

# WESTON-SUPER-MARE TOWN COUNCIL POLICY AND FINANCE COMMITTEE AGENDA

**Date: Monday 24<sup>th</sup> February 2014**

**Time: 7.00 p.m.**

**Venue: Grove House**

*Members of the Policy and Finance Committee are hereby summoned to this meeting. Members who wish to comment on matters within their ward may attend and address the Committee. Members are reminded that they have a duty to state a Declaration of Interest prior to the appropriate agenda item and to consider the Crime and Disorder Act s.17 and Equality Act s.149 when reaching such a decision.*

**Committee Members:** - Councillors Peter Crew (Chairman), Michal Kus (Vice Chairman), Roger Bailey, Michael Bell, Mark Canniford, Peter Fox, Michael Lyall, Robert Payne, Tony Probert, Sonia Russé, Richard Tucker and Roz Willis.

Prior to the commencement of the meeting, the Chairman will invite questions and observations from parishioners present (maximum time permitted 15 minutes).

- 1. Apologies for Absence and Notification of Substitutions**
- 2. Declarations of Interest**
- 3. To approve Minutes of the Policy & Finance Committee Meeting held on 16<sup>th</sup> December 2013**  
(attached)
- 4. To note the minutes of the Working Party to review Expenditure & Governance 27<sup>th</sup> January 2014**  
(attached) (Draft until approved)
- 5. Monthly Financial Reports:-**
  - a) For Approval**

Schedule of Unapproved Expenditure for November, December 2013 and January 2014	(attached)
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  - b) For Noting**
    - i) Bank Reconciliations November 2013 (attached)
    - ii) Budgetary Control Report for November 2013 (attached)
    - iii) Schedule of Receipted Income for November 2013 (attached)
    - iv) Bank Interest Report for November 2013 (attached)
  
    - v) Bank Reconciliations December 2013 (attached)
    - vi) Budgetary Control Report for December 2013 (attached)
    - vii) Schedule of Receipted Income for December 2013 (attached)
    - viii) Bank Interest Report for December 2013 (attached)
  
    - ix) Bank Reconciliations January 2014 (attached)
    - xx) Budgetary Control Report for January 2014 (attached)
    - xi) Schedule of Receipted Income for January 2014 (attached)
    - xii) Bank Interest Report for January 2014 (attached)
    - xiii) Income Analysis 2013/2014 (attached)

- c) Overspend report for November, December 2013  
and January 2014 (attached)
- 6. **North Somerset Council grant confirmation 2014/2015**  
To receive the report of the Responsible Financial Officer (attached)
- 7. **To approve the charges for 2014/2015** (attached)
- 8. **Milton Cemetery Walls**
  - a) **Recommendation from the Estates and Premises Committee Meeting on 7<sup>th</sup> January 2014** (attached)
  - b) **To receive the report of the Surveyor concerning the big wall** (attached)
  - c) **To receive the report of the Amenities Officer on charging and a speed policy for the Children's Area** (attached)
- 9. **Grove Park Bandstand**  
To note Building Conservation recommendations and receive the report of the Town Clerk (attached)
- 10. **Recommendation from the IT Working Party Meeting on 6<sup>th</sup> February 2014** (attached)  
To approve the supplier for the Town Council's Website
- 11. **Tourism Bus Acceptance of tender**  
To receive the report of the Town Clerk (attached)
- 12. **Consultation on extensions to Pay and Display Parking**  
Notice of Intent (attached)

*To resolve under the Public Bodies (Admissions of Meeting) Act 1960 to exclude the public and press for the following items by reasons of the confidential nature of the business.*

- 13. **Barcode Lease**  
To receive the report of the Town Clerk (to follow)

Malcolm L Nicholson LL.B DMS AILCM  
Town Clerk  
17<sup>th</sup> February 2014

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