

WESTON-SUPER-MARE TOWN COUNCIL POLICY AND FINANCE COMMITTEE AGENDA

Date: Monday 18th August 2014

Time: 7.00 pm

Venue: Grove House

Members of the Policy and Finance Committee are hereby summoned to this meeting. Members who wish to comment on matters within their ward may attend and address the Committee. Members are reminded that they have a duty to state a Declaration of Interest prior to the appropriate agenda item and to consider the Crime and Disorder Act s.17 and Equality Act s.149 when reaching such a decision.

Committee Members: - Councillors Peter Crew (Chairman), Alan Peak (Vice Chairman), Roger Bailey, Mike Bell, Mark Canniford, Peter Fox, Michal Kus, Keith Morris, Robert Payne, Sonia Russé, Tim Taylor and Richard Tucker.

Note: Quorum of the Committee shall be 5 of its Members.

Prior to the commencement of the meeting, the Chairman will invite questions and observations from parishioners present (maximum time permitted 15 minutes).

1. **Apologies for Absence and Notification of Substitutions**
2. **Declarations of Interest**
3. **To approve Minutes of the Policy & Finance Committee Meeting held on 16th June 2014** (attached)
4. **The minutes of the Working Party to Review Expenditure & Governance**
 - a) **To approve the minutes of the Working Party to Review Expenditure & Governance held on the 14th July 2014** (attached)
 - b) **To note the minutes of the Special Working Party to Review Expenditure & Governance held on the 4th August 2014** (attached)
 - c) **To approve the overspend of the Christmas Lights budget**
To receive the report of the Responsible Financial Officer (to follow)
5. **Monthly Financial Reports:-**
 - a) **For Approval**
Schedule of Unapproved Expenditure for May and June 2014 (attached)
 - b) **For Noting**
 - i) Bank Reconciliations for May 2014 (attached)
 - ii) Budgetary Control Report for May 2014 (attached)
 - iii) Bank Interest Report for May 2014 (attached)
 - iv) Schedule of Receipted Income for May 2014 (attached)
 - v) Bank Reconciliations for June 2014 (attached)
 - vi) Budgetary Control Report for June 2014 (attached)
 - vii) Bank Interest Report for June 2014 (attached)

- viii) Schedule of Receipted Income for June 2014 (attached)
- iv) Income Analysis (attached)
- c) Overspend report for May and June 2014 (attached)
- 6. Ashcombe Park – Community Interest**
To receive a letter from North Somerset Council (attached)
- 7. Dog Bin Policy**
To consider and develop a Dog Bin Policy.
To receive minute extract from the Minutes of the Working Party to Review Expenditure and Governance dated the 14th July 2014 (attached)
- 8. Telecom**
To receive a verbal report from the Responsible Financial Officer
 - a) Chess Contract
 - b) Procurement of new telephone system with Horizon
- 9. Consultation on the proposed re-opening of the Boulevard Post Office branch** (attached)
To receive a letter from the Post Office
- 10. Grove House/Grove Lodge Lease** (attached)
To receive a letter from North Somerset Council
- 11. Blakehay Theatre** (attached)
To receive minute extract from the Minutes of the Community Services Committee dated 14th July 2014
- 12. Museum SLA with Somerset County Council** (attached)
To receive the report of the Town Clerk