	134	2,528	19,525	16,997			12.9%
4000 Staffing Costs	1,373	3,793	18,604	14,811		14,811	20.4%
4031 Equipment - Rental	44	132	2,432	2,300		2,300	5.4%
4405 Blakehay Bar Expenditure	0	805	8,000	7,195		7,195	10.1%
Blakehay Bar :- Indirect Expenditure	1,417	4,730	29,036	24,306	0	24,306	16.3%
Net Income over Expenditure	(1,283)	(2,202)	(9,511)	(7,309)			
<u>124 Blakehay Box Office</u>							
4031 Equipment - Rental	22	22	0	(22)		(22)	0.0%
4405 Blakehay Bar Expenditure	0	615	0	(615)		(615)	0.0%
Blakehay Box Office :- Indirect Expenditure	22	637	0	(637)	0	(637)	
Net Expenditure	(22)	(637)	0	637			
<u>125 Blakehay -Live Shows</u>							
1106 Blakehay events income	(5,760)	(1,199)	48,000	49,199			(2.5%)
Blakehay -Live Shows :- Income	(5,760)	(1,199)	48,000	49,199			(2.5%)
4016 Show costs	2,200	2,200	24,000	21,800		21,800	9.2%
4039 Advertising & Marketing	0	0	7,300	7,300		7,300	0.0%
Blakehay -Live Shows :- Indirect Expenditure	2,200	2,200	31,300	29,100	0	29,100	7.0%
Net Income over Expenditure	(7,960)	(3,399)	16,700	20,099			
<u>140 Museum Central Costs</u>							
1034 Grant funding	30,881	30,881	0	(30,881)			0.0%
1100 Miscellaneous Income	60	633	5,000	4,367			12.7%
Museum Central Costs :- Income	30,941	31,514	5,000	(26,514)			630.3%

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
4000 Staffing Costs	8,634	22,390	92,287	69,897		69,897	24.3%
4013 Training	0	76	3,262	3,186		3,186	2.3%
4014 P P E / Health & Safety	136	156	500	344		344	31.3%
4019 Website Costs-TC	38	38	600	562		562	6.3%
4030 Equipment Purchase	199	792	1,500	708		708	52.8%
4031 Equipment - Rental	22	379	1,616	1,237		1,237	23.4%
4034 Equipment Repairs	0	0	1,000	1,000		1,000	0.0%
4035 Telephone	19	463	3,042	2,579		2,579	15.2%
4036 Stationery	31	93	500	407		407	18.6%
4039 Advertising & Marketing	730	475	6,500	6,025		6,025	7.3%
4041 Fees, Subs and Conferences	30	(240)	666	906		906	(36.0%)
4044 Insurance	242	1,937	1,200	(737)		(737)	161.4%
4102 NNDR	5,325	15,975	53,248	37,273		37,273	30.0%
4104 Utilities - Water	51	186	750	564		564	24.8%
4105 Utilities - Heat & Light	207	4,054	12,000	7,946		7,946	33.8%
4107 IT Support & Upgrade	85	368	4,509	4,141		4,141	8.2%
4109 Alarm system	16	92	1,500	1,408		1,408	6.1%
4110 Cleaning	888	2,665	12,000	9,335		9,335	22.2%
4111 Window Cleaning	50	150	600	450		450	25.0%
4114 Refuse Removal	25	520	2,373	1,853		1,853	21.9%
4131 Licenses	25	197	1,600	1,403		1,403	12.3%
4214 Somerset County Council - SLA	0	0	72,260	72,260		72,260	0.0%
6000 Admin Salaries Recharge	1,307	4,453	3,936	(517)		(517)	113.1%
6005 Admin Overhead Recharge	86	598	1,041	443		443	57.4%
6007 Grove House Recharge	44	152	333	181		181	45.6%
6008 Grove Lodge Recharges	42	123	399	276		276	30.8%
6010 Grounds Salaries Recharge	783	2,012	2,640	628		628	76.2%
6015 Grounds Overhead Recharge	394	905	930	25		25	97.3%
6030 Operational Staffing Recharge	1,404	4,312	7,545	3,233		3,233	57.2%
6035 Operational Overhead Recharge	35	59	636	577		577	9.3%
Museum Central Costs :- Indirect Expenditure	20,850	63,380	290,973	227,593	0	227,593	21.8%
Net Income over Expenditure	10,091	(31,866)	(285,973)	(254,107)			
141 Museum Learning and Events							
1006 Learning Income	602	2,821	4,500	1,680			62.7%
1008 Museum handling box hire	105	315	1,800	1,485			17.5%
1103 Other event misc income	378	456	0	(456)			0.0%
Museum Learning and Events :- Income	1,085	3,592	6,300	2,709			57.0%
4000 Staffing Costs	3,049	8,708	30,704	21,996		21,996	28.4%

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
4020 Learning/Event education equip	242	311	1,000	689		689	31.1%
4058 Learning/Events Museum events	0	100	1,750	1,650		1,650	5.7%
Museum Learning and Events :- Indirect Expenditure	3,291	9,118	33,454	24,336	0	24,336	27.3%
Net Income over Expenditure	(2,206)	(5,527)	(27,154)	(21,627)			
142 Museum Cafe							
1004 Cafe Sales	3,661	11,414	62,000	50,586			18.4%
1006 Learning Income	0	63	0	(63)			0.0%
Museum Cafe :- Income	3,661	11,477	62,000	50,523			18.5%
4000 Staffing Costs	2,965	10,124	39,884	29,760		29,760	25.4%
4014 P P E / Health & Safety	0	0	1,500	1,500		1,500	0.0%
4017 Museum cafe equip rental	0	0	1,980	1,980		1,980	0.0%
4030 Equipment Purchase	968	1,451	2,000	549		549	72.5%
4031 Equipment - Rental	13	39	0	(39)		(39)	0.0%
4110 Cleaning	41	41	845	804		804	4.9%
4114 Refuse Removal	0	0	2,462	2,462		2,462	0.0%
4405 Blakehay Bar Expenditure	26	141	0	(141)		(141)	0.0%
4406 Bar Stock	91	930	2,500	1,570		1,570	37.2%
4407 Museum cafe stock	1,639	3,905	15,000	11,095		11,095	26.0%
Museum Cafe :- Indirect Expenditure	5,743	16,631	66,171	49,540	0	49,540	25.1%
Net Income over Expenditure	(2,082)	(5,154)	(4,171)	983			
143 Museum shop/retail							
1005 Museum Shop Sales	1,060	2,610	13,500	10,890			19.3%
1009 Museum sale or return comm	0	0	4,000	4,000			0.0%
Museum shop/retail :- Income	1,060	2,610	17,500	14,890			14.9%
4031 Equipment - Rental	13	39	156	117		117	25.0%
4136 Credit Card Chgs	0	71	110	39		39	64.4%
4408 Museum shop stock	805	1,835	7,500	5,665		5,665	24.5%
Museum shop/retail :- Indirect Expenditure	818	1,945	7,766	5,821	0	5,821	25.0%
Net Income over Expenditure	242	665	9,734	9,069			
145 Museum Function							
1019 Internal Bookings (Council)	0	0	2,040	2,040			0.0%
1103 Other event misc income	0	78	9,000	8,922			0.9%
1104 Function Income	5,337	8,288	9,000	712			92.1%
Museum Function :- Income	5,337	8,366	20,040	11,674			41.7%

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
4000 Staffing Costs	0	0	15,249	15,249		15,249	0.0%
4030 Equipment Purchase	0	1,216	3,000	1,784		1,784	40.5%
Museum Function :- Indirect Expenditure	0	1,216	18,249	17,033	0	17,033	6.7%
Net Income over Expenditure	5,337	7,150	1,791	(5,359)			
<u>199 Capital Projects</u>							
4103 Capital project	0	0	175,000	175,000		175,000	0.0%
4999 General Reserve	0	412,336	0	(412,336)		(412,336)	0.0%
Capital Projects :- Indirect Expenditure	0	412,336	175,000	(237,336)	0	(237,336)	235.6%
Net Expenditure	0	(412,336)	(175,000)	237,336			
<u>300 Planning</u>							
6000 Admin Salaries Recharge	1,098	3,739	3,306	(433)		(433)	113.1%
6005 Admin Overhead Recharge	72	502	873	371		371	57.5%
6007 Grove House Recharge	37	128	438	310		310	29.2%
6008 Grove Lodge Recharges	36	104	87	(17)		(17)	119.5%
Planning :- Indirect Expenditure	1,243	4,473	4,704	231	0	231	95.1%
Net Expenditure	(1,243)	(4,473)	(4,704)	(231)			
<u>400 Central Grounds Maintenance</u>							
4000 Staffing Costs	21,503	65,309	290,112	224,803		224,803	22.5%
4013 Training	0	76	6,663	6,587		6,587	1.1%
4014 P P E / Health & Safety	23	787	3,500	2,713		2,713	22.5%
4015 SLA Somerset	7,380	10,137	28,882	18,745		18,745	35.1%
4025 Vehicle Maintenance	435	3,951	5,000	1,049		1,049	79.0%
4026 Petrol / Diesel	0	1,633	5,000	3,367		3,367	32.7%
4030 Equipment Purchase	364	(71)	7,575	7,646		7,646	(0.9%)
4031 Equipment - Rental	961	2,821	20,469	17,648		17,648	13.8%
4034 Equipment Repairs	0	(1,435)	4,500	5,935		5,935	(31.9%)
4035 Telephone	245	827	2,550	1,723		1,723	32.4%
4044 Insurance	608	(1,720)	5,500	7,220		7,220	(31.3%)
4107 IT Support & Upgrade	821	(2,172)	12,000	14,172		14,172	(18.1%)
4114 Refuse Removal	0	0	500	500		500	0.0%
6020 Allocation to Cost Centres	(32,339)	(80,142)	(98,067)	(17,925)		(17,925)	81.7%
Central Grounds Maintenance :- Indirect Expenditure	0	1	294,184	294,183	0	294,183	0.0%
Net Expenditure	(0)	(1)	(294,184)	(294,183)			

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
403 Allotments							
1100 Miscellaneous Income	0	0	400	400			0.0%
Allotments :- Income	0	0	400	400			0.0%
4105 Utilities - Heat & Light	194	194	0	(194)	(194)		0.0%
4108 Building / Maintenance	81	341	1,300	959	959		26.2%
6000 Admin Salaries Recharge	129	440	390	(50)	(50)		112.8%
6005 Admin Overhead Recharge	8	59	102	43	43		57.8%
6007 Grove House Recharge	4	15	738	723	723		2.0%
6008 Grove Lodge Recharges	4	12	738	726	726		1.6%
6010 Grounds Salaries Recharge	1,368	3,517	4,614	1,097	1,097		76.2%
6015 Grounds Overhead Recharge	689	1,582	1,623	41	41		97.5%
6030 Operational Staffing Recharge	31	95	165	70	70		57.6%
6035 Operational Overhead Recharge	1	2	15	13	13		13.3%
Allotments :- Indirect Expenditure	2,509	6,257	9,685	3,428	0	3,428	64.6%
Net Income over Expenditure	(2,509)	(6,257)	(9,285)	(3,028)			
420 Milton Road Cemetery							
1010 Interments	5,351	10,176	52,000	41,824			19.6%
1011 Memorials	0	985	5,500	4,515			17.9%
1100 Miscellaneous Income	145	363	2,750	2,387			13.2%
Milton Road Cemetery :- Income	5,496	11,524	60,250	48,726			19.1%
4034 Equipment Repairs	0	17	2,000	1,983	1,983		0.8%
4054 Grave Digging	425	850	12,500	11,650	11,650		6.8%
4055 Memorials	0	1,330	7,000	5,670	5,670		19.0%
4102 NNDR	354	1,062	3,543	2,481	2,481		30.0%
4104 Utilities - Water	56	438	750	312	312		58.4%
4105 Utilities - Heat & Light	34	34	180	146	146		18.6%
4109 Alarm system	0	0	500	500	500		0.0%
4110 Cleaning	0	0	2,500	2,500	2,500		0.0%
4111 Window Cleaning	0	0	153	153	153		0.0%
6000 Admin Salaries Recharge	1,437	4,894	4,326	(568)	(568)		113.1%
6005 Admin Overhead Recharge	94	657	1,143	486	486		57.5%
6007 Grove House Recharge	48	168	399	231	231		42.1%
6008 Grove Lodge Recharges	47	136	333	197	197		40.8%
6010 Grounds Salaries Recharge	7,135	18,338	24,066	5,728	5,728		76.2%
6015 Grounds Overhead Recharge	3,596	8,254	8,472	218	218		97.4%
6030 Operational Staffing Recharge	234	719	1,260	541	541		57.1%
6035 Operational Overhead Recharge	6	10	105	95	95		9.5%
Milton Road Cemetery :- Indirect Expenditure	13,466	36,906	69,230	32,324	0	32,324	53.3%
Net Income over Expenditure	(7,970)	(25,382)	(8,980)	16,402			

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
451 Youth Activities							
4057 Youth Council Budget	0	0	500	500		500	0.0%
4142 YMCA SLA	5,263	10,527	67,158	56,631		56,631	15.7%
4219 Youth Grants	0	0	3,000	3,000		3,000	0.0%
6000 Admin Salaries Recharge	287	978	864	(114)		(114)	113.2%
6005 Admin Overhead Recharge	19	132	228	96		96	57.9%
6007 Grove House Recharge	10	34	270	236		236	12.6%
6008 Grove Lodge Recharges	9	27	333	306		306	8.1%
Youth Activities :- Indirect Expenditure	5,588	11,698	72,353	60,655	0	60,655	16.2%
Net Expenditure	(5,588)	(11,698)	(72,353)	(60,655)			
460 Street Furniture							
1112 Dog Bin Emptying	992	2,952	11,105	8,153			26.6%
Street Furniture :- Income	992	2,952	11,105	8,153			26.6%
4105 Utilities - Heat & Light	58	182	1,000	818		818	18.2%
4115 Dogbin purchase	0	0	780	780		780	0.0%
4116 Dogbin Emptying	1,214	4,197	14,000	9,803		9,803	30.0%
4119 Notice Boards	0	0	1,500	1,500		1,500	0.0%
4120 Bus Shelter Cleaning / Graffit	0	132	500	368		368	26.4%
4133 Bus Shelter - Repairs	0	0	1,000	1,000		1,000	0.0%
4157 Prince Wales Clock/welcome sig	11	69	550	481		481	12.6%
6000 Admin Salaries Recharge	836	2,849	2,517	(332)		(332)	113.2%
6005 Admin Overhead Recharge	55	383	666	283		283	57.5%
6007 Grove House Recharge	28	98	255	157		157	38.4%
6008 Grove Lodge Recharges	27	79	294	215		215	26.9%
6010 Grounds Salaries Recharge	2,051	5,272	6,918	1,646		1,646	76.2%
6015 Grounds Overhead Recharge	1,034	2,373	2,436	63		63	97.4%
6030 Operational Staffing Recharge	31	96	168	72		72	57.1%
6035 Operational Overhead Recharge	1	2	15	13		13	13.3%
Street Furniture :- Indirect Expenditure	5,346	15,732	32,599	16,867	0	16,867	48.3%
Net Income over Expenditure	(4,354)	(12,780)	(21,494)	(8,714)			
470 Parks & Play Areas							
1076 Water Play Area Kiosk Income	1,641	1,776	7,000	5,224			25.4%
1077 Water Park Admissions	8,221	18,212	30,000	11,788			60.7%
Parks & Play Areas :- Income	9,862	19,988	37,000	17,012			54.0%
4039 Advertising & Marketing	0	0	250	250		250	0.0%
4102 NNDR	0	0	449	449		449	0.0%

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
4104 Utilities - Water	0	335	4,000	3,665		3,665	8.4%
4105 Utilities - Heat & Light	854	1,721	6,500	4,779		4,779	26.5%
4109 Alarm system	307	307	0	(307)		(307)	0.0%
4138 Water Play Area Rent	888	2,663	10,242	7,579		7,579	26.0%
4140 Recreation Grounds	0	78,060	81,338	3,278		3,278	96.0%
4300 Parks&Play Area EMRRP Holding	0	0	147,943	147,943		147,943	0.0%
4301 Ashcombe Park Lower	0	67	67	0		0	99.7%
4302 Ashcombe Park Upper	0	67	67	0		0	99.7%
4303 Broadway Play	0	67	67	0		0	99.7%
4304 Broadway Skate Park	0	67	67	0		0	99.7%
4305 Byron Rec	0	67	67	0		0	99.7%
4306 Castle Batch Lower	0	67	67	0		0	99.7%
4307 Canberra Road	0	67	67	0		0	99.7%
4308 Clarence Park	0	67	67	0		0	99.7%
4309 Conniston Green	0	67	67	0		0	99.7%
4310 Ellenborough Park East	0	67	67	0		0	99.7%
4311 Grove Park	0	67	67	0		0	99.7%
4312 Hutton Moor Skate Park	0	67	67	0		0	99.7%
4313 Jubilee Park	0	67	67	0		0	99.7%
4314 Locking Castle (Maltlands)	0	73	73	(0)		(0)	100.6%
4315 Lynch Farm	0	67	67	0		0	99.7%
4316 Millennium Green	0	67	67	0		0	99.7%
4317 Uphill Junior Play Area	0	67	66	(1)		(1)	101.2%
4318 Uphill Toddler Play Area	0	67	67	0		0	99.7%
4319 Water Adventure Play Park	7,036	10,648	10,647	(1)		(1)	100.0%
4320 Worle Recreation Ground	0	67	66	(1)		(1)	101.2%
4321 Wyvern Close	0	67	66	(1)		(1)	101.2%
4322 Ellenborough Park West	0	67	67	0		0	99.7%
4911 Residents Scheme Pass Set Up	0	0	5,000	5,000		5,000	0.0%
6000 Admin Salaries Recharge	965	3,288	2,907	(381)		(381)	113.1%
6005 Admin Overhead Recharge	63	442	768	326		326	57.6%
6007 Grove House Recharge	32	112	333	221		221	33.6%
6008 Grove Lodge Recharges	31	91	39	(52)		(52)	233.3%
6010 Grounds Salaries Recharge	4,397	11,302	14,832	3,530		3,530	76.2%
6015 Grounds Overhead Recharge	2,216	5,087	5,223	136		136	97.4%
6030 Operational Staffing Recharge	312	958	1,677	719		719	57.1%
6035 Operational Overhead Recharge	8	13	141	128		128	9.2%
Parks & Play Areas :- Indirect Expenditure	17,108	116,436	293,699	177,263	0	177,263	39.6%
Net Income over Expenditure	(7,246)	(96,448)	(256,699)	(160,251)			

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
475 Planned maintenance							
4231 Planned maint holding budget	0	0	92,580	92,580		92,580	0.0%
4232 Allotments PPM	4,470	4,470	4,470	0		0	100.0%
4233 Blakehay PPM	171	229	229	(0)		(0)	100.2%
4234 Museum PPM	3,405	4,347	4,348	1		1	100.0%
4235 Cemetery PPM	720	16,477	16,476	(1)		(1)	100.0%
4237 Grove House PPM	158	988	989	1		1	99.9%
4238 Grove Lodge PPM	0	66	67	1		1	99.1%
4240 Public toilets	660	842	841	(1)		(1)	100.1%
6000 Admin Salaries Recharge	1,098	3,739	3,306	(433)		(433)	113.1%
6005 Admin Overhead Recharge	58	407	708	301		301	57.5%
6007 Grove House Recharge	46	160	39	(121)		(121)	410.3%
6008 Grove Lodge Recharges	45	131	438	307		307	29.9%
6010 Grounds Salaries Recharge	310	797	1,044	247		247	76.3%
6015 Grounds Overhead Recharge	156	358	372	14		14	96.2%
6030 Operational Staffing Recharge	201	617	1,080	463		463	57.1%
6035 Operational Overhead Recharge	5	8	90	82		82	8.9%
Planned maintenance :- Indirect Expenditure	11,503	33,636	127,077	93,441	0	93,441	26.5%
Net Expenditure	(11,503)	(33,636)	(127,077)	(93,441)			
480 Tourism & Marketing							
6007 Grove House Recharge	0	0	294	294		294	0.0%
6008 Grove Lodge Recharges	0	0	270	270		270	0.0%
Tourism & Marketing :- Indirect Expenditure	0	0	564	564	0	564	0.0%
Net Expenditure	0	0	(564)	(564)			
481 Tourism Love Weston / Dest Mar							
1040 VIC Advertising Income	400	3,430	20,000	16,570			17.1%
Tourism Love Weston / Dest Mar :- Income	400	3,430	20,000	16,570			17.2%
4000 Staffing Costs	2,432	7,297	31,482	24,185		24,185	23.2%
4039 Advertising & Marketing	427	778	25,000	24,222		24,222	3.1%
4041 Fees, Subs and Conferences	0	0	1,100	1,100		1,100	0.0%
4062 Tourism-Love Weston website	1,140	29,038	11,500	(17,538)		(17,538)	252.5%
6000 Admin Salaries Recharge	0	0	2,682	2,682		2,682	0.0%
6005 Admin Overhead Recharge	0	0	873	873		873	0.0%
6007 Grove House Recharge	30	103	0	(103)		(103)	0.0%
6008 Grove Lodge Recharges	29	84	0	(84)		(84)	0.0%
Tourism Love Weston / Dest Mar :- Indirect Expenditure	4,059	37,300	72,637	35,337	0	35,337	51.4%
Net Income over Expenditure	(3,659)	(33,870)	(52,637)	(18,767)			

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
482 Tourism VIC costs							
1040 VIC Advertising Income	0	0	1,200	1,200			0.0%
1043 VIC Retail/Shop Income	394	394	16,500	16,106			2.4%
1044 VIC Ticket sales	0	0	2,000	2,000			0.0%
Tourism VIC costs :- Income	394	394	19,700	19,306			2.0%
4000 Staffing Costs	11,481	22,633	53,093	30,460		30,460	42.6%
4013 Training	0	76	1,283	1,207		1,207	5.9%
4014 P P E / Health & Safety	44	537	1,000	463		463	53.7%
4031 Equipment - Rental	214	240	1,956	1,716		1,716	12.3%
4034 Equipment Repairs	0	0	1,000	1,000		1,000	0.0%
4035 Telephone	98	365	335	(30)		(30)	108.8%
4036 Stationery	0	19	500	481		481	3.8%
4039 Advertising & Marketing	260	260	1,000	740		740	26.0%
4062 Tourism-Love Weston website	(205)	0	0	0		0	0.0%
4119 Notice Boards	0	0	1,700	1,700		1,700	0.0%
4136 Credit Card Chgs	0	71	911	840		840	7.8%
4209 TIC -equipment purchase	2,333	2,773	4,000	1,227		1,227	69.3%
4225 VIC Stock	0	118	7,000	6,882		6,882	1.7%
6000 Admin Salaries Recharge	891	3,034	0	(3,034)		(3,034)	0.0%
6005 Admin Overhead Recharge	72	502	0	(502)		(502)	0.0%
6030 Operational Staffing Recharge	1,874	5,753	10,062	4,309		4,309	57.2%
6035 Operational Overhead Recharge	47	78	843	765		765	9.3%
Tourism VIC costs :- Indirect Expenditure	17,108	36,458	84,683	48,225	0	48,225	43.1%
Net Income over Expenditure	(16,714)	(36,064)	(64,983)	(28,919)			
485 PublicToilets							
1080 Toilet income	(210)	191	0	(191)			0.0%
PublicToilets :- Income	(210)	191	0	(191)			
4044 Insurance	242	1,936	4,200	2,264		2,264	46.1%
4102 NNDR	232	(7,773)	0	7,773		7,773	0.0%
4104 Utilities - Water	419	719	1,300	581		581	55.3%
4105 Utilities - Heat & Light	186	937	4,500	3,563		3,563	20.8%
4110 Cleaning	0	6,000	40,000	34,000		34,000	15.0%
4135 Community Investment	0	0	24,500	24,500		24,500	0.0%
6000 Admin Salaries Recharge	1,098	3,739	3,306	(433)		(433)	113.1%
6005 Admin Overhead Recharge	72	502	873	371		371	57.5%
6007 Grove House Recharge	36	126	423	297		297	29.8%
6008 Grove Lodge Recharges	35	103	423	320		320	24.3%
6010 Grounds Salaries Recharge	196	502	660	158		158	76.1%

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
6015 Grounds Overhead Recharge	99	227	231	4		4	98.3%
6030 Operational Staffing Recharge	78	240	420	180		180	57.1%
6035 Operational Overhead Recharge	2	3	36	33		33	8.3%
PublicToilets :- Indirect Expenditure	2,695	7,261	80,872	73,611	0	73,611	9.0%
Net Income over Expenditure	(2,906)	(7,070)	(80,872)	(73,802)			
Grand Totals:- Income	68,708	1,466,638	599,461	(867,177)			244.7%
Expenditure	223,846	1,083,712	3,230,840	2,147,128	0	2,147,128	33.5%
Net Income over Expenditure	(155,138)	382,925	(2,631,379)	(3,014,304)			
Movement to/(from) Gen Reserve	(155,138)	382,925					

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<u>102 Central Administration</u>							
1020 Kickstarter Grant Income	1,044	2,927	0	(2,927)			0.0%
Central Administration :- Income	1,044	2,927	0	(2,927)			
4000 Staffing Costs	28,719	57,465	346,042	288,577	288,577		16.6%
4006 Moorepay/IT payroll HR softwar	0	0	5,635	5,635	5,635		0.0%
4007 Personnel Consultants	2,765	2,765	4,142	1,377	1,377		66.8%
4008 CRB Checks/staff services	290	290	1,500	1,210	1,210		19.3%
4009 Health & Safety Consultant	2,765	2,765	3,500	735	735		79.0%
4012 Travel & Subsistence Expenses	27	27	500	473	473		5.4%
4013 Training	0	826	7,622	6,796	6,796		10.8%
4019 Website Costs-TC	0	0	500	500	500		0.0%
4030 Equipment Purchase	0	0	1,000	1,000	1,000		0.0%
4031 Equipment - Rental	656	1,467	8,000	6,533	6,533		18.3%
4034 Equipment Repairs	0	0	500	500	500		0.0%
4035 Telephone	435	624	4,088	3,464	3,464		15.3%
4036 Stationery	98	446	1,750	1,304	1,304		25.5%
4038 Recruitment / Advertising	1,461	3,996	3,000	(996)	(996)		133.2%
4040 Audit & Accountancy	0	460	6,000	5,540	5,540		7.7%
4041 Fees, Subs and Conferences	772	286	3,300	3,014	3,014		8.7%
4042 Postages	336	697	6,200	5,503	5,503		11.2%
4043 Ink Cartridges/printing	0	256	1,600	1,344	1,344		16.0%
4044 Insurance	1,069	2,295	6,000	3,705	3,705		38.2%
4049 Legal fees	3,016	2,850	5,000	2,150	2,150		57.0%
4107 IT Support & Upgrade	4,131	5,363	20,000	14,637	14,637		26.8%
4136 Credit Card Chgs	36	71	150	79	79		47.2%
4151 Catering	288	380	1,500	1,120	1,120		25.3%
6020 Allocation to Cost Centres	(45,820)	(80,403)	(72,922)	7,481	7,481		110.3%
Central Administration :- Indirect Expenditure	1,044	2,927	364,607	361,680	0	361,680	0.8%
Net Income over Expenditure	0	(0)	(364,607)	(364,607)			
<u>103 Grove House</u>							
4102 NNDR	536	1,076	1,609	533	533		66.9%
4104 Utilities - Water	0	0	50	50	50		0.0%
4105 Utilities - Heat & Light	292	627	600	(27)	(27)		104.4%
4109 Alarm system	45	(159)	500	659	659		(31.8%)
4110 Cleaning	793	806	1,178	372	372		68.4%
4111 Window Cleaning	10	30	0	(30)	(30)		0.0%
4114 Refuse Removal	0	7	740	733	733		1.0%
6020 Allocation to Cost Centres	(1,675)	(2,386)	(5,830)	(3,444)	(3,444)		40.9%
Grove House :- Indirect Expenditure	1	0	(1,153)	(1,153)	0	(1,153)	0.0%
Net Expenditure	(1)	(0)	1,153	1,153			

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
104 Grove Lodge							
4030 Equipment Purchase	85	619	0	(619)		(619)	0.0%
4102 NNDR	225	450	674	224		224	66.8%
4104 Utilities - Water	0	(426)	113	539		539	(376.6%)
4105 Utilities - Heat & Light	(71)	186	500	314		314	37.3%
4109 Alarm system	24	21	500	479		479	4.1%
4110 Cleaning	467	480	777	297		297	61.7%
4111 Window Cleaning	10	30	0	(30)		(30)	0.0%
4132 Rent	417	417	1,250	833		833	33.3%
6020 Allocation to Cost Centres	(1,158)	(1,777)	(5,830)	(4,053)		(4,053)	30.5%
Grove Lodge :- Indirect Expenditure	(0)	(0)	(2,016)	(2,016)	0	(2,016)	0.0%
Net Expenditure	0	0	2,016	2,016			
105 Community Services							
4158 Weston in Bloom	1,267	1,974	16,000	14,026		14,026	12.3%
4200 Small grants to Voluntary Orgs	950	950	12,500	11,550		11,550	7.6%
4204 VANS	0	0	3,000	3,000		3,000	0.0%
4208 Christmas Lights - SLA	0	0	36,000	36,000		36,000	0.0%
4210 Weston Town Centre Co SLA	0	17,460	18,158	698		698	96.2%
4212 CCTV (NSC)	0	0	86,595	86,595		86,595	0.0%
4215 Uphill Church lights	0	0	350	350		350	0.0%
4218 Flower Beds	0	0	6,500	6,500		6,500	0.0%
4221 Citizens Advice Bureau	0	0	25,000	25,000		25,000	0.0%
4223 Community Events	(700)	(700)	6,000	6,700		6,700	(11.7%)
4228 Blue Plaques	0	0	1,500	1,500		1,500	0.0%
4229 Armed Forces Celebrations	3,745	4,045	9,500	5,456		5,456	42.6%
4250 Community Events Grants	2,000	2,000	60,000	58,000		58,000	3.3%
4252 Crime & Disorder	0	17	0	(17)		(17)	0.0%
4864 Homeless Support Fund	0	0	50,000	50,000		50,000	0.0%
6000 Admin Salaries Recharge	2,427	5,842	4,874	(968)		(968)	119.9%
6005 Admin Overhead Recharge	1,445	952	1,288	336		336	73.9%
6007 Grove House Recharge	142	202	514	312		312	39.3%
6008 Grove Lodge Recharges	98	150	514	364		364	29.2%
6010 Grounds Salaries Recharge	3,818	5,987	8,574	2,587		2,587	69.8%
6015 Grounds Overhead Recharge	1,599	2,489	3,018	529		529	82.5%
6030 Operational Staffing Recharge	780	1,616	2,796	1,180		1,180	57.8%
6035 Operational Overhead Recharge	13	13	236	223		223	5.5%
Community Services :- Indirect Expenditure	17,584	42,997	352,917	309,920	0	309,920	12.2%
Net Expenditure	(17,584)	(42,997)	(352,917)	(309,920)			

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
107 Civic Support							
4000 Staffing Costs	2,634	4,827	22,900	18,073		18,073	21.1%
4036 Stationery	54	54	200	146		146	26.9%
4044 Insurance	0	0	200	200		200	0.0%
4050 Printing	320	545	1,405	860		860	38.8%
4150 Chauffeur/travel costs	377	706	5,550	4,844		4,844	12.7%
4151 Catering	2,292	2,235	10,250	8,015		8,015	21.8%
4152 Civic Miscellaneous	887	887	3,994	3,107		3,107	22.2%
4153 Chairman's Allowance	0	0	4,496	4,496		4,496	0.0%
4154 Clvic Regalia	885	83	2,400	2,318		2,318	3.4%
4162 Queens Jubilee Event	558	558	3,500	2,942		2,942	15.9%
6000 Admin Salaries Recharge	4,124	9,928	8,282	(1,646)		(1,646)	119.9%
6005 Admin Overhead Recharge	2,456	1,618	2,190	572		572	73.9%
6007 Grove House Recharge	241	343	1,680	1,337		1,337	20.4%
6008 Grove Lodge Recharges	166	255	1,680	1,425		1,425	15.2%
6010 Grounds Salaries Recharge	980	1,536	2,200	664		664	69.8%
6015 Grounds Overhead Recharge	410	638	774	136		136	82.4%
6030 Operational Staffing Recharge	78	162	280	118		118	57.9%
6035 Operational Overhead Recharge	1	1	24	23		23	4.2%
Civic Support :- Indirect Expenditure	16,463	24,375	72,005	47,630	0	47,630	33.9%
Net Expenditure	(16,463)	(24,375)	(72,005)	(47,630)			
108 Democratic Representation							
4013 Training	0	1,420	1,525	105		105	93.1%
4018 Election Costs	0	0	15,000	15,000		15,000	0.0%
4024 Internal Meeting Provision	0	0	7,000	7,000		7,000	0.0%
4107 IT Support & Upgrade	0	0	2,858	2,858		2,858	0.0%
6000 Admin Salaries Recharge	8,277	19,926	16,622	(3,304)		(3,304)	119.9%
6005 Admin Overhead Recharge	4,929	3,247	4,394	1,147		1,147	73.9%
6007 Grove House Recharge	483	688	260	(428)		(428)	264.6%
6008 Grove Lodge Recharges	334	512	260	(252)		(252)	196.9%
6030 Operational Staffing Recharge	32	66	112	46		46	58.9%
6035 Operational Overhead Recharge	1	1	10	9		9	10.0%
Democratic Representation :- Indirect Expenditure	14,056	25,860	48,041	22,181	0	22,181	53.8%
Net Expenditure	(14,056)	(25,860)	(48,041)	(22,181)			
110 Other Costs & Income							
1176 Precept	0	1,315,693	0	(1,315,693)			0.0%
1190 Bank Interest	319	573	2,500	1,927			22.9%

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
1191 CIL Received	21,641	21,641	0	(21,641)			0.0%
1616 General Reserve Movement	0	0	200,000	200,000			0.0%
Other Costs & Income :- Income	21,960	1,337,907	202,500	(1,135,407)			660.7%
4051 Bank Charges	340	589	22,800	22,211		22,211	2.6%
4060 PWLB Interest repaid-Blakehay	0	2,385	4,611	2,226		2,226	51.7%
4061 PWLB Capital repaid-Blakehay	0	6,000	12,000	6,000		6,000	50.0%
4068 PWLB Interest repaid-Water Pk	0	4,558	3,203	(1,355)		(1,355)	142.3%
4069 PWLB Capital repaid-Water Pk	0	5,622	17,155	11,533		11,533	32.8%
4997 PWLB HQ Waterloo Street	0	0	13,791	13,791		13,791	0.0%
4999 General Reserve	0	0	50,000	50,000		50,000	0.0%
Other Costs & Income :- Indirect Expenditure	340	19,153	123,560	104,407	0	104,407	15.5%
Net Income over Expenditure	21,620	1,318,754	78,940	(1,239,814)			
<u>111 Strategic Planning/Projects</u>							
4049 Legal fees	49	(49)	25,000	25,049		25,049	(0.2%)
4213 Development budget	34	137	1,000	863		863	13.7%
6000 Admin Salaries Recharge	2,533	6,097	5,086	(1,011)		(1,011)	119.9%
6005 Admin Overhead Recharge	1,508	993	1,344	351		351	73.9%
6007 Grove House Recharge	148	211	58	(153)		(153)	363.8%
6008 Grove Lodge Recharges	102	157	170	13		13	92.4%
6030 Operational Staffing Recharge	78	162	280	118		118	57.9%
6035 Operational Overhead Recharge	1	1	24	23		23	4.2%
Strategic Planning/Projects :- Indirect Expenditure	4,453	7,710	32,962	25,252	0	25,252	23.4%
Net Expenditure	(4,453)	(7,710)	(32,962)	(25,252)			
<u>112 Environmental</u>							
4076 Environmental / Climate	0	0	100,000	100,000		100,000	0.0%
6000 Admin Salaries Recharge	652	1,570	1,306	(264)		(264)	120.2%
6005 Admin Overhead Recharge	388	256	350	94		94	73.1%
6007 Grove House Recharge	38	54	132	78		78	40.9%
6008 Grove Lodge Recharges	25	38	132	94		94	28.8%
6030 Operational Staffing Recharge	157	324	558	234		234	58.1%
6035 Operational Overhead Recharge	3	3	48	45		45	6.3%
Environmental :- Indirect Expenditure	1,263	2,245	102,526	100,281	0	100,281	2.2%
Net Expenditure	(1,263)	(2,245)	(102,526)	(100,281)			

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
113 Operational Services							
4000 Staffing Costs	6,164	12,768	132,476	119,708		119,708	9.6%
4012 Travel & Subsistence Expenses	91	91	500	409		409	18.2%
4013 Training	0	0	3,123	3,123		3,123	0.0%
4014 P P E / Health & Safety	0	0	1,000	1,000		1,000	0.0%
4030 Equipment Purchase	13	13	200	187		187	6.5%
4041 Fees, Subs and Conferences	0	0	400	400		400	0.0%
4107 IT Support & Upgrade	0	0	4,682	4,682		4,682	0.0%
4151 Catering	0	0	500	500		500	0.0%
4253 Volunteer Events	0	0	750	750		750	0.0%
6020 Allocation to Cost Centres	(6,268)	(12,872)	(23,940)	(11,068)		(11,068)	53.8%
Operational Services :- Indirect Expenditure	(0)	(0)	119,691	119,691	0	119,691	0.0%
Net Expenditure	0	0	(119,691)	(119,691)			
115 HQ							
4014 P P E / Health & Safety	0	0	4,000	4,000		4,000	0.0%
4030 Equipment Purchase	0	0	10,000	10,000		10,000	0.0%
4102 NNDR	0	0	15,594	15,594		15,594	0.0%
4104 Utilities - Water	0	0	1,000	1,000		1,000	0.0%
4105 Utilities - Heat & Light	0	0	7,500	7,500		7,500	0.0%
4109 Alarm system	0	0	1,320	1,320		1,320	0.0%
4110 Cleaning	0	0	10,000	10,000		10,000	0.0%
4111 Window Cleaning	0	0	200	200		200	0.0%
4114 Refuse Removal	0	0	2,362	2,362		2,362	0.0%
4171 Parking	(9,000)	0	9,500	9,500		9,500	0.0%
HQ :- Indirect Expenditure	(9,000)	0	61,476	61,476	0	61,476	0.0%
Net Expenditure	9,000	0	(61,476)	(61,476)			
120 Blakehay Central Costs							
1100 Miscellaneous Income	0	0	39,238	39,238			0.0%
1105 Blakehay Box office income	8,441	8,238	4,968	(3,270)			165.8%
Blakehay Central Costs :- Income	8,441	8,238	44,206	35,968			18.6%
4000 Staffing Costs	5,001	10,101	57,206	47,105		47,105	17.7%
4013 Training	0	76	2,077	2,001		2,001	3.7%
4014 P P E / Health & Safety	0	0	3,000	3,000		3,000	0.0%
4019 Website Costs-TC	0	0	500	500		500	0.0%
4030 Equipment Purchase	609	(4,456)	7,500	11,956		11,956	(59.4%)
4031 Equipment - Rental	639	639	5,300	4,661		4,661	12.1%

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
4034 Equipment Repairs	0	0	3,500	3,500		3,500	0.0%
4035 Telephone	127	140	1,272	1,132		1,132	11.0%
4036 Stationery	39	39	500	461		461	7.8%
4043 Ink Cartridges/printing	0	19	200	181		181	9.5%
4044 Insurance	242	1,694	3,055	1,361		1,361	55.5%
4102 NNDR	314	629	3,493	2,864		2,864	18.0%
4104 Utilities - Water	0	88	924	836		836	9.5%
4105 Utilities - Heat & Light	2,588	6,178	7,500	1,323		1,323	82.4%
4107 IT Support & Upgrade	900	900	2,004	1,104		1,104	44.9%
4109 Alarm system	0	0	1,000	1,000		1,000	0.0%
4110 Cleaning	1,506	2,123	17,801	15,678		15,678	11.9%
4111 Window Cleaning	75	150	300	150		150	50.0%
4114 Refuse Removal	13	64	2,284	2,220		2,220	2.8%
4131 Licenses	24	79	1,191	1,112		1,112	6.6%
4136 Credit Card Chgs	36	71	130	59		59	54.5%
6000 Admin Salaries Recharge	1,565	3,768	3,144	(624)		(624)	119.8%
6005 Admin Overhead Recharge	932	614	832	218		218	73.8%
6007 Grove House Recharge	75	107	838	731		731	12.8%
6008 Grove Lodge Recharges	52	80	838	758		758	9.5%
6010 Grounds Salaries Recharge	474	743	1,064	321		321	69.8%
6015 Grounds Overhead Recharge	198	308	374	66		66	82.4%
6030 Operational Staffing Recharge	875	1,813	3,136	1,323		1,323	57.8%
6035 Operational Overhead Recharge	15	15	264	249		249	5.7%
Blakehay Central Costs :- Indirect Expenditure	16,299	25,982	131,227	105,245	0	105,245	19.8%
Net Income over Expenditure	(7,858)	(17,743)	(87,021)	(69,278)			
<u>121 Blakehay -Auditorium</u>							
1013 BH annual membership	0	0	100	100			0.0%
1090 Bookings	1,460	3,086	11,000	7,914			28.1%
Blakehay -Auditorium :- Income	1,460	3,086	11,100	8,014			27.8%
4000 Staffing Costs	2,137	5,171	39,520	34,349		34,349	13.1%
4039 Advertising & Marketing	0	0	3,650	3,650		3,650	0.0%
4224 Blakehay Performing Rights	0	0	522	522		522	0.0%
Blakehay -Auditorium :- Indirect Expenditure	2,137	5,171	43,692	38,521	0	38,521	11.8%
Net Income over Expenditure	(677)	(2,085)	(32,592)	(30,507)			
<u>122 Blakehay - Upper Studio</u>							
1014 BH evening classes income	100	125	1,050	925			11.9%

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
1015 Internal Bookings (Council)	0	0	3,660	3,660			0.0%
1090 Bookings	982	1,672	10,125	8,453			16.5%
Blakehay - Upper Studio :- Income	1,082	1,797	14,835	13,038			12.1%
4141 BH evening classes expenditure	0	63	1,050	988		988	6.0%
Blakehay - Upper Studio :- Indirect Expenditure	0	63	1,050	988	0	988	6.0%
Net Income over Expenditure	1,082	1,735	13,785	12,051			
<u>123 Blakehay Bar</u>							
1193 Blakehay Bar Events Hire	0	0	2,025	2,025			0.0%
1194 Blakehay Bar Income	1,733	2,394	17,500	15,106			13.7%
Blakehay Bar :- Income	1,733	2,394	19,525	17,131			12.3%
4000 Staffing Costs	851	2,420	18,604	16,184		16,184	13.0%
4031 Equipment - Rental	44	88	2,432	2,344		2,344	3.6%
4405 Blakehay Bar Expenditure	570	805	8,000	7,195		7,195	10.1%
Blakehay Bar :- Indirect Expenditure	1,465	3,313	29,036	25,723	0	25,723	11.4%
Net Income over Expenditure	268	(920)	(9,511)	(8,591)			
<u>124 Blakehay Box Office</u>							
4405 Blakehay Bar Expenditure	615	615	0	(615)		(615)	0.0%
Blakehay Box Office :- Indirect Expenditure	615	615	0	(615)	0	(615)	
Net Expenditure	(615)	(615)	0	615			
<u>125 Blakehay -Live Shows</u>							
1106 Blakehay events income	3,127	4,561	48,000	43,439			9.5%
Blakehay -Live Shows :- Income	3,127	4,561	48,000	43,439			9.5%
4016 Show costs	0	0	24,000	24,000		24,000	0.0%
4039 Advertising & Marketing	0	0	7,300	7,300		7,300	0.0%
Blakehay -Live Shows :- Indirect Expenditure	0	0	31,300	31,300	0	31,300	0.0%
Net Income over Expenditure	3,127	4,561	16,700	12,139			
<u>140 Museum Central Costs</u>							
1100 Miscellaneous Income	504	573	5,000	4,427			11.5%
Museum Central Costs :- Income	504	573	5,000	4,427			11.5%
4000 Staffing Costs	6,464	13,755	92,287	78,532		78,532	14.9%
4013 Training	0	76	3,262	3,186		3,186	2.3%

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
4014 P P E / Health & Safety	20	20	500	480		480	4.0%
4019 Website Costs-TC	0	0	600	600		600	0.0%
4030 Equipment Purchase	521	593	1,500	907		907	39.5%
4031 Equipment - Rental	183	357	1,616	1,259		1,259	22.1%
4034 Equipment Repairs	0	0	1,000	1,000		1,000	0.0%
4035 Telephone	277	445	3,042	2,597		2,597	14.6%
4036 Stationery	62	62	500	438		438	12.3%
4039 Advertising & Marketing	186	(256)	6,500	6,756		6,756	(3.9%)
4041 Fees, Subs and Conferences	30	(270)	666	936		936	(40.5%)
4044 Insurance	242	1,694	1,200	(494)		(494)	141.2%
4102 NNDR	5,325	10,650	53,248	42,598		42,598	20.0%
4104 Utilities - Water	115	135	750	615		615	18.0%
4105 Utilities - Heat & Light	2,589	3,847	12,000	8,153		8,153	32.1%
4107 IT Support & Upgrade	0	283	4,509	4,226		4,226	6.3%
4109 Alarm system	16	76	1,500	1,424		1,424	5.1%
4110 Cleaning	1,776	1,776	12,000	10,224		10,224	14.8%
4111 Window Cleaning	100	100	600	500		500	16.7%
4114 Refuse Removal	25	495	2,373	1,878		1,878	20.9%
4131 Licenses	25	172	1,600	1,428		1,428	10.8%
4214 Somerset County Council - SLA	0	0	72,260	72,260		72,260	0.0%
6000 Admin Salaries Recharge	1,307	3,146	2,624	(522)		(522)	119.9%
6005 Admin Overhead Recharge	778	512	694	182		182	73.8%
6007 Grove House Recharge	76	108	222	114		114	48.6%
6008 Grove Lodge Recharges	53	81	266	185		185	30.5%
6010 Grounds Salaries Recharge	784	1,229	1,760	531		531	69.8%
6015 Grounds Overhead Recharge	328	511	620	109		109	82.4%
6030 Operational Staffing Recharge	1,404	2,908	5,030	2,122		2,122	57.8%
6035 Operational Overhead Recharge	24	24	424	400		400	5.7%
Museum Central Costs :- Indirect Expenditure	22,710	42,530	285,153	242,623	0	242,623	14.9%

Net Income over Expenditure (22,206) (41,957) (280,153) (238,196)

141 Museum Learning and Events

1006 Learning Income	941	2,219	4,500	2,281			49.3%
1008 Museum handling box hire	70	210	1,800	1,590			11.7%
1103 Other event misc income	78	78	0	(78)			0.0%
Museum Learning and Events :- Income	1,089	2,507	6,300	3,793			39.8%
4000 Staffing Costs	2,886	5,658	30,704	25,046		25,046	18.4%
4020 Learning/Event education equip	36	69	1,000	931		931	6.9%
4058 Learning/Events Museum events	100	100	1,750	1,650		1,650	5.7%
Museum Learning and Events :- Indirect Expenditure	3,022	5,828	33,454	27,626	0	27,626	17.4%

Net Income over Expenditure (1,933) (3,321) (27,154) (23,833)

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
142 Museum Cafe							
1004 Cafe Sales	4,362	7,753	62,000	54,247			12.5%
1006 Learning Income	63	63	0	(63)			0.0%
Museum Cafe :- Income	4,425	7,815	62,000	54,185			12.6%
4000 Staffing Costs	3,311	7,159	39,884	32,725		32,725	17.9%
4014 P P E / Health & Safety	0	0	1,500	1,500		1,500	0.0%
4017 Museum cafe equip rental	0	0	1,980	1,980		1,980	0.0%
4030 Equipment Purchase	483	483	2,000	1,517		1,517	24.1%
4031 Equipment - Rental	26	26	0	(26)		(26)	0.0%
4110 Cleaning	0	0	845	845		845	0.0%
4114 Refuse Removal	0	0	2,462	2,462		2,462	0.0%
4405 Blakehay Bar Expenditure	115	115	0	(115)		(115)	0.0%
4406 Bar Stock	759	839	2,500	1,661		1,661	33.5%
4407 Museum cafe stock	1,536	2,266	15,000	12,734		12,734	15.1%
Museum Cafe :- Indirect Expenditure	6,229	10,888	66,171	55,283	0	55,283	16.5%
Net Income over Expenditure	(1,805)	(3,072)	(4,171)	(1,099)			
143 Museum shop/retail							
1005 Museum Shop Sales	831	1,550	13,500	11,951			11.5%
1009 Museum sale or return comm	0	0	4,000	4,000			0.0%
Museum shop/retail :- Income	831	1,550	17,500	15,951			8.9%
4031 Equipment - Rental	26	26	156	130		130	16.6%
4136 Credit Card Chgs	36	71	110	39		39	64.4%
4408 Museum shop stock	361	1,030	7,500	6,470		6,470	13.7%
Museum shop/retail :- Indirect Expenditure	423	1,127	7,766	6,639	0	6,639	14.5%
Net Income over Expenditure	407	422	9,734	9,312			
145 Museum Function							
1019 Internal Bookings (Council)	0	0	2,040	2,040			0.0%
1103 Other event misc income	0	78	9,000	8,922			0.9%
1104 Function Income	721	2,952	9,000	6,048			32.8%
Museum Function :- Income	721	3,030	20,040	17,010			15.1%
4000 Staffing Costs	0	0	15,249	15,249		15,249	0.0%
4030 Equipment Purchase	1,216	1,216	3,000	1,784		1,784	40.5%
Museum Function :- Indirect Expenditure	1,216	1,216	18,249	17,033	0	17,033	6.7%
Net Income over Expenditure	(495)	1,814	1,791	(23)			

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
199 Capital Projects							
4103 Capital project	0	0	175,000	175,000		175,000	0.0%
4999 General Reserve	0	412,336	0	(412,336)		(412,336)	0.0%
Capital Projects :- Indirect Expenditure	0	412,336	175,000	(237,336)	0	(237,336)	235.6%
Net Expenditure	0	(412,336)	(175,000)	237,336			
300 Planning							
6000 Admin Salaries Recharge	1,097	2,641	2,204	(437)		(437)	119.8%
6005 Admin Overhead Recharge	653	430	582	152		152	73.9%
6007 Grove House Recharge	64	91	292	201		201	31.2%
6008 Grove Lodge Recharges	44	68	58	(10)		(10)	117.2%
Planning :- Indirect Expenditure	1,858	3,230	3,136	(94)	0	(94)	103.0%
Net Expenditure	(1,858)	(3,230)	(3,136)	94			
400 Central Grounds Maintenance							
4000 Staffing Costs	21,533	43,806	290,112	246,306		246,306	15.1%
4013 Training	0	76	6,663	6,587		6,587	1.1%
4014 P P E / Health & Safety	255	764	3,500	2,736		2,736	21.8%
4015 SLA Somerset	2,757	2,757	28,882	26,125		26,125	9.5%
4025 Vehicle Maintenance	2,849	3,516	5,000	1,484		1,484	70.3%
4026 Petrol / Diesel	521	1,633	5,000	3,367		3,367	32.7%
4030 Equipment Purchase	(279)	(434)	7,575	8,009		8,009	(5.7%)
4031 Equipment - Rental	1,241	1,859	20,469	18,610		18,610	9.1%
4034 Equipment Repairs	182	(1,435)	4,500	5,935		5,935	(31.9%)
4035 Telephone	275	582	2,550	1,968		1,968	22.8%
4044 Insurance	608	(2,328)	5,500	7,828		7,828	(42.3%)
4107 IT Support & Upgrade	610	(2,993)	12,000	14,993		14,993	(24.9%)
4114 Refuse Removal	0	0	500	500		500	0.0%
6020 Allocation to Cost Centres	(30,550)	(47,803)	(65,378)	(17,575)		(17,575)	73.1%
Central Grounds Maintenance :- Indirect Expenditure	1	1	326,873	326,872	0	326,872	0.0%
Net Expenditure	(1)	(1)	(326,873)	(326,872)			
403 Allotments							
1100 Miscellaneous Income	0	0	400	400			0.0%
Allotments :- Income	0	0	400	400			0.0%
4108 Building / Maintenance	176	261	1,300	1,040		1,040	20.0%

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
6000 Admin Salaries Recharge	129	311	260	(51)		(51)	119.6%
6005 Admin Overhead Recharge	77	51	68	17		17	75.0%
6007 Grove House Recharge	8	11	492	481		481	2.2%
6008 Grove Lodge Recharges	5	8	492	484		484	1.6%
6010 Grounds Salaries Recharge	1,370	2,149	3,076	927		927	69.9%
6015 Grounds Overhead Recharge	574	893	1,082	189		189	82.5%
6030 Operational Staffing Recharge	31	64	110	46		46	58.2%
6035 Operational Overhead Recharge	1	1	10	9		9	10.0%
Allotments :- Indirect Expenditure	2,371	3,749	6,890	3,142	0	3,142	54.4%
Net Income over Expenditure	(2,371)	(3,749)	(6,490)	(2,742)			
<u>420 Milton Road Cemetery</u>							
1010 Interments	2,296	4,825	52,000	47,175			9.3%
1011 Memorials	263	985	5,500	4,515			17.9%
1100 Miscellaneous Income	212	218	2,750	2,532			7.9%
Milton Road Cemetery :- Income	2,771	6,028	60,250	54,222			10.0%
4034 Equipment Repairs	0	17	2,000	1,983		1,983	0.8%
4054 Grave Digging	425	425	12,500	12,075		12,075	3.4%
4055 Memorials	1,330	1,330	7,000	5,670		5,670	19.0%
4102 NNDR	354	708	3,543	2,835		2,835	20.0%
4104 Utilities - Water	213	382	750	368		368	50.9%
4105 Utilities - Heat & Light	0	0	180	180		180	0.0%
4109 Alarm system	0	0	500	500		500	0.0%
4110 Cleaning	0	0	2,500	2,500		2,500	0.0%
4111 Window Cleaning	0	0	153	153		153	0.0%
6000 Admin Salaries Recharge	1,436	3,457	2,884	(573)		(573)	119.9%
6005 Admin Overhead Recharge	855	563	762	199		199	73.9%
6007 Grove House Recharge	84	120	266	146		146	45.1%
6008 Grove Lodge Recharges	58	89	222	133		133	40.1%
6010 Grounds Salaries Recharge	7,145	11,203	16,044	4,841		4,841	69.8%
6015 Grounds Overhead Recharge	2,992	4,658	5,648	990		990	82.5%
6030 Operational Staffing Recharge	234	485	840	355		355	57.7%
6035 Operational Overhead Recharge	4	4	70	66		66	5.7%
Milton Road Cemetery :- Indirect Expenditure	15,130	23,440	55,862	32,422	0	32,422	42.0%
Net Income over Expenditure	(12,359)	(17,412)	4,388	21,800			
<u>451 Youth Activities</u>							
4057 Youth Council Budget	0	0	500	500		500	0.0%

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
4142 YMCA SLA	5,263	5,263	67,158	61,895		61,895	7.8%
4219 Youth Grants	0	0	3,000	3,000		3,000	0.0%
6000 Admin Salaries Recharge	287	691	576	(115)		(115)	120.0%
6005 Admin Overhead Recharge	171	113	152	39		39	74.3%
6007 Grove House Recharge	17	24	180	156		156	13.3%
6008 Grove Lodge Recharges	12	18	222	204		204	8.1%
Youth Activities :- Indirect Expenditure	5,750	6,109	71,788	65,679	0	65,679	8.5%
Net Expenditure	(5,750)	(6,109)	(71,788)	(65,679)			
 <u>460 Street Furniture</u>							
1112 Dog Bin Emptying	992	1,960	11,105	9,145			17.6%
Street Furniture :- Income	992	1,960	11,105	9,145			17.6%
4105 Utilities - Heat & Light	63	124	1,000	876		876	12.4%
4115 Dogbin purchase	0	0	780	780		780	0.0%
4116 Dogbin Emptying	1,332	2,983	14,000	11,017		11,017	21.3%
4119 Notice Boards	0	0	1,500	1,500		1,500	0.0%
4120 Bus Shelter Cleaning / Graffit	0	132	500	368		368	26.4%
4133 Bus Shelter - Repairs	0	0	1,000	1,000		1,000	0.0%
4157 Prince Wales Clock/welcome sig	0	58	550	492		492	10.5%
6000 Admin Salaries Recharge	836	2,013	1,678	(335)		(335)	120.0%
6005 Admin Overhead Recharge	498	328	444	116		116	73.9%
6007 Grove House Recharge	49	70	170	100		100	41.2%
6008 Grove Lodge Recharges	34	52	196	144		144	26.5%
6010 Grounds Salaries Recharge	2,054	3,221	4,612	1,391		1,391	69.8%
6015 Grounds Overhead Recharge	860	1,339	1,624	285		285	82.5%
6030 Operational Staffing Recharge	31	65	112	47		47	58.0%
6035 Operational Overhead Recharge	1	1	10	9		9	10.0%
Street Furniture :- Indirect Expenditure	5,758	10,386	28,176	17,790	0	17,790	36.9%
Net Income over Expenditure	(4,766)	(8,426)	(17,071)	(8,645)			
 <u>470 Parks & Play Areas</u>							
1076 Water Play Area Kiosk Income	134	134	7,000	6,866			1.9%
1077 Water Park Admissions	4,922	9,991	30,000	20,009			33.3%
Parks & Play Areas :- Income	5,056	10,126	37,000	26,874			27.4%
4039 Advertising & Marketing	0	0	250	250		250	0.0%
4102 NNDR	0	0	449	449		449	0.0%
4104 Utilities - Water	114	335	4,000	3,665		3,665	8.4%
4105 Utilities - Heat & Light	643	867	6,500	5,633		5,633	13.3%

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
4138 Water Play Area Rent	976	1,775	10,242	8,467		8,467	17.3%
4140 Recreation Grounds	78,060	78,060	81,338	3,278		3,278	96.0%
4300 Parks&Play Area EMRRP Holding	0	0	154,979	154,979		154,979	0.0%
4301 Ashcombe Park Lower	67	67	67	0		0	99.7%
4302 Ashcombe Park Upper	67	67	67	0		0	99.7%
4303 Broadway Play	67	67	67	0		0	99.7%
4304 Broadway Skate Park	67	67	67	0		0	99.7%
4305 Byron Rec	67	67	67	0		0	99.7%
4306 Castle Batch Lower	67	67	67	0		0	99.7%
4307 Canberra Road	67	67	67	0		0	99.7%
4308 Clarence Park	67	67	67	0		0	99.7%
4309 Conniston Green	67	67	67	0		0	99.7%
4310 Ellenborough Park East	67	67	67	0		0	99.7%
4311 Grove Park	67	67	67	0		0	99.7%
4312 Hutton Moor Skate Park	67	67	67	0		0	99.7%
4313 Jubilee Park	67	67	67	0		0	99.7%
4314 Locking Castle (Maltlands)	67	73	73	(0)		(0)	100.6%
4315 Lynch Farm	67	67	67	0		0	99.7%
4316 Millennium Green	67	67	67	0		0	99.7%
4317 Uphill Junior Play Area	67	67	66	(1)		(1)	101.2%
4318 Uphill Toddler Play Area	67	67	67	0		0	99.7%
4319 Water Adventure Play Park	1,409	3,612	3,611	(1)		(1)	100.0%
4320 Worle Recreation Ground	67	67	66	(1)		(1)	101.2%
4321 Wyvern Close	67	67	66	(1)		(1)	101.2%
4322 Ellenborough Park West	67	67	67	0		0	99.7%
4911 Residents Scheme Pass Set Up	0	0	5,000	5,000		5,000	0.0%
6000 Admin Salaries Recharge	965	2,323	1,938	(385)		(385)	119.9%
6005 Admin Overhead Recharge	575	379	512	133		133	74.0%
6007 Grove House Recharge	56	80	222	142		142	36.0%
6008 Grove Lodge Recharges	39	60	26	(34)		(34)	230.8%
6010 Grounds Salaries Recharge	4,403	6,905	9,888	2,983		2,983	69.8%
6015 Grounds Overhead Recharge	1,844	2,871	3,482	611		611	82.5%
6030 Operational Staffing Recharge	312	646	1,118	472		472	57.8%
6035 Operational Overhead Recharge	5	5	94	89		89	5.3%
Parks & Play Areas :- Indirect Expenditure	90,805	99,327	285,059	185,732	0	185,732	34.8%
Net Income over Expenditure	(85,749)	(89,202)	(248,059)	(158,857)			
<u>475 Planned maintenance</u>							
4231 Planned maint holding budget	0	0	102,164	102,164		102,164	0.0%
4233 Blakehay PPM	0	59	58	(1)		(1)	101.0%

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
4234 Museum PPM	28	942	943	1		1	99.9%
4235 Cemetery PPM	13,424	15,757	15,756	(1)		(1)	100.0%
4237 Grove House PPM	350	830	831	1		1	99.9%
4238 Grove Lodge PPM	235	66	67	1		1	99.1%
4240 Public toilets	182	182	181	(1)		(1)	100.5%
6000 Admin Salaries Recharge	1,097	2,641	2,204	(437)		(437)	119.8%
6005 Admin Overhead Recharge	530	349	472	123		123	73.9%
6007 Grove House Recharge	80	114	26	(88)		(88)	438.5%
6008 Grove Lodge Recharges	56	86	292	206		206	29.5%
6010 Grounds Salaries Recharge	310	487	696	209		209	70.0%
6015 Grounds Overhead Recharge	130	202	248	46		46	81.5%
6030 Operational Staffing Recharge	201	416	720	304		304	57.8%
6035 Operational Overhead Recharge	3	3	60	57		57	5.0%
Planned maintenance :- Indirect Expenditure	16,625	22,134	124,718	102,584	0	102,584	17.7%
Net Expenditure	(16,625)	(22,134)	(124,718)	(102,584)			
<u>480 Tourism & Marketing</u>							
6007 Grove House Recharge	0	0	196	196		196	0.0%
6008 Grove Lodge Recharges	0	0	180	180		180	0.0%
Tourism & Marketing :- Indirect Expenditure	0	0	376	376	0	376	0.0%
Net Expenditure	0	0	(376)	(376)			
<u>481 Tourism Love Weston / Dest Mar</u>							
1040 VIC Advertising Income	700	3,030	20,000	16,970			15.2%
Tourism Love Weston / Dest Mar :- Income	700	3,030	20,000	16,970			15.2%
4000 Staffing Costs	2,432	4,865	31,482	26,617		26,617	15.5%
4039 Advertising & Marketing	117	351	25,000	24,649		24,649	1.4%
4041 Fees, Subs and Conferences	0	0	1,100	1,100		1,100	0.0%
4062 Tourism-Love Weston website	11,060	27,897	11,500	(16,397)		(16,397)	242.6%
6000 Admin Salaries Recharge	0	0	1,788	1,788		1,788	0.0%
6005 Admin Overhead Recharge	0	0	582	582		582	0.0%
6007 Grove House Recharge	51	73	0	(73)		(73)	0.0%
6008 Grove Lodge Recharges	36	55	0	(55)		(55)	0.0%
Tourism Love Weston / Dest Mar :- Indirect Expenditure	13,696	33,241	71,452	38,211	0	38,211	46.5%
Net Income over Expenditure	(12,996)	(30,211)	(51,452)	(21,241)			

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
482 Tourism VIC costs							
1040 VIC Advertising Income	0	0	1,200	1,200			0.0%
1043 VIC Retail/Shop Income	0	0	16,500	16,500			0.0%
1044 VIC Ticket sales	0	0	2,000	2,000			0.0%
Tourism VIC costs :- Income	0	0	19,700	19,700			0.0%
4000 Staffing Costs	5,147	11,152	53,093	41,941		41,941	21.0%
4013 Training	0	76	1,283	1,207		1,207	5.9%
4014 P P E / Health & Safety	0	493	1,000	507		507	49.3%
4031 Equipment - Rental	26	26	1,956	1,930		1,930	1.3%
4034 Equipment Repairs	0	0	1,000	1,000		1,000	0.0%
4035 Telephone	87	267	335	68		68	79.6%
4036 Stationery	0	19	500	481		481	3.8%
4039 Advertising & Marketing	0	0	1,000	1,000		1,000	0.0%
4062 Tourism-Love Weston website	205	205	0	(205)		(205)	0.0%
4119 Notice Boards	0	0	1,700	1,700		1,700	0.0%
4136 Credit Card Chgs	36	71	911	840		840	7.8%
4209 TIC -equipment purchase	100	440	4,000	3,560		3,560	11.0%
4225 VIC Stock	118	118	7,000	6,882		6,882	1.7%
6000 Admin Salaries Recharge	890	2,143	0	(2,143)		(2,143)	0.0%
6005 Admin Overhead Recharge	653	430	0	(430)		(430)	0.0%
6030 Operational Staffing Recharge	1,873	3,879	6,708	2,829		2,829	57.8%
6035 Operational Overhead Recharge	31	31	562	531		531	5.5%
Tourism VIC costs :- Indirect Expenditure	9,167	19,350	81,048	61,698	0	61,698	23.9%
Net Income over Expenditure	(9,167)	(19,350)	(61,348)	(41,998)			
485 PublicToilets							
1080 Toilet income	161	401	0	(401)			0.0%
PublicToilets :- Income	161	401	0	(401)			
4044 Insurance	242	1,694	4,200	2,506		2,506	40.3%
4102 NNDR	232	(8,005)	0	8,005		8,005	0.0%
4104 Utilities - Water	0	300	1,300	1,000		1,000	23.1%
4105 Utilities - Heat & Light	6	750	4,500	3,750		3,750	16.7%
4110 Cleaning	3,000	6,000	40,000	34,000		34,000	15.0%
4135 Community Investment	0	0	24,500	24,500		24,500	0.0%
6000 Admin Salaries Recharge	1,097	2,641	2,204	(437)		(437)	119.8%
6005 Admin Overhead Recharge	653	430	582	152		152	73.9%
6007 Grove House Recharge	63	90	282	192		192	31.9%
6008 Grove Lodge Recharges	44	68	282	214		214	24.1%
6010 Grounds Salaries Recharge	195	306	440	134		134	69.5%

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
6015 Grounds Overhead Recharge	82	128	154	26		26	83.1%
6030 Operational Staffing Recharge	78	162	280	118		118	57.9%
6035 Operational Overhead Recharge	1	1	24	23		23	4.2%
PublicToilets :- Indirect Expenditure	5,693	4,566	78,748	74,182	0	74,182	5.8%
Net Income over Expenditure	(5,531)	(4,164)	(78,748)	(74,584)			
Grand Totals:- Income	56,097	1,397,929	599,461	(798,468)			233.2%
Expenditure	267,172	859,866	3,230,840	2,370,974	0	2,370,974	26.6%
Net Income over Expenditure	(211,075)	538,064	(2,631,379)	(3,169,443)			
Movement to/(from) Gen Reserve	(211,075)	538,064					

Bank Interest Report:

- **for April'22 to March 2023 (2022/2023).**

Interest earned on the investment of **£420,000** into a 90-day Notice Account at a rate of 0.85% with **Santander**;

Year 2022/2023

- To the value of £214.03 on 4th April 2022.
- To the value of £255.45 on 3rd May 2022.
- To the value of £263.97 on 6th June 2022
-

Santander Actual Cash Received 1st April 2022 to 31st March 2023 = £733.45

Interest earned on the investment of **£100,000** in the **CCLA** (Public Sector Deposit Fund);

Year 2022/2023

- To the value of £40.10 on 4th April 2022.
- To the value of £50.83 on 4th May 2022.
- To the value of £72.38 on 6th June 2022.

CCLA Actual Cash Received 1st April 2022 to 31st March 2023 = £163.31

Policy & Finance Committee
Schedule of receipts – Report of the Finance Officer

<u>SCHEDULE OF RECEIPTS</u> <u>FOR:</u>	Current Account (Lloyds) Not including TRO Settlement or Inter a/c trs	Imprest Account (Lloyds) Not including Reimbursement or Cashbook Transfer	Mayor's Charity Fund (Lloyds)	Liquidity Manager Acc (Natwest)	Total Gross Income
	£	£	£	£	£
Apr-22	£ 1,426,062.70	£ -	£ 2,889.59	£ -	£ 1,428,952.29
May-22	£ 61,616.26	£ -	£ 557.20	£ -	£ 62,173.46
Jun-22	£ 42,440.07		£ 50.00	£ -	£ 42,490.07

Outstanding Balances by Month as at 01/06/2022

A/C Code	Customer Name	Balance	Jun 2022	May 2022	Apr 2022	Prior Months	On A/c Pymnts
Ledger No 1, Blakehay Sales Ledger							
ABUNDANCE	ABUNDANCE	252.00	0.00	90.00	90.00	72.00	0.00
ANDREWS	CLAIRE ANDREWS	2,006.40	0.00	2,006.40	0.00	0.00	0.00
CORBETTL	CORBETTL	18.00	0.00	0.00	0.00	18.00	0.00
ELLIOTT	COLIN ELLIOTT	-1,343.22	0.00	0.00	0.00	0.00	-1,343.22
FOXJ	FOXJ	-1,283.18	0.00	0.00	0.00	0.00	-1,283.18
INSPIRE	INSPIRE	378.00	0.00	162.00	216.00	0.00	0.00
NOVANDA	NOVANDA	-788.80	0.00	0.00	0.00	0.00	-788.80
ODYSSEYD	ODYSSEYD	90.00	0.00	90.00	0.00	0.00	0.00
PEDRALTA	PEDRALTA DANCE	90.00	0.00	90.00	0.00	0.00	0.00
PQAWSM	PQAWSM	-868.42	0.00	0.00	0.00	0.00	-868.42
THEATRE	THEATRE	90.00	0.00	72.00	18.00	0.00	0.00
WES003	WESTON COLLEGE -OTHE	540.00	0.00	216.00	324.00	0.00	0.00
Total Sales Ledger No 1		-819.22	0.00	2,726.40	648.00	90.00	-4,283.62
Ledger No 2, Council Sales Ledger							
ALLIANCEB	ALLIANCE DOGBIN	290.40	0.00	290.40	0.00	0.00	0.00
ANGLESEY	ANGLESEY	30.00	0.00	0.00	30.00	0.00	0.00
ARCHAELO	ARCHAELOG	-8.00	0.00	0.00	0.00	0.00	-8.00
BISTRO	BISTROT	840.00	0.00	0.00	840.00	0.00	0.00
CAVACIUTI	CAVACIUTI	3,326.59	0.00	0.00	875.00	2,451.59	0.00
CHURCHILLP	CHURCHILLP	1,718.52	0.00	374.40	912.12	432.00	0.00
ELM001	ELMS	848.00	0.00	848.00	0.00	0.00	0.00
EVANSS	EVANSS	73.00	0.00	73.00	0.00	0.00	0.00
GROVES	GROVES	728.00	0.00	728.00	0.00	0.00	0.00
HOUSER	HOUSER	-62.40	0.00	120.00	0.00	0.00	-182.40
HOWARD	HOWARD	714.00	0.00	0.00	0.00	714.00	0.00
KEWSTOKE	KEWSTOKEDOGBIN	237.60	0.00	237.60	0.00	0.00	0.00
LENNEYJ	LENNEYJ	8.00	0.00	8.00	0.00	0.00	0.00
PIERWSM	PIERWSM	56.85	0.00	0.00	56.85	0.00	0.00
PITMANS	PITMANS	41.00	0.00	0.00	0.00	41.00	0.00
ROYAL	ROYAL	840.00	0.00	840.00	0.00	0.00	0.00
SHOWTIME	SHOWTIME	700.00	0.00	700.00	0.00	0.00	0.00
THEATRE	THEATRE	36.00	0.00	36.00	0.00	0.00	0.00
THEBEACH	THEBEACH	756.00	0.00	0.00	756.00	0.00	0.00
TIMPERTOPST	TIMBERTOPS	600.00	0.00	0.00	600.00	0.00	0.00
WARDS	WARDS	26.00	0.00	26.00	0.00	0.00	0.00
WINSCOMBEW	WINSCOMBES	576.00	0.00	288.00	288.00	0.00	0.00
WSMGOLF	WSMGOLF	-180.00	0.00	0.00	0.00	0.00	-180.00
YOUNG	YOUNG	42.00	0.00	42.00	0.00	0.00	0.00
Total Sales Ledger No 2		12,237.56	0.00	4,611.40	4,357.97	3,638.59	-370.40
Ledger No 4, Museum Sales Ledger							
1625INDEP	1625INDEPENDENT	40.60	0.00	0.00	20.25	20.35	0.00
BARBERM	BARBERM	120.00	0.00	0.00	0.00	120.00	0.00
BOOST	BOOST	175.00	0.00	175.00	0.00	0.00	0.00
CASTLE	CASTLE	70.00	0.00	35.00	0.00	35.00	0.00
Sub Total C/Fwd		11,823.94	0.00	7,547.80	5,026.22	3,903.94	-4,654.02

Outstanding Balances by Month as at 01/06/2022

A/C Code	Customer Name	Balance	Jun 2022	May 2022	Apr 2022	Prior Months	On A/c Pymnts
	Sub Total B/Fwd	11,823.94	0.00	7,547.80	5,026.22	3,903.94	-4,654.02
Ledger No 4, Museum Sales Ledger (Continued)							
CIVIC	CIVIC	108.00	0.00	108.00	0.00	0.00	0.00
CREATIVESH	CREATIVESH	48.00	0.00	0.00	48.00	0.00	0.00
EDMONDSN	EDMONDSN	528.60	0.00	0.00	0.00	528.60	0.00
FRIENDSMUS	FRIENDSMUS	60.00	0.00	60.00	0.00	0.00	0.00
HERONSMO	HERONSMOOR	35.00	0.00	35.00	0.00	0.00	0.00
JONESR	JONESR	-1,297.00	0.00	0.00	0.00	360.00	-1,657.00
MULTI	MULTI	714.00	0.00	96.00	192.00	426.00	0.00
NSCDEV	NSCDEV	75.00	0.00	75.00	0.00	0.00	0.00
ORCHARDT	ORCHARDT	120.00	0.00	60.00	60.00	0.00	0.00
PUBLIC	PUBLIC HEALTH TEAM	175.00	0.00	0.00	175.00	0.00	0.00
QUICKC	QUICKC	-700.00	0.00	0.00	0.00	0.00	-700.00
ROCKWELL	ROCKWELL	140.00	0.00	140.00	0.00	0.00	0.00
SEVERN	SEVERN BEACH	35.00	0.00	0.00	0.00	35.00	0.00
STANNES	STANNES	90.00	0.00	90.00	0.00	0.00	0.00
STJOHN	STJOHN	90.00	0.00	90.00	0.00	0.00	0.00
THEDOWNS	THE DOWNS	90.00	0.00	90.00	0.00	0.00	0.00
TRAINMAST	TRAINMASTER	240.00	0.00	99.00	141.00	0.00	0.00
WINDWHISTL	WINDWHISTLE	35.00	0.00	0.00	35.00	0.00	0.00
WRAXHALL	WRAXHALL	70.00	0.00	0.00	0.00	70.00	0.00
	Total Sales Ledger No 4	1,062.20	0.00	1,153.00	671.25	1,594.95	-2,357.00
	TOTAL SALES LEDGER BALANCES	12,480.54	0.00	8,490.80	5,677.22	5,323.54	-7,011.02

Policy & Finance Committee 15th August 2022

Bad Debt Report

Report from the Finance Officer

The Council are to be made aware of the following relating to a long term bad debt.

Name of Debt: **Debt 1**

Reason for Debt: The Wedding reception was held at Weston Museum on 19.10.2019. We have been chasing the final payment of this debt since. We spoke to Debt 1 on 12.03.2020 who advised that the original bill was incorrect. We amended this bill and he advised that once received he would pay the monies owing.

Despite numerous statements and reminders and Bad Debt letters advising that these monies are overdue and we will be seeking County Court intervention the debt remains unpaid.

Net value of Debt: **£626.83** (including costs incurred)

The council made application to recover this debt on the 27.07.20 via the small claims court as per the Councils bad debt policy.

Despite this action we can confirm that no payment has been received and we now have the following options to choose from in order to progress this further:

Option 1 -Sending bailiffs to collect payment (Warrant of Control)

You can ask the court to send bailiffs to collect the money. This is called a 'warrant of control'. The fee is **£83**.

Option 2 - High Court Writ

For debts over £600 apply for a High Court Writ. The fee is **£71**, but there may be additional fees – the High Court Bailiff that you choose can advise

Option 3 - Find out what the debtor can afford to pay

You can ask the court to order the debtor to attend court to provide evidence of their income or spending, for example bills and statements. The fee is **£59** if you serve the application yourself or **£119** if you use a bailiff.

Option 4 - Freeze assets or money in an account (Third-party Debt Order)

You can ask the court to freeze money in the debtor's bank, building society or business account. This is called a 'third-party debt order'. The fee is **£119**.

Option 5 - Get money deducted from wages (Attachment of Earnings)

You can ask the court to take money from the debtor's wages to pay the debt. This is called an 'attachment of earnings'. The fee is **£119**.

Option 6 - Charge the debtor's land or property (Charging Order)

You can ask the court to charge the debtor's land or property. This is called a 'charging order'. The fee is **£119**

Members are requested to please choose from the options given to us in order to pursue this debt further.